

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2012-2013

Educational

- To use technology and NWEA assessment data to provide differentiated homework thereby increasing individual student achievement.
- To implement the Common Core Curriculum with an emphasis on assuring a correlation between the grade level unit assessments and State exam.
- Create grade 7-12 ELA curriculum in line with Common Core shifts in ELA/Literacy
- Continue to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Continue to engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence.
- Assess the long term viability and explore expansion of the elementary world language program. Assess current program through parental input and student data.
- Implement, monitor and assess the effectiveness of the Pre-K -7 science program

Facilities

- Continue projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Begin to fund our Capital Reserve with the goal of achieving new windows and doors on all 4 elementary buildings

Finance

- Not to exceed the allowable tax levy cap for the next three years while continuing to maintain and enhance all of our programs.

DATE: October 18, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

William Hornberger, President
Terence Hale, Vice President
Irene Parrino, Trustee
Arthur Barnett, Trustee
Christine Napolitano, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**

H. New Business

RESOLUTION # 25 -BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Update and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____
Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

RESOLUTION # 26 -BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Special Education Audit and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____
Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

I. Consensus Agenda

RESOLUTION # 27 -BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a. through I.6.a.1., as presented.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of September 6, 2012 Workshop Meeting as presented.

2. **Instruction**

- a. Leave(s) of Absence/Child Rearing
 - 1. That the Board of Education grants a request to Theresa Duignan, for a unpaid Leave of Absence, for child-rearing purposes, starting approximately November 11, 2012 to June 30, 2013.
 - 2. That the Board of Education grants a request to Morgan Mercaldi, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately February 1, 2013.

- b. Appointments Instruction
 - 1. The Board of Education approves the recommendation of the Superintendent to increase the appointment of Cynthia Kopp, from a .5 PreK Teacher to a .75 PreK teacher at Meadow Drive, effective September 25, 2012 with a salary of .75% of MA+30, Step 2, \$75,120.00 equaling \$56,340.
 - 2. The Board of Education approves the recommendation of the Superintendent to increase the appointment of Hilary Pavels, from .6 to .7 part time physical education teacher at Hampton Street, effective September 1, 2012. Salary: .7 of MA, Step 1, \$67,604 equaling \$47,323.
 - 3. The Board of Education approves the appointment of Elizabeth Gazzini, to the position of Hourly Special Education Teacher at Jacksn Avenue, effective September 1, 2012. Salary: \$54.77 per hour.

- c. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1. Laura J. Baldwin	Early Childhood Ed(Birth-2), SWD(Birth-2), Childhood Ed (1-6), SWD(1-6)

- d. Appointment(S) Perm Sub

1. The Board of Education approves the appointment of Laura J. Baldwin, to the position of Permanent Substitute Teacher, at Meadow Drive, effective October 1, 2012 to Ma 31, 2013. Salary: \$100 per day
2. The Board of Education approves the appointment of Cynthia L. Kopp, to the position of .25 part time Permanent Substitute Teacher at a daily rate of pay .25 of \$100.
3. The Board of Education approves the appointment of Annette Amber, to the position of .5 Permanent Substitute Teacher, at Hampton Street, at a daily rate of pay .50% of \$100.
4. The Board of Education approves the appointment of Thomas J. Oswald, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 1, 2012 to May 31, 2013, at a daily rate of pay, \$100.00.
5. The Board of Education approves the appointment of Kristen Dexter, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 1, 2012 to May 31, 2013, at a daily rate of pay, \$100.00.
6. The Board of Education approves the appointment of Laura Johnson, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 1, 2012 to May 31, 2013, at a daily rate of pay, \$100.00.
7. The Board of Education approves the appointment of Beverly C. Coleman, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 1, 2012 to May 31, 2013, at a daily rate of pay, \$100.00.
8. The Board of Education approves the appointment of Nicholas Pontolillo, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 1, 2012 to May 31, 2013, at a daily rate of pay, \$100.

3. **Instruction: Contracted**

- a. That the Board of Education accepts the Related Services Contract between S.E.E.D.S. and the Mineola UFSD for the 2012- 2013 school year.
- b. That the Board of Education accepts the Special Education Services Contract between West Hempstead UFSD and the Mineola UFSD for the 2012- 2013 school year.
- c. That the Board of Education accepts the Special Education Services Contract for a Parentally Placed student between Bethpage UFSD and the Mineola UFSD for the 2012- 2013 school year.
- d. That the Board of Education accepts the Individual Related Service provider agreement between Carol A. Sullivan, M.S. CCC and the Mineola UFSD for the 2012- 2013 school year.
- e. That the Board of Education accepts the Related Service agreement between Marion Care, Inc. and the Mineola UFSD for the 2012- 2013 school year.

4. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Cyriac Jacob, to the position of Student Worker at the High School, effective September 24, 2012. Salary is \$8.50 per hour.
2. That the Board of Education approve the appointment of Olga Santoli to the position of part time Greeter at the Middle School, replacing Christina Garafolo, effective October 15, 2012. Salary will be \$10.00 per hour on Step 1 (2008/2009 Teacher Aide Salary Schedule). Probation is 26 weeks.
3. That the Board of Education approve the appointment of Debra Annala, to the position of part time Greeter at the Middle School, effective October 15, 2012, Salary is \$10.00 per hour on Step 1 (2008/2009 Teacher Aide Salary Schedule). Probation is 26 weeks.

b. Leave(s) of Absence

1. That the Board of Education grant a request to Teresa Coleman, 10 month Bus Driver, a Leave of Absence for personal reasons, effective October 25, 2012 through November 2, 2012.

c. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Daisy Aviles, Bus Attendant for Transportation, effective September 19, 2012. Return from Leave will be approximately 42 days and at the discretion of her doctor.

5. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending August 31, 2012 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2012

Warrant #5	\$ 485,766.19
Warrant #6	\$ 1,188,251.08

TOTAL EXPENSES \$ 1,674,017.27

PAYROLL #5 & #6

General	\$4,099,610.87
F Fund	\$ 45,267.43

TOTAL PAYROLL \$4,144,878.30

c. **Budget Appropriation Adjustment**

That the Board of Education approves the acceptance of revenue in the amount of \$8,370 generated from Spring Musical receipts and makes appropriation adjustments to the following Budget Code: 2110.200.00.2400.

6. **Other**

a. Salary Increase:

1. That the Board of Education approves the 2% increase for JoAnn Greene, Internal Claims Auditor, placing her annual stipend at \$17,478 for the 2012-2013 school year.

J. Public Comments

K. Board of Education Reports

Comments from Board President

Superintendent of Schools' Reports for 10/18/12

Presentation for 10/18/12: Students from the Marching Band

Superintendent Comments

Capital Updates

Table Reports

Finance and Operations Report

Monthly Financial Report

Building and Grounds Report

Building Usage

Vandalism

Work order Status

Transportation Report

Special Reports

Public Questions - Board Committee Reports; Student Organization Report, Superintendent's Report; Table Reports (All Finance & Operations Functions); and Special Report

L. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____