

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: December 14, 2017

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

a. Comments from Board Trustees

b. Comments from Board President

c. Comments from Superintendent

H. Old Business

I. New Business

SEQUA - Meadow Drive School - Building Additions and Interior Alterations

RESOLUTION #26 - WHEREAS, the Board of Education of the Mineola Union Free School District desires to embark upon a capital improvement project at the Meadow Drive School for the Building Additions and Interior Alterations at the existing facility and

WHEREAS, said capital improvement project at the Meadow Drive School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education of the Mineola Union Free School District, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for the Building Additions and Interior Alterations at Meadow Drive School is classified as a Type II Action pursuant to Section 617.5 (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education of the Mineola Union Free School District hereby declares that the Building Additions and Interior Alterations at Meadow Drive School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education of the Mineola Union Free School District hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: _____
Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____

Passed: Yes ___ No ___

SEQUA - Mineola High School - Gymnasium Addition

RESOLUTION #27 - WHEREAS, the Board of Education of the Mineola Union Free School District desires to embark upon a capital improvement project at the Mineola High School for the Gymnasium Addition at the existing facility and

WHEREAS, said capital improvement project at the Mineola High School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education of the Mineola Union Free School District, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for the Gymnasium Addition at Mineola High School is classified as a Type II Action pursuant to Section 617.5 (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education of the Mineola Union Free School District hereby declares that the Gymnasium Addition at Mineola High School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education of the Mineola Union Free School District hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

Education Law Section 913 Examination

RESOLUTION #28 - IT IS HEREBY RESOLVED, pursuant to the provisions of Education Law Section 913, that an employee whose identity is known to the Board of Education, is hereby directed to report for an examination in order to determine his/her physical and / or mental capacity to perform his/her employment duties, the said examination will be conducted by a medical professional selected by the School District at a date(s) and time set forth in the notice letter to the employee, or thereafter as needed, and be it further

RESOLVED: that the Board of Education hereby authorizes the Superintendent of Schools to execute an agreement with Dr. Randall Solomon to provide professional medical services related to this examination in a form approved by District Counsel, the draft contents of which have been reviewed by the Board of Education in Executive Session.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

Decision Ed License Agreement

RESOLUTION #29 - WHEREAS, pursuant to General Municipal Law Section 103(16), the Mineola Union Free School District is authorized to purchase certain goods and or services through the use of a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was awarded to the lowest responsible bidder consistent with General Municipal Law Section 103 and made available for use by other governmental entities; and
WHEREAS, 1GPA, on behalf of lead agencies eligible pursuant to General Municipal Law Section 103(16) solicited competitive bids/offerings for, *inter alia*, student performance data management

software license agreements; and

WHEREAS, 1GPA awarded an agreement to DecisionEd pursuant to such solicitation and said agreement is made available for use by all members of 1GPA including the Mineola Union Free School District; and

WHEREAS, the Board of Education of Mineola Union Free School District believes entering a license agreement with DecisionEd Group through the Cooperative Procurement Membership Agreement between Mineola and 1GPA is in the best interests of the Mineola Union Free School District;

BE IT RESOLVED, that the one year license Agreement at a cost not to exceed \$145,000 is hereby approved and the President of the Board of Education is hereby authorized to take any action necessary to effectuate said Agreement.

Motion: _____

Second: _____

Yes:

No:

Passed:

Yes ___ **No** ___

J. Consensus Agenda

RESOLUTION #30 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.b.1., as presented.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

1. **INSTRUCTION**

- a. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Kuri B. DiFede, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately February 24, 2018.

b. **Appointments**

1. That the Board of Education approves the appointment of Gina M. Principato, to the position of Leave Replacement Teacher, for Kristina Lozada, effective December 11, 2017 to on or before June 30, 2018. Salary: BA, Step 1, \$61,161.

c. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the current school year:

EMPLOYEE NAME

1. Elizabeth Cormack
2. Matthew Deluca
3. Ilyse J. Milberg
4. Jennifer Maichin
5. Tracey M. Campbell
6. Joanne P. Fleming
7. Lisa M. Applewhite
8. Maria C. Navarra
9. Leslie Van Bell
10. Elsa M. Coelho

d. **Instruction: Contracted**

1. That the Board of Education approves the Special Education Services Contract for a Parentally Placed student between Huntington Public Schools and the Mineola UFSD for 2017-2018.
2. That the Board of Education approves the Special Education Services Contract (payable) for a Parentally Placed student between South Huntington UFSD and the Mineola UFSD for 2017-2018.

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Kelsey Baumann, part time Teacher Aide at the Middle School, effective November 30, 2017.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Sharon M. Schager, from the position of 12 month Senior Typist Clerk to Principal Typist Clerk in the Guidance Office at the High School, effective November 16, 2017. Salary is \$69,974 on Step 14.
2. That the Board of Education approve the appointment of Patricia Stichweh, from 10 month Sr. Typist Clerk to the position of Principal Typist Clerk in the Attendance Office at the High School, effective November 16, 2017. Salary is \$59,726 on Step 14.
3. That the Board of Education approves the appointment of Anushan Karunamoorthy, to the position of Custodial - SUB, effective 12/15/2017 with a salary of \$12.25 per hour.

c. **Civil Service Transfers**

- 1. That the Board of Education approve the transfer of Donna Raffo, Typist Clerk at the Manhasett School District, back to the Mineola School District as an 11 month Typist Clerk, to replace Donna Restivo who is retiring at the High School. The effective date would be January 2, 2018 on Step 7, \$43,363. Probation would be waived.

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending October 31, 2017.

b. **Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending November 30, 2017.

A/P Warrant #9	November 15, 2017	\$1,501,100.60
A/P Warrant #10	November 29, 2017	\$267,561.07
TOTAL EXPENSES	\$1,768,661.67	
PAYROLL #9 and #10		
General	\$4,269,031.42	
Federal Fund	\$54,324.71	
TOTAL PAYROLL	\$4,323,356.13	

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Growth Mindset Update

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk