

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

To Be Determined

DATE: September 19, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., & Assess.
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

Capital Project-Building Renovations

RESOLUTION #15- WHEREAS, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School for building renovations; including exterior door replacements, window replacements, unit ventilator replacements and masonry restoration and

WHEREAS, said capital improvement project at Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School, are subject to classification under the State Environmental Quality Review Act (SEQRA); and

(8) **WHEREAS**, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;

are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(2)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project at Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School for building renovations; including exterior door replacements, window replacements, unit ventilator replacements and masonry restoration is classified as a Type II Action pursuant to Section 617.5(8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Capital Project- New Fuel Tank

RESOLUTION #16 - WHEREAS, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at Mineola Bus Maintenance Facility for a new fuel tank and site work; and

WHEREAS, said capital improvement project at Mineola Bus Maintenance Facility, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;

are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(8)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project at Mineola Bus Maintenance Facility for a new fuel tank and site work is classified as a Type II Action pursuant to Section 617.5(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements at the Mineola Bus Maintenance Facility is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Approval of Board of Education Goals 2013- 2014

RESOLUTION # 17 - BE IT RESOLVED that the Board of Education approves the following Board of Education Goals for the 2013- 2014 school year:

Educational

- To continue to integrate the Common Core standards with an emphasis on new grade level assessments which measure student progress in specific standards
- Develop and implement a plan to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Develop a system to assess the District's Strategic Objectives and report on progress toward those objectives
- Explore the feasibility of 5 day Pre-K for all students

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures
- Implement and maintain a comprehensive security plan

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Approval of License Agreement with Portuguese Cultural Society

RESOLUTION #18 - BE IT RESOLVED that the Board of Education approves the license agreement

between the Mineola Union Free School District and the Portuguese Cultural Society Julio Dinis, LTD, commencing on September 1, 2013 and terminating on June 30, 2014.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Approval of Special District Meeting

RESOLUTION #19 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves calling a Special District Meeting to authorize the expenditure of monies for school purposes and to increase the amount of the Capital Reserve Fund.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Stipulation of Settlement

RESOLUTION #20 - BE IT RESOLVED that the Board of Education hereby approves and authorizes the Board President and the Superintendent of Schools to sign a stipulation of settlement with an employee whose identity has been made known to the Board in Executive Session, and authorizes the Superintendent to take the steps necessary to implement the terms of said agreement.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

J. Consensus Agenda

RESOLUTION # 21-BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.b., as presented.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of July 18, 2013 Business Meeting and August 8, 2013 Business Meeting as presented.

2. **Instruction**

- a. **Leave(s) of Absence/Child Rearing**
 - 1. That the Board of Education grants a request to Krista O'Donnell, for a leave of absence using accumulated sick days, followed by an unpaid FMLA Leave of Absence, for child-rearing purposes, starting approximately November 7, 2013.
- b. **Appointments Instruction**
 - 1. The Board of Education approves the appointment of Elizabeth Gazzini, to the position of part time Special Education Teacher, effective September 1, 2013 to June 30, 2014. Salary: \$55.04 per hour.
 - 2. The Board of Education approves the appointment of Kevin LaPlatney, to the position of Athletic Trainer, effective July 1, 2013 to June 30, 2014 with a salary of \$38.24 per hour.
 - 3. The Board of Education amends the appointment of Vincent Russo, as Driver Education Coordinator, for Fall and Spring, with an amended salary of \$6,692.
 - 4. The Board of Education approves the appointment of AJ Hepworth, to the position of High School Science Instructional Leader, effective October 1, 2013 with a AMSA salary of MA30+30, Step 12, \$149,659.

5. The Board of Education approves the appointment of Jillian Vento, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Meadow Drive for the 2013-2014 school. Salary: \$55.04 per hour.
6. The Board of Education approves the appointment of Laura Baldwin, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Hampton Street for the 2013-2014 school. Salary: \$55.04 per hour.
7. The Board of Education approves the appointment of Kathryn Haberman, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Mineola Middle School for the 2013-2014 school. Salary: \$55.04 per hour.
8. The Board of Education approves the appointment of Robert Mendes, to the position of substitute teacher for the Extended School Day/Social Development Program at Hampton Street for the 2013-2014 school. Salary: \$55.04 per hour.
9. The Board of Education approves the appointment of Sandi Yarow, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Middle School for the 2013-2014 school. Salary: \$55.04 per hour.
10. That the Board of Education approves the re-call of Cheryl Lippert, from the Preferred Eligibility List, as a Special Education teacher, effective September 23, 2013. Salary: MA, Step 8, \$89,072.
11. The Board of Education approves the appointment of Sandi Yarow, to the position of Leave Replacement Teacher for Jessica Hirsh, effective September 23, 2013 to June 30, 2014. Salary: MA, Step 1, \$67,942, pro-rated.

c. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Nicollette C. Iannelli	Childhood Ed (Grades 1-6)
2.	Laura Darmstadt	Childhood Ed & SWD (1-6)
3.	Laura M. Doherty	Art
4.	Maureen Cromwell-Retiree	Nursery/K/Grades 1-6
5.	Laura J. Baldwin	Early Childhood Education (Birth - 2)
6.	Jaime M. Becker	PreK - Grade 6
7.	Jennifer L. Brown	Childhood Education (Grades 1-6)
8.	Laura Bruder	Nursery/K/Grades 1-6
9.	Meghan J. Bulva	Students with Disabilities (Grades 1-6)
10.	Sidney W. Burgreen	Nursery/K/Grades 1-6
11.	Maria Ciaravino	PreK - Grade 6
12.	Catherine M. Clancy	Literacy (Birth-6)
13.	Beverly C. Coleman	Spanish 7-12
14.	Lorelle Delia	Reading, Prek-6
15.	Tilia Erreich-Retiree	N-6, Special Ed
16.	John E. Fretz	Social Studies 7-12
17.	Joseph A. Gagliano	Physical Ed, Health
18.	Lisa-Marie Gaito	Elem & SWD(Birth-6)
19.	Robert Giovi	English Language Arts 7-12
20.	Mary Ann Havron	Nursery/K/Grades 1-6
21.	Gail Jakubek	Childhood Education (Grades 1-6)
22.	Laura Johnson	Mathematics 7-12
23.	Susan M. Kingsepp	Prek-6

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
24.	Adrienne E. Koslow	Childhood Ed & SWD (1-6)
25.	Hyman Krebs-Retiree	Nursery/K/Grades 1-6
26.	Sherry Leibowitz-Retiree	Reading
27.	Carly Loewenthal	Childhood Ed (Grades 1-6)
28.	Eileen M. Lusardi	Nursery/K/Grades 1-6
29.	Robert M. Mendes	SWD (Grades 5-12)
30.	Jaclyn M. Petrowski	Mathematics 7-12
31.	Raquel Piccirillo	PreK-6,Spec.Ed.,S.S. 7-12
32.	Nicholas Pontolillo	English 7-12
33.	Laurie M. Sage	Nursery/K/Grades 1-6
34.	Maria S. Santangelo	Home & Careers, Health, Business
35.	Katelynn R. Schmidt	Early Childhood Ed(Birth-2), Childhood Ed(1-6)
36.	Kaitlin M. Smith	English 7-12
37.	Raymie A. Tand	Art
38.	Frank C. Thomas	Phys Ed, Health
39.	Casey K. Tierney	PreK - Grade 6
40.	Michelle L. Topel	Childhood Education (Grades 1-6)
41.	Jillian Vento	SWD & Childhood Ed (1-6)
42.	Melissa Voyer	PreK - Grade 6
43.	Nicole K. Wissler	Childhood Education (Grades 1-6)
44.	Dena L. Zornberg	Physical Ed
45.	Alicia M. Zounek	Art
46.	Marcella A. McHale	Nursery/K/Grades 1-6
47.	James J. Dunlop	Childhood Education (Grades 1-6)
48.	Abbe J. Sargeant	Physical Education
49.	Courtney M. Schmaeling	Music

d. Creation of New Instructional Position

1. That the Board of Education approve the Superintendent's recommendation to create a new full time (1.0) Special Education teaching position.

e. Appointment(S) Marching Band Staff

That the Board of Education approves the following staff members for the Marching Band:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPENDS</u>
1.	Marching Band Guard Coach	Megan Segarra (amend to 1\2 stipend)	\$1070.50 (1/2 of \$2,141)
2.	Marching Band Guard Coach	Carlo Villanueva(1\2 stipend)	\$1070.50(1/2 of \$2141)

g. Amended Appointment(S) Band Camp

That the Board of Education approves the amended salaries for the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Director	Frank N. Mauriello		\$1,869.00
2.	Rockette Director	Ryan G. Tiscareno		\$1,245.00
3.	Assistant Band Director	Chris Bonacorsa		\$1,245.00

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
4.	Instructional Chaperone	Michael R. Coppola		\$830.00
5.	Instructional Chaperone	Amy J. Steinmann		\$830.00
6.	Instructional Chaperone	Kenneth M. Frank		\$830.00
7.	Instructional Chaperone	Alyssa M. Rizzuto		\$830.00
8.	Instructional Chaperone	Erin T. Citrano		\$830.00
9.	Instructional Chaperone	Timothy M. Doran		\$830.00
10.	Instructional Chaperone	Megan Segarra		\$830.00
11.	Instructional Chaperone	Christopher Rossi		\$830.00
12.	Chaperone	Melissa Fusco		\$727.00
13.	Chaperone	Andrew Kowalczyk		\$727.00
14.	Chaperone	Nicholas Pontolillo		\$727.00
15.	Chaperone	Kristen M. Pontolillo		\$727.00
16.	EMT	Timothy B. Guarino		\$727.00

3. **Instruction: Contracted**

- a. That the Board of Education accepts the Interpreter Service Agreement between Mill Neck Interpreter Service and the Mineola UFSD for the 2013- 2014 school year.
- b. That the Board of Education accepts the Evaluation Services Agreement between Metro Therapy Inc. and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Related Services Agreement between Life's WORC and the Mineola UFSD for the 2013- 2014 school year.

4. **Civil Service**

a. Appointments

1. That the Board of Education approve the appointment of Catherine Zito, to the position of 12 month Stenographic Secretary at the Middle School, from Stenographer in Pupil Personnel, effective 10/01/2013. Salary will be \$73,663 on Step 13.
2. The Board of Education approves the recommendation of the Superintendent to appoint Dana McDonough, to the position of part time Teacher Aide effective September 1, 2013 with a salary of \$13.74.

b. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Janette Stoner, Teacher Aide at the Middle School, effective September 26, 2013 through November 22, 2013.
2. That the Board of Education approve a paid Medical Leave of Absence to Josephine Yackubowski, part time Teacher Aide at Hampton Street School, due to family emergency, effective September 1, 2013 through September 30, 2013.

c. Leave(s) of Absence

1. That the Board of Education grant a request to Niloofar Lahijani, part time Teacher Aide at Meadow Drive, for an Unpaid Medical Leave of Absence due to surgical procedures, effective September 1, 2013. Return date is approximately early October at doctor's discretion.

d. Reappointments

1. That the Board of Education approve the reappointment of Mary McGuinness, to the position of .5 Registered Nurse, effective September 1, 2013. Salary is \$22,652 on Step 1.

2. That the Board of Education approve the reappointment of Monica Pastoressa, to the position of Community Liasion, effective September 1, 2013. Salary is \$44,168.40.

e. Appointment(s) Extended School Day/Social Development Program

That the Board of Education approves the following staff members to work in the Extended School Day/Social Development Program for the 2013-2014 school year effective September 17, 2013:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>LOCATION</u>
1.	Teacher Aide	Lorena A. Romano	\$24.83	Meadow Dr School
2.	Teacher Aide	Marie Sallie	\$29.31	Meadow Dr School
3.	Teacher Aide	Marianne Wachter	\$19.81	Meadow Dr School
4.	Teacher Aide	Nancy E. Gessner	\$19.81	Hampton St. School
5.	Teacher Aide	Barbara A. Miller	\$27.27	Hampton St. School
6.	Teacher Aide	Donna L. Benvegna	\$16.36	Mineola Middle School (Life Skills)
7.	Teacher Aide	Angela M. Hagan	\$16.89	Mineola Middle School (Life Skills)
8.	Teacher Aide	Kathy A. Polumbo	\$20.32	Mineola Middle School (Life Skills)
9.	Teacher Aide	Marilyn Pisano	\$27.27	Mineola Middle School (After School Clubs)
10.	Teacher Aide	Carla J. Attard	\$19.81	Substitute for All Buildings
11.	Teacher Aide	Rosina Sarno	\$20.81	Substitute for All Buildings
12.	Teacher Aide	Laura P. Adams	\$24.02	Substitute for All Buildings
13.	Teacher Aide	Rose Constantino	\$19.81	Substitute for All Buildings
14.	Teacher Aide	Donna M. Coulon	\$28.59	Substitute for All Buildings

5. Business /Finance

a. Treasurer's Report

That the Board of Education accepts the Treasurer's report for the period ending July 31, 2013 and directs that it be placed on file.

b. Approval of Invoices and Payroll

That the Board of Education accepts the Invoices and Payroll for the period ending August 31, 2013

General Warrant # 3	August 14, 2013	\$1,908,548.44
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General Warrant # 4	August 28, 2013	\$ 240,720.98
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TOTAL EXPENSES \$2,149,269.42

PAYROLL # 3 & # 4

General	\$ 968,483.96
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F Fund	\$ 185,493.02
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TOTAL PAYROLL \$1,153,976.98

K. Superintendent Reports/Presentations

Superintendent of Schools' Reports for 9/19/13
Presentations:

1. Capital Reserve- November Vote

Superintendent's Comments:

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____