

Mapleton School District #32  
School Board Meeting  
September 21, 2022

6:00 p.m. Mapleton High School- on YouTube: [https://youtu.be/ObyfRc\\_H78A](https://youtu.be/ObyfRc_H78A)

Our mission is to provide a safe learning environment where students are encouraged and empowered to reach their educational and personal potential. We base all of our decisions on what is best for students.

1. Opening Ceremony
2. Flag Salute
3. Review of the Agenda
4. Public Comment – Submit form BDDH-AR from Board Policy for prior approval
  - 4.1. The School Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to five minutes. Please state your name and physical address for the record. If a response to your concern requires action of the School Board or a gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Superintendent.
5. District Reports
  - 5.1. MS/HS
    - 5.1.1.SIA Annual Update and Integrated Plan Overview
  - 5.2. Elementary
6. Financial Documentation
7. Consent Agenda
  - 7.1. Payroll Check Register
  - 7.2. Accounts Payable Check Register
  - 7.3. Prior Month's Minutes
8. Action Items
  - 8.1. Board Policy GBN/JBA, GBN/JBA-AR (Change over to Sue as contact)
  - 8.2. Consolidate checking accounts
  - 8.3. Personnel- Hiring: MS Volleyball Coach Tiffany Krueger, Assistant Haley Strenke
9. Discussion Items
  - 9.1.1.Mapleton Pool Building
  - 9.1.2.Community Engagement
  - 9.1.3.State Testing
  - 9.1.4.Equity Committee
  - 9.1.5.Board goals for the school year
10. Public Comment on Items not on the agenda- Submit form BDDH-AR from Board Policy for prior approval
  - 10.1. The School Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to five minutes. Please state your name and physical address for the record. If a response to your concern requires action of the School Board or a gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Superintendent.
11. Comments from the Board
12. Adjournment

**Board Goals**

1. In the ever-changing COVID-19 environment, the district will remain flexible and forward thinking, creating a positive environment for learning in all forms.
2. Support engagement, build connections and focus on community with and between staff, students, parents, residents.
3. Support district staff efforts to continually improve classroom instruction and student success in all modes of learning.
4. Exercise Open and Transparent District Communications. Honor the public's right to know about process, decisions and outcomes through timely and easy access to information. Welcome the public's participation in the deliberative process.




SUNGARD  
DATE: 08/09/2022  
TIME: 13:23:16

MAPLETON SCHOOL DISTRICT NO. 32  
CHECK REGISTER  
PAY RUN 23B AUG 22

PAGE NUMBER: 1  
MODULE NUM: PAYCHK33  
PAY PERIOD END 07/31/2022  
CHECK DATE 08/15/2022

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
13336	1325	GRIJALVA, STEPHANIE R	.00	322.07
13337	1306	ROBY, JAMIE	.00	2,333.65
13338	1324	WILSON, SUSAN	.00	6,077.55
V80000750	1240	BARROWS, CASSANDRA	656.54	.00
V80000751	1288	WHEELER, NOVALEIGH L	2,004.98	.00
V80000752	1234	SNYDER, KENT	1,309.26	.00
V80000753	1041	DUVAL, RANDY	4,064.46	.00
V80000754	1097	TENNISON, JOYCE R	3,107.31	.00
V80000755	1266	DEAN, CARRIE	744.15	.00
V80000756	1307	DUVAL, CARLY A	2,880.03	.00
V80000757	1063	PATTERSON, JANICE S	455.72	.00
V80000758	1278	RICKS, JERON M	5,026.95	.00
V80000759	1145	FOSTER, JAMIE	3,227.86	.00
V80000760	1148	JENKINS, TAMARA	2,105.40	.00
V80000761	1055	MOYER, BRENDA L	5,431.21	.00
V80000762	1036	ROSSI, KELLY L	473.72	.00
TOTAL		16 CHECKS ISSUED	31,487.59	8,733.27

  
5-31-22

SUNGARD  
 DATE: 09/06/2022  
 TIME: 14:54:46

MAPLETON SCHOOL DISTRICT #32  
 OUTSTANDING CHECKS

PAGE NUMBER: 1  
 ACCTPA21  
 ACCOUNTING PERIOD: 1/23

SELECTION CRITERIA: transact.ck\_date>'20220802'

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	18538	08/10/2022	1956	FIDELITY INVESTMENTS		540.00
A101	18539	08/25/2022	2742	EEVO		1,695.80
A101	18540	08/25/2022	2818	GRANITE TELECOMMUNICATION		150.25
A101	18541	08/25/2022	1293	THE HUNGERFORD LAW FIRM L		4,956.25
A101	18542	08/25/2022	1145	MAPLETON WATER DISTRICT		613.05
A101	18543	08/25/2022	1236	OREGON SCHOOL ACTIVITIES		1,930.00
A101	18544	08/25/2022	1870	OSBA LEGAL ASSISTANCE TRU		240.00
A101	18545	08/25/2022	2738	OSU HORTICULTURE		190.00
A101	18546	08/25/2022	2195	PAULY, ROGERS AND CO., P.		17,090.00
A101	18547	08/25/2022	2737	JERON M RICKS		698.05
A101	18548	08/25/2022	2705	SHI		1,800.00
A101	90001428	09/06/2022	2486	UMPQUA VALLEY FIRE SERVIC		896.67
A101	90001429	09/06/2022	1431	ALSCO		188.46
A101	90001430	09/06/2022	1762	AMAZON.COM		935.04
A101	90001431	09/06/2022	2251	ARMORZONE		1,625.00
A101	90001432	09/06/2022	2459	CASCADE HEALTH SOLUTIONS		665.00
A101	90001433	09/06/2022	1030	CENTRAL COAST DISPOSAL IN		650.00
A101	90001434	09/06/2022	1031	CENTRAL LINCOLN PUD		2,857.61
A101	90001435	09/06/2022	2691	COASTAL PAPER & SUPPLY		3,676.52
A101	90001436	09/06/2022	1043	COSA		3,424.00
A101	90001437	09/06/2022	2867	FAX.PLUS		179.99
A101	90001438	09/06/2022	2236	KAPLAN		344.94
A101	90001439	09/06/2022	2815	MISC ONLINE VENDOR		1,494.65
A101	90001440	09/06/2022	1193	OREGON DEPARTMENT OF REVE		130.50
A101	90001441	09/06/2022	2804	PAYPAL		5,836.90
A101	90001442	09/06/2022	2879	PITNEY BOWES ONLINE		4.99
A101	90001443	09/06/2022	2896	RAISE.COM		21.13
A101	90001444	09/06/2022	2795	REFRIGERATION SUPPLIES DI		995.48
A101	90001445	09/06/2022	2852	SANGOMA		150.66
A101	90001446	09/06/2022	2220	SCHOLASTIC MAGAZINES		845.40
A101	90001447	09/06/2022	2905	SCHOOL BUS SALES CO		266.86
A101	90001448	09/06/2022	1282	SILKE COMMUNICATIONS INC		425.73
A101	90001449	09/06/2022	2828	TOTAL WIRELESS		25.31
A101	90001450	09/06/2022	2666	VEND WEST SERVICES, INC.		10.00
A101	90001451	09/06/2022	1150	VERIZON WIRELESS BELLEVUE		45.06
A101	90001452	09/06/2022	1695	VYANET		255.60
A101	90001453	09/06/2022	2592	WEST COAST AUTO BODY INC.		139.00
A101	90001454	09/06/2022	2684	AMERICAN FIDELITY		1,300.00
A101	90001455	09/06/2022	2199	AMERICAN FIDELITY ASSURAN		365.00
A101	90001456	09/06/2022	2200	AMERICAN FIDELITY ASSURAN		620.50
A101	90001457	09/06/2022	1733	CIT TECHNOLOGY FIN SERV.		295.50
A101	90001458	09/06/2022	1057	HORACE MANN LIFE INS CO		1,253.56
A101	90001459	09/06/2022	1194	INTERNAL REVENUE SERVICE		13,414.97
A101	90001460	09/06/2022	2439	OEBB		13,315.04
A101	90001461	09/06/2022	1193	OREGON DEPARTMENT OF REVE		3,497.54
A101	90001462	09/06/2022	1070	PERS		16,177.06
A101	90001463	09/06/2022	2802	POWERSCHOOL		783.05
A101	90001464	09/06/2022	1150	VERIZON WIRELESS BELLEVUE		161.76
TOTAL CASH ACCOUNT						107,177.88
TOTAL FUND						107,177.88
TOTAL REPORT						107,177.88

SUNGARD  
 DATE: 09/06/2022  
 TIME: 14:55:26

MAPLETON SCHOOL DISTRICT #32  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact.ck\_date>'20220802'  
 ACCOUNTING PERIOD: 1/23

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	18538	08/10/22	1956	FIDELITY INVESTMENTS	100	DED:7120 FIDEL. INV	0.00	540.00
A101	18539	08/25/22	2742	EEVO	1001132628230100	VOLLEYBALL REFS	0.00	1,695.80
A101	18540	08/25/22	2818	GRANITE TELECOMMUNICATIO	1002660000000000	PHONE SERVICE	0.00	150.25
A101	18541	08/25/22	1293	THE HUNGERFORD LAW FIRM	1002310000000000	FDAB HEARING 1	0.00	4,956.25
A101	18542	08/25/22	1145	MAPLETON WATER DISTRICT	1002540068000000	WATER SERVICE	0.00	613.05
A101	18543	08/25/22	1236	OREGON SCHOOL ACTIVITIES	1001132628230000	OSAA DUES	0.00	1,930.00
A101	18544	08/25/22	1870	OSBA LEGAL ASSISTANCE TR	1002310000000000	LEGAL TRUST	0.00	240.00
A101	18545	08/25/22	2738	OSU HORTICULTURE	1002540068000000	IPM COORDINATOR TRAIN	0.00	190.00
A101	18546	08/25/22	2195	PAULY, ROGERS AND CO., P	1002310000000000	AUDIT	0.00	17,090.00
A101	18547	08/25/22	2737	JERON M RICKS	1002520008000000	OASBO CONFERENCE TRAV	0.00	698.05
A101	18548	08/25/22	2705	SHI	2142240000000708	ZOOM LICENSES	0.00	1,800.00
A101	90001428	09/06/22	2486	UMPQUA VALLEY FIRE SERVI	1002540068000000	FIRESYSTEM SERVICE	0.00	144.00
A101	90001428	09/06/22	2486	UMPQUA VALLEY FIRE SERVI	1002540068000000	FIRESYSTEM SERVICE	0.00	281.67
A101	90001428	09/06/22	2486	UMPQUA VALLEY FIRE SERVI	1002540068000000	FIRESYSTEM SERVICE	0.00	471.00
TOTAL CHECK							0.00	896.67
A101	90001429	09/06/22	1431	ALSCO	1002552038000000	LINEN SERVICE	0.00	188.46
A101	90001430	09/06/22	1762	AMAZON.COM	1001131628060000	MOUTHGUARD	0.00	10.59
A101	90001430	09/06/22	1762	AMAZON.COM	1002540068000000	SCREWDRIVER VALVE	0.00	14.27
A101	90001430	09/06/22	1762	AMAZON.COM	1002660000000000	FIBER OPTIC PORTS	0.00	29.98
A101	90001430	09/06/22	1762	AMAZON.COM	1001131628060000	CLEATS	0.00	46.89
A101	90001430	09/06/22	1762	AMAZON.COM	1002310000000000	NAME PLATES	0.00	52.35
A101	90001430	09/06/22	1762	AMAZON.COM	1002552038000000	GATE WHEELS	0.00	69.95
A101	90001430	09/06/22	1762	AMAZON.COM	1002660000000000	DOC CAMERAS	0.00	336.00
A101	90001430	09/06/22	1762	AMAZON.COM	1002660000000000	FIBER OPTIC PORTS	0.00	152.91
A101	90001430	09/06/22	1762	AMAZON.COM	1002540068000000	FLUORESCENT LIGHTS	0.00	222.10
TOTAL CHECK							0.00	935.04
A101	90001431	09/06/22	2251	ARMORZONE	1001132628230200	FOOTBALL HELMETS	0.00	1,625.00
A101	90001432	09/06/22	2459	CASCADE HEALTH SOLUTIONS	1002552038000000	DRIVER HEALTH TESTS	0.00	665.00
A101	90001433	09/06/22	1030	CENTRAL COAST DISPOSAL I	1002540068000000	GARBAGE SERVICE	0.00	650.00
A101	90001434	09/06/22	1031	CENTRAL LINCOLN PUD	1002540068000000	ELECTRIC SERVICE	0.00	2,801.45
A101	90001434	09/06/22	1031	CENTRAL LINCOLN PUD	1002552038000000	ELECTRIC TRANS SHOP	0.00	56.16
TOTAL CHECK							0.00	2,857.61
A101	90001435	09/06/22	2691	COASTAL PAPER & SUPPLY	1002540068000000	PAPER SUPPLIES	0.00	3,676.52

SUNGARD  
 DATE: 09/06/2022  
 TIME: 14:55:26

MAPLETON SCHOOL DISTRICT #32  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2  
 ACCTPA21

SELECTION CRITERIA: transact.ck\_date>'20220802'  
 ACCOUNTING PERIOD: 1/23

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90001436	09/06/22	1043	COSA	1002321008000000	COSA DUES	0.00	645.00
A101	90001436	09/06/22	1043	COSA	1002410628000000	COSA CONFERNCE	0.00	795.00
A101	90001436	09/06/22	1043	COSA	1002410258000000	COSA DUES PRINC	0.00	295.00
A101	90001436	09/06/22	1043	COSA	1002321008000000	COSA DUES	0.00	1,689.00
TOTAL CHECK							0.00	3,424.00
A101	90001437	09/06/22	2867	FAX.PLUS	1002660000000000	FAX SERVICE	0.00	179.99
A101	90001438	09/06/22	2236	KAPLAN	1001111258000000	ELEM SUPPLIES	0.00	344.94
A101	90001439	09/06/22	2815	MISC ONLINE VENDOR	2644150000000000	LOCKER PADLOCKS	0.00	1,475.65
A101	90001439	09/06/22	2815	MISC ONLINE VENDOR	1001111258000000	GRADUATE EUGENE	0.00	19.00
TOTAL CHECK							0.00	1,494.65
A101	90001440	09/06/22	1193	OREGON DEPARTMENT OF REV	1002552038000000	NEW BUS REGISTRATION	0.00	130.50
A101	90001441	09/06/22	2804	PAYPAL	2644150000000000	HP SWITCHES	0.00	5,685.00
A101	90001441	09/06/22	2804	PAYPAL	1002660000000000	REPLACE LAPTOP SCREEN	0.00	151.90
TOTAL CHECK							0.00	5,836.90
A101	90001442	09/06/22	2879	PITNEY BOWES ONLINE	1002520008000000	POSTAL SERVICE	0.00	4.99
A101	90001443	09/06/22	2896	RAISE.COM	1002210000000000	STAFF DOMINOS	0.00	21.13
A101	90001444	09/06/22	2795	REFRIGERATION SUPPLIES D	2644150000000000	REFRIGERATOR WORK	0.00	995.48
A101	90001445	09/06/22	2852	SANGOMA	1002660000000000	PHONE SERVICE	0.00	150.66
A101	90001446	09/06/22	2220	SCHOLASTIC MAGAZINES	1001111258000000	SCHOLASTIC MAGAZINES	0.00	845.40
A101	90001447	09/06/22	2905	SCHOOL BUS SALES CO	1002552038000000	FUEL FILTERS	0.00	266.86
A101	90001448	09/06/22	1282	SILKE COMMUNICATIONS INC	1002552038000000	TOWER RENTAL	0.00	425.73
A101	90001449	09/06/22	2828	TOTAL WIRELESS	1002660000000000	PHONE SERVICE	0.00	25.31
A101	90001450	09/06/22	2666	VEND WEST SERVICES, INC.	1002540068000000	DRINKING WATER	0.00	10.00
A101	90001451	09/06/22	1150	VERIZON WIRELESS BELLEVU	2142240000000000	CDL HOTSPOTS	0.00	45.06
A101	90001452	09/06/22	1695	VYANET	1002540068000000	SECURITY SERV	0.00	255.60
A101	90001453	09/06/22	2592	WEST COAST AUTO BODY INC	1002552038000000	BUS WINDOW REPLACEMEN	0.00	139.00
A101	90001454	09/06/22	2684	AMERICAN FIDELITY	100	HSA CONTRIBUTIONS	0.00	1,300.00
A101	90001455	09/06/22	2199	AMERICAN FIDELITY ASSURA	100	403B	0.00	365.00
A101	90001456	09/06/22	2200	AMERICAN FIDELITY ASSURA	100	INSURANCE PYMT	0.00	620.50
A101	90001457	09/06/22	1733	CIT TECHNOLOGY FIN SERV.	1002660000000000	COPIER RENTAL	0.00	295.50

SUNGARD  
 DATE: 09/06/2022  
 TIME: 14:55:26

MAPLETON SCHOOL DISTRICT #32  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 3  
 ACCTPA21

SELECTION CRITERIA: transact.ck\_date>'20220802'  
 ACCOUNTING PERIOD: 1/23

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90001458	09/06/22	1057	HORACE MANN LIFE INS CO	100	EMP INS	0.00	211.56
A101	90001458	09/06/22	1057	HORACE MANN LIFE INS CO	100	EMP INS	0.00	1,042.00
TOTAL CHECK							0.00	1,253.56
A101	90001459	09/06/22	1194	INTERNAL REVENUE SERVICE	100	FED WITHOLDING	0.00	5,105.69
A101	90001459	09/06/22	1194	INTERNAL REVENUE SERVICE	100	MEDICARE TAX	0.00	1,574.96
A101	90001459	09/06/22	1194	INTERNAL REVENUE SERVICE	100	SS TAX	0.00	6,734.32
TOTAL CHECK							0.00	13,414.97
A101	90001460	09/06/22	2439	OEBB	100	INS PAYMENT	0.00	13,315.04
A101	90001461	09/06/22	1193	OREGON DEPARTMENT OF REV	100	SIT WITHOLDING	0.00	3,410.00
A101	90001461	09/06/22	1193	OREGON DEPARTMENT OF REV	100	WBF ASSESSMENT	0.00	34.38
A101	90001461	09/06/22	1193	OREGON DEPARTMENT OF REV	100	TRANSIT TAX	0.00	53.16
TOTAL CHECK							0.00	3,497.54
A101	90001462	09/06/22	1070	PERS	100	PERS PICKUP	0.00	3,184.92
A101	90001462	09/06/22	1070	PERS	100	PERS UAL	0.00	12,992.14
TOTAL CHECK							0.00	16,177.06
A101	90001463	09/06/22	2802	POWERSCHOOL	1002640008000000	TALENTED SUBSCRIPTION	0.00	783.05
A101	90001464	09/06/22	1150	VERIZON WIRELESS BELLEVU	1002552038000000	TRANS CELL PHONE	0.00	161.76
TOTAL CASH ACCOUNT							0.00	107,177.88
TOTAL FUND							0.00	107,177.88
TOTAL REPORT							0.00	107,177.88



Mapleton School District #32  
School Board Meeting Minutes  
August 17, 2022

6:00 p.m. Mapleton High School- on YouTube: <https://youtu.be/cANxOp18IX4>

Our mission is to provide a safe learning environment where students are encouraged and empowered to reach their educational and personal potential. We base all of our decisions on what is best for students.

1. Opening Ceremony – Board members: Mizu, Maree, Michelle, Mary Ellen, Andrea
2. Flag Salute
3. Review of the Agenda – motion to approve, Michelle, second by Mizu- unanimous approval
4. Public Comment – SRAC representatives- Carolee Howe- read note on SRAC status- board discussed matter- determined Mizu and Maree and Sue work with SRAC to talk about options regarding the building and USDA grant
5. District Reports – Sue Wilson
6. Financial Documentation – Jeron Ricks
7. Consent Agenda – Motion to approve by Mizu, second by Andrea- unanimous approval
  - 7.1. Payroll Check Register
  - 7.2. Accounts Payable Check Register
  - 7.3. Prior Month's Minutes
8. Action Items
  - 8.1. Elect Board Chair/Vice Chair – Motion to elect Michelle as Chair and Andrea as Vice- motion by Mizu, second by Maree- unanimous approval
  - 8.2. Personnel
    - 8.2.1. Resignation: Edward Dillahay, Physical Education teacher – Motion to accept by Mizu, second by Andrea- unanimous approval
    - 8.2.2. Hiring: Joy O'Renick MS/HS Co-Principal, Vanessa Clemons Physical Education teacher, Joy O'Renick Co-Principal, Fall Coaches – motion to accept by Mizu, second by Andrea, unanimous approval
  - 8.3. New Year Action Items – Motion to approve 8.3.1-8.3.17 by Mary Ellen, second by Mizu- unanimous approval
    - 8.3.1. Name Confidential employees excluded from the bargaining units – Randy Duval, Jamie Foster, Jeron Ricks, Susan Wilson, Brenda Moyer, Carly Duval
    - 8.3.2. Designate Superintendent as Chief Administrative Officer, District Clerk, Executive Officer, Federal Project Planner and Director, State Surplus Purchasing Agent, Agent to receive federal funds, American with Disabilities Act (ADA) Compliance Officer (ORS 332.515) – Susan Wilson
    - 8.3.3. Designate Deputy to Chief Administrative Officer, Business Manager, Deputy Clerk, Budget Officer (ORS 332.515, ORS 294.331) – Jeron Ricks
    - 8.3.4. Designate Officers for Custody and Disbursement of School District Funds and authorize the facsimile signature of such Custodians. (ORS 328.441, ORS 328.445) Susan Wilson, Jeron Ricks
    - 8.3.5. Authorize Clerk and Deputy Clerk to sign checks and make salary payments according to District Policy and State Laws.
    - 8.3.6. Authorize the Superintendent to accept resignations and employ personnel as budgeted for and appropriate upon approval of the School Board.
    - 8.3.7. Authorize \$100,000 Crime Insurance coverage.
    - 8.3.8. Authorize Clerk and Deputy Clerk to expend for minor contingencies such as approved purchases, per diem expenses, payroll errors, freight and postage.

- 8.3.9. Designate a Depository (ORS 328.441, ORS 294.805, ORS 294.895) - Banner Bank and Oregon State Investment Pool
  - 8.3.9.1. Close Middle school checking account 6266- transfer to high school 9057
  - 8.3.9.2. Designate Sue Wilson/Jeron Ricks signers on District account- 3457 and high school 9057
  - 8.3.9.3. Designate Brenda Moyer and Jeron Ricks signers on elementary account 0329
- 8.3.10. Designate Official Auditors (ORS 327.137, ORS 328.465) - Pauly Rogers and Co PC.
- 8.3.11. Designate Legal Counsel – The Hungerford Law Firm, LLP; Oregon School Boards Association Legal Division; Ball Janik, LLP
- 8.3.12. Designate Official Newspaper for Publication of Elections and Other Public Notifications – The Siuslaw News
- 8.3.13. Designate Insurance Agent of Record – Coast Insurance
- 8.3.14. Designate Alternative Ed Placement – Lane Education Service District; Siuslaw School District
- 8.3.15. Designate Board of Education as Local Contract Review Board (Policy DJC)
- 8.3.16. Reduced Mileage Reimbursement Rate – one half of current IRS rate (Policy DLC)
- 8.3.17. Designate Monthly Meeting Day, Time, and Place – Third Wednesday of each month, 6:00 PM at Mapleton High School and online via YouTube.
- 8.4. Revision to District Calendar – motion to approve by Mary Ellen, second by Andrea- unanimous approval
- 8.5. Board Policy deletions: JFCFA, EEA-AR, EEAB, EEAB-AR – Motion to rescind by Mary Ellen, second by Andrea, unanimous approval
- 8.6. Surplus Property – Van 7, Mini-Bus 5, Small Kubota Riding Mower- motion to accept by Andrea, second by Mary Ellen, unanimous approval
- 9. Discussion Items
  - 9.1.1. Mapleton Pool Building
  - 9.1.2. Community Engagement with Board
  - 9.1.3. State Testing
  - 9.1.4. Equity Committee
  - 9.1.5. Board goals for the school year
- 10. Public Comment on Items not on the agenda- Submit form BDDH-AR from Board Policy for prior approval
  - 10.1. The School Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to five minutes. Please state your name and physical address for the record. If a response to your concern requires action of the School Board or a gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Superintendent.
- 11. Comments from the Board
- 12. Adjournment- motion by Mary Ellen, second by Andrea, unanimous approval

### ***Board Goals***

- 1. In the ever-changing COVID-19 environment, the district will remain flexible and forward thinking, creating a positive environment for learning in all forms.
- 2. Support engagement, build connections and focus on community with and between staff, students, parents, residents.

3. Support district staff efforts to continually improve classroom instruction and student success in all modes of learning.
4. Exercise Open and Transparent District Communications. Honor the public's right to know about process, decisions and outcomes through timely and easy access to information. Welcome the public's participation in the deliberative process.

# Mapleton School District 32

Code: GBN/JBA  
Adopted: 12/18/13  
Revised/Readopted: 9/14/16; 10/10/18; 11/18/20

## Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

### General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure and GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures.

### OREGON DEFINITION AND PROCEDURES

#### Oregon Definition

Sexual harassment of students, staff members or third parties<sup>1</sup> shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
  - a. Interferes with a student's educational activity or program;
  - b. Interferes with a school or district staff member's ability to perform their job; or
  - c. Creates an intimidating, offensive or hostile environment.
3. Assault when sexual contact occurs without the student's, staff member's or third party's consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats.

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<sup>1</sup> "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) At a school-sponsored activity or program; or 3) Off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's action, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

### **Oregon Procedures**

Reports and complaints of sexual harassment should be made to the following individual(s):

Name	Position	Phone	Email
Sue Wilson	Superintendent	541-268-4322	<a href="mailto:swilson@mapleton.k12.or.us">swilson@mapleton.k12.or.us</a>

This/These individual(s) is/are responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. This person is also designated as the Title IX Coordinator. *See* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure.

### **Response**

Any staff member who becomes aware of behavior that may violate this policy shall [immediately] report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

### **Investigation**

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;

2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and
6. Use of third-party investigator.

The district will use a reasonable person standard when determining whether a hostile environment exists. A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment.

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
2. Removal of third parties engaged in sexual harassment;
3. Additional supervision in activities;
4. Additional controls for district electronic systems;
5. Trainings and education for staff and students; and
6. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;
3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
4. Limiting attendance at district events; and
5. Providing for additional supervision, including law enforcement if necessary, at district events.

### **No Retaliation**

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

**Notice**

When a person<sup>2</sup> who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;
2. If appropriate, any impacted person who is not a reporting person;
3. Each reported person; and
4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include<sup>3</sup>:

1. Name and contact information for all person designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the student, student's parents, staff member, person or person's parent who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines.
4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;

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<sup>2</sup> Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

<sup>3</sup> Remember confidentiality laws when providing any information.

6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
  - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
  - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and
9. Prohibition of retaliation.

Notification, to the extent allowable under state and federal student confidentiality laws, must be provided when the investigation is initiated and concluded. The notification at the conclusion must include whether a violation of the policy was found to have occurred.

The notice must:

1. Be written in plain language that is easy to understand;
2. Use print that is of a color, size and font that allows the notification to be easily read; and
3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

### **Oregon Department of Education (ODE) Support**

The ODE will provide technical assistance and training upon request.



## **FEDERAL DEFINITION AND PROCEDURES**

### **Federal Definition**

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity<sup>4</sup>;
3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
5. "Domestic Violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or
6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

### **Federal Procedures**

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

### **Reporting**

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. The report can be made at any time.

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<sup>4</sup> "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

Jean O'Mara is designated as the Title IX Coordinator and can be contacted at 541-268-4471. The Title IX Coordinator will coordinate the district's efforts to comply with its responsibilities related to this AR. The district prominently will display the contact information for the Title IX Coordinator on the district website and in each handbook.

## **Response**

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.<sup>5</sup> The district shall treat complainants and respondents equitably by providing supportive measures<sup>6</sup> to the complainant and by following a grievance procedure<sup>7</sup> prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.<sup>8</sup>

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.<sup>9</sup> The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

## **Notice**

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

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<sup>5</sup> (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

<sup>6</sup> (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.<sup>6</sup> The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

<sup>7</sup> This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

<sup>8</sup> The Title IX Coordinator may also discuss that the Title IX Coordinator has the ability to file a formal complaint.

<sup>9</sup> The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator(s);
2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and
3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

Inquiries about the application to Title IX and its requirements may be referred to the Title IX Coordinator or the assistant secretary<sup>10</sup>, or both.

### **No Retaliation**

Neither the district or any person may retaliate<sup>11</sup> against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

### **Publication**

This policy shall be made available to students, parents of students and staff members. This policy and contact information for the Title IX Coordinator shall be prominently published in the district student handbook and on the district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any person upon request.

END OF POLICY

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<sup>10</sup> Of the United States Department of Education.

<sup>11</sup> Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

**Legal Reference(s):**

ORS 243.706  
ORS 332.107  
ORS 342.700  
ORS 342.704  
ORS 342.708

ORS 342.850  
ORS 342.865  
ORS 659.850  
ORS 659A.006  
ORS 659A.029

ORS 659A.030  
OAR 581-021-0038  
OAR 584-020-0040  
OAR 584-020-0041

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

**Cross Reference(s):**

AC - Nondiscrimination

GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff

GBNAA/JHFF - Reporting Requirements for Suspected Sexual Conduct with Students

JBA/GBN - Sexual Harassment

JFCF - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student

JHFE - Reporting of Suspected Abuse of a Child

JHFF - Reporting Requirements Regarding Sexual Conduct with Students

# Mapleton School District 32

Code: GBN/JBA-AR(1)  
Adopted: 7/12/01  
Revised/Readopted: 11/18/20  
Revised/Reviewed: 12/18/13; 10/10/18  
Revised: 8/18/22  
Orig. Code: GBN/JBA-AR

## Sexual Harassment Complaint Procedure

Reports and complaints of sexual harassment should be made to the following individual(s):

Name	Position	Phone	Email
Sue Wilson	Superintendent	541-268- <sup>4322</sup> <del>4471</del>	<a href="mailto:swilson@mapleton.k12.or.us">swilson@mapleton.k12.or.us</a>

The district official receiving the complaint shall issue the required written notice as outlined under Oregon Procedures in Board policy GBN/JBA - Sexual Harassment.

**Step 1** The district official receiving the report or complaint shall promptly initiate an investigation using procedures and standards, including but not limited to, those identified in Board policy GBN/JBA - Sexual Harassment and will notify the complainant or reporting person, any impacted person who is not a reporting person (if appropriate), each reported person, and where applicable the parents of a reporting person, impacted person, or reported person, when such investigation is initiated. The official will arrange such meetings as may be necessary to discuss the issue with all concerned parties within five working days after receipt of the report or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings of the investigation shall be reduced to writing. The official conducting the investigation shall notify the parties in writing that the investigation is concluded and if a violation of the policy was found to have occurred to the extent allowable by law within 30 days of receipt of the report or complaint.

A copy of the required written notice(s) and the date and details of notification of the notice of investigation and results of the investigation, together with any other documentation related to the sexual harassment incident, including disciplinary action taken or recommended, shall be forwarded to the superintendent.

**Step 2** If a complainant is not satisfied with the decision at Step 1, the complainant may submit a written appeal to the superintendent or designee. Such appeal must be filed within 10 working days after receipt of the Step 1 decision. The superintendent or designee will arrange such meetings with the complainant and other affected parties as deemed necessary to discuss the appeal within 5 working days of receipt of the appeal. The superintendent or designee shall provide a written decision to the complainant within 10 working days.

**Step 3** If a complainant is not satisfied with the decision at Step 2, the complainant may submit a written appeal to the Board. Such appeal must be filed within 10 working days after receipt of the Step 2 decision. The Board will review the decision of the superintendent or designee in a public meeting to determine what action is appropriate. The Board may use executive session

if the subject matter qualifies under Oregon law. Appropriate action may include, but is not limited to, holding a hearing, requesting additional information, and adopting the superintendent's or designee's decision. All parties involved, including the school administration, may be asked to attend a hearing for the purposes of making further explanations and clarifying the issues. The Board shall provide a written decision to the complainant within 30 working days following receipt of the appeal.

If the Board chooses not to hear the complaint, the superintendent' or designee's decision in Step 2 is final<sup>1</sup>.

The superintendent is authorized to amend these procedures (including timelines) when the superintendent feels it is necessary for the efficient handling of the complaint. Notice of any amendments will be promptly provided to the parties.

Complaints against the principal may start at Step 2 and may be filed with the superintendent[ or designee. The superintendent or designee will cause the required notices to be provided. The superintendent or designee will investigate the complaint and will notify the parties in writing that the investigation is concluded and if a violation of the policy was found to have occurred to the extent allowable by law. If the complaint remains unresolved within 10 working days of receipt by the superintendent[ or designee], the complainant may appeal to the Board in Step 3.

Complaints against the superintendent or a Board member (other than the Board chair) may start at Step 3 and should be referred to the Board chair on behalf of the Board. The Board chair will cause required notices to be provided. The Board chair shall present the complaint to the Board. The Board may use executive session if the subject matter qualifies under Oregon law. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide, within 20 days, in open session what action, if any, is warranted. The Board chair shall notify the parties in writing that the investigation is concluded and if a violation of the policy was found to have occurred to the extent allowable by law.

Complaints against the Board chair may start at Step 3 and should be referred to the Board vice chair on behalf of the Board. The Board vice chair will cause required notices to be provided. The Board vice chair shall present the complaint to the Board. The Board may use executive session if the subject matter qualifies under Oregon law. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide, within 20 days, in open session what action, if any, is warranted. The Board vice chair shall notify the parties in writing that the investigation is concluded and if a violation of the policy was found to have occurred to the extent allowable by law.

Direct complaints related to employment may be filed with the U.S. Department of Labor, Equal Employment Opportunity Commission or Oregon Bureau of Labor and Industries.

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<sup>1</sup> [If the Board chooses to accept the superintendent's decision as the district's final decision on the complaint, the superintendent's written decision must meet the requirements of OAR 581-022-2370(4)(b).]

Direct complaints related to educational programs and services may be made to the Regional Civil Rights Director, U.S. Department of Education, Office for Civil Rights, Region X, 915 2nd Ave., Room 3310, Seattle, WA 98174-1099.

Additional information regarding filing of a complaint or report may be obtained through the principal, compliance officer or superintendent.

All documentation related to sexual harassment complaints may become part of the student's education record or employee's personnel file, as appropriate. Additionally, a copy of all sexual harassment complaints or reports and documentation will be maintained as a confidential file and stored in the district office.

The superintendent shall report the name of any person holding a teaching license or registered with Teacher Standards and Practices Commission (TSPC) or participating in a practicum under Oregon Administrative Rule (OAR) Chapter 584, Division 17, when, after appropriate investigation, there is reasonable cause to believe the person may have committed an act of sexual harassment. Reports shall be made to TSPC within 30 days of such a finding. Reports of sexual contact with a student shall be given to a representative from law enforcement or Oregon Department of Human Services, as possible child abuse.

Mapleton School District #32  
10868 E Mapleton Rd, Mapleton, OR 97453 | 541-268-4417

SEXUAL HARASSMENT COMPLAINT FORM

Name of complainant: \_\_\_\_\_

Position of complainant: \_\_\_\_\_

Date of complaint: \_\_\_\_\_

Name of alleged harasser: \_\_\_\_\_

Date and place of incident or incidents: \_\_\_\_\_

Description of misconduct: \_\_\_\_\_

Name of witnesses (if any): \_\_\_\_\_

Evidence of sexual harassment, i.e., letters, photos, etc. (attach evidence if possible): \_\_\_\_\_

Any other information: \_\_\_\_\_

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Mapleton School District #32  
10868 E Mapleton Rd, Mapleton, OR 97453 | 541-268-4471

WITNESS DISCLOSURE FORM

Name of Witness: \_\_\_\_\_

Position of Witness: \_\_\_\_\_

Date of Testimony/Interview: \_\_\_\_\_

Description of Instance Witnessed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Other Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_