

**MINEOLA UNION FREE SCHOOL DISTRICT**  
**MINEOLA, NY**  
**Workshop Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2015-2016**

***Educational***

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
  - Demonstrate that students are contributing positively to a global society
  - Demonstrate that students are exhibiting strength of character (habits of the mind)
  - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
  - Expand Queensboro certificate program
  - Explore career partnerships with local institutions

***Facilities***

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
  - Create a new five-year Capital Plan to address outstanding items in the BCS
    - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: June 2, 2016**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION      7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Patricia Navarra  
Nicole Matzer  
Margaret Ballantyne  
Brian Widman

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

**G. BOE Reports**

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**Tax Anticipation Note**

**TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 2, 2016, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$15,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2017:**

**RESOLUTION # 82- BE IT RESOLVED THAT THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:**

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2016 and ending June 30, 2017, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**Approval of Participation in Cooperative Purchasing Network (TCPN)**

**RESOLUTION # 83 -** WHEREAS New York General Municipal Law requires a resolution authorizing the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts which may be awarded on the basis of low bid or best value, as authorized by General Municipal Law Section 103; and

**WHEREAS** a number of public agencies have registered with the Cooperative Purchasing Network (TCPN) in order to solicit proposals for the purchase of various commodities and/or services made available through TCPN; and

**WHEREAS** the Board of Education of the Mineola Public Schools wishes to participate in the purchase of various commodities and/or services as authorized by and in accordance with the Education Law, the General Municipal Law and Board Policy; and

**WHEREAS** the Board of Education has been presented a proposed Interlocal Agreement by and between the Region 4 Education Service Center, lead agency for TCPN and Board has found such agreement to be acceptable and in the best interests of the school district and the school community;

**NOW THEREFORE BE IT RESOLVED THAT** the terms and conditions of the agreement having been reviewed by the Board of Trustees of the Mineola Public Schools and found to be acceptable and in the best interests of the school district and the school community are hereby approved; and

**BE IT FURTHER RESOLVED THAT** the Mineola Public Schools designates the Assistant Superintendent for Finance and Operations to act on the district's behalf in matters relating to TCPN; and

**BE IT FURTHER RESOLVED THAT** the Board of Education authorizes the School District to register as a member of TCPN and participate in the contracts awarded for Nickerson Corp. R5197, provided such contract is deemed by the School District to be in its best interest, provide the lowest cost or best value to the District, and otherwise comply with the relevant provisions of New York Education Law and General Municipal Law and Board Policy.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**Award Contract- Nickerson Corp**

**RESOLUTION # 84 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD awards the purchase and installation of High School lockers to Nickerson Corp in accordance with National IPA/TCPN best value method of purchasing. The best value method of purchasing complies with Mineola School Board Policy # 5410. The National IPA/TCPM contract number awarded to Nickerson is R5197. The total price to be awarded for the purchase and installation not to exceed \$250,000.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**BOCES Technology Agreement**

**RESOLUTION # 85 - BE IT RESOLVED THAT** THE BOARD OF EDUCATION OF THE MINEOLA UFSD APPROVES THE AGREEMENT BETWEEN MINEOLA SCHOOL DISTRICT AND BOARD OF COOPERATIVE EDUCATIONAL SERVICES (PROJECT# 19-568567 DATED 6/2/16) TO FIND THAT:

- i. the use of the Equipment and the District's participation in the Administrative and Instructional project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that
- ii. the expenses arising under this Agreement constitute expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

AND TO APPROVE AN ASSIGNMENT OF CO-SER AGREEMENT BETWEEN THE MINEOLA SCHOOL DISTRICT AND THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY ARISING UNDER THE AGREEMENT FOR TECHNOLOGY PROGRAM PROJECT # 19-568567 TO REPLACE OBSOLETE COMPUTER EQUIPMENT at:

Hampton Street School 10 Hampton Street, Mineola, NY 11501

Jackson Avenue School 300 Jackson Avenue, Mineola, NY 11501

Meadow Drive School 25 Meadow Drive, Albertson, NY 11507

Mineola Middle School 200 Emory Road, Mineola, NY, 11501

Mineola High School 10 Armstrong Road, Garden City Park, NY 11040

Willis Avenue School 121 Jackson Avenue, Mineola, NY 11501

Mineola Administration 121 Jackson Avenue, Mineola, NY 11501

AND TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE APPROPRIATE ASSIGNMENT AND SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY TO EFFECT THE TRANSACTION SUBJECT TO LEGAL COUNSEL REVIEW.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**First Reading of Revised Board Policies**

**RESOLUTION # 86 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of the following Revised Board Policies due to their availability on the information table:

Policy # 7521- Students With Life-Threatening Health conditions

Policy # 8260- Title I Parent Involvement

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**First Reading of Board Regulations**

**RESOLUTION # 87 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of the following Board Regulations due to their availability on the information table:

Regulation # 3280R- Public Use of School Facilities Regulation

Regulation # 5411R- Procurement Guidelines

Regulation # 7521R- Opioid Overdose Prevention Regulation

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**J. Consensus Agenda**

**RESOLUTION # 88- BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.a, as presented.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the May 17, 2016 Special Meeting (Election Results) as presented.

2. **Instruction**

a. **Appointments Instruction**

- 1. That the Board of Education approves the appointment of Laurie Melesh, to the position of Chairperson CSE/CPSE and Summer School Principal, effective July 1, 2016. Salary: MS IL, Step 2, \$131,182.00. Probationary Period: July 1, 2016 to June 30, 2020.

b. Appointment(s) Sub Teacher per diem

That the Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 days 0-10, \$110 days 11-20, \$120 days 21-30, \$130 day 31+; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

1. Cailin Giard SWD (Grades 1-6)

c. Appointment(S) Tenure

That the Board of Education approve the recommendation of the Superintendent of Schools to appoint the following Teachers and/ or Administrators to tenure:

EMPLOYEE  
NAME

TENURE AREA

EFFECTIVE  
DATE

SCHOOL

- |    |                   |                            |            |                |
|----|-------------------|----------------------------|------------|----------------|
| 1. | Cynthia Kopp      | Elementary                 | 09/01/2016 | Middle School  |
| 2. | Charyn Restituyo  | Elementary                 | 09/01/2016 | Hampton Street |
| 3. | Karin Weidlein    | Foreign Language           | 09/01/2016 | High School    |
| 4. | Janet Gonzalez    | Elementary<br>Principal    | 08/05/2016 | Jackson Avenue |
| 5. | Andrew Casale     | MS Instructional<br>Leader | 08/05/2016 | Middle School  |
| 6. | Roneldy Pingitore | Elementary                 | 11/01/2016 | Hampton Street |

d. Creation of New Instructional Position

1. That the Board of Education approves the creation of the following positions:  
~ Assistant Principal- Jackson Avenue School  
~ District Instructional Leader

3. Civil Service

a. Appointments

1. That the Board of Education approve the appointment of Travis Butler, to the position of 5 hour Bus Driver, effective June 1, 2016. Salary is \$21,819 on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Joany Laurent to the position of 5 hour Bus Driver, effective June 1, 2016. Salary is \$21,819 on Step 1; probation is 26 weeks.
3. That the Board of Education approve the appointment of Francesca Hughes, to the position of part time Teacher Aide at Meadow Drive School, effective June 6, 2016. Salary is \$13.95 on Step 1.
4. That the Board of Education approve the appointment of Nancy McCarthy, part time Typist Clerk, to the position of 11 month Account Clerk, replacing Doris Lanning who is retiring, effective July 1, 2016. Salary will be \$46,571 on Step 2; probation is 26 weeks.

b. Resignation(s)

1. That the Board of Education accept with regret, the resignation for the purpose of retirement, of William Miceli, part time Bus Attendant, effective June 30, 2016.
2. That the Board of Education accept with regret, the resignation for the purpose of retirement, of James Carlson, effective July 29, 2016.
3. That the Board of Education accept with regret, the resignation for the purpose of retirement, of Christine Pesce, 12 month Bus Driver, effective August 31, 2016.



c. Section 211

- 1. That the Board of Education approves the amendment of the 211 Waivers granted at the 5/17/16 Business to reflect the following dates of work:
  - a. James Gallagher- January 1, 2016 through December 31, 2017
  - b. Anthony Reid- January 1, 2014 through December 31, 2015

d. Civil Service: Other

- 1. That the Board of Education approve a full time Summer Computer Aide position to work in the District beginning July 1, 2016. Salary would be at the current rate for employees hired according to the 2016/17 Teacher Aide Salary schedule.

4. **Business/Finance: Contract Approvals**

- a. That the Board of Education approves the Health Contracts, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and the following school district for the 2015- 2016 school year:
  - New Hyde Park- Garden City Park

**K. Superintendent's Report**

Superintendent of Schools' Reports for 6/2/16 Presentations:

- 1. Assessing the Mission

Superintendent Comments

**L. Executive Session    Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**M. Adjournment Time:** \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_