

# Mineola Union Free School District, Mineola, NY

## Business Meeting Agenda

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

### Board of Education Goals 2020-2021

#### **Educational**

- Design and develop a series of grade-level Learning Pathways. These “mission pathways” will allow students to earn micro badges as they demonstrate understanding of the components of the District's Mission.
- To conduct a district wide audit of District policies, procedures and programs related to the NYSED's Culturally Responsive Sustaining Education Framework
- Using a CASEL CORE competencies as a guide, review and align current SEL initiatives and efforts and create districtwide share vision and SEL
- In preparation for the Jackson Reimagined, the district will work to devise a digital assessment system that utilizes micro-credentials and learning pathways and reflects the District's Integrated Curriculum.
- Continue to expand and develop programs that prepare and provide HS students opportunities for their postsecondary education and careers. OYO University

#### **Facilities**

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the NEW Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

#### **Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities
- Analysis and present future revenue projections mindful of PILOT's and the sale of our broadband spectrum

**DATE: March 25, 2021**

**LIVESTREAM**

**4:00 p.m.**

#### **Board of Education**

Christine Napolitano, President  
Margaret Ballantyne-Mannion, Ph.D., V.P.  
Brian Widman  
Patrick Talty  
Cheryl Lampasona

#### **Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Matthew Gaven, Deputy Superintendent  
Jack Waters, Asst. Supt. Finance & Operations  
Linda Spagnola, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Organization Report**

**G. BOE Reports**

**1. Comments from Board Trustees**

**2. Comments from Board President**

**3. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**Annual Election and Budget Vote - May 18, 2021**

**RESOLUTION #38 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 18, 2021:

- (a) The District's Annual Election will be held on **Tuesday, May 18, 2021**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 18, 2021**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$14.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 19, 2021**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 6, 2021** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 4, 2021**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_ No \_\_\_

**First Reading of Revised Board Policies**

**RESOLUTION #39 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Revised Board Policies due to their availability on the website.

Policy # 6110 Code of Ethics for Board Members and All Distrit Personnel

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**            **No:**

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**Passed: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Stipulation of Settlement**

**RESOLUTION #40 - BE IT RESOLVED** That the Board of Education accepts the Stipulation of Settlement between K.F. & E.F. / Mineola UFSD for the 2020-2021 and 2021-2022 school years.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**            **No:**

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**Passed: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**RESOLUTION #41 - Transportation Agreement with Nassau BOCES**

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2021-22 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes:  
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No:  
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Passed: Yes \_\_\_ No \_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #42 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.e.2., as presented.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_  
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Passed: Yes \_\_\_ No \_\_\_

1. **ACCEPTING OF MINUTES**

a. That the Board of Education accepts the minutes of the January 7, 2021 Workshop Meeting, the January 21, 2021 Business Meeting, and the February 4, 2021 Workshop Meeting, as presented.

2. **INSTRUCTION**

a. **Appointments**

1. That the Board of Education approves the appointment of Reyna Castillo, to the position of Leave Replacement Teacher for Natalie Vattuone, effective March 22, 2021 with a salary of MA, Step 1, \$73,099.

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<b><u>Employee Name</u></b>	<b><u>Employee Certification</u></b>	<b><u>Effective Date</u></b>
1.	Robert S. Butler	Math, SWD 7-12 Generalist	03/08/2021-05/31/2021

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the 2020-2021 school year:

	<b><u>Position</u></b>	<b><u>Employee Name</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
1.	Boys Varsity Baseball	Helmut Bohringer	3	\$8,775.00
2.	Varsity Baseball Asst	Robert Trenkle	3	\$5,966.00
3.	JV Baseball	Christopher M. Schacca	3	\$6,076.00
4.	7th Grade Baseball	Gregory A. Mayo	3	\$5,721.00
5.	8th Grade Baseball	James R. Bulva	1	\$4,476.00
6.	Varsity Lacrosse	James Durso	3	\$8,766.00
7.	Boys Varsity Lacrosse Asst	Jamie McAndrew	3	\$5,963.00

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
8.	Boys JV Lacrosse Head	Brian Smith	1	\$4,825.00
9.	Boys JV Lacrosse Asst	William Gerstner	2	\$3,653.00
10.	7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,702.00
11.	Track-Varsity Spring	John E. Fretz	3	\$8,223.00
12.	Gils Varsity Spring Track	Thomas J. Leninger	3	\$8,223.00
13.	Spring Track Assistant	Brian W. Haber	3	\$5,592.00
14.	Varsity Softball	Anthony Tramonte	3	\$8,766.00
15.	Softball Varsity Asst	Monique G. Roberge	2	\$5,233.00
16.	JV Softball	Jeffrey D. Appelbaum	1	\$4,825.00
17.	7th Grade Softball	Vanessa Casper	3	\$5,318.00
18.	8th Grade Softball	Elizabeth M. Gerner	3	\$5,318.00
19.	Girls Varsity Lacrosse	Samantha Henton	3	\$8,766.00
20.	Girls Varsty Lacrosse Asst	Erin L. Garabedian	3	\$5,963.00
21.	Girls JV Lacrosse	Jacqueline R. Jahelka	1	\$4,825.00
22.	8th Grade Lacrosse	Alexandra Bauer	1	\$4,476.00

d. Appointment(s) - Clubs/Stipends

That the Board of Education approves the following Clubs/Stipends for 2020-2021 school year:

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	Cheerleader Advisor-Fall	Bryanna C. Kelly	1/2 of \$3,546.00
2.	Cheerleader Advisor-Fall	Erin L. Garabedian	1/2 of \$3,546.00

e. Instruction: Other

Anticipated 2021 (ESY) Professional Staff

Location: Summer Extended School Year (ESY)  
Hampton Street

Dates: 7/6/21 - 8/13/21  
Full Day = 8:00 - 2:00 (6 hours)  
Half Day = 8:00 - 11:30 (3.5 hours)

- 2 Special Education teachers (6 hours)
  - o Elementary
  - o With ABA experience
- 2 Special Education teacher (6 hours)
  - o Middle School & High School
  - o With ABA experience
- 1 Regular Education teacher (Home & Careers) (6 hours)
- 5 Special Education teachers (3 hours)
  - o With LLI, Foundations, EdMark, and/or SOAR experience
- 1 Nurse (6 hours)
- 1 Sub Nurse (as needed)
- 1 School Psychologist (6 hours)
- 1 Hourly Psychologist
- 3 Speech and Language teachers (5.5 hours)
- 2 Occupational Therapists (5.5 hours)

3. CIVIL SERVICE

a. Resignation(s)

1. That the Board of Education accepts, with regret, the resignation of Alexandria Zameryka, Part Time Teacher Aide at Hampton Street School, effective February 19, 2021.

b. Appointment(s)

1. That the Board of Education approves the appointment of Beatrix Sebok, to the position of Part Time Teacher Aide at Meadow Drive School, effective March 15, 2021 with a salary on Step 1 of \$14.37/hr.
2. That the Board of Education approves the appointment of Jason Savastano, to the position of Substitute Cleaner, effective March 26, 2021 with a salary of \$14.00/hr.
3. That the Board of Education approves the appointment of Michael Pedenzin, to the position of Substitute Cleaner, effective March 26, 2021 with a salary of \$14.00/hr.

c. Leave of Absence - Paid Medical

1. That the Board of Education approves a paid Medical Leave of Absence to Jose Luna, Cleaner at the Middle School, effective March 11, 2021. He will return upon doctor's approval.



2. That the Board of Education approves a paid Medical Leave of Absence to Susan Camarda, Teacher Aide at Jackson Avenue School, effective February 4, 2021 through March 29, 2021, using accumulated sick days.

d. **Leave of Absence - Unpaid Medical**

1. That the Board of Education grants a request to Lourdes Lird, Part Time Teacher Aide, for an unpaid Personal Leave of Absence, effective February 24, 2021 through March 12, 2021.

e. **Civil Service - Other**

1. **Anticipated 2021 (ESY) Civil Service classifications**

Title:           Teacher-in-Training (10)  
                  Teacher Aides (15)  
                  Clerical - 3 hours (1)  
                  Greeter - 3 hours (1)

Location:       Summer Extended School Year (ESY)  
                  Hampton Street

Dates: 7/6/21 - 8/13/21  
Full Day = 8:00 - 2:00 (6 hours)  
Half Day = 8:00 - 11:30 (3.5 hours)

Rate of Pay:    \$12.00 per hour (Teachers-in-Training)  
                  Hourly contract rate (Teacher Aides)  
                  Hourly contract rate (Clerical)  
                  \$12.00 per hour (Greeter)

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Report for the period ending January 31, 2021.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending February 28, 2021.

**Invoices**

A/P Warrant #18	Feb 10, 2021	\$455,102.16
A/P Warrant #19	Feb 24, 2021	\$807,945.80
<b>TOTAL EXPENSES</b>		<b>\$1,263,047.96</b>

**Payroll's #16 (Feb 12, 2021) & #17 (Feb 26, 2021)**

General		\$4,385,085.55
Federal Fund		\$63,831.67
<b>TOTAL PAYROLL</b>		<b>\$4,448,917.22</b>

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$431,890.12 from various capital accounts into a new capital account for district-wide repairs.

d. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for February 1, 2021 through February 28, 2021.

e. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contracts between the following district(s) and Mineola UFSD, whereby **said districts provide** health and welfare services for the 2020-21 school year.
  - Plainview-Old Bethpage CSD
  - Garden City UFSD
2. That the Board of Education approves a contract between the Mineola UFSD and the Seneca Consulting Group for administrative and consulting services to the district for the provision of the Affordable Care Act for the 2021-2022 fiscal year at an annual cost of \$12,000.

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. "Jackson 21"
2. Budget Presentation #3

Superintendent Comments

**L. Public Comments**

**M. Executive Session**      Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

<b>Yes:</b>	<b>No:</b>
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**Passed:** \_\_\_\_\_

**N. Adjournment**      Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

<b>Yes:</b>	<b>No:</b>
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**Passed:** \_\_\_\_\_

**Respectfully Submitted,**  
**Linda M. Spagnola**  
**District Clerk**