

### **Parent Calls to Report Child has tested positive for COVID**

- Parent Calls to Report Child has tested positive for COVID
- Nurse is notified
  - Nurse contacts parent to gather information
    - Nurse gathers the following information:
      - When the student tested?
      - When did they receive the notification of the positive test?
      - When did symptoms begin?
      - Has anyone else in the house been tested?
      - Are there any other MFISD students in the house?
    - Nurse tells parent child will be put on remote learning
    - Nurse lets parents know that other MFISD students in the house will have to stay home and be put on remote learning
    - Nurse tells parent that student is not to return to school until cleared by the nurse
    - Nurse tells parent if child is in athletics, they will need to present a note of clear from a doctor before to coaches in order to participate upon return
  - Nurse notifies Attendance that student will be out until at least \_\_\_\_\_
    - Attendance codes student K
  - Nurse notifies registrar to place student on remote learning until at least \_\_\_\_\_
    - Registrar moves the student to remote learning
      - Registrar notifies the following people that the student is now a remote learner:
        - Teachers
          - Teachers with student as remote learner until clear to return
          - Marks attendance for students just like other remote learners
        - Counselor
          - Checks if student receives 504 services
            - Holds 504 meeting if additional accommodations are needed
          - Assists as needed as child is in remote learning
        - ARD Facilitator or Campus Special Education Lead
          - Checks if student receives special education services





- Teachers
- Counselor
- ARD Facilitator or Campus special education lead
- Transportation if needed