



# Facilities Report

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# Overview of Operations

- This presentation will cover:
  - Fire Marshall Safety inspections
  - Annual Visual Inspections
  - Building Condition Survey
  - AHERA Inspections
  - District Safety Committee
  - Security
  - Weather related maintenance



## Yearly Certificate of Occupancy requirements

- Fire Marshall Safety inspections
  - Emergency Lights
  - Exit Lights
  - Smoke alarm panels
  - Escape windows
  - Blocked corridors
  - Amount of decorations
  - Fire extinguishers
  - Kitchen hood suppression systems
  - General safety
- Forms completed for each occupied space, signed and file with the State
  - All our spaces have a current CO with no issues reported



# Annual Visual Inspection (AVI)

Mandated inspection, similar to safety inspection but also includes includes:

- Outside inspection of the buildings, roofs, windows and structurally related items
- Renovations, extensions and major repairs also reported
- AVI filed electronically with State Ed
  - all reports have been filed for this year



# Building Condition Survey (BCS)

- Required every 5 years
- Report issued by architect or engineer
  - Our BCS is due next year, 2015

# AHERA

## Asbestos inspections:

- Management plan for each building
  - Required to do a survey every 6 months
  - And a triennial report
    - Currently doing our 3 year inspection with Enviroscience
- The report includes current status of asbestos material, any abatement performed, and changes in conditions



# District Safety Committee:

- Meetings are held 4 times per year
- Members include a representative from each building
- Most items can be resolved at the meeting

## Safety prevention

- This year we installed carbon monoxide detectors in all buildings outside the boiler rooms



# Security:

- Our building man traps and camera systems are working in all buildings. Card swipes at all the designated entrances are in place and working; we work closely with IntraLogic to repair any minor problems that occur.





# Weather related maintenance Snow!

- Another important part of our district maintenance plan is to clean and have our buildings ready to open during bad weather.
- We start our plow trucks at 4 a.m.
- We have 5 plow trucks, a bobcat tractor and a salt spreader.
- The District purchased 50 tons (2 trailers) of sand/salt mix for the parking lots
- In addition, we purchased 450 50lb bags of calcium chloride for the sidewalks



# Capital Projects 2013-14

- In addition to the security already mentioned
- The fuel station had a late start due to the weather but is moving along nicely.
- Still working on the generator for the Network Operation Center NOC