

Mineola Union Free School District, Mineola, NY

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board of Education Goals 2019-2020

Educational

- Design and develop a series of grade-level Learning Pathways. These pathways will allow students to earn micro badges as they demonstrate understanding of the components of the District's Mission.
- Continue to develop and expand the primary badge system of assessment to include Pre-K through First grade.
- Implement, monitor, expand, and assess the following curricular initiatives:
 - o Integrated curriculum to include environmental awareness and to actively participate in Green Initiatives
 - o Growth Mindset
 - o Math Expressions
- Continue to expand and develop programs that prepare and provide HS students opportunities for their postsecondary education and careers.

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the NEW Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: April 21, 2020

Livestream

4:00 p.m.

Board of Education

Christine Napolitano, President
Margaret Ballantyne-Mannion, Ph.D., V.P.
Brian Widman
Patrick Talty
Cheryl Lampasona

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Linda Spagnola, District Clerk

- A. Call to Order - 4:00 p.m.**
- B. Pledge of Allegiance**
- C. Reading of Mission - by Christine Napolitano**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. Student Organization Report - by Sam Levitan**
- G. BOE Reports**
 - 1. Comments from Board Trustees**
 - 2. Comments from Board President**
 - 3. Comments from Superintendent**

Christine Napolitano thanked teachers, staff, administrators, parents and kids for really stepping up and doing such a good job during this time. The board respects and admires all the hard work being done.

Dr. Nagler stated we still do not have a budget vote date. There is talk it maybe June 9th and we may be doing absentee ballots. Dr. Nagler reported he is waiting for the adjustment for the state aide projections. Jack Waters and Dr. Nagler made a reduction in the budget to coincide with the reduction in state aid. A budget presentation will be given at the May 7th meeting. Dr. Nagler stated he was just informed, Section 8 has officially canceled the spring season of sports.

Ed Escobar gave a report on the breakfast and lunch program we have been doing the past 5 weeks. He stated that between 1700-1800 breakfasts a week and between 1800-1900 lunches a week have been provided for a total of 8845 breakfasts and 9058 lunches for a 5-week period.

H. Old Business

H. Old Business

I. New Business

I. New Business

RESOLUTION #52

WHEREAS, the Board of Education of the Mineola Union Free School District may establish a reserve fund pursuant to the provisions of Section 6-r of the General Municipal Law for the purpose of financing retirement system contributions to the New York State and Local Employees' Retirement System;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District hereby establishes a reserve fund pursuant to Section 6-r of the General Municipal Law, to be known as the Mineola School District Retirement Contribution Reserve Fund, for the purpose of financing retirement contributions to the New York State and Local Employees' Retirement System; and

BE IT FURTHER RESOLVED, that the Board of Education of the Mineola Union Free School District hereby authorizes and directs the Assistant Superintendent for Finance and Operations to transfer monies from unappropriated unreserved fund balance for the 2019-2020 school year, in an amount not to exceed \$ 760,000 to such Reserve Fund.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes X No ___

Retirement Reserve Sub-Fund for TRS

RESOLUTION #53

WHEREAS, the Mineola Union Free School District (the "School District") participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on April 21, 2020, the Board of Education of the Mineola Union Free School District (the "Board") by resolution established a Retirement Contribution Reserve Fund known as the Retirement Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board has determined it is also appropriate to establish a sub-fund within the Retirement Reserve Fund pursuant to Section 6-r of the General Municipal Law to finance contributions to TRS and/or to offset all or a portion of the amount deducted from the moneys apportioned to the School District from the State for the support of schools pursuant to Section 521 of the Education Law;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Mineola Union Free School District (the "Board"), pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Reserve Fund to be known as the Retirement Reserve Sub-Fund for TRS;
2. The source of funds for the Retirement Reserve Sub-Fund for TRS shall be:
 - a. Such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. Such revenues as are not required by law to be paid into any other fund or account;
 - c. Such other funds as may be legally appropriated; and
 - d. Notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the School District.
3. By resolution, the Board may authorize expenditures from the Retirement Reserve Sub-Fund for TRS. Except as otherwise provided by law, moneys in the Retirement Reserve Sub-Fund for TRS may only be appropriated to finance retirement contributions to the TRS, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the School District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board or employee of the School District shall:
 - a. Authorize a withdrawal from the Retirement Reserve Sub-Fund for TRS for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from the Retirement Reserve Sub-Fund for TRS for a purpose other than as provided in Section 6-r of the General Municipal Law.
4. The moneys contributed annually to the Retirement Reserve Sub-Fund for TRS shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the School District who are members of TRS paid during the

immediately preceding fiscal year.

- 5. The balance of the Retirement Reserve Sub-Fund for TRS shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the School District who are members of TRS paid during the immediately preceding fiscal year.
- 6. The moneys in the Retirement Reserve Sub-Fund for TRS shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board or its authorized designee may invest the moneys in the Retirement Reserve Sub-Fund for TRS in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of the Retirement Reserve Sub-Fund for TRS.
- 7. The Assistant Superintendent for Finance and Operations shall account for the Retirement Reserve Sub-Fund for TRS separate and apart from all other funds of the School District. Such accounting shall show: the source, date and amount of each sum paid into this Sub-Fund; the interest earned by this Sub-Fund; capital gains or losses resulting from the sale of investments of this Sub-Fund; the order, purpose thereof, date and amount of each payment from this Sub-Fund; the assets of this Sub-Fund, indicating cash balance and a schedule of investments. The Assistant Superintendent for Finance and Operations, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this Sub-Fund to the Board.
- 8. This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that the Board hereby authorizes and directs the Assistant Superintendent for Finance and Operations to transfer monies from unappropriated unreserved fund balance for the 2019-2020 school year, in an amount not to exceed \$760,000, to the Retirement Reserve Sub-Fund for TRS.

Motion: Brian Widman

Second: Patrick Talty

Yes:

No:

Christine Napolitano
 Margaret Ballantyne-Mannion, Ph.D.
 Brian Widman
 Cheryl Lampasona
 Patrick Talty

Passed: Yes X No ___

Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No ___

Adoption of BOCES 2020-2021 Annual Operating Budget

RESOLUTION #55 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the Nassau BOCES Proposed Administrative Operations Budget for the 2020-2021 school year in the amount of \$22,810,873.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

<u>Yes:</u>	<u>No:</u>
Christine Napolitano	_____
Margaret Ballantyne-Mannion, Ph.D.	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No ___

Nassau BOCES CIT - Technology Projects and Support

RESOLUTION #56

WHEREAS, the Board of Education of the Mineola School District 26-731554 desires to enter into a 5 year contract with the Nassau BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 532 Instructional Technology Services.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Mineola School District agrees to enter into a contract with the Nassau BOCES for the provision of said services to the District not to exceed \$220,405.20 plus related borrowing fees, plus yearly Regional Information Center support during te term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period from 6 -1-2020 to 5-31-2025.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes X No ___

J. CONSENSUS AGENDA

RESOLUTION #57 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.d.2., as presented.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes X No ___

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the February 11, 2020 Workshop Meeting, March 10, 2020 Workshop Meeting, and the March 26, 2020 Business Meeting, as presented.

2. **INSTRUCTION**

a. **Resignations**

1. That the Board of Education accepts the resignation of Jenna M. Comeau, English/Special Education Teacher, effective June 26, 2020.

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Jaclyn H. Altman, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 8, 2020.

c. **Appointments**

1. That the Board of Education approves the appointment of James R. Bulva, to the position of Physical Education Teacher, effective September 1, 2020. Salary: MA, Step 1, \$75,099. Probationary Period: September 1, 2020 to August 31, 2024.
2. That the Board of Education approves the appointment of Timothy Wienclaw, to the position of Health/Physical Education Teacher, effective September 1, 2020. Salary: MA, Step 1, \$75,099. Probationary Period: September 1, 2020 to August 31, 2024.

3. **CIVIL SERVICE**

a. **Retirement(s)**

1. That the Board of Education accept, the resignation, with regret, of Marilyn Pisano, full time Teacher Aide at the High School, for the purpose of retirement, effective June 30, 2020.
2. That the Board of Education accepts, with regret, the resignation of Victoria Papadimitrios for the purpose of retirement, effective June 26, 2020.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

- 1. That the Board of Education approves the Treasurer's Report for the period ending February 28, 2020.

- b. **Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending March 31, 2020.

Invoices

A/P Warrant #16	March 4, 2020	\$1,812,923.56
A/P Warrant #17	March 17, 2020	\$470,100.05
TOTAL EXPENSES		\$2,283,023.61

Payroll's #16 (Mar 13, 2020) & #17 (Mar 31, 2020)

General	\$4,390,070.93
Federal Fund	\$56,086.49
TOTAL PAYROLL	\$4,446,157.42

- c. **Business: Other**

- 1. **Approval of Election Workers**

That the Board of Education approves the appointment of the following individuals to serve as Inspectors and Registrars at the Annual Election and Budget Vote, date TBD, at the rate of \$13.00 per hour.

Meadow Drive

- Eileen Alexander
- Maddy Cegelski
- Doug Cegelski
- Tom Kennish
- Lynn Clifford
- Gertrude Pinckney

Jackson Avenue

- Flore Rowe
- Ava Doshi
- Roswitha Graser
- Katherine Brown
- Margaret Katazia
- Karen Dombeck
- Gary Nelson

- d. **Business/Finance - Contract Approvals**

- 1. That the Board of Education hereby approves the contract renewal with Tel/Logic, Inc., d/b/a Central Ed., for the purpose of non-public school textbooks and distribution services for the 2020-2021 school year and authorizes Jack Waters, Assistant Superintendent for Business and Operations to sign the contract.

2. That the Board of Education approves a contract between the Mineola UFSD and the Seneca Consulting Group for administrative and consulting services to the district for the provision of the Affordable Care Act for the 2020-2021 fiscal year at an annual cost of \$12,000.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Distance Learning Survey April 8, 2020

Superintendent Comments

L. Executive Session Time: 5:12 p.m.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Cheryl Lampasona

Christine Napolitano	_____
Margaret Ballantyne-Mannion, Ph.D.	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No ___

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**