

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Annual BOCES/Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

\*\*\*\*\*

**Board Goals – 2010-2011**

- **Educational**
  - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
  - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
  - *To continue to provide the resources to attain a Intel finalist within the next three years*
- **Facilities**
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- **Finance**
  - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

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**DATE: April 27, 2011**

**LOCATION: Willis Avenue School**

**AUDIT COMMITTEE MEETING**  
**OPEN BUSINESS MEETING**

**6:30 p.m. Board Room**  
**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

Terence Hale, President  
Christine Napolitano, Vice President  
John McGrath  
William Hornberger  
Irene Parrino

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**

1. **2<sup>nd</sup> Reading and Adoption of Policy #0115**

**RESOLUTION #73** – BE IT RESOLVED that the Board of Education waives the second formal reading of Policy #0115 (Harassment and Bullying), due to its availability on the information table, and move its adoption.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

2. **2<sup>nd</sup> Reading and Adoption of Policy #2101**

**RESOLUTION #74** – BE IT RESOLVED that the Board of Education waives the second formal reading of Policy #2101 (School Board Member Authority), due to its availability on the information table, and move its adoption.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

H. **New Business**

1. **Adoption of BOCES 2011-2012 Annual Operating Budget**

**RESOLUTION #75** - BE IT RESOLVED that the Mineola Board of Education approves the proposed BOCES 2011-2012 Annual Operating Budget in the amount of \$18,947,178.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:**

**2. Election of BOCES Candidates**

**RESOLUTION #76 - BE IT RESOLVED** that the Mineola Board of Education casts one (1) vote for three of the following candidate listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2011:

Deborah Coates \_\_\_\_\_  
Eric Schultz \_\_\_\_\_  
Stephen B. Witt \_\_\_\_\_

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**3. Adoption of the Budget and Real Property Tax Report Card**

**RESOLUTION #77 – BE IT RESOLVED** that the Mineola Board of Education of the Mineola UFSD approves the real property tax report card prepared by the District’s Business Office for the 2011 Annual District Meeting; and

**BE IT FURTHER RESOLVED** that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**I. Consensus Agenda**

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of March 3, 2011 (Workshop); March 16, 2011 (Business); and March 24, 2011 (Special) Meetings, as presented.

**2. Instruction**

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education grants a request for a leave of absence to Andrea Antonelli, for child-rearing purposes, using accumulated sick days, followed by an unpaid leave of absence, effective May 13, 2011 to June 30, 2011.

b. Appointments

1. That the Board of Education approves the appointment of the following addition(s) to the Per Diem Substitute Teacher List at a daily rate of pay, \$90.00:

|                  |  |
|------------------|--|
| Karlya Gaherty   | N-6  |
| Jaclyne Levenson | PreK – Grade 6   |
| Maria Ciaravino  | Prek – Grade 6   |
| Maria Litos      | Prek – Grade 6   |
| Angela Wasserman | Early Childhood Ed (Birth-2), Students w/Disabilities (Birth-2)    |
| Mary Troy        | Early Childhood Ed (Birth-2), Childhood Education (Grades 1-6)     |
| Lisa Brown       | Early Childhood Ed (Birth-2), Childhood Education (Grades 1-6)     |
| Stacey Saraceno  | Early Childhood Ed (Birth-2), Childhood Education (Grades 1-6)     |
| Jennifer Levitt  | Childhood Education (Grades 1-6)                                   |
| Jenna Arcati     | Childhood Education (Grades 1-6)                                   |
| Carrie Dambrose  | Childhood Education (Grades 1-6) Students w/Disabilities (Birth-2) |

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from March 1, 2011 to March 25, 2011 as set forth in Confidential Attachment “A”.

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves an agreement between the Mineola School District and Manhasset Union Free School District to provide Special Educational services to parentally-placed Mineola student(s) for the 2010-2011 school year.

**2.3. Instruction: Student Actions**

- a. Field Trip

1. That the Board of Education approves the following out-of-state field trip for the Hampton Street School 5<sup>th</sup> Grade to Philadelphia, PA on May 18, 2011.

**2.4. Instruction: Other**

**3. Civil Service**

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education grants a paid Leave of Absence to Laurie Seedorf, Senior Typist Clerk, effective April 11, 2011. Return date is expected for June 1, 2011.
2. That the Board of Education grants a paid Medical Leave of Absence for Melanie Dnyprowsy, effective March 10, 2011. Return date has not been determined.

b. Appointments

1. That the Board of Education approves the appointment of Robin Roach to the position of part time Teacher Aide at Hampton Street School, effective May 2, 2011. Salary will be \$13.74 on Step 1.
2. That the Board of Education approves 3 Summer Workers to work 3 half days and 3 evenings to assist with Mineola East one week prior to school opening.
3. That the Board of Education approves the appointment of all Mineola UFSD 10 Month Bus Drivers as Sub Drivers for the Summer, 2011 in the event they are needed per the Bus Driver contract. They will be paid at a rate of \$23 per hour. This resolution shall be effective as of July 1, 2011.

|                  |                  |                     |
|------------------|------------------|---------------------|
| Josafina DaSilva | Brian Flynn      | Gustavo Rodriguez   |
| Lynn Ross        | Joan Selvin      | Vincent Sanseverino |
| Lauren Tuomey    | Maria David      | Gregory Glover      |
| Julia Adames     | Marta Saravia    | Nancy Jones         |
| Cecil Meikle     | Ronald Pierrot   | Sandra Moon         |
| Lee Dunninger    | Joaquim Farinhas | Teresa Coleman      |
| Maria Coleman    | Daniel McNamara  |                     |

4. That the Board of Education approves the appointment of the following Bus Aides to be used as needed for the summer of 2011, effective July 1, 2011. They will be paid their hourly rate according to the 2007/2009 Teacher Aide contract.

|                 |                  |                  |
|-----------------|------------------|------------------|
| Daisy Aviles    | Donna Buckley    | Dolores Delape   |
| Kathleen Diskin | Rhonda Kaletsky  | Frances Lapoff   |
| Jenny Klein     | Michele Krumholz | Michele Sciroppo |

5. That the Board of Education approves the appointment of Thomas Leek to the position of Cleaner Sub, effective April 28, 2011. Salary will be \$12.25 per hour.

4. **Business/Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending February 28, 2011 and directed that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education approves the Invoices and Payroll for the period ending March 31, 2011.

|                       |                       |
|-----------------------|-----------------------|
| Warrant #17           | \$1,131,024.97        |
| Warrant #18           | \$ 800,122.58         |
| <b>TOTAL EXPENSES</b> | <b>\$1,931,147.55</b> |

**PAYROLL #17 & #18**

|                      |                       |
|----------------------|-----------------------|
| General              | \$4,137,841.23        |
| Fund F               | \$ 107,338.18         |
| <b>TOTAL PAYROLL</b> | <b>\$4,245,179.41</b> |

c. **Budget Transfer**

1. That the Board of Education approves the following budget transfer:

| <b><u>FROM</u></b> | <b><u>TO</u></b> | <b><u>AMOUNT</u></b> |
|--------------------|------------------|----------------------|
| 9760.700.00.7399   | 2630.408.00.2930 | \$40,000             |

d. **Budget Appropriation Adjustment**

1. That the Board of Education approves an appropriation adjustment to Budget Code A2330.150.07.0000 in the amount of \$13,200.00 for the Driver's Ed Program.

4.1. **Business/Finance: Contract Approvals**

4.2. **Business/Finance: Bids**

a. **Garbage and Rubbish Removal Bid Extension**

1. That the Board of Education approves an extension of the Garbage & Rubbish Removal bid to Winter Bros. for the time period July 1, 2011 through June 30, 2012, in the amount of \$32,990.00.

5. **Other**

a. **Appointment of Election Workers for the Annual Election & Budget Vote May 17, 2011**

1. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, May 17, 2011** at the hourly rate of pay, \$10.00:

**CHIEF ELECTION INSPECTORS**

|                                     |                                       |
|-------------------------------------|---------------------------------------|
| <u>CROSS STREET</u>                 | <u>HAMPTON STREET</u>                 |
| Eileen Alexander (5:15 am-10:30 pm) | Maryann Iaquinto (5:30 am – 10:30 pm) |

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| <u>JACKSON AVENUE</u>                | <u>MEADOW DRIVE</u>                  |
| Carolina Macedo (5:30 am – 10:30 pm) | Raymond Kwiatek (5:00 am – 10:30 pm) |

**REGISTRARS**

|                                       |                                       |
|---------------------------------------|---------------------------------------|
| <u>CROSS STREET SCHOOL</u>            | <u>HAMPTON STREET SCHOOL</u>          |
| Kathleen Finn (5:30 am – 9:30 pm)     | Marie DeStefano (5:30 am – 9:30 pm)   |
| Nicole Peralta (5:30 am – 1:30 pm)    | Cathy Fabiszewski (5:30 am – 1:30 pm) |
| Joanne Fitzgerald (1:30 pm – 9:30 pm) | Martha Makowski (1:30 pm – 9:30 pm)   |

|  |                                     |
|--|-------------------------------------|
| <u>JACKSON AVENUE SCHOOL</u>           | <u>MEADOW DRIVE SCHOOL</u>          |
| Maryann Siwinski (5:30 am-9:30 pm)     | Debra Donovan (5:30 am-1:30 pm)     |
| Jacqueline Borstel (5:30 am – 1:30 pm) | Madeline Cegelski (5:30 am-9:30 pm) |
| Edith Horowitz (1:30 pm-9:30 pm)       | Anna Spatola (1:30 pm-9:30 pm)      |

**INSPECTORS**

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| <u>CROSS STREET SCHOOL</u>           | <u>HAMPTON STREET SCHOOL</u>        |
| Ann Marie Smith (5:15 am – 9:30 pm)  | Marian Kessler (5:30 am - 9:30 pm)  |
| Loretta Piotrowski (5:15 am-1:15 pm) | Frank Iaquinto (5:30 am – 9:30 pm)  |
| Lynn Clifford (1:15 am– 9:30 pm)     | Helen Callahan (5:30 am-1:30 pm)    |
| Margaret Mahon (5:15 am-1:15 pm)     | Nicole Peralta (1:30 pm – (9:30 pm) |
| Margaret Roach (1:15 pm-9:30 pm)     |                                     |

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| <u>JACKSON AVENUE SCHOOL</u>         | <u>MEADOW DRIVE SCHOOL</u>           |
| Kristine Vigarò (5:30 am – 9:30 pm)  | Douglas Cegelski (5:00 am – 9:30 pm) |
| Michael Coniglio (5:30 pm – 9:30 pm) | Patricia McMahan (5:00 am – 9:30 pm) |
| Marie Encizo (5:30 am – 9:30 pm)     | Joanne Wladyka (5:00 am – 9:30 pm)   |
| Nora Coniglio (5:30 am – 9:30 pm)    |                                      |
| Flore Rowe (5:30 am – 1:30 pm)       |                                      |
| Marianne Lovallo (1:30 pm – 9:30 pm) |                                      |

NOTE: In the event there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

The Superintendent of Schools recommends the appointment of the following Registrars to serve on Registration Day, Tuesday, **May 3, 2011**, between the hours of 4:00 p.m. to 8:00 p.m. at the authorized rate of pay of \$10 per hour.

|                            |                              |
|----------------------------|------------------------------|
| <u>CROSS STREET SCHOOL</u> | <u>HAMPTON STREET SCHOOL</u> |
| Eileen Alexander           | Helen Callahan               |

|                              |                            |
|------------------------------|----------------------------|
| <u>JACKSON AVENUE SCHOOL</u> | <u>MEADOW DRIVE SCHOOL</u> |
| Jacqueline Borstel           | Anna Spatola               |

The Superintendent of Schools also recommends the appointment of: Eileen Alexander to open the Registration Books to the public on **Saturday, May 14, 2011** from 9:00 a.m. to 12:00 noon, at the same authorized rate of pay.

A one hour workshop will be given on **Monday, May 16, 2011** from 3:00 p.m. to 4:00 p.m. and the attending Registrars and Inspectors will be compensated at the hourly rate of \$10.00.

**RESOLUTION #78** – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.a.1., as presented.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**J. Public Comments**

**K. Board of Education Reports**

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendent Comments
  - Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports
  - \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

**L. Executive Session Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**M. Adjournment**      Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_