

Emergency Drill Announcement Scripts

Fire drills requiring full evacuation shall be held at least **one time every 30 school days**, with two fire drills occurring during the first 30 full days of the school year. Additionally, four fire safety educational announcements will be conducted throughout the year. The school district can develop the content of the educational announcements or utilize the scripts provided below. A record of all fire drills, including the time and date, shall be kept in the respective school or institutional offices and shall be made available upon request to the state fire marshal, or the state fire marshal's deputies or assistants, for inspection and review (T.C.A. § 68-102).

- 1.** A fire can breakout with little or no warning. The more prepared you are, the safer you will be. Know your emergency evacuation routes at school and at home. Don't forget to identify a secondary evacuation route in case your primary route is not available.
- 2.** A fire can breakout with little or no warning. The more prepared you are, the safer you will be. Emergency supply kits can help you be prepared. Items to keep in your emergency kit include a flashlight, batteries, first aid kit, whistle, phone lists, paper, pencil, water, and non-perishable snacks.
- 3.** A fire can breakout with little or no warning. The more prepared you are, the safer you will be. Smoke detectors should be located on every floor of your home and near all places that you and your family sleep. Smoke detector batteries should be changed on a regular basis.
- 4.** A fire can breakout with little or no warning. The more prepared you are, the safer you will be. Have a meeting location at school and at home that everyone will gather after a fire evacuation. A meeting location will help you quickly verify that everyone made it out safely.
- 5.** A fire can breakout with little or no warning. The more prepared you are, the safer you will be. Once you evacuate due to a fire, NEVER go back inside a burning building. Once out, stay out. Firefighters will rescue anyone who needs help.