

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2012-2013

Educational

- To use technology and NWEA assessment data to provide differentiated homework thereby increasing individual student achievement.
- To implement the Common Core Curriculum with an emphasis on assuring a correlation between the grade level unit assessments and State exam.
- Create grade 7-12 ELA curriculum in line with Common Core shifts in ELA/Literacy
- Continue to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Continue to engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence.
- Assess the long term viability and explore expansion of the elementary world language program. Assess current program through parental input and student data.
- Implement, monitor and assess the effectiveness of the Pre-K -7 science program

Facilities

- Continue projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Begin to fund our Capital Reserve with the goal of achieving new windows and doors on all 4 elementary buildings

Finance

- Not to exceed the allowable tax levy cap for the next three years while continuing to maintain and enhance all of our programs.

DATE: May 16, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

William Hornberger, President
Terence Hale, Vice President
Irene Parrino, Trustee
Arthur Barnett, Trustee
Christine Napolitano, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

a. Comments from Board Trustees

b. Comments from Board President

c. Comments from Superintendent

H. Old Business

I. New Business

TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 16, 2013, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$15,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2014

RESOLUTION # 56- BE IT RESOLVED BY THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

BOCES Technology Agreement

RESOLUTION # 57 - BE IT HEREBY RESOLVED THAT the Board of Education of the Mineola Union Free School District to approve an agreement between Mineola Union Free School District and Nassau BOCES (Project #15-362386AIP, dated May 16, 2013) to find that:

- (i) the use of the Equipment and the District's participation in the Learning Technology Project Planning and Administrative project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that
- (ii) the expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

AND TO APPROVE AN ASSIGNMENT OF CO-SER AGREEMENT BETWEEN THE MINEOLA UNION FREE SCHOOL DISTRICT AND THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY ARISING UNDER THE AGREEMENT FOR TECHNOLOGY PROGRAM PROJECT #15-362386AIP TO REPLACE OBSOLETE COMPUTER EQUIPMENT AT MINEOLA HIGH SCHOOL, MINEOLA MIDDLE SCHOOL, HAMPTON STREET ELEMENTARY SCHOOL, JACKSON AVENUE ELEMENTARY SCHOOL, MEADOW DRIVE ELEMENTARY SCHOOL, WILLIS AVENUE SCHOOL AND TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE APPROPRIATE ASSIGNMENT AND SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY TO EFFECT THE TRANSACTION SUBJECT TO LEGAL COUNSEL REVIEW.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION # 58- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby directs the Assistant Superintendent of Finance and Operations to take the necessary action to utilize \$275,000 of the School Lunch Fund Balance in order to pay for the Jackson Avenue Cafeteria Renovations planned for the Summer of 2013.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Receipt of Internal Auditor's Agreed Upon Procedure Report

RESOLUTION # 59- BE IT RESOLVED that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditors Agreed Upon Procedures Report related to the District's Health Benefits audit previously reviewed by the Audit Committee.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Receipt of Internal Auditor's Agreed Upon Procedure Report- Risk Assessment

RESOLUTION # 60 -BE IT RESOLVED that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditors Agreed Upon Procedures Report related to the District's Risk Assessment audit previously reviewed by the Audit Committee.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION # 61-BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.10.d., as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education of the Mineola UFSD approves the amendment of minutes of the 2/14/13 Business Meeting previously approved on April 4,2013, in which the voting for Resolution #42 incorrectly recorded, Trustee Irene Parrino as voting when in fact she was absent.

2. **Instruction**

- a. **Resignation(s)**
 - 1. That the Board of Education accepts the resignation of Deborah Shaw, as Elementary School Principal, effective June 30, 2013.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Jessica Hirsh, for an unpaid Leave of Absence, for child-rearing purposes, effective September 1, 2013 to June 30, 2014.

c. Appointments Instruction

1. The Board of Education approves the recommendation of the Superintendent to appoint Deborah Shaw, to the position of APPR Coordinator, effective July 1, 2013. Salary: as per employee agreement
2. That the Board of Education approves the re-call of Dr. SueCaryl Fleischmann, from the Preferred Eligibility List, as an Elementary School Principal, effective July 1, 2013. Salary: as per AMSA contract.

d. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Alyssa Rosenberg	Special Education

e. Retirement(s) Instruction

1. That the Board of Education accepts, with regret, the resignation of Patricia Molloy, Elementary Principal, for the purpose of retirement, effective June 30, 2013.

f. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendatios for 2012-2013 year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
8/9 Musical Assistant Director	Donald Carreras	\$2,130

3. **Instruction: Committee on Special Education**

- a. That the Board of Education approves Matthew Gaven as a full CSE Chairperson for the Committees on Special Education for the 2012-2013 school year.

4. **Instruction: Contracted**

- a. That the Board of Education accepts the Related Services Contract between the All Island Kids Therapy, LLC and the Mineola UFSD for the 2013- 2014 school year.
- b. That the Board of Education accepts the Related Services Contract/Rider between Marion K. Salomon& Associates and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Nursing Services Contract between Horizon Healthcare and the Mineola UFSD for the 2013- 2014 school year.
- d. That the Board of Education accepts the Related Services Contract between Gayle E. Kligman Therapeutic Resources and the Mineola UFSD for the 2013- 2014 school year.

e. That the Board of Education approves the license agreement between the Mineola UFSD and the SCOPE Education Services for the PSAT/SAT Preparatory Program for the 2013- 2014 school year.

5. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of the following Mineola UFSD Bus Drivers as Sub Drivers for the Summer, 2013 in the event they are needed per the Bus Driver contract. They will be paid at a rate of \$23 per hour. This resolution shall be effective as of July 1, 2013.

Josafina DaSilva	Brian Flynn	Gustavo Rodriguez
Joan Selvin	Vincent Sanseverino	Ronald Albano
Maria David	Gregory Glover	Stephen Graf
Julia Adames	Marta Saravia	Nancy Jones
Ronald Pierrot	Sandra Moon	Andrew Greenberg
Lee Dunninger	Joaquim Farinhas	Teresa Coleman
Maria Coleman	Daniel McNamara	Nancy Jones
Cecil Meikle	Ramona Mujica	James Gallagher
Anthony Reid	Cheryl Thwaites	Yale Napier

2. That the Board of Education approve the appointment of the following Bus Aides to be used as needed for the summer of 2013, effective July 1, 2013. They will be paid their hourly rate according to the 2007/2009 Teacher Aide contract.

Daisy Aviles	Donna Buckley	Dolores Delape
Frances Lapoff	Jenny Klein	Michele Krumholz
William Miceli	Kathleen Diskin	Rhonda Kaletsky

b. **Leave(s) of Absence**

1. That the Board of Education approve an extension on the paid medical leave of absence for Daniel Makarick, Bus Driver in Transportation, effective May 1, 2013 through June 30, 2013.

6. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending March 31, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending April 30, 2013

Warrant # 19	April 10, 2013	\$1,340,634.49
Warrant # 20	April 24, 2013	\$ 538,533.94

TOTAL EXPENSES \$1,879,168.43

PAYROLL # 19 & # 20

General	\$4,058,281.27
F Fund	\$ 77,633.83

TOTAL PAYROLL \$4,135,915.10

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the following budget transfer for \$30,000.00 from Budget code: 9760.700.00.7399 Interest -TAN to Budget code: 1621.418.00.0000, Facilities Upgrade. The balance to cover Security Upgrades as approved by the Board on 4/17/13.

2. That the Board of Education approves the following budget transfers: \$10,000.00 from Budget code: 2110.200.00.0230; \$24,655.00 from Budget Code 2110.200.02.0000; \$12,757.00 from Budget Code 2630.200.00.2930; and \$1,600.00 from Budget Code: 1310.200.00.0000 for a total of \$49,012.00 to Budget Code:2110.200.04.0000. Transfer of unused equipment monies to Meadow Drive Equipment code. Money will be used to purchase new Library furniture.

7. **Business/Finance: Contract Approvals**

a. That the Board of Education approves a Health Contract, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and West Hempstead for the 2012- 2013 school year.

8. **Business/Finance: Bids**

a. That the Board of Education approves the awarding of the Irrigation Installation & Service Co-Op bid for the 2013- 2014 school year to Sipala Landscape Services, the lowest responsible bidder, meeting all specifications.

9. **Other**

a. That the Board of Education approves the amended appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, May 21, 2013** at the hourly rate of pay, \$10.00:

Chief Election Inspectors:

Meadow Drive: **Eileen Alexander**
Jackson Avenue: **Carolina Macedo**

Registrars:

Meadow Drive: Madeline Cegelski, Lynn Clifford, Rosetta Morris

Jackson Avenue: Frank Iaquinto, Marie Destefano, Marian Kessler, Eugene Raffetto, Joanne Fitzgerald

Inspectors:

Meadow Drive: Ann Marie Smith, Douglas Cegelski, Raymond Kwiatek

Jackson Avenue: Flore Rowe, Marie Encizo, Trisha Hahn, Mary Ann Iaquinto, Karen Dombeck, Missy Bergerman

NOTE: In the event that there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

10. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #6900, declaring them obsolete:

- a. 1954 Ford Tractor #47069/ no parts
- b. 1970 Ford Bucket # 282173/ no parts
- c. 1974 Ford Tractor #c398257/ no parts
- d. 1994 Chevy Pick-up #1GBHK34K5RE313222/ needs transmission, 4x4 drive unit, breaks and gas tank

K. Superintendent Reports/Presentations

Superintendent of Schools' Reports for 5/16/13 Presentations:

1. Multi-year Technology Plan

Superintendent's Comments:

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____