

MICROSOFT TEAMS

Assignments will be posted on Teams. In the event of an absence, check Teams to stay up to date. You will also have the ability to turn in late assignments.

TIPS

*Keep all graded work. Do not throw away graded work until AFTER you receive your report card. It is possible for mistakes to be made when entering grades on the computer. Having the graded assignments helps to remedy this.

*If you are absent, make sure to check with Mrs. Sparks the next day.

WORK & OTHER POLICIES

*Late work is accepted within a reasonable time with a penalty. 30% will be deducted when late work is turned in. Late work will be entered in Edupoint when I am able to get to it.

*Life Happens! If you are having issues at school or at home and realize that you need more time to complete your absolute best for me, email me and request an extension. You must come talk to me or email me the DAY BEFORE for the extension to be granted. You cannot come 5 minutes before class without your assignment and expect an extension.

*Cheating will not be tolerated. Cheating will result in an automatic zero and parent contact.

*Cell phones are only allowed out in class with permission of Mr. Levier and for educational purposes only.

Mr. Levier's RULE

Be respectful of all those around you
and your environment.

Tests and Projects

Quizzes

Midterm/Final

Labs

Homework/Classwork

Grades will be available in the **Edupoint Home Portal**. Check the portal frequently and feel free to ask questions about any

10 WAYS TO BE A GREAT STUDENT

- 1 Come to school every day.
- 2 Have your supplies ready.
- 3 Keep your materials organized.
- 4 Pay attention in class.
- 5 Complete assignments on time.
- 6 Follow directions.
- 7 Ask for help when you need it.
- 8 Participate in class activities.
- 9 Follow all school rules.
- 10 Always do your best.