

**MINEOLA UNION FREE SCHOOL DISTRICT**  
**MINEOLA, NY**  
**Workshop Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2015-2016**

***Educational***

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
  - Demonstrate that students are contributing positively to a global society
  - Demonstrate that students are exhibiting strength of character (habits of the mind)
  - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
  - Expand Queensboro certificate program
  - Explore career partnerships with local institutions

***Facilities***

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
  - Create a new five-year Capital Plan to address outstanding items in the BCS
    - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: January 7, 2016**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION      7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Patricia Navarra  
Nicole Matzer  
Margaret Ballantyne  
Brian Widman

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

**G. BOE Reports**

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**Accept donation**

**RESOLUTION # 39 - BE IT RESOLVED** that the Board of Education accepts the donation of \$6000.00 from the Thomas and Jeanne Elmezzi Private Foundation to the Mineola Fine and Performing Arts Program to complete the sound system and replace musical instruments at the Middle School and makes an appropriation increase adjustment to Budget code: 2110-200-00-2400.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**Approval of CAP- Financial Statements**

**RESOLUTION # 40- BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") for the 2015 Audited Financial Statements by Nawrocki Smith and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**External Auditor Services RFP Award**

**RESOLUTION # 41- BE IT RESOLVED** that the Board of Education awards the External Auditor Services as outlined in the RFP to Nawrocki Smith for the time period from July 1,2015 to June 30, 2016, with the Board option for renewing on a yearly basis for four (4) succeeding years.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**J. Consensus Agenda**

**RESOLUTION # 42- BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the December 17, 2015 Business Meeting as presented.

2. **Instruction**

a. **Appointment(S) Perm Sub**

- 1. That the Board of Education approves the appointment of Meghan E. Cerrone, to the position of Permanent Substitute Teacher at a daily rate of \$100.00, effective January 4, 2016 to May 31, 2016.

b. **Appointment(s) Club/Stipends**

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Winter Guard Director	Rachel Montanez	\$4,303.00
Winter Guard Asst Director	Frank Mauriello	\$1,434.00
Winter Guard Coach	Amy Vercruysse-Jones	\$985.00
Winter Guard Drill Writer	Ashley Sandy	1/2 of \$3,384.00
Winter Guard Drill Writer	Lindsay N. Beaumont	1/2 of \$3,384.00

3. **Instruction: Student Actions**

- a. That the Board of Education approves the following Mineola High School Winter Guard Trip Schedule:
1. Sunday, January 24, 2016- Mineola Home Show
  2. Sunday, January 31, 2016- West Orange Show, West Orange, NJ
  3. Saturday, February 6, 2016- Hillsborough Show, Hillsborough, NJ
  4. Saturday, February 13, 2016- JP Stevens Show, Edison NJ
  5. Saturday, February 27, 2016- WGI South Brunswick Regional, South Brunswick, NJ
  6. Sunday, February 28, 2016- WGI South Brunswick Regional, South Brunswick, NJ
  7. Saturday, March 5, 2016- South Brunswick Show, South Brunswick, NJ
  8. Saturday, March 26, 2016- Q Show, East Stroudsburg, PA
  9. Saturday, April 2, 2016- Somerville Show, Somerville, NJ
  10. Wednesday, April 6- Sunday, April 10, 2016- WGI World Championship, Dayton, Ohio (Overnight)
  11. Saturday, April 16, 2016- Main Championships, South Brunswick, NJ

4. **Civil Service**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Jamie Marrone, Typist Clerk at Jackson Avenue School, effective January 11, 2016.

b. **Appointments**

1. That the Board of Education approve the appointment of Marcela Bustamante, to the position of part time Lunch Aide at the Jackson Avenue School, effective January 4, 2016. Salary is \$13.95 per hour on Step 1.
2. That the Board of Education approve the appointment of Bindu Jhangiani, to the position of part time Greeter at the Middle School, effective January 4, 2016. Salary is \$10.15 per hour on Step 1.
3. That the Board of Education approve the appointment of Doreen Warwick, to the position of part time Lunch Aide at Meadow Drive School, effective January 4, 2016. Salary is \$13.95 per hour on Step 1.

c. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to Nomeky Billiris, Teacher Aide at the Middle School, effective December 7, 2015, until further notice.
2. That the Board of Education approve a paid Medical Leave of Absence to William Lutkins, Custodian at the Middle School, effective December 4, 2015, until further notice.

d. **Resignation(s)**

1. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Daisy Aviles, Bus Attendant in Transportation, effective January 5, 2016.
2. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Laura Kwiatek, Stenographic Secretary at the High School, effective June 30, 2016.
3. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Doris Lanning, Account Clerk in the Business Office, effective June 30, 2016.
4. That the Board of Education accept, with regret, for the purpose of retirement, the resignation of Kathleen Conway, part time Teacher Aide at the High School, effective December 31, 2015.

5. **Other**

Approval of New 2016 Standard Mileage Rate

a. That the Board of Education approves the new 2015 IRS Mileage Reimbursement Rate for approved travel at a rate of .54 cents per mile effective January 1, 2016.

**K. Superintendent's Report**

Superintendent of Schools' Reports for 1/7/16

Presentations:

1. Student Service Center

Superintendent Comments

**L. Executive Session    Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**M. Adjournment    Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_