

**RANDOLPH HOWELL ELEMENTARY**

**STEM**

**SCHOOL**

2023-2024

# Annual Title I & Family Engagement Meeting

Randolph Howell Elementary STEM School

August 3, 2023

Title Team



# Why are we here?

- Every Student Succeeds Act (ESSA) requires that each Title I school hold an annual meeting of Title I families in order to:
  - ❑ inform you of your school's participation in Title I
  - ❑ explain the requirements of Title I
  - ❑ explain your rights as parents and family members to be involved
  - ❑ get feedback on our parent involvement and engagement policies

# Who We Are

## **Mission:**

To provide a high-quality educational experience where tomorrow's leaders are grown through innovative teaching methods, advanced rigor, and a dedicated climate and culture.

## **Vision:**

To be the best school in the Southeast region by demonstrating the balance between innovative practices and rigorous standards-based instruction.

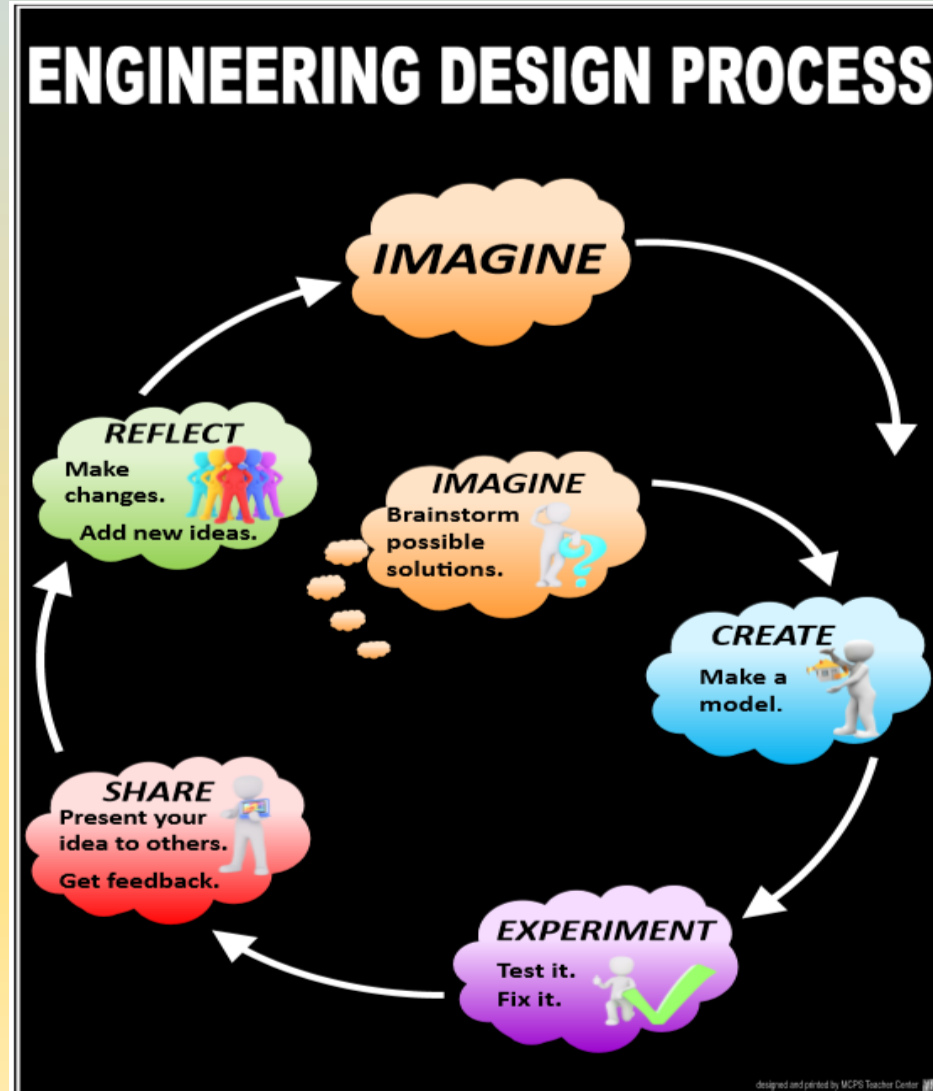
## **Student Friendly Mission Statement:**

At RHESS, we are CREATIVE, we are KIND, we are FUN, and we are SMART.

## **In Our School We Believe In:**

1. Creativity and Innovation
2. Critical Thinking
3. Collaboration
4. Communication
5. Character and Citizenship
6. Celebration

# What is a STEM School?



# What is a Title I school?

- Title I was passed in 1965 under the Elementary and Secondary Education Act (ESEA). It is the largest federal assistance program for our nation's schools.
- Title I schools receive extra funding (Title I dollars) from the federal government. These dollars are used to:
  - ❑ identify students experiencing academic difficulties and help to these students
  - ❑ purchase additional staff, programs, materials, and/or supplies
  - ❑ conduct parent and family engagement meetings, trainings, events, and/or activities.

# What are my rights?

- The families and parents of Title I students have a right, by law, to:
  - ❑ be involved in decisions made at both the school and district level
  - ❑ be provided with information on your child's level of achievement on tests in reading/language arts, writing, mathematics, and science
  - ❑ request and receive information on the qualifications of your child's teacher and paraprofessionals who are working with your child, please contact Dr. Ford at [mford@mauryk12.org](mailto:mford@mauryk12.org)
  - ❑ request opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions about the education of your child. The school is required to respond to any such suggestions as soon as practicably possible.



# What can Title I funds be used for?

- In general, Title I funds may be used for:
  - ❑ smaller class sizes
  - ❑ additional teachers and paraprofessionals
  - ❑ additional training for school staff
  - ❑ extra time for instruction (before and/or after school programs)
  - ❑ parent and family engagement activities, and/or
  - ❑ a variety of supplemental teaching materials, equipment, and technology.

# How does our school use Title I funds?

## How does our school use Title I funds?

In **2023-2024**, our school was allotted approximately **\$415,110** in Title I funds.

We developed a Schoolwide Program, which means we plan to spend our funds on the following:

- Supplemental staff:
  - ❑ One full time Title I Facilitator/Interventionist
  - ❑ Four full time Title I Interventionists
  - ❑ One 120 Day Interventionist
- Programs/Materials/Supplies:
  - ❑ Supplemental supplies and equipment
  - ❑ Instructional Equipment
- Teacher Professional Development:
  - ❑ Balanced Instruction

# What is the SIP?

- The SIP is the School Improvement Plan. It includes:
  - ❑ the identification of the school planning team and how they will be engaged in the planning process
  - ❑ a needs assessment and summary of academic and non-academic data
  - ❑ prioritized goals, strategies, and action steps to help address the academic and non-academic needs of students
  - ❑ teacher and staff professional development needs
  - ❑ budgets and the coordination of resources
- The school must include family representatives on our school planning team.

# What are our schoolwide program goals?

- By the end of 3<sup>rd</sup> grade, all students will be on grade level in reading as measured by State testing or other District benchmarks.
- By the end of 4<sup>th</sup> grade, all students will be on grade level for math as measured by State testing or other District benchmarks.
- By the end of each grade level, all students will be proficient in appropriate technology skills as measured by our school technology plan.
- All students will be critical thinkers, using our Engineering Design Process to solve problems in academics and real-world scenarios.

# What curriculum does our school use?

- The Tennessee Academic Standards provide a common set of expectations for what students will know and be able to do at the end of a grade for each subject area.
- Tennessee's academic standards form the framework for everything taught at Randolph Howell Elementary STEM School.
- For more information about Tennessee's academic standards, see:

<https://www.tn.gov/content/tn/education/instruction/academic-standards.html>

# What tests will my child be taking?

Reading Measure	Kindergarten	1 <sup>st</sup> Grade	2 <sup>nd</sup> Grade	3 <sup>rd</sup> Grade	4 <sup>th</sup> Grade
Basic Reading Skills	i-Ready Diagnostic (Phonics and Phonological Awareness Domains)  (Fall, Winter, Spring)	i-Ready Diagnostic (Phonics and Phonological Awareness Domains)  (Fall, Winter, Spring)	i-Ready Diagnostic  (Fall, Winter, Spring)	i-Ready Diagnostic  Aimsweb Oral Reading Fluency  (Fall, Winter, Spring)	i-Ready Diagnostic  (Fall, Winter, Spring)
Reading Fluency	i-Ready Literacy Task: Letter Naming Fluency  (Fall, Winter, Spring)	i-Ready Literacy Task: Word Recognition Fluency (Fall only)  i-Ready Literacy Task: Passage Reading Fluency Benchmark Assessment (Winter, Spring)	i-Ready Literacy Task: Passage Reading Fluency Benchmark Assessment  (Fall, Winter, Spring)	Aimsweb Oral Reading Fluency  (Fall, Winter, Spring)	**i-Ready Literacy Task: Passage Reading Fluency Benchmark Assessment  (Fall, Winter, Spring)  **For students scoring below 25 <sup>th</sup> %tile or flagged
Rapid Automatic Naming (RAN)  **For students scoring below 25 <sup>th</sup> %tile or flagged	**i-Ready Literacy Task for Rapid Automated Naming of Objects  (Fall, Winter, Spring)	**i-Ready Literacy Task for Rapid Automated Naming of Letters**  (Fall, Winter, Spring)  **If student has a known letter naming deficit, administer RAN Objects or Colors	N/A	N/A	N/A
Encoding  **For students scoring below 25 <sup>th</sup> %tile or flagged	N/A	**i-Ready Literacy Task: Spelling/Encoding  (Fall, Winter, Spring)	**i-Ready Literacy Task: Spelling/Encoding  (Fall, Winter, Spring)	**Aimsweb Spelling  (Fall, Winter, Spring)	**District-selected spelling/encoding measure  (at least 1x per year)
Reading Comprehension	N/A	N/A	i-Ready Diagnostic (Comprehension Domains – Informational and Literature)  (Fall, Winter, Spring)	Aimsweb Reading Comprehension  Aimsweb Vocabulary  (Fall, Winter, Spring)	

- The table on the left are the minimum Universal Reading Screening Matrix for Kindergarten through Fourth Grades.
- For more specific information about these assessments, please contact Dr. Ford or Ms. Hamilton.

# How is parent and family engagement funded?

- Any district with a Title I allocation exceeding \$500,000 is required by law to set aside 1% of its Title I allocation for parent and family engagement.
- Of that 1%, 10% may be reserved at the district for system-wide initiatives related to parent and family engagement. The remaining 90% must be allocated to all Title I schools in the district.
- You, as Title I parents and family members, have the right to be involved in how this money is spent.

# How is parent and family engagement funded?

In 2023-2024, we received approximately **\$4,000.00** in parent and family engagement funding. We plan to use these funds for Parent and Family Engagement Meetings and Events below:

- ❑ August 3<sup>rd</sup> – Back to School Night/Annual Title I Meeting
- ❑ October 19<sup>th</sup> – Enchanted Family Reading Night
- ❑ December 7<sup>th</sup> – Number Ninjas Math Day
- ❑ February 23<sup>rd</sup> – Get Your STEM On!
- ❑ April (TBD) – Kinder Transition Event
- ❑ May (TBD) – 4<sup>th</sup> Grade Transition Event



# What is a Parent and Family Engagement Policy?

- These plans address how the district and school will implement the parent and family engagement requirements of ESSA. Components should include:
  - ❑ how parents and families can be involved in decision-making and activities
  - ❑ how parent and family engagement funds are being used
  - ❑ how information and training will be provided to families
  - ❑ how the school will build capacity in families and staff for strong parent and family engagement
- You, as a Title I parent or family member, have the right to be involved in the development of these plans.

# What is a Parent and Family Engagement Policy? (Cont.)

- The District Parent and Family Engagement Policy can be found here:  
[Federal Programs / Parent and Family Engagement \(mauryk12.org\)](#)
- The School Parent and Family Engagement Policy can be found here:  
[Federal Programs / Parent and Family Engagement \(mauryk12.org\)](#)



## Randolph Howell Elementary STEM School

### 2023-2024 Parent and Family Engagement Policy for Shared Student Success

Plan revised July, 2023

## School Plan for Shared Student Achievement

### What is it?

This is a plan that describes how Randolph Howell Elementary STEM School will provide opportunities to improve family engagement to support student learning. RHNESS values the contributions and involvement of families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that RHNESS will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

### How is it revised?

RHNESS invited all families to attend our annual School Forum last spring to review and revise this parent and family engagement policy, as well as the school improvement plan, our school-parent compact, and the family engagement budget. Additionally, family input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school website for families to view and submit feedback throughout the year. All feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online and by mail to ask parents for their suggestions on the plan and the use of funds for family engagement. Families can also give feedback during several meetings and activities during the school year.

### Who is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. RHNESS will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

### Where is it available?

The plan will be posted on the school website and social media. Families can also retrieve a copy of the plan in the front office of the school.

### What is Title I?

Randolph Howell Elementary STEM School is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.



When students, schools, families, and communities come together - we CAN achieve our goals!

### Randolph Howell Elementary STEM School

Dr. Michael Ford, Principal  
653 Bear Creek Pike  
Columbia, TN 38401  
(931) 540-1052

<https://howellelementary.mauzyk12.org/>

## 2023-2024 District Goals

### Math:

For the 2023-2024 school year, the district will improve the TNReady percentage of all students (K-12) and student groups who meet or exceed expectations across all grade bands.

### Performance Measure:

- For grades K-2, increase the percentage of students above the 75th percentile in the national norms on the universal screener.
- For grades 3-8 TNReady, increase the percentage of students who meet and exceed expectations from 25.7% to 35%.
- For SWD 3-8 TNReady, increase the percentage of students who meet and exceed expectations from 6.2% to 18%.
- For ED 3-8 TNReady, increase the percentage of students who meet and exceed expectations from 11.9% to 23%.
- For EL 3-8 TNReady, increase the percentage of students who meet and exceed expectations from 9.2% to 20.6%.
- For BHN 3-8 TNReady, increase the percentage of students who meet and exceed expectations from 11.4% to 22.5%.

### Reading:

For the 2023-2024 school year, the district will improve TCAP Reading and Language Arts percentage of all students (K-12) and student groups who meet or exceed expectations across all grade bands.

### Performance Measure:

- For grades K-2, increase the percentage of students above the 75th percentile in the national norms on the universal screener.
- For grades 3-8 TN Ready, increase the percentage of students who meet and exceed expectations from 26.3% to 36%.
- For SWD 3-8 TN Ready, increase the percentage of students who meet and exceed expectations from 3.4% to 16%.
- For ED 3-8 TN Ready, increase the percentage of students who meet and exceed expectations from 13.7% to 25%.
- For EL 3-8 TN Ready, increase the percentage of students who meet and exceed expectations from 2.9% to 15%.
- For BHN 3-8 TN Ready, increase the percentage of students who meet and exceed expectations from 15.4% to 26%.

## 2023-2024 Randolph Howell Elementary STEM School Goals

### Math:

Increase the percentage of students in Math who are on track or mastered from:  
20% to 24% (3<sup>rd</sup> Grade)  
14% to 19% (4<sup>th</sup> Grade)

### Reading:

Increase the percentage of students in ELA who are on track or mastered from:  
19% to 25% (3<sup>rd</sup> Grade)  
28% to 33% (4<sup>th</sup> Grade)

### Science:

Increase the percentage of students in Science who are on track or mastered from:  
16% to 21% (3<sup>rd</sup> Grade)  
28% to 33% (4<sup>th</sup> Grade)





## Parent and Family Engagement

Randolph Howell believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

## Let's Get Together!

RHES will host the following events to build the capacity for strong family engagement and support a partnership among the school, families, and the community to improve student academic achievement. Stay up to date by checking our website, social media or newsletter!

- August 3<sup>rd</sup> – Back to School Bash/Annual Title I Meeting
- October 19<sup>th</sup> – Reading Night Event: Enchanted Reading Night
- December 7<sup>th</sup> – Math Day Event: Math Ninjas
- March 14<sup>th</sup> – STEM Night Event: Get Your STEM On!
- April (TBD) – Kinder Transition Event
- May (TBD) – 4<sup>th</sup> Grade Transition Event

## Parent Teacher Conferences

Conferences will be held in 15-minute increments. Additionally, families can opt for virtual or phone conferences. Teachers can also work with families for additional conferences as needed!

Parent teacher conferences will be held:

- September 21<sup>st</sup>
- November 6<sup>th</sup>
- February 6<sup>th</sup>
- March 19<sup>th</sup>

## School-Parent Compacts

As part of this plan, RHES and our families will develop a school-parent compact. A compact is a written agreement that families, teachers, and students jointly develop to explain how everyone will work together to ensure all students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from families, teachers, and students, during various events and the annual Title I orientation meeting. The school-parent compacts are also displayed in each classroom, are shared with parents during parent-teacher conferences, are posted on our school website (<https://howellelementary.mauvyk12.org>), and extra copies are always available in the front office. If you would like to provide feedback on the compact any time during the year, please contact Linda Padron at (931) 540-1032, ext.5725 or [lpadron@mauryk12.org](mailto:lpadron@mauryk12.org).

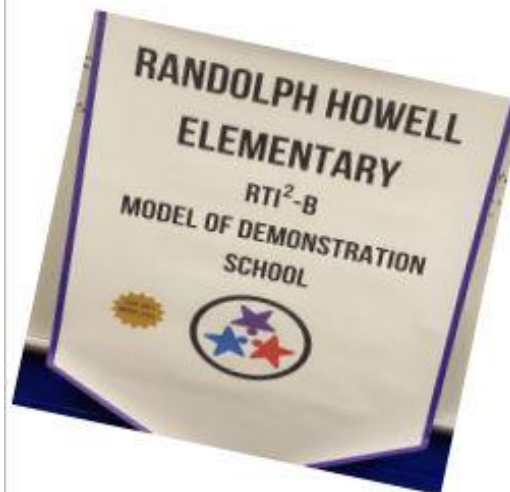


## Randolph Howell is Branching Out!

RHES will take the following measures to empower and support parents and family members as an important foundation of our school in order to strengthen the school and reach our goals.

We will:

- Ensure that all information related to school and family programs, meetings, and other activities is published in both English and Spanish; posted on the school website; and included in the monthly school newsletter for all families.
- Provide monthly trainings for staff during their planning periods on strategies to improve communication with families and ideas to increase family engagement in Reading and Math for our students outside of the classroom. Staff will also share promising practices during regularly scheduled faculty meetings.
- Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- Share information on the school website and in the school newsletters for families to understand the school's academic standards and assessments as well as the ways families can monitor their child's progress and work with educators.
- Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, our website, social media, and flyers.
- Work with our families to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- Collect feedback from parents and family members at all events and through emails, social media, or in person discussions.



## School PTA

RHESS invites all families to join the School PTA to share ideas and ways to involve others to build partnerships with school, families, and the community. The team has helped provide family engagement activities, playground equipment, and so much more. If you would like to learn more about the PTA, please contact your child's teacher or complete the interest form below and leave it in the front office.



### Randolph Howell Elementary STEM School PTA

- Yes, I am interested and wish to join the PTA
- Please contact me so I can learn more about joining the PTA
- Please send me notifications about future meetings and updates

Name: \_\_\_\_\_

Child's Name and Grade Level: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Share Your Thoughts

We want to hear from you! If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the front office or send in with your student:

Name (optional): \_\_\_\_\_ Phone Number (optional): \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# What is a School-Parent Compact?

- A school-parent compact is a written commitment that outlines how the entire school community – teachers, families, and students will share the responsibility for improved academic achievement.
- The compact must describe how the school will:
  - ❑ provide high-quality curriculum and instruction
  - ❑ hold parent-teacher conferences, annually in elementary schools
  - ❑ provide parents with reports on their child's progress
  - ❑ provide parents reasonable access to staff
  - ❑ provide parents opportunities to volunteer
  - ❑ ensure regular two-way meaningful communication between family members and staff, to the extent practicable, in a language family members can understand
- You, as a Title I parent or family member, have the right to be involved in the development of the compact.

# How can I be involved?

- We need you! Research has proven that family engagement in education has more impact on student achievement than any other factor.
- To get involved with the SIP, our Parent and Family Engagement Policy, or our School Parent Compact reach out to our:
  - ❑ Title I Facilitator, Mrs. Linda Padron [lpadron@mauryk12.org](mailto:lpadron@mauryk12.org)
  - ❑ Assistant Principal, Mrs. Beth Hamilton [bhamilton@mauryk12.org](mailto:bhamilton@mauryk12.org);
  - ❑ Principal, Dr. Michael Ford [mford@mauryk12.org](mailto:mford@mauryk12.org)

# How can I be involved? (Cont.)

- Here are some examples of how you can stay involved with your child's education:
  - ❑ encouraging attendance
  - ❑ monitoring grades and schoolwork on an online system or portal (Parent Vue)
  - ❑ attending family events and Leadership Team Meetings
  - ❑ observing or volunteering in classrooms
  - ❑ joining family groups and committees (PTA)
  - ❑ check out our teacher websites



# Who can I contact for help?

- For general questions, call the front office at: 931-540-1032
- To reach the principal, Dr. Michael Ford, email: [mford@mauryk12.org](mailto:mford@mauryk12.org)
- To reach the assistant principal, Mrs. Beth Hamilton, email: [bhamilton@mauryk12.org](mailto:bhamilton@mauryk12.org)
- To reach your child's teacher, call the front office or view our staff directory at: <https://www.mauryk12.org/Domain/18>