

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Annual BOCES/Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2009-2010**

- **Educational**
  - *To further expand the district initiative of differentiated instruction specifically denoting how schools plan to move student achievement from level to level as well as preventing student regression within and between levels.*
  - *To continue to develop our relationship with Winthrop Hospital to develop a career academy at the HS for students pursuing potential post HS opportunities.*
  - *To establish guidelines for the health and wellness of our children that encompasses curriculum, food program(s) and safety policies.*
- **Facilities**
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels.*
- **Finance**
  - *To create a five year financial landscape that captures status quo and tax levy projections. Those projections will then be articulated to the community in order to open a dialogue about the future of Mineola.*

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**DATE: April 20, 2010**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

William Hornberger, President  
Terence Hale, Vice President  
John McGrath  
Laraine Salvatore  
Christine Napolitano

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Sherri Goffman, Deputy Superintendent  
John Waters, Asst. Supt. of Finance & Oper.  
Janice Patterson, Asst. Supt. for Pupil Pers. Services  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**

1. **Amendment of 2010-2011 School District Calendar**

**RESOLUTION #65** – **BE IT RESOLVED** that the Mineola Board of Education amends the previously approved (February 4, 2010) 2010-2011 School District Calendar as set forth more fully in Attachment “A”.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

H. **New Business**

1. **Adoption of BOCES 2010-2011 Annual Operating Budget**

**RESOLUTION #66** - **BE IT RESOLVED** that the Mineola Board of Education approves the proposed BOCES 2010-2011 Annual Operating Budget in the amount of \$18,428,387.00.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

2. **Election of BOCES Candidates**

**RESOLUTION #67** - **BE IT RESOLVED** that the Mineola Board of Education casts one (1) vote for three of the following candidate listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2010:

Ronald Ellerbe \_\_\_\_\_  
Douglas Pascarella \_\_\_\_\_  
Gale Ross-Srulevich \_\_\_\_\_  
Robert “B.A.” Schoen \_\_\_\_\_

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**3. Adoption of the Proposed 2010-2011 School Year Budget**

**RESOLUTION #68** – **BE IT RESOLVED** that the Mineola Board of Education of the Mineola UFSD adopts the proposed 2010-2011 school year operating budget in the amount of \$80,128,573.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**4. Adoption of the Budget and Real Property Tax Report Card**

**RESOLUTION #69** – **BE IT RESOLVED** that the Mineola Board of Education of the Mineola UFSD approves the real property tax report card prepared by the District's Business Office for the 2010 Annual District Meeting; and

**BE IT FURTHER RESOLVED** that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

## **I. Consensus Agenda**

### **1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of February 4, 2010 (Workshop) March 4, 2010 (Workshop); and March 18, 2010 (Business) Meetings, as presented.

### **2. Instruction**

#### **a. Resignations/Leave of Absence**

1. That the Board of Education grants a request to Stacey Rosenblatt for an unpaid leave of absence for child-rearing purposes, effective September 1, 2010 to approximately December 8, 2010.
2. That the Board of Education grants a request to Jennifer Honerkamp for an unpaid leave of absence, for child-rearing purposes, effective September 1, 2010 to November 30, 2010.

#### **b. Appointments**

1. That the Board of Education approves the appointment of Cynthia Kopp, to the position of 45 Day Substitute Elementary Teacher, for Kim Morrissey, at Cross Street School, starting April 5, 2010 to on or before June 30, 2010; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Day 46 goes on contract salary, MA, Step 1, \$65,318.00 pro-rated.
2. That the Board of Education approves the appointment of Lauren Merzbacher, to the position of 45 Day Substitute Special Education Teacher, for Amy Kuchynskas, starting approximately March 22, 2010 to on or before June 30, 2010; salary: Days 1-20, \$90.00; Days 21-30, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract salary, MA, Step 1, \$65,318.00 pro-rated.
3. That the Board of Education approves the appointment of the following coach for the Spring Interscholastic Season for the 2009-2010 school year:

Thomas Leninger    New Position–Varsity Spring Track Asst. Coach    \$4,106.00

4. That the Board of Education accepts the following addition(s) to the Per Diem Substitute Teacher List at a salary of \$90.00 per day:

Erik Holzkamp            Physical Education

### **2.1. Instruction: Committee on Special Education Actions**

a. Instruction: Committee on Special Education Actions

1. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from February 13, 2010 to March 11, 2010 as set forth in Confidential Attachment "A".

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Hicksville Pre-School Program for the 2009-2010 school year; tuition reimbursement to private schools from NYSED SEDCAR Flow Through Funds, per the SED process. Reimbursement is for Mineola students who receive services.

**2.3. Instruction: Student Actions**

a. After-School Child Care Program

1. That the Board of Education approves the license agreement between the Mineola Union Free School District and SCOPE Education Services at the Jackson Avenue and Hampton Street School for the 2010-2011 school year.

b. Field Trip(s)

1. That the Board of Education approves the following overnight field trip to:
  - Taconic Outdoor Education Center, Cold Spring, New York, October 30, 2010 to October 22, 2010.
2. That the Board of Education approves of the following overnight, out-of-state, field trip:
  - Class of 2011 Trip to Washington D.C., October 14, 2010 to October 15, 2010.

**2.4. Instruction: Other**

**3. Civil Service**

a. Resignations/Leave of Absence

1. That the Board of Education grants a paid medical Leave of Absence for Josefina DaSilva, from March 16, 2010 through April 6, 2010, at which time she will go on unpaid Leave of Absence. Return date is at doctor's discretion.

2. That the Board of Educations approves the continuation of medical Leave of Absence for Christine Amagrande, effective March 16, 2010. Return date will be at doctor's discretion.
3. That the Board of Education grants a paid medical Leave of Absence for Frank Pesa, Bus Driver, effective April 5, 2010. Return in approximately 6 weeks.
4. That the Board of Education approves the paid medical Leave of Absence for Daniel Olsen, Cleaner at Willis Avenue School, effective April 12, 2010 for emergency surgery. Return is at discretion of doctor.

b. Appointments

None

c. Excess/Eliminate Positions

1. That the Board of Education approves the excessing of eight part time Teacher Aide positions, effective June 30, 2010.
2. That the Board of Education approves the eliminating of an Administrative Assistant II position, effective June 30, 2010.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending February 28, 2010 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending March 31, 2010.

Warrant #17	\$1,061,246.51
Warrant #18	\$1,245,887.97
<b>TOTAL EXPENSES</b>	<b>\$2,307,134.48</b>

PAYROLL #17 & #18

General	\$4,115,381.42
Fund F	\$ 82,736.05
<b>TOTAL PAYROLL</b>	<b>\$4,198,117.47</b>

c. Budget Appropriation Adjustment

1. That the Board of Education approves an appropriation adjustment to Budget Code A2110.500.06.1221 in the amount of \$690.00 for a mini Grant for a Teacher's Special Program.

**4.1. Business/Finance: Contract Approvals**

**4.2. Business/Finance: Bids**

**5. Other**

- a. Appointment of Election Workers for the Annual Election & Budget Vote May 18, 2010

1. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, May 18, 2010** at the hourly rate of pay, \$10.00:

**CHIEF ELECTION INSPECTORS**

<u>CROSS STREET</u>	<u>HAMPTON STREET</u>
Eileen Alexander (5:15 am-10:15 pm)	Helen Callahan (5:30 am-10:30 pm)
<u>JACKSON AVENUE</u>	<u>MEADOW DRIVE</u>
Carolina Macedo (5:30 am – 10:30 pm)	Raymond Kwiatek (5:00 am-10:30 pm)

**REGISTRARS**

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Kathleen Finn (5:30 am – 9:00 pm)	Marie DeStefano (5:30 am – 9:00 pm)
Joanne Fitzgerald (11:00 am – 9:00 pm)	Martha Makowski (5:30 am – 1:30 pm)
	Maryanne Iaquinto (1:30 pm – 9:00 pm)
<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Patricia Stryjewski (5:30 am-4:00 pm)	Debra Donovan (5:30 am-9:00 pm)
Susan Hock (4:00 pm – 9:00 pm)	Anna Spatola (11:00 am-9:00 pm)
Jacqueline Borstel (5:30 am-4:00 pm)	
Laura Kwiatek (4:00 pm-9:00 pm)	

**INSPECTORS**

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Ann Marie Smith (5:15 am – 9:15 pm)	Marian Kessler (5:30 am - 9:30 pm)
Loretta Piotrowski (5:15 am-1:15 pm)	Joanne Wladyka (5:30 am – 9:30 pm)
Lynn Clifford (1:15 am– 9:15 pm)	Kathy Fabiszewski (5:30 am-1:30 pm)
Margaret Mahon (5:15 am-1:15 pm)	Frank Iaquinto (1:30 pm – 9:30 pm)
TBD (1:15 pm-9:15 pm)	
<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Kristine Vigaró (5:30 am – 9:30 pm)	Douglas Cegelski (5:00 am-9:30 pm)
Trisha Hahn (5:30 am – 9:30 pm)	Nicole Peralta (5:00 am – 9:30 pm)
Maryanne Siwinski (5:30 am – 9:30 pm)	Renee Becker (5:00 am – 1:00 pm)
Flore Rowe (5:30 am – 7:00 pm)	Maddy Cegelski (2:30 pm-9:30 pm)
Lynn Ruthkowski (5:30 am – 1:30 pm)	
Diane Roman (1:30 pm – 9:30 pm)	

NOTE: In the event there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

The Superintendent of Schools recommends the appointment of the following Registrars to serve on Registration Day, Tuesday, **May 4, 2010**, between the hours of 4:00 p.m. to 8:00 p.m. at the authorized rate of pay of \$10 per hour.

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Eileen Alexander	Helen Callahan

<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Susan Hock	Anna Spatola

The Superintendent of Schools also recommends the appointment of: Eileen Alexander to open the Registration Books to the public on **Saturday, May 15, 2010** from 9:00 a.m. to 12:00 noon, at the same authorized rate of pay.

A one hour workshop will be given on **Monday, May 17, 2010** from 3:00 p.m. to 4:00 p.m. and the attending Registrars and Inspectors will be compensated at the hourly rate of \$10.00.

**RESOLUTION #70** – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.a.1. as presented.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**J. Public Comments**

**K. Board of Education Reports**

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendent Comments
  - Adoption of the Budget and Property Tax Report Card
  - Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports



\*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. **Executive Session** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

M. **Adjournment** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_