

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY
Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

Educational

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
 - Demonstrate that students are contributing positively to a global society
 - Demonstrate that students are exhibiting strength of character (habits of the mind)
 - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
 - Expand Queensboro certificate program
 - Explore career partnerships with local institutions

Facilities

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
 - Create a new five-year Capital Plan to address outstanding items in the BCS
 - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: October 15, 2015

LOCATION: Willis Avenue School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr., Instr., & Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

a. Comments from Board Trustees

b. Comments from Board President

c. Comments from Superintendent

H. Old Business

I. New Business

Second Reading & Adoption of Board Policy #7552

RESOLUTION # 27- BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of Board Policy # 7552, Student Gender Identity, due to its availability on the information table and moves its adoption.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Accepting of Certified Financial Statements

RESOLUTION # 28-BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Certified Financial Statements for the year ending June 30, 2015, completed by Nawrocki Smith LLP and such reports have been filed with the appropriate state regulatory agencies as of October 15, 2015.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION # 29 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.a., as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the September 7, 2015 Business Meeting and the October 1, 2015 Workshop Meeting as presented.

2. **Instruction**

a. **Resignation(s)**

- 1. That the Board of Education accepts the resignation of Alyssa V. Puccio, Leave Replacement Teacher for Melissa Koenig, effective October 9, 2015.

b. **Leave(s) of Absence/Child Rearing**

- 1. That the Board of Education grants a request to Kristin Frazer, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately March 25, 2016.

c. **Appointment(S) Sub Teacher per diem**

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- | | | |
|----|----------------------|--------------------------------------------|
| 1. | Christine Mulrooney | Nursery/K/Grades 1-6 |
| 2. | Nicholas A. Tonini | Physical Ed |
| 3. | Gabrielle C. Stephan | Early Childhood Ed(B-2), Childhood Ed(1-6) |

d. **Appointment(S) Perm Sub**

- 1. That the Board of Education approves the appointment of Christina Castello, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
- 2. That the Board of Education approves the appointment of Daniel Bailey, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.

3. That the Board of Education approves the appointment of Daniel K. Barcavage, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
4. That the Board of Education approves the appointment of Mary Pryor, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
5. That the Board of Education approves the appointment of Beverly C. Coleman, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
6. That the Board of Education approves the appointment of Erica A. Derlath, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
7. That the Board of Education approves the appointment of Gabrielle C. Stephan, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 13, 2015 to May 31, 2016.
8. That the Board of Education approves the appointment of Stephanie Kelly, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 19, 2015 to May 31, 2016.

e. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
HS S.A.D.D. Advisor	Maryellen Perinchief	\$985.00
HS Signet Advisor(Bus)	Rory E. Block	\$1,434.00
HS 10/11/12 Musical Technical Director	Donald R. Carreras Jr (replacing Paul Sommer previously approved on October 1, 2015)	\$1,434.00
JA K-Kids Club Advisor	Linda K. Goodwin	1/2 of \$1,434.00
JA K-Kids Club Advisor	Zoila C. Castillo	1/2 of \$1,434.00
JA Math Olympiads	Janice A. Killelea	\$859.00
JA Scrabble Club	Michael Kandel	\$859.00
JA Student Council	Jeanine S. Gallina	\$1,434.00
JA Jr. Lego League	Jennifer L. Dralle-Moreano	1/2 of \$859.00
JA Jr. Lego League	Jane Whearty	1/2 of \$859.00
JA Jr. Lego League	Teresa L. Dawber	1/2 of \$859.00
JA Jr. Lego League	Jeanine S. Gallina	1/2 of \$859.00

3. **Instruction: Contracted**

- a. That the Board of Education approves the Instructional Services agreement between Mill Neck Manor School for the Deaf and the Mineola UFSD for the 2015- 2016 school year.
- b. That the Board of Education approves the Consulting Services agreement between The Fay J. Lindner Center for Autism & Developmental Disabilities and the Mineola UFSD for the 2015- 2016 school year.
- c. That the Board of Education approves the Individual Related Services agreement between Deborah J. Bousquet and the Mineola UFSD for the 2015- 2016 school year.

- d. That the Board of Education approves the Nursing Services agreement between US Medical Staffing, LLC and the Mineola UFSD for the 2015- 2016 school year.
- e. That the Board of Education approves the Individual Related Services agreement between Life's WORC and the Mineola UFSD for the 2015- 2016 school year.
- f. That the Board of Education approves the Individual Related Services agreement between Mary Hawkin, Au.D. CCC/A d.b.a.Garden City Audiology and the Mineola UFSD for the 2015- 2016 school year.
- g. That the Board of Education approves the Related Services agreement between Achieve Beyond and the Mineola UFSD for the 2015- 2016 school year.
- h. That the Board of Education approves Evaluation Services agreement between Metro Therapy Inc.and the Mineola UFSD for the 2015- 2016 school year.
- i. That the Board of Education approves the Mutual Nondisclosure Agreement between the Florida Virtual School and the Mineola UFSD for the 2015- 2016 school year.

4. **Civil Service**

a. **Appointments**

- 1. That the Board of Education approve the appointment of Gregory Sabato, to the position of Bus Driver/Asst Head Mechanic in Transportation, to replace Matthew Bielawa who retired, effective October 16, 2015. Salary will be \$58,702 on Step 5.
- 2. That the Board of Education approve the appointment of Debra Annala, to the position of Clerical Sub, effective October 19, 2015. Salary is \$12.32 per hour.
- 3. That the Board of Education approve the appointment of Jamie Marrone, to the position of 11 month Typist Clerk at Jackson Avenue School, to replace Laurie Seedorf who is retiring, effective October 13, 2015. Salary is \$38,742 on Step 1; probation is 26 weeks.
- 4. That the Board of Education approve the appointment of Ryan DePalma, to the position of Student Worker at the High School, effective October 16, 2015. Salary is \$8.50 per hour.
- 5. That the Board of Education approve the appointment of Steven DePalma to the position of Student Worker at the High School, effective October 16, 2015. Salary is \$8.50 per hour.
- 6. That the Board of Education approve the appointment of Stacey Caracciolo, to the position of part time Teacher Aide in the Cafeteria at Jackson Avenue School, effective October 5, 2015. Salary is \$13.95 per hour on Step 1.
- 7. That the Board of Education approve the appointment of Maria Shapiro, to the position of part time Teacher Aide in the Cafeteria at Jackson Avenue School, effective October 5, 2015. Salary is \$13.95 per hour.
- 8. That the Board of Education approve the appointment of Jean Cardillo, to the position of part time Teacher Aide in the Cafeteria at Meadow Drive School, effective October 13, 2015. Salary is \$13.95 on Step 1.

b. **Leave(s) of Absence**

- 1. That the Board of Education extend the paid Medical Leave of Absence to Paul Ruppel, Head Custodian I at Meadow Drive School, effective September 16, 2015 through October 14, 2015.

c. **Leave(s) of Absence**

- 1. That the Board of Education grant a request to Mary Ann Marino, part time Greeter at Meadow Drive School, an Unpaid Medical Leave of Absence due to illness, effective September 11, 2015 through November 2, 2015.

d. Section 211

1. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Daniel McNamara, Bus Driver, in order for him to continue to work for the Mineola UFSD for the period of July 1, 2015 through July 1, 2017.
2. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Lee Dunninger, Bus Driver, in order for him to continue to work for the Mineola UFSD, effective January 1, 2016 through December 31, 2017.

e. Civil Service: Other

1. That the Board of Education approves a Letter of Agreement for donation of sick days for an employee between the Mineola Custodial, Grounds, Maintenance and Transportation Unit and the Mineola UFSD.

5. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending August 31, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2015

A/P Warrant # 5	September 09, 2015	\$ 471,780.78
A/P Warrant # 6	September 22, 2015	\$ 297,932.45

TOTAL EXPENSES \$ 769,713.23

PAYROLL # 5 & # 6

General	\$ 3,959,766.79
F Fund	\$ 40,138.63

TOTAL PAYROLL \$3,999,905.42

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$30,000 from Budget code: 1310 150 08 0000 to Budget code: 1325 444 00 0199 to cover the estimated annual contract services for Keep Your Books, Inc. Contract was approved by the Board at the 10/1/15 BOE Workshop Meeting.

2. That the Board of Education approves the transfer of funds, in the amount of \$100,000 from Budget code: 9010 800 00 8096 to Budget code: 2630 460 00 2930 to cover the annual contract for OYO Inc. approved by the Board at the 9/17/15 BOE Business Meeting.

6. **Business/Finance: Contract Approvals**

a. That the Board of Education approves the Intermunicipal Agreement for Collection of School Recyclables between the Town of North Hempstead and the Mineola UFSD for the 2015- 2016 school year.

K. Superintendent's Report

Superintendent of Schools' Reports for 10/15/15
Presentations:

1. To Be Determined

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____