

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Annual BOCES Vote / Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: April 17, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

1. Comments from Board Trustees

2. Comments from Board President

3. Comments from Superintendent

H. Old Business

I. New Business

Adoption of BOCES 2018-2019 Annual Operating Budget

RESOLUTION #48 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the Nassau BOCES Proposed Administrative Operations Budget for the 2018-2019 school year in the amount of \$21,962,652.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Election of BOCES Candidates

RESOLUTION #49 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District cast one (1) vote for the three (3) following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2018.

1. Susan Bergtraum
10 I.U. Willets Road
Old Westbury, NY 11568 _____

2. Martin Kaye
91 Ambrose Avenue
Malverne, NY 11565 _____

3. Michael Weinick
245 Frankel Blvd.
Merrick, NY 11566 _____

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Receipt of Internal Auditor's Agreed Upon Procedure Report

RESOLUTION #50 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby acknowledges receipt of the Internal Auditor's Agreed Upon Procedures Report previously reviewed by the Audit Committee.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Receipt of Internal Auditor's Risk Assessment Report

RESOLUTION #51 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby acknowledges receipt of the Internal Auditor's Risk Report previously reviewed by the Audit Committee.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Adoption of the 2018-2019 Budget and Property Tax Report Card

RESOLUTION #52 - BE IT RESOLVED that the Mineola Board of Education approves the Adoption of the 2018-2019 Educational Plan and Budget in the amount of \$98,195,200, as submitted or, if necessary, with revisions, and further

BE IT RESOLVED that the Mineola Board of Education approves the real property tax report card prepared by the District's Business Office for the 2018 Annual District Meeting; and be it further

RESOLVED that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

J. CONSENSUS AGENDA

RESOLUTION #53 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.3.c.2., as presented.

Motion: _____

Second: _____

<u>Yes:</u>	<u>No:</u>
_____	_____
_____	_____
_____	_____
_____	_____

Passed: Yes ___ No ___

1. **INSTRUCTION**

a. **Resignations**

1. That the Board of Education accepts the resignation of Robert J. Salzer, Permanent Sub, effective March 27, 2018.
2. That the Board of Education accepts the resignation of Kristen N. Mixon, Speech Teacher, effective June 30, 2018.

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Karen Lovelace, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 26, 2018.

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Lacrosse Girls 7th grade	Danielle Gehring	1	\$4,336.00
2.	7th Grade Softball	Vanessa Casper (switched from 8th to 7th)	3	\$5,151.00
3.	8th grade Softball	Elizabeth M. Gerner	1	\$4,037.00

d. **Instruction: Committee on Special Education**

1. That the Board of Education approve the CSE/CPSE/SCSE recommended programs and services. All parents have been advised and received the student's IEP and a copy of their DUE Process rights.

e. **Instruction: Contracted**

1. That the Board of Education approves an agreement between the Mineola UFSD and Consultant, Dr. Samuel O. Ortiz, to work with principals and teachers for a series of workshops to provide direct guidance and professional in-service training related to the provision of instruction, intervention and evaluation of English Learners. The schedule of services shall be mutually determined between the School District and the Contractor.

f. **Instruction: Student Actions**

1. That the Board of Education approves the overnight/out-of-state field trip for the High School Marching Band to DisneyWorld, Orlando, FL, Sunday, February 17-21, 2019.

2. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approve the appointment of Michaeljohn Lacson to the position of Nurse Substitute, effective April 16, 2018. Salary is \$125.00 per day.
2. That the Board of Education approve the appointment of Serfidis Gomez, to the position of Teacher Aide Substitute, effective April 16, 2018. Salary is \$13.95 per hour.
3. That the Board of Education approve the appointment of Lisa Morrison, to the position of part time Teacher Aide at Hampton Street School, effective April 16, 2018. Salary is \$13.95 per hour on Step 1.

b. **Leave of Absence - Unpaid Medical**

1. That the Board of Education grant a request for a continuance of a Medical Leave of Absence for Vincent Sanseverino, Bus Driver, for an additional six weeks, effective March 28, 2018.

c. **Civil Service - Other**

1. That the Board of Education approve summer positions for the Transportation Department for Bus Drivers and Bus Attendants, effective July 2, 2018 through August 31, 2018. Rate of pay for the Bus Drivers will be \$27 per hour and Bus Attendants will be paid their hourly wage.
2. That the Board of Education approve 21 summer cleaners, effective July 5, 2018 through August 17, 2018. Salary will be \$11.00 per hour.

- 3. That the Board of Education amend the start date of Gustavo Rodriguez, from 10 month Bus Driver to 12 month Bus Driver from April 1, 2018 to April 9, 2018.

3. **BUSINESS / FINANCE**

a. **Business: Other**

Approval of Election Workers

That the Board of Education approves the appointment of the following individuals to serve as Inspectors and Registrars at the Annual Election and Budget Vote held Tuesday, May 15, 2018, at the rate of \$11.00 per hour.

Jackson Avenue

Carolina Macedo	Chief Election Inspector
Katherine Brown	Inspector
Ava Doshi	Inspector
Marie Encizo	Inspector
Nora Coniglio	Inspector
Karen Dombeck	Inspector
Flore Rowe	Inspector
Gary Nelson	Registrar
Deborah Damato	Registrar
Michael Coniglio	Registrar

Meadow Drive

Eileen Alexander	Chief Election Inspector
Raymond Kwiatek	Inspector
Mary Ann Iaquinto	Inspector
Ann Marie Smith	Inspector
Lynn Clifford	Inspector
Margaret Karazia	Registrar
Robert Petraglia	Registrar

Note: In the event of a vacancy in any of the positions of Inspector or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this district to fill such vacancy.

The Superintendent of Schools recommends the appointment of Eileen Alexander, Chief Registrar at Meadow, to serve on Registration Day, Tuesday, May 1, 2018, between the hours of 4:00 p.m. to 8:00 p.m., at the authorized rate of \$11.00 per hour.

A one hour workshop will be given on Monday, May 14, 2018 from 3:00 p.m. to 4:00 p.m. and the attending Inspectors and Registrars will be compensated at the authorized rate of \$11.00 per hour.

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for February 1, 2018 through February 28, 2018.

c. **Business/Finance - Contract Approvals**

1. That the Board of Education hereby approves the contract renewal with Tel/Logic, Inc., d/b/a/ Central Ed., for the purchase of non-public school textbooks and distribution services for the 2018-2019 school year.
2. That the Board of Education hereby approves a contract between the Mineola UFSD and the Labor Education and Community Service Agency, Inc., (LECSA), an employee assistance program for the 2018-2019 school year.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Queensborough Community College update

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**