

## **Mineola Union Free School District, Mineola, NY**

### **Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

### **Board of Education Goals 2020-2021**

**TBD**

**DATE: July 30, 2020**

**LIVESTREAM**

**4:00 p.m.**

#### **Board of Education**

Christine Napolitano, President  
Margaret Ballantyne-Mannion, Ph.D., V.P.  
Brian Widman  
Patrick Talty  
Cheryl Lampasona

#### **Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Matthew Gaven, Deputy Superintendent  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Linda Spagnola, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Organization Report**

**G. BOE Reports**

**1. Comments from Board Trustees**

**2. Comments from Board President**

**3. Comments from Superintendent**

**I. New Business**

**2020-2021 Tax Levy Affidavit**

**RESOLUTION #6** - BE IT RESOLVED that the Mineola Board of Education adopts the tax levy of \$84,660,000 be raised by taxation for the Mineola Union Free School District of the Town of North Hempstead, Nassau County, New York for the 2020-2021 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

**Policies - First Reading of Revised Board Policies**

**RESOLUTION #7** - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Revised Board Policies due to their availability on the website.

Policy # 5413 - Procurement: Uniform Grant Guidance for Federal Awards

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** \_\_\_\_\_

**RESOLUTION #8** - BE IT RESOLVED that the Board of Education approves the license agreement between the Mineola UFSD and SCOPE Educational Services for the 2020-2021 PSAT/SAT Preparatory Program.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Approval of CAP - Risk Assessment Report**

**RESOLUTION #9 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

**Approval of CAP - Agreed Upon Procedures Report**

**RESOLUTION #10** - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #10** - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.d.2., as presented.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

- 1. **INSTRUCTION**
- a. **Appointments**



1. That the Board of Education approves the appointment of Rebecca Stegner, to the position of Leave Replacement Social Worker at Mineola Middle School, effective September 1, 2020 to December 1, 2020 with a salary of MA, Step 1, \$73,099.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Corinne D. Cawley	Early Childhood Ed/Childhood Ed/SWD	09/01/2020
2.	Jack A. Fenty	Social Studies 7-12	09/01/2020
3.	Lori B. Levine	Childhood Ed/Early Childhood Ed	09/01/2020
4.	Erin E. Regan	Childhood Ed (Grades 1-6)	09/01/2020
5.	Emely I. Sosa	Childhood Ed (Grades 1-6)	09/01/2020
6.	Stefanie Amendoeira	SWD (1-6), Childhood Ed (1-6)	09/01/2020
7.	Katya Keblish	Childhood Ed (1-6)	09/01/2020

c. **Summer Special Ed/ESY Program (Extended School Year) - Appointments**

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Step</u></b>	<b><u>Salary - per hour</u></b>
1.	Speech	Christina Verdi	3	\$71.58

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Anita Fitzpatrick-Carbain, effective immediately. Anita was to replace Marie Sloper, Registered Nurse at the Middle School in September, but unfortunately is unable to begin her position.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Anne M. Gildea, to the position of Professional School Nurse, for the Middle School, effective September 1, 2020 at Step 4 with a salary of \$54,506.00.
2. That the Board of Education approves the appointment of Nicholas Scoca, to the position of Cleaner, effective August 3, 2020 with a salary on Step 1 of \$43,142.00. Probation is 26 weeks.
3. That the Board of Education approves the appointment of Marshall D. Alvarado, Jr., to the position of Cleaner, effective August 3, 2020 with a salary on Step 1 of \$43,142.00. Probation is 26 weeks.
4. That the Board of Education approves the appointment of Cesar Juella Juella, to the position of Cleaner, effective August 3, 2020 with a salary on Step 1 of \$43,142.00. Probation is 26 weeks.
5. That the Board of Education approves the appointment of Michael H. Kino, to the position of Maintainer, effective July 6, 2020 with a salary of Step 8 of \$63,210.00. Probation is 26 weeks.

- 6. That the Board of Education approves the appointment of Laura J. Schneebaum, to the position of Summer Nurse, effective July 1, 2020 with a salary of \$51.02/Hr.
- 7. That the Board of Education approves the appointment of Miriam Shevlin, to the position of Professional School Nurse, at the high school, effective September 1, 2020 at Step 4 with a salary of \$54,506.00.

**c. Leave of Absence - Paid Medical**

- 1. That the Board of Education approves a paid Medical Leave of Absence to Sharon Schager, Principal Typist Clerk at the High School, due to surgery, effective July 8, 2020, using accumulated sick days. Will be returning to work upon recovery.

**d. Civil Service Summer High School Appointment(s)**

That the Board of Education approves the following summer workers for the high school for the current school year:

	<b><u>POSITION</u></b>	<b><u>EMPLOYEE NAME</u></b>	<b><u>SALARY</u></b>
1.	Stenographer	Jeanne M. Cribbin	\$41.75 / Hr.
2.	Senior Typist Clerk	Patricia Derosa	\$43.53 / Hr.

**e. Civil Service - Summer Cleaner(s)**

That the Board of Education approves the following individuals as Summer Cleaner(s) for the current school year:

	<b><u>POSITION</u></b>	<b><u>EMPLOYEE NAME</u></b>	<b><u>SALARY</u></b>	<b><u>EFFECTIVE</u></b>
1.	Cleaner Seasonal	Patrick Revelant	\$13.00	07/06/2020

**3. BUSINESS / FINANCE**

**a. Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending June 30, 2020.

**Invoices**

A/P Warrant #22	June 3, 2020	\$1,762,987.31
A/P Warrant #23 & #24	June 17, 2020	\$265,017.89
A/P Warrant #25	June 30, 2020	\$131,354.44
<b>TOTAL EXPENSES</b>		<b>\$2,159,359.64</b>

**Payroll's #23 (June 15, 2020) & #24 (June 24, 2020)**

General	\$9,327,212.47
Federal Fund	\$150,633.71
<b>TOTAL PAYROLL</b>	<b>\$9,477,846.18</b>

**b. Budget Appropriation Adjustment**

- 1. That the Board of Education approves the transfer of funds, in the amount of \$100,000 from Budget Code: 9010-800-00-8096 to Budget Code: 1621-500-08-0000 (new code) in the amount of \$50,000 to cover COVID materials and supplies and Budget Code: 1621-400-08-0000 (new code) in the amount of \$50,000 to cover COVID contractual services.

**c. Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for June 1, 2020 through June 30, 2020.
  
- d. **Business/Finance - Contract Approvals**
  1. That the Board of Education approves Health contracts between the following district(s) and Mineola UFSD, whereby **said districts provide** health and welfare services for the 2019-20 school year.
    - Great Neck UFSD
  
  2. That the Board of Education approves an Agreement between the Mineola UFSD and ALPHATOO, LLC, (Stephen Interrante), 223 Bedford Avenue, PMB 545, Brooklyn, NY 11211 for the 2020-2021 school year.



**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. Plan for School Re-opening September 2020
2. Architect presentation Jackson 2021

Superintendent Comments

**L. Public Comments**

**M. Executive Session**      Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** \_\_\_\_\_

**N. Adjournment**      Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** \_\_\_\_\_

**Respectfully Submitted,**  
**Linda M. Spagnola**  
**District Clerk**