

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

Educational

- To continue to integrate the Common Core standards with an emphasis on new grade level assessments which measure student progress in specific standards
- Develop and implement a plan to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Develop a system to assess the District's Strategic Objectives and report on progress toward those objectives
- Explore the feasibility of 5 day Pre-K for all students

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures
- Implement and maintain a comprehensive security plan

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

DATE: February 27, 2014 (rescheduled from 2/13/14- due to weather)

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

Annual Election and Budget Vote - May 20, 2014

RESOLUTION # 40 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 20, 2014:

- (a) The District's Annual Election will be held on **Tuesday, May 20, 2014**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 20, 2014**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Mrs. Paggi are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 21, 2014**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 8, 2014** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 6, 2014**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Awarding of Bid- Kitchen Alterations and Renovations at Jackson Avenue School

RESOLUTION # 41- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the award of Contract "G": General Construction, Environmental Abatement, Heating, Ventilation, Plumbing and Electrical Work- Project (SED No. 28-04-10-03-0-004-020) bid opened January 27, 2014 to the lowest responsible bidder meeting specifications, FML Contracting, Inc., for a total contract price of \$329,800.00, which includes alternate bid items G2 and G3, which is the replacement of two interior doors.

Motion: _____
Second: _____

Yes:	_____	No:	_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____

Passed: _____

Disbanding of Financial Planning Committee

RESOLUTION # 42- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the disbanding of the Financial Planning Committee, with appreciation for their service.

Motion: _____
Second: _____

Yes:	_____	No:	_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____

Passed: _____

J. Consensus Agenda

RESOLUTION # 43 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.d., as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the January 16, 2014 Workshop Meeting as presented.

2. **Instruction**

a. Leave(s) of Absence/Child Rearing

- 1. That the Board of Education grants a request to Krista O'Donnell, for an unpaid Leave of Absence, for child-rearing purposes, starting approximately April 1, 2014 to June 30, 2014.

b. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- 1. Briana Sloper

SWD (1-6), Childhood Ed (1-6)

3. **Instruction: Committee on Special Education**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 11/1/13- 12/31/13. Please be advised that all of the parents have received the student's IEP and a copy of their DUE process rights.

4. **Instruction: Contracted**

- a. That the Board of Education accepts the Special Education Services Contract between Westbury UFSD and the Mineola UFSD for the 2013- 2014 school year.
- b. That the Board of Education accepts the Special Education Services Contract for a Parentally Placed student between Westbury UFSD and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Special Education Services Contract for a Parentally Placed student between Manhasset UFSD and the Mineola UFSD for the 2013- 2014 school year.

d. That the Board of Education accepts the Special Education Services Contract for a Parentally Placed student between East Williston UFSD and the Mineola UFSD for the 2013- 2014 school year.

5. **Civil Service**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Qian Xia, temporary Account Clerk in the Business Office, effective February 10, 2014.

b. **Appointments**

1. That the Board of Education approve the appointment of Susan Fernandez, to the position of part time Teacher Aide/Lunch Monitor at Meadow Drive School, effective February 4, 2014. Salary is \$13.74 per hour on Step 1.

2. That the Board of Education approve the appointment of Maria Cunha, to the position of part time Teacher/Lunch Aide effective February 4, 2014. Salary is \$13.74 on Step 1.

3. That the Board of Education approve the appointment of Suzanne Aragona, to the position of part time Teacher/Lunch Aide, effective February 6, 2014. Salary is \$13.74 per hour on Step 1.

4. That the Board of Education approve the appointment of Matthew Diaz to the position of Student Worker at the High School, effective March 3, 2014. Salary is \$8.00 per hour.

5. That the Board of Education approves the following positions for the summer of 2014 for the Mineola High School, effective July 1, 2014 through August 30, 2014:

1 - Clerical: Main Office- Assist with the opening & closing of School; ordering supplies and assisting with Mineola East.

1- Clerical: Guidance Office- Update student files, reorganize incoming 8th grader files, removal of graduate files, assist with scheduling and prepare schedules for Mineola East.

1 - Student Worker: Textbooks/Main Office- Barcode new books, organize the bookroom, unpack new supplies, distribute Parochial school books, assist with Mineola East.

3 - Summer Workers: Mineola EAST- Three half days (9:00am- 1:00pm) & two evenings (5:00pm- 8:30pm) to assist with Mineola East, one week Prior to school opening.

6. That the Board of Education approve the appointment of Suzette Sinert to the position of part time Teacher Aide Sub, effective February 24, 2014. Salary is \$13.74 per hour.

7. That the Board of Education approve the appointment of Evangeline Billiris to the position of part time Teacher/Lunch Aide at Meadow Drive School, effective March 3, 2014. Salary will be \$13.74 on Step 1.

c. **Leave Replacement**

1. That the Board of Education appoint Anna Spatola to the Greeter/Monitor position at Meadow Drive as a Leave Replacement for Cindy Velez who is a Leave Replacement for a full time teacher aide on a Leave of Absence until June 30, 2014. This is effective February 4, 2014. Salary is \$12.79 on Step 6.

6. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending December 31, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2014

General Warrant # 13	January 15, 2014	CK# 71520- 71654
	Checks	\$1,193,309.60
	EFT	\$1,662,354.12

General Warrant # 14	January 29, 2014	CK# 71655- 71759
		\$ 266,147.51

TOTAL A/P Warrants: \$3,121,811.23

PAYROLL # 14 & # 15

General	\$3,929,423.43
Fund F	\$ 66,724.78

TOTAL PAYROLL \$3,996,148.21

c. **Budget Appropriation Adjustment**

That the Board of Education approves the transfer of funds, in the amount of \$100,000 from TANS Interest- budget code: 9760 700 00 7399 to Facilities Upgrades- budget code: 1621 418 00 0000 for the Bus Depot Fuel Tank Paving and other miscellaneous projects.

7. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #6900, declaring them obsolete:

- a. Middle School: 12- Old platform risers (4' x 8')- due to the purchase of new "Thrust Stage" risers in the Middle School.
- b. Meadow Drive School: 2- Two step plywood risers- over 40 years old, very heavy and unsafe to move or sit/stand on. Newer plastic "flip-form" risers have been in use.
- c. Meadow Drive School: 1- Baldwin Piano (Serial # 699716)- Piano was built in 1960, is currently in disrepair and missing a major part (lid/cover).
- d. Dodge VIN 1GCCS1449XK118864- Old Mail Pick-up which is completely out of service.

K. Superintendent's Report

Superintendent of Schools' Reports for 2/13/14
Presentations:

- 1. Tax Levy Calculation
- 2. Corrective Action Plan Updates
- 3. Field Usage Policy #3280

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____