



JAG-TN
OF MAURY COUNTY/CHS

Post Secondary Career Advisor- Ms. Chana Lymon

Columbia Central High School Room 2002

Contact information for Ms. Lymon

CHS- 931-381-2222 ext. 1005

clymon@mauryk12.org

Parents and or Guardians

Hopefully you or your child has expressed interest in the JAG- TN program at Central High school. This program is designed to develop essential soft skills, public and post-secondary appropriateness, employability, and life skills that will benefit them in their post secondary decisions and career paths. This program conducts class during the school day and counts as a one credit hour class. However, students may do promotional, educational, and fieldtrip activities outside of the classroom. We do not disrupt, discriminate, allow bullying or harassment in this class and your child will be taught not to participate in said activities in the workplace or postsecondary educational facilities and the consequences and or results if they do. This class focuses on class projects as a major learning tool. Several of the projects are orally presented. This is so that your child learns to advocate, educate, and inform for themselves in a positive supportive environment. This is a team or group-oriented class. We learn the art of being a supportive team player. We will learn together; we will grow together, and we will gather the tools to succeed together.

The JAG-TN program is funded by private and corporate sponsors, and the Dept of education in the state of TN. Because this program is partially government funded your child may be asked to complete (with your assistance) an application to determine the best way to be assisted. If requested, Please return the signed completed application ASAP. Please feel free to contact me anytime if you have any questions.

I would like to Thank You for wanting to be a part of this class (if you do) and this program!

I would like to welcome you to a wonderful and life changing experience!

I believe that learning should be fun and we will laugh and we will LEARN!

If you do not know your social security number you will learn it. Presentation is how you are perceived by others, YES IT COUNTS! You will locate your best self and present it! You will understand the importance of references and experience. If you do not have proper interview clothing, we can work on obtaining them. Presentation ,in this class, also means we may verbally present to one another in class.

JAG-TN is a career class that focuses on Post Secondary Success. (meaning work, school, life balance)

While participating in this class you will learn interviewing techniques, community service, career awareness, social awareness, decision making, resume' preparation, and other skills to help you prepare for post-secondary training/schooling, get, and keep a job or find a career path. How you present yourself is KEY! PRESENTATION IS EVERYTHING!

The objectives of JAG include assisting students in graduating successfully from high school and helping them use the tools learned to obtain a job and/or seek post-secondary education and work toward having a path or becoming career ready.

You will learn to think in terms of success after graduation!

It is our belief that as a student you should be appropriately prepared to enter the workforce or postsecondary after graduation. We hope you will enjoy JAG class, as well as learn all the valuable techniques you can use after graduation and throughout your adult life.

Thanks for being a part of JAG (JOBS FOR AMERICA'S GRADUATES -~~IN~~) formerly JIG

CLASS RULES

1. **Show up for Class.** Arrive on time, tardy once receive warning, tardy twice receive a consequence three times it starts to count on your class grade. Attendance and Communication is important for you to stay current. This is a Choice! **Always** Communicate with your teacher!
2. **Always come to class with blue or black pen, pencil, and paper.** Be prepared to participate! This is your chance to matter!
3. **Respect your SELF**, your teacher and all of your fellow classmates in your actions and language.
4. **Participate in class.** Complete all assignments. Turn in all assignments. Do not be afraid to ask for help this is why I am here!
5. Remain quiet during class lecture, stick with the topic discussion and **respect the experience.**
6. Keep the classroom neat and clean. We disconnect Electronically and Reconnect Physically! **Be courteous and Be present!**
7. ALWAYS FOLLOW SCHOOL RULES: NO CELL PHONES OUT IN CLASS UNLESS DIRECTED BY THE TEACHER. PLEASE BE HERE NOW!
No Tablets, ETC. during class time.

Materials Required

1. **Good Attitude!**
2. Black or blue ink pens and paper
3. highlighters
4. magazines/newspaper
5. pencil
6. JAG folder
7. Bag, photos, and props are optional

Yes, we do go on fieldtrips but only if the behavior, enthusiasm and funds are not a problem! All permission slips for photos and travel must be signed by a parent!

CLASS REQUIREMENTS

1. 37 JTG Required Competencies
2. Expectations, Respecting the Experience
3. Career Portfolio = Cover Page, Resume, References Page, letter of recommendation, Job Application ,Letter of resignation
4. JAG Pre-Test and Post Test, Aptitude Test, midterm ,
5. Participation in class and as a class/ opinion piece daily
6. 2 Community Service Projects
7. Autobiography/Orientation
8. Do's and Don'ts project
9. Me Bag
10. Logo and or Marketing Project/Life Map
11. **JAG Project** (Team Project)
12. Mock entry, exit Interview (Test Grade)exam
13. Written Test (Test Grade)exam

CAREER ASSOCIATION INFORMATION

Our Class motto is “A Commitment to Success”.

TCA = TN Career Association

GROWTH IS A PROCESS!

Ms .Lymon

My child (check one) may ___ or may not_____ be photographed for class promotionals.

My child and I read and understood the class syllabus

signatures_____parent_____student