

### Parent Calls to Report Child is in Quarantine

- Parent Calls to Report Child is in Quarantine
- Nurse is notified
  - Nurse Contacts parent to gather information
    - Nurse gathers the following information:
      - Who is positive that they were in contact with?
      - Are there other MFISD students in the house?
      - When is the quarantine over?
      - Can they provide a doctor note of the quarantine?
      - Has anyone else in the house been tested?
    - Nurse tells parent child will be put on remote learning
    - Nurse tells parent that student is not to return to school until cleared by the nurse
    - Nurse tells the parent to call the school if student begins to show symptoms
  - Nurse notifies Attendance that student will be out until at least \_\_\_\_\_
    - Attendance codes student K
  - Nurse notifies registrar to place student on remote learning until at least \_\_\_\_\_
    - Registrar moves the student to remote learning
      - Registrar notifies the following people that the student is now a remote learner:
        - Teachers
          - Teachers with student as remote learner until clear to return
          - Marks attendance for students just like other remote learners
        - Counselor
          - Checks if student receives 504 services
            - Holds 504 meeting if additional accommodations are needed
          - Assists as needed as child is in remote learning
        - ARD Facilitator or Campus Special Education Lead
          - Checks if student receives special education services
          - Schedules ARD for student
      - Transportation to check if child uses bus
      - Principal

- Nurse adds student's information to quarantine tracking sheet for campus
- Nurse notifies other school nurse if there are other children in household who attend MFISD schools
  - Other campus nurse adds students to appropriate sheet for campus and begins appropriate flowchart process
- Nurse follows protocol for return to school if student has been in quarantine**
  - Child has had symptoms and is not clear to return
    - Nurse continues communication with parent
    - Child remains on remote learning
    - Next steps determined by school nurse based on if child gets tested, and clearance to attend school based on approved factors
  - Child has had no symptoms and is clear to return to school
    - Nurse marks on quarantine tracking sheet the student's return date
    - Nurse notifies attendance of student return date
    - Nurse notifies registrar of student return date
      - Registrar moves student to in person learning
      - Registrar notifies the following people student is cleared to return to school and will begin in person learning
        - Teachers
        - Counselor
        - ARD Facilitator or Campus special education lead
        - Transportation if needed