

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2016-2017

Educational

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
 - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Emphasis on increasing student choice
 - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 16, 2017

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Margaret Ballantyne
Nicole Matzer
Brian Widman
Cheryl Lampasona

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Water, Asst. Supt. for Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

Annual Election and Budget Vote - May 16, 2017

RESOLUTION #44 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 16, 2017:

- (a) The District's Annual Election will be held on **Tuesday, May 16, 2017**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 16, 2017**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 17, 2017**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 4, 2017** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 2, 2017**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Policy - First Reading of Revised Board Policies

RESOLUTION #45 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the first formal reading of the following Revised Board Policies due to their availability on the information table.

- Policy # 1210 - Board of Education Members: Nomination and Election
- Policy # 1330 - Appointments and Designations by the Board of Education
- Policy # 1611 - Business of the Annual District Election
- Policy # 3220 - Use of Service Animals
- Policy # 5411 - Procurement of Goods and Services
- Policy # 5630 - Facilities: Inspection, Operation and Maintenance
- Policy # 5660 - School Food Service Program
- Policy # 5681 - School Safety Plans
- Policy # 5683 - Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills
- Policy # 5720 - Transportation of Students
- Policy # 6110 - Code of Ethics for Board Members and All District Personnel
- Policy # 6130 - Evaluation of Personnel
- Policy # 6170 - Fingerprinting Clearance of New Hires
- Policy # 6213 - Registration and Professional Development
- Policy # 6220 - Temporary Personnel
- Policy # 6551 - FMLA
- Policy # 7131 - Education of Homeless Children and Youth
- Policy # 7140 - School Census
- Policy # 7220 - Graduation Options/Early Graduation/Accelerated programs
- Policy # 7222 - Diploma or Credential Options for Students with Disabilities
- Policy # 7242 - Military Recruiters' Access to Students
- Policy # 7260 - Designation of Person in Parental Relation
- Policy # 7270 - Rights of Noncustodial Parents
- Policy # 7330 - Searches and Interrogations
- Policy # 7611 - Children with Disabilities
- Policy # 7616 - Pre-referral Intervention Strategies
- Policy # 8210 - Safety Conditions and Prevention Instruction

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION #46 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J., as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. a. That the Board of Education accepts the minutes of the January 12, 2017 Business Meeting and the January 26, 2017 Workshop Meeting as presented.

2. **Instruction**

a. **Leave(s) of Absence/Child Rearing**

- 1. That the Board of Education grants a request to Mary Owens, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately April 28, 2017.

b. **Leave(s) of Absence/Medical**

- 1. That the Board of Education approves a paid Medical Leave of Absence to Joan Eisele-Cooper, Reading Teacher, using accumulated sick days, effective February 3, 2017.
- 2. That the Board of Education approves a paid Medical Leave of Absence to Catherine McCarthy, Special Education Teacher, using accumulated sick days, effective March 6, 2017.

c. **Appointment(s) Sub Teacher per diem**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher (s) for the current school year, at a daily rate of \$100 days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- | | |
|--------------------|--|
| 1. Elizabeth Lazar | Literacy (Birth-6), Childhood Ed (1-6) |
| 2. Caitlin Breen | ELA 7-12 |
| 3. Robert Salzer | Music |

d. **Retirement(s) Instruction**

- 1. That the Board of Education accepts, with regret, the resignation of Sherri M. Feder, for the purpose of retirement, effective June 30, 2017.

3. **Civil Service**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Michael Giordano, part time Teacher Aide at the Middle School, effective January 25, 2017.
2. That the Board of Education accept the resignation of Donna Raffo, part time Typist Clerk in the Business Office, effective February 1, 2017.
- b. Leave(s) of Absence
 1. That the Board of Education approve a paid Medical Leave of Absence to Loretta Helmich, 12 month Stenographic Secretary at Meadow Drive School, due to surgery, effective February 8, 2017. Leave will be approximately 3 weeks, pending doctor's approval.
 2. That the Board of Education approve a paid Medical Leave of Absence to Cheryl Thwaites, 5 Hour Bus Driver, due to surgery, effective February 14, 2017, until further notice.
- c. Resignation(s)
 1. That the Board of Education accept, with regret, the resignation of Terence Doyle, Maintainer, for the purpose of retirement, effective May 5, 2016.
- d. Leave(s) of Absence
 1. That the Board of Education grant a request for a Family Medical Leave of Absence to Lauren Tuomey, 12 month Bus Driver, due to injuries from an accident, effective February 13, 2017, for a 12 week period or until treatment is complete.
 2. That the Board of Education grant a request to Kristina Bilello, part time Teacher Aide at Hampton Street School, for an Unpaid Medical Leave of Absence, due to surgery, effective January 20, 2017.
- e. Civil Service: Other
 1. That the Board of Education hereby eliminates the position of Community Liaison at Central Office and accordingly terminates the employment of Monica Pastoressa, effective March 31, 2017.
4. **Business /Finance**
 - a. a. That the Board of Education approves the Internal Claims Audit Report for January 1, 2017 to January 31, 2017.
 - b. **Treasurer's Report**
 1. That the Board of Education approves the Treasurer's Report for the period ending December 31, 2016 and directs that it be placed on file.
 - c. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2017.

A/P Warrant #13 January 11, 2017 \$400,547.93
A/P Warrant #14 January 25, 2017 \$286,360.21

TOTAL EXPENSES \$686,908.14

PAYROLL #13 & #14

General Fund \$4,078,894.40
Federal Fund \$57,443.94

TOTAL PAYROLL \$4,136,338.34

d. **Budget Appropriation Adjustment**

That the Board of Education approves to increase the budget appropriation for Code A2330-150-07-0000 by \$45,652, to cover costs associated with the self-funded Driver Ed Program.

e. **Other**

a. **Accept Donation**

1. That the Board of Education of the Mineola UFSD accepts the donation of \$500.00 from Bolla Em Realty, LLC for our achievement in having our 2016 Educational Alliance application accepted for our participation in this year's Exxon Mobil Educational Alliance Program.

K. Superintendent's Report

Superintendent of Schools' Reports for 2/16/17
Presentations:

1.

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____