

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

Educational

- To continue to integrate the Common Core standards with an emphasis on new grade level assessments which measure student progress in specific standards
- Develop and implement a plan to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Develop a system to assess the District's Strategic Objectives and report on progress toward those objectives
- Explore the feasibility of 5 day Pre-K for all students

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures
- Implement and maintain a comprehensive security plan

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

DATE: October 17, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

Special District Meeting - November 19, 2013

RESOLUTION # 24 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Special District Meeting scheduled for November 19, 2013:

- (a) The Special District Meeting will be held on **Tuesday, November 19, 2013**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the Special District Meeting to be held on **Tuesday, November 19, 2013**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Special District Meeting will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Special District Meeting and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Mrs. Paggi are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, November 20, 2013**, at 3:00 p.m. for such purpose.
- (i) A special evening registration of voters shall take place on **Tuesday, November 5, 2013**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION #25 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.a., as presented.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of October 3, 2013 Workshop Meeting as presented.

2. **Instruction**

a. **Leave(s) of Absence/Medical**

- 1. That the Board of Education approves a Medical Leave of Absence to Kathleen Loughlin, HS Art Teacher, using accumulated sick days, starting September 1, 2013.

b. **Appointments Instruction**

- 1. That the Board of Education approves the recommendation of the Superintendent to amend the salary of Cynthia Kopp, due to her Preferred Eligibility Status, from MA, Step 1, \$67,942 to MA+50, Step 3, \$81,819, effective September 1, 2013.
- 2. The Board of Education approves the appointment of John Fretz, to the position of Leave Replacement Teacher, for Krista O'Donnell, at Mineola High School, effective October 18, 2013 to on or before June 30, 2014. Salary: BA+15, Step 1, \$60,995.00.
- 3. The Board of Education approves the appointment of Daniel Zarchy, to the position of part time (.6) Leave Replacement Teacher, for John Fretz, at Mineola High School, effective October 18, 2013 to on or before June 30, 2014. Salary: .6 of MA, Step 1, \$67,942.00 equalling \$40,765.00.

c. **Appointment(S) Sub Teacher per diem**

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1. Daniel Zarchy	Social Studies 7-12

d. Appointments 45 Day Subs

1. The Board of Education approves the appointment of Laura Doherty, to the position of 45 Day Substitute Teacher for Kathleen Loughlin, HS Art Teacher, effective September 1, 2013 to on or before June 30, 2014. Salary: Days 1-20, \$100, Days 21-39 \$110, Days 40-45 \$120, Day 46 contract salary MA, Step 1, \$67,942 pro-rated.

e. Appointment(S) Perm Sub

1. The Board of Education approves the appointment of Nicholas Pontolillo, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 18, 2013 to May 31, 2014. Salary: \$100 per day.
2. The Board of Education approves the appointment of Nicholas Tonini, to the position of Permanent Substitute Teacher, at Mineola High School, effective October 18, 2013 to May 31, 2014. Salary: \$100 per day.
3. The Board of Education approves the appointment of Dena L. Zornberg, to the position of Permanent Substitute Teacher at Mineola High School, effective October 18, 2013 to May 31, 2014. Salary: \$100.00 per day.

f. Facilitators

That the Board of Education approves the appointment of the following staff for the 2013-2014 APPR Facilitators:

<u>SCHOOL</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Hampton	Denise M. Maynard	\$1,000.00
Jackson	Janice A. Killelea	\$1,000.00
Meadow	Bruce M. Vatske	\$1,000.00
Middle School	Matthew Deluca	\$1,000.00
Middle School	Peter J. Carlson	\$1,000.00
High School	Frank Massaro	\$1,000.00
High School	Suzanne Sabatini	\$1,000.00

g. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Basketball Varsity Boys	James P. Hegmann	3	\$9,174.00
Basketball- Jr Varsity Boys	Dominick J. Tolipano	3	\$6,282.00
Basketball- Jr. High Boys 7th	William G. Digennaro	3	\$5,374.00
Basketball- Jr. High Boys 8th	Martin F. Joyce	3	\$5,374.00
Basketball-Varsity Girls	Denise E. Zunno	3	\$9,174.00
Basketball- Jr Varsity Girls	Caitlin T. Orlando	3	\$6,282.00
Basketball- Jr. High Girls 7th	William G. Digennaro	3	\$5,374.00
Basketball- Jr. High Girls 8th	Martin F. Joyce	3	\$5,374.00
Girls Varsity/JV Bowling	Mark Miller	3	\$4,411.00
Boys Varsity/JV Bowling	Helmut Bohringer	3	\$4,411.00
Wrestling-Varsity	Daniel Guido	3	\$8,828.00
Wrestling-Jr Varsity	Frank J. Massaro	3	\$6,282.00
Wrestling-Varisty-Asst	Joseph P. Cerulli	3	\$6,003.00
Wrestling-Jr. High 7/8	Michael Palumbo	3	\$5,770.00
Wrestling-Jr. High Asst 7/8	Gary L. Santosus	3	\$5,363.00
Volleyball-Jr High 7th	Hilary Pavels	3	\$4,764.00
Volleyball-Jr High 8th	Hyunah Park	3	\$4,764.00
Track-Winter Varsity Girls	Thomas J. Leninger	3	\$7,809.00

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Track-Winter Varsity Boys	John E. Fretz	3	\$7,809.00
Track-Assistant	Nicole K. Wissler	1	\$4,271.00

h. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Cheerleader Adv-Winter	Laura Kligman	\$4,281.00
Athletes Helping Athletes	Maryellen Perinchief	\$1,427.00
Brainstormers	Robert Goodwin(1/2 stipend)	1/2 of \$1,427.00
Brainstormers	Bette Sloane(1/2 stipend)	1/2 of \$1,427.00
Class Advisor-Freshman	Tara M. McDonnell	\$1,019.00
Class Advisor-Sophomore	Jennifer Honerkamp	\$1,693.00
Class Advisor-Sophomore	Eleni Theodorakis	\$1,693.00
Class Advisor-Junior	Suzanne Sabatini	\$2,367.00
Class Advisor-Junior	Bette Sloane	\$2,367.00
Class Advisor-Senior	Donald A. Leopardi	\$2,854.00
Class Advisor-Senior	Nancy A. Regan	\$2,854.00
Creative Writing Club	Andrew T. Smith	\$980.00
Environmental Club	Susan B. Kennedy	\$1,786.00
Foreign Language-Italian	Giuseppa Iaboni	\$980.00
Gay Straight Alliance	Laura L. Grassie	\$1,786.00
Increase the Peace	Michael Furey(1/2 stipend)	1/2 of \$2,141.00
Increase the Peace	C. Lombardi(1/2 stipend)	1/2 of \$2,141.00
Japanese Animee Club	Lucy A. Long	\$1,786.00
Kiwanis Club(Key Club)	Surabhi John (1/2 stipend)	1/2 of \$2,367.00
Kiwanis Club (Key Club)	Mary Owens (1/2 stipend)	1/2 of \$2,367.00
Latin Club	Gigi L. Foge	\$980.00
Literary Society Club	Mark Bomser	\$1,358.00
Mathletes Olympiads-8th	Lisa M. Marino	\$980.00
Mathletes Advisor	Suzanne Sabatini	\$1,427.00
Mentoring Latinas	Marie Watson	\$1,427.00
Mock Trial Advisor	Soraya Zahn Rogers	\$980.00
National Honor Society	Eileen Burke	\$1,547.00
Question Mark Editor	Andrew T. Smith	\$3,940.00
Red Cross Advisor	Tara M. McDonnell	\$980.00
Science Club Advisor	Ellen McGlade-McCulloh	\$1,786.00
Signet Advisor (Business)	Denise E. Zunno	\$3,640.00
Signet Advisor (Editorial)	Paul A. Sommer	\$5,025.00
Student Organization	Francine Sclafani	\$4,388.00
Student Service Center	Eileen Burke (1/2 stipend)	1/2 of \$5,025.00
Student Service Center	Nancy Regan (1/2 stipend)	1/2 of \$5,025.00
Students Against Drunk	Maryellen Perinchief	\$1,786.00
Driving Advisor		
A Capella Choir	Megan M. Messina	\$2,142.00
Art Club Advisor	Kathleen M. Loughlin	\$980.00
Dynamics/Vocal Jazz Choir	Megan M. Messina	\$1,427.00
Jazz Ensemble 1	Donald Carreras	\$1,427.00
Jazz Ensemble2	Marc Ratner	\$1,427.00
String Ensemble Advisor	Tracey Campbell	\$1,427.00

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Animal Rights-PAWS	Annmarie Palumbo	\$905.00
Art Club	Andrea Antonelli	\$905.00
Bookstore Advisor	Annmarie Palumbo	\$905.00
Chamber Ensemble	Kristin Frazer	\$1,427.00
Chess Club	Michael Mildon	\$905.00
Color Night Advisor	Annmarie Palumbo	\$2,850.00
Color Night Assistant	Caryl A. Salesi	\$1,948.00
Community Action Adv	A. Antonelli(1/2 stipend)	1/2 of \$1,092.00
Community Action Adv	A. Palumbo(1/2 stipend)	1/2 of \$1,092.00
Enviromental Club	L. Spanhake(1/2 stipend)	1/2 of \$988.00
Enviromental Club	Courtney Serio(1/2 stipend)	1/2 of \$988.00
Jazz Ensemble Advisor	Mark Bennett	\$1,427.00
Math Olympiads Advisor	Courtney Serio	\$905.00
National Jr Honor Society	Ilyse Milberg(1/2 stipend)	1/2 of \$1,364.00
National Jr Honor Society	A. Palumbo(1/2 stipend)	1/2 of \$1,364.00
Newspaper Advisor	John O'Malley	\$2,854.00
Peace Club	Jerrill Critchley	\$905.00
Photography Club	Andrea Antonelli	\$1,332.00
Projection Squad Advisor	Brian Goldman	\$1,359.00
Robotics	Kenneth Coy	\$905.00
Student Council Advisor	Linda Villalta	\$3,055.00
Vocal Jazz-Treble Makers	Brian Goldman	\$1,427.00
Yearbook Advisor	A. Antonelli(1/2 stipend)	1/2 of \$2,854.00
Yearbook Advisor	A. Palumbo(1/2 stipend)	1/2 of \$2,854.00
Musical Director Asst	Brian Goldman	\$2,141.00
Musical Choreographer	Barbara Peters	\$2,141.00
Musical Stage Construction	Vincent Tunkel	\$1,784.00
Musical Director	Matthew Deluca	\$4,281.00
Musical Technical Director	Donald Carreras	\$1,427.00
Drama Director-Fall	Matthew Deluca	\$2,854.00
Drama Assist Director	Bette Sloane	\$2,141.00
Drama Stage Construction	Vincent Tunkel	\$2,141.00
Thespian Club	Matthew Deluca	\$980.00
Book Club Advisor	A. Palumbo(1/2 stipend)	1/2 of \$905.00
Book Club Advisor	Ilyse Milberg(1/2 stipend)	1/2 of \$905.00

i. Appointment(S) Marching Band Staff

That the Board of Education approves the following staff members for the Marching Band:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPENDS</u>
1.	Marching Band Guard Coaches(5)	Michael Amador (#5 of 5)	\$2,141.00
2.	Winter Guard Asst Director	Frank N. Mauriello	\$1,427.00
3.	Winter Guard Coaches-2	Michael Amador (#1 of 2)	\$980.00
4.	Winter Guard Drill Writer	Rachel M. Montanez	\$3,367.00

3. **Instruction: Other**

a. That the Board of Education approves the Superintendent's Goals and Deliverables for the 2013-2014 school year.

4. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Nancy McCarthy, to the position of part time Typist Clerk at the High School, to replace Mary Ann Ricci, who retired, effective October 7, 2013. Salary will be \$21.03 per hour on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Gonzalo Urrutia to the position of 10 month, 5 hour Bus Driver, to replace Daniel Makarick who retired, effective September 23, 2013. Salary will be \$21,819 on Step 1; probation is 26 weeks.
3. That the Board of Education approve the appointment of Marisse Hargrove to the position of part time 10 hour Lunch Aide at Jackson Avenue School, effective October 7, 2013. Salary is \$13.74 per hour; probation is 26 weeks.
4. That the Board of Education approve the appointment of Lisa Frey, to the position of part time 10 hour Lunch Aide at Hampton Street School, effective October 18, 2013. Salary will be \$13.74 per hour; probation is 26 weeks.
5. That the Board of Education approve the appointment of Deborah Westfall, to the position of part time 10 hour Lunch Aide, effective October 18, 2013. Salary will be \$13.74 per hour; probation is 26 weeks.
6. That the Board of Education approve the appointment of Donna Renda to the position of part time Lunch Aide at the Hampton Street School, effective October 18, 2013. Salary will be \$13.74 per hour.

b. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence due to family illness to Patricia Rella, Teacher Aide at Meadow Drive School, effective September 20, 2013, through December 2, 2013.
2. That the Board of Education approve a paid Medical Leave of Absence to Suzzanna Lima, 12 month Bus Driver, effective September 19, 2013 through October 30, 2013.

c. **Resignation(s)**

1. That the Board of Education accept, with regret, the resignation of Patricia Blainey, Account Clerk in the Business Office, for the purpose of retirement, effective January 16, 2014.

d. **Leave(s) of Absence**

1. That the Board of Education grants a request to Niloofar Lahijani, part time Teacher Aide at Meadow Drive, for an extension of her Unpaid Medical Leave of Absence, until October 21, 2013.

e. **Section 211**

1. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Daniel McNamara, Bus Driver, in order for him to continue to work for the Mineola UFSD for the period of July 1, 2013 through July 1, 2015.

2. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Lee Dunninger, Bus Driver, in order for him to continue to work for the Mineola UFSD, effective January 1, 2014 through December 31, 2015.

5. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending August 31, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2013

General Warrant # 5	September 11, 2013	\$1,026,743.25
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General Warrant # 6	September 25, 2013	\$1,777,488.39
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TOTAL EXPENSES \$2,804,231.64

PAYROLL # 5 & # 6

General	\$3,872,114.30
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F Fund	\$ 69,467.85
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TOTAL PAYROLL \$3,941,582.15

6. **Other**

- a. That the Board of Education approve a \$2,000 stipend for Kim Baker for the position of Training Instructor for Transportation for the school year 2013/2014.

K. Superintendent's Report

Superintendent of Schools' Reports for 10/17/13
Presentations:

There are no special presentations this evening.

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____