

# **Bud Mitchum Scholarship Fund**

## **General Provisions – 2024/2025**



### **Background and Purpose**

The Bud Mitchum Scholarship Fund was established as part of the residual estate of Millard F “Bud” Mitchum, Jr. Mr. Mitchum was affectionately known by his family, many friends and associates, as Bud. Bud was a full-time farmer in and around the Spring Hill community for his entire life, with only brief absence for military service, and agricultural study at the University of Tennessee. Farming and agriculture were the passion and joy of Bud’s life. It was his wishes to hopefully fulfill and perpetuate this same passion and desire to study and pursue a career in the field of agriculture for selected youth in Marshall and Maury County. To achieve his goal, he established the Bud Mitchum Scholarship Fund Trust.

## **Eligibility – 2024/2025**

The applicant must be a current resident of either Marshall or Maury County Tennessee. The applicant must be currently pursuing or have plans to pursue a post high school degree in the field of agriculture in a college or university located in the State of Tennessee. The applicant's major field of study must be agriculture as determined by the college or university of enrollment.

The applicant may either be a high school senior or a full-time college student. Full-time is defined as a minimum of 12 credit hours per semester. A minimum of a "C" average/2.0 GPA (using the 4.0 system) in both their junior and senior years of high school or as a college student is required.

All applications must be complete. To be considered complete, all areas of the application must be addressed and contain all required signatures. Incomplete applications will not be considered.

All applications may be hard copies with signatures or may be electronically submitted applications with appropriate scanned signatures and attachments.

## **Certification**

The application **MUST** be certified as eligible by the applicant's guidance counselor, or equivalent certifying official if home schooled, if applying as a high school senior. Current college students must obtain the certification of their college advisor. Uncertified applications at time of submission will not be considered.

## **Bud Mitchum Scholarship Year**

The Bud Mitchum Scholarship Year is established as August 1 to July 31.

## **Use of Award**

This award must be used to defray tuition, instructional materials, and on campus housing, expenses incidental to the student's attendance at a four-year college, university or community college in the State of Tennessee which is accredited by the Department of Education. All awards will be paid directly to the institution of enrollment.

The recipient must satisfactorily complete the first semester of the Scholarship Year or return the disbursed funds. Satisfactory completion is defined as being a full-time student of the College of Agriculture with a minimum of a "C" average using the 4.0 system. Recipient must provide the Trustee with a copy of their first semester grade report prior to the beginning of the second semester to remain eligible for the remainder of the award.

## Evaluation Criteria – 2024/2025

All sources of information concerning each applicant will be considered: school records (transcripts), employment history, work experience, extenuating circumstances, community service, extracurricular activities, and reference letters. All applicants will be evaluated based on:

1. **Ability:** This shall include both scholastic and personal life goals which might affect the applicant's ability to benefit by further education. This will be judged by available school records and any other information which may reflect on the student's ability. Scholastic achievement, academic awards and membership/participation in academic organizations.
2. **Incentive Assistance:** All pertinent information relative to the student's desire to continue his/her education to obtain a degree in the field of agriculture will be considered. Why agriculture?
3. **Other Personal Characteristics:** Any other personal characteristics such as initiative, industry, persistence, leadership ability, personal and social adjustment which might affect student success will be considered. Extra-curricular activities, community involvement, work history, organization awards, achievements and participation, etc.

## Judging Process

For the 2024/2025, all applications must be submitted to the Trustee of the Bud Mitchum Scholarship Fund no later than April 30th. Applications not received, or post marked by this date will not be considered. Applicants may mail the **original** hard copy or submit an electronical version of the application with the appropriate scanned signatures and attachments to The Bud Mitchum Scholarship Attn: Randy Lochridge 1521 Carters Creek Pike, Columbia, Tennessee 38401, or BudMitchScholar@gmail.com

All applications will be judged by a Judging Committee. To avoid potential conflicts of interest and to circumvent possible undue influence, their individual identities will remain anonymous. To be considered for the award, the nominee(s) must be unanimously selected by the Judging Committee.

## Time of Selection – 2024/2025

The nominee(s) of the Bud Mitchum Scholarship will be selected by June 15<sup>th</sup>.

## Selection Procedure

The Judging Committee will use a standardized score sheet for all applicants. The score sheet will equally weight each applicant in the areas of ability, incentive assistance, and other personal characteristics as defined above. Each application will be scored independently and individually

## **Selection Procedure (cont.)**

by each member of the Judging Committee. The score sheets of all applicants will then be compared by the Judging Committee as a whole to make their selection(s).

## **Submission of the Selection(s)**

The Judging Committee will forward the original hard copy or the electronically submitted version of all the applications in their entirety along with their respective score sheets to the Trustee of the Bud Mitchum Scholarship Fund Trust within five (5) days of selection. Each member of the Judging Committee will sign each score sheet which shall indicate the selection status of the application. All applicants will be notified in writing of their selection status shortly after the selection process, by the Trustee.

## **Amount and Number of Awards**

Each scholastic year, the Trustee of the Bud Mitchum Scholarship Fund Trust may award to worthy applicants from both Marshall and Maury Counties, respectfully, as recommended by the Judging Committee. In the event, there are no applications submitted or determined eligible by an individual from either or both counties, the scholarship(s) shall go unawarded for the applicable scholarship year. Depending upon eligible expense charged by the institution, the scholarship award shall be a maximum of \$5,000.00 per person, per academic year. Each award will be payable directly to the educational institution of enrollment, once all eligibility requirements have been submitted by the recipient. Additionally, for the Trustee to make payment of the award the recipients must submit to the Trustee an invoice from the institution detailing balance of eligible expenses as outlined in the Use of Award section above.

## **Photographs**

All recipients shall make themselves available for taking a photograph with the Trustee for publication in the local media. A convenient time and location for all parties of the photographic session will be arranged by the Trustee.

## **Integrity Clause – 2024/2025**

All applications must contain all required signatures as specified on the application. By signing the application, the individual is certifying that the information contained on the application relevant to the individual is correct and current. If it is discovered at any time, either prior to or after the selection process, that the application contains false information, the application will be rejected and shall not be considered. If the selection has been made prior to the discovery, the award shall be void and any funds disbursed shall be refunded in full. Additionally, the submission of a false application shall eliminate the applicant from consideration in all future scholarship years.

The children and grandchildren of the Judging Committee and the Trustee of the Bud Mitchum Scholarship Fund Trust as well as all heirs of Millard F Mitchum, Jr. as noted in the trust are prohibited from participation.

## **Privacy**

It is acknowledged and recognized that the applications may contain information that may be considered private or of a sensitive nature by the applicant. In order to protect and prevent disclosure of the information contained on the application, all copies of the application will only be viewed and shared by the members of the Judging Committee and the Trustee of the Bud Mitchum Scholarship Fund Trust. Once the selection process is complete, the original copies of the application will remain in the custody of the Trustee. All copies, both hard and electronic shall and will become the property of the Trustee.

## **Disclaimer**

The Trustee reserves the right to amend this document on an annual basis.

## **Additional Information**

All questions related to this document and application should be submitted to the Trustee, via email at [BudMitchScholar@gmail.com](mailto:BudMitchScholar@gmail.com)

# Bud Mitchum Scholarship Application – 2024/2025

## Personal Information

Name: \_\_\_\_\_ Phone# \_\_\_\_\_  
Address \_\_\_\_\_ Email: \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Father/Guardian

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address \_\_\_\_\_ Employer: \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Mother/Guardian

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address \_\_\_\_\_ Employer: \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

County of Current and Permanent Residence: \_\_\_\_\_

Permanent Resident Since (Year): \_\_\_\_\_

High School of Attendance Junior year: \_\_\_\_\_

Senior Year: \_\_\_\_\_

Year of Graduation: \_\_\_\_\_

College/University Attending in 2024/2025: \_\_\_\_\_

This award may only be used to defray expenses for a student at an accredited college or university. All applicants must either be a permanent resident of either Marshall or Maury County Tennessee. The applicant must be currently pursuing or have plans to pursue a post high school degree in the field of agriculture in a college or university within the State of Tennessee. The applicant's major field of study must be agriculture as determined by the college or university of enrollment. The evaluation criteria are based on ability, incentive assistance, and other personal characteristics. Nominations for Scholarships are competitive.

## **Bud Mitchum Scholarship Checklist – 2024/2025**

### **Eligibility:**

The applicant must be a current and permanent resident of either Marshall or Maury County Tennessee. The applicant must be currently pursuing or have plans to pursue a post high school degree in the field of agriculture in a college or university located in the State of Tennessee. The applicant’s major field of study must be agriculture as determined by the college or university of enrollment.

The applicant may either be a high school senior or a full-time college student, up to the Bachelor Degree level. Full-time is defined as a minimum of 12 credit hours per semester or quarter. A minimum of a “C” average (using the 4.0 system) in both their junior and senior years of high school, or as a college student, is required.

All applications must be complete. In order to be considered complete, all areas of the application must be addressed and contain all required signatures. Incomplete applications will not be considered.

### **Instructions:**

- 1. Applicants are cautioned and advised to use a permanent marker prior to scanning or copying documents to ensure any sensitive data i.e. Student ID and/or Social Security number are not readable by anyone.**
2. Complete this application if you meet the criteria above and ensure all signatures have been obtained. Your application must be received or postmarked by April 15.
3. Include an official transcript of your high school grades. If you are a college student, include an official transcript of your grades. College students may include a high school transcript if they wish to have them considered for rating. The application **MUST** be certified as eligible by the applicant’s guidance counselor, or equivalent certifying official if home schooled, if applying as a high school senior. Current college students must obtain the certification of their college advisor. ALL grade point averages must be on a 4.0 scale. Numerical grades shall be converted to a letter grade format.
4. All recipients will be asked to have a photograph taken with the Trustees of the Bud Mitchum Scholarship Funds for publication in the local media.
5. PLEASE type or print legibly in ink.
6. Keep a copy of this application for your records.

**Please make certain all of the following are attached or enclosed as required, with your application. Failure on your part to provide the required information will result in your application not being considered.**

- \_\_\_\_\_ Complete Application (Pages 6 through 9)
- \_\_\_\_\_ High School and/or College Transcript
- \_\_\_\_\_ All Required Signatures (See Page 14)
- \_\_\_\_\_ Letter(s) of Recommendation (Not Required)
- \_\_\_\_\_ Essay on Your Interest and Desire to Obtain a Degree in Agriculture

Please feel free to use additional pages if more is space is needed. Applicants are reminded they may include extenuating circumstances that may prevent them from being able to excel in all of the elements that the Judging Committee will score. Disability, family hardship, or any other issues can and should be included in your application and will be considered by the Judging Committee.

**WORK EXPERIENCE:**

Do you intend to work prior to and during the summers of your college career and/or while in college? Please list your past work experience i.e. dates of employment, from (month/year) to (month/year), job title, and the job description. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.



**SCHOLASTIC CAREER: HIGH SCHOOL**

School(s) attended, dates attended, graduation date, and final grade point average. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**HAVE YOU APPLIED FOR ADMISSION TO A COLLEGE OR UNIVERSITY?**

Please state the name of the learning institution(s) you have applied for and if you have been accepted for enrollment. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**SCHOLASTIC CAREER: COLLEGE AND/OR UNIVERSITY**

School(s) attended, dates attended, current grade point average, and your major field of study i.e. animal science, agriculture business, etc. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**SCHOLASTIC HONORS:**

Please list any scholastic honors and/or awards you have received. Briefly describe the honor(s) and/or award(s) and why you were chosen by your peers, faculty, or organizations to receive it/them. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**MEMBERSHIP IN SCHOLASTIC ORGANIZATIONS:**

Please include any office or position of leadership held. Briefly describe the organization, your position within the organization, and why/how students are chosen to be members/leaders of the organization. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**SCHOOL RELATED EXTRACURRICULAR ACTIVITIES:**

Please list year(s), name of activity, nature of activity (sports/clubs/organizations), office(s)/position(s) held and award(s) or honor(s). Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**NON-SCHOOL RELATED COMMUNITY SERVICE ACTIVITIES:**

Please list the year(s), name of activity, nature of activity, office(s) held if any, and award(s) or honor(s) received. Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

**Interest and Desire to Obtain a Degree in Agriculture:**

Please compose an essay in 500 words or less describing your desire and interest in pursuing a degree and career in the field of agriculture. (May be submitted as a separate document) Please let the Judging Committee know if you have any extenuating circumstances that prevent you from being able to excel in this area.

## **Guidance Counselor/College Advisor Certification – 2024/2025**

I certify as applicable, that the applicant is either a high school senior or a full-time college student. Full-time is defined as a minimum of 12 credit hours per semester or quarter. Also, that the applicant has maintained a minimum of a “C” average (using the 4.0 system) in both their junior and senior years of high school or as a college student.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

### **Father/Guardian Certification:**

I certify that all information contained in this application herein is correct and truthful. I also acknowledge my awareness of my child’s application for this scholarship and approve of the same.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

### **Mother/Guardian Certification:**

I certify that all information contained in this application is correct and truthful. I also acknowledge my awareness of my child’s application for this scholarship and approve of the same.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

### **Applicant Certification:**

I certify the information contained in this application concerning my ability, work experience, community involvement, education plans, extracurricular activities, scholastic achievements as well as any other information provided herein is correct and truthful.

Signed: \_\_\_\_\_ Date \_\_\_\_\_



