

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 8, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

a. Comments from Board Trustees

b. Comments from Board President

c. Comments from Superintendent

H. Old Business

I. New Business

Annual Election and Budget Vote - May 15, 2018

RESOLUTION #33 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 15, 2018:

- (a) The District's Annual Election will be held on **Tuesday, May 15, 2018**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 15, 2018**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 16, 2018**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 3, 2018** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 1, 2018**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Approval of the 2018-2019 School Calendar

RESOLUTION #34 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the 2018-2019 school calendar.

Motion:
Second:

Yes:

No:

Passed: Yes ___ No ___

J. CONSENSUS AGENDA

RESOLUTION #35 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.b., as presented.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes ___ No ___

1. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Leigh N. Shaw, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 31, 2018.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

Employee Name

Certification

- | | | |
|----|-------------------|------------------------------|
| 1. | Janine Miller | Childhood Ed (1-6), SWD(1-6) |
| 2. | Carissa J. Kaplan | Childhood Ed(1-6), SWD(1-6) |

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

Employee Name

Employee Certification

- | | | |
|----|-------------------|-----------------------------|
| 1. | Janine Miller | Childhood Ed(1-6), SWD(1-6) |
| 2. | Carissa J. Kaplan | Childhood Ed(1-6), SWD(1-6) |

d. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Boys Varsity Baseball	Helmut Bohringer	3	\$8,500.00
2.	Varsity Baseball Asst	Robert Trenkle	3	\$5,779.00
3.	Baseball-JV	Christopher M. Schacca	3	\$5,886.00
4.	Baseball-7th grade	Jason Sauter	3	\$5,542.00
5.	Baseball - 8th grade	Gregory A. Mayo	3	\$5,542.00
6.	Boys Varsity Lacrosse	Glenn M. Cocoman	3	\$8,491.00
7.	Boys Varsity Lacrosse Asst	Matthew Antoniou	3	\$5,776.00
8.	Boys JV Lacrosse Head Coach	James Durso	2	\$5,204.00
9.	Boys JV Lacrosse Asst	Jamie McAndrew	3	\$5,444.00
10.	7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,524.00
11.	7/8 Grade Boys Lacrosse Asst	Stephen J. Mitchell	3	\$4,860.00
12.	Boys Varsity Track-Spring	John E. Fretz	3	\$7,966.00
13.	Girls Varsity Track-Spring	Thomas J. Leninger	3	\$7,966.00
14.	Spring Track Assistant	Brian W. Haber	2	\$4,823.00
15.	Softball-Varsity	Anthony Tramonte	3	\$8,491.00
16.	Softball Varsity Asst	Caitlin T. Orlando	3	\$5,773.00
17.	JV Softball	Katelyn E. Maroney	3	\$5,886.00
18.	8th grade Softball	Vanessa Casper	3	\$5,151.00
19.	Girls Varsity Lacrosse	Frank J. Massaro	3	\$8,491.00
20.	Girls Varsity Lacrosse Asst	Samantha Henton	3	\$5,776.00
21.	Girls JV Lacrosse	Erin L. Garabedian	1	\$4,674.00
22.	8th grade Girls Lacrosse	Elizabeth R. Reilly	3	\$5,524.00

e. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	8/9 Spring Musical Asst Dir	Karen Lovelace	\$2,183.00

f. **Instruction: Student Actions**

1. That the Board of Education approves the out-of-state field trip for the Colorguard to attend a Colorguard Competition in South Brunswick, NJ on March 3, 2018, as Spectators.
2. That the Board of Education approves the overnight/out-of-state field trip for the Marching Band to attend Band Camp at Camp Towanda in Honesdale, PA August 20-25, 2018.
3. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
 - a. Maggie McMahon - Varsity Lacrosse Team

g. **Instruction: Other**

1. **Anticipated 2018 ESY Professional Staff**

Dates: 7/2/18 to 8/10/18 (School Closed 7/4/2018)

Full Day = 8:00 am to 2:00 pm (6 hours)

Half Day = 8:00 am to 11:30 am (3.5 hours)

- 2 Special Education teachers (6 hours)
 - o Elementary
 - o With ABA experience
- 3 Special Education teacher (6 hours)
 - o Middle School & High School
 - o With ABA experience
- 1 Regular Education teacher (Home & Careers) (6 hours)
- 5 Special Education teachers (3 hours)
 - o With LLI, Foundations, EdMark, and/or SOAR experience
- 1 Nurse (6 hours) **EXCEPT** 7/9 to 7/13 and 7/16 to 7/20 (7 hours)
- 1 School Psychologist (6 hours)
- 1 Part-Time Special Education teachers (3.5 hours)
 - o Wilson Trained
- 3 Speech and Language teachers (5.5 hours)
- 2 Occupational Therapists (5.5 hours)

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Janine Miller, part time Teacher Aide at the Middle School, effective January 3, 2018.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Laurel Stavish, to the position of part time Lunch Aide at Jackson Avenue School, to replace Rocio Barreto, effective February 15, 2018. Salary is \$13.95 per hour on Step 1.
2. That the Board of Education approve the appointment of Anne Rich, to the position of Clerical Substitute, effective February 12, 2018. Salary is \$15.00 per hour.

c. **Retirement(s)**

1. That the Board of Education accept, the resignation, with regret, of Barbara Madison, part time Teacher Aide at Meadow Drive School, for the purpose of retirement, effective February 9, 2018.

d. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Frances Lapoff, Bus Attendant for Transportation, effective December 12, 2017 through January 9, 2018, followed by Home Care Services and Physical Therapy for approximately two months.
2. That the Board of Education approve a paid Medical Leave of Absence to Vincent Sanseverino, 5 Hour Bus Driver for Transportation, effective January 2, 2018 through January 19, 2018. Beginning January 22, 2018, and for the following three months, he will be on an unpaid Medical Leave of Absence.

e. **Civil Service - Creation of New Position**

1. That the Board of Education approve the creation of a new full time 11 month position of Bilingual Typist Clerk to assume the duties of CPSE in the Pupil Personnel Services Office, effective April 1, 2018.

3. **BUSINESS / FINANCE**

a. **Business: Other**

1. **Approval of New 2018 Standard Mileage Rate**

That the Board of Education approves the new 2018 IRS Mileage Reimbursement Rate for approved travel at a rate of \$.54.5 cents per mile, effective January 1, 2018.

b. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

- Bus #82, 2002 Bluebird, 90,000 miles, VIN 1BAAGCPA72F204711
- Bus #86, 2003 Bluebird, 86,000 miles, VIN 1BAAGCPA13F211672

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Tax Levy Cap calculation

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____
Second: _____

Yes: **No:**

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: **No:**

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**