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Michael P. Nagler, Ed.D., Superintendent of Schools

**Andrew Casale, Assistant to the Superintendent
Business & Operations**

Mineola Union Free School District Corrective Action Plan – Fiscal Year End 2021

1. Finding Number 2021-001

Audit Recommendation:

The District should monitor fund balance throughout the year, as opposed to after year-end, to comply with New York State requirements.

Implementation Plan of Action(s):

The District acknowledges this finding and will address any overage in future budgets to comply with legal limits. During the previous two fiscal years, the district generated unexpected surpluses due to the COVID-19 pandemic. During the 2020-21 school year, the district already appropriated \$13.5M to help alleviate this issue. Andrew Casale will monitor our fund balance throughout the 21-22 year.

Implementation Date:

End of Fiscal Year 2022

Person Responsible for Implementation:

Andrew Casale – Assistant to the Superintendent - Business & Operations (516) 237-2069

2. Finding Number 2021-002

Audit Recommendation:

The District should implement procedures to ensure sufficient time to comply with New York State Education reporting requirements.

Implementation Plan of Action(s):

The District acknowledges this finding and will attempt to establish a timeline to comply with this recommendation. For the 2021 year, the COVID-19 pandemic interrupted our timeline and the District was unable to meet the deadline.

Implementation Date:

September 1, 2022

Person Responsible for Implementation:

Andrew Casale – Assistant to the Superintendent - Business & Operations (516) 237-2069

Sincerely,

Andrew Casale
Assistant to the Superintendent - Business & Operations