

Mapleton School District #32  
School Board Meeting  
November 18, 2020  
6:00 p.m. Mapleton High School/YouTube Live Stream

Our mission is to provide a safe learning environment where students are encouraged and empowered to reach their educational and personal potential. We strive to base all of our decisions on what is best for students.

1. Opening Ceremony
2. Review of the Agenda
3. District Reports
  - 3.1. High School
    - 3.1.1. Student Body Report
  - 3.2. Elementary/Superintendent
    - 3.2.1. Update on School Metrics and Instructional Model
  - 3.3. Maintenance
  - 3.4. Business Office
4. Consent Agenda for August and September
  - 4.1. Payroll Register
  - 4.2. Check Register
  - 4.3. Prior Minutes
5. Action Items
  - 5.1. Policy Updates, second reading: GBEB, GBEB-AR, GBN/JBA, GBN/JBA-AR1, GBN/JBA-AR2, JHCC, JHCC-AR, GBL, GBLA, IGBAH-AR, JHH, GCBDAAGDBDAA, GCBDAAGDBDAA-AR1, GCBDAAGDBDAA-AR2, ACB, ACB-AR
6. Discussion Items
  - 6.1. Equity Committee Update – Michelle
  - 6.2. Board Goals

6.3. OSBA Virtual Annual Convention – Saturday, November 14<sup>th</sup> from 8:00am-4:00pm

7. Public Comment – Submit form located on District Website:

[https://www.mapleton.k12.or.us/?page\\_id=2444](https://www.mapleton.k12.or.us/?page_id=2444)

*Form must be submitted by 1:00pm on the day of the Regular Scheduled Board Meeting*

8. Comments from the Board

9. Adjournment

SUNGARD  
 DATE: 10/15/2020  
 TIME: 15:42:27

MAPLETON SCHOOL DISTRICT NO. 32  
 CHECK REGISTER  
 PAY RUN 21D OCT2020

PAGE NUMBER: 1  
 MODULE NUM: PAYCHK33  
 PAY PERIOD END 10/06/2020  
 CHECK DATE 10/20/2020

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
13104	1308	JOHNSON, TINA	.00	3,618.92
13105	1306	ROBY, JAMIE	.00	1,866.74
13106	1297	ROSS, NATALIE M	.00	1,221.43
13107	1295	TUCKER, AMBER C	.00	2,742.50
13108	1292	WESTERBY, NATHAN R	.00	2,266.59
13109	1288	WHEELER, NOVALEIGH L	.00	2,028.31
V10152001	1296	ANDERSON, BRITTANY N	2,866.82	.00
V10152002	1240	BARROWS, CASSANDRA	925.35	.00
V10152003	1182	BROWN, WINDY	1,027.66	.00
V10152004	1258	BURRUSS, LOUIS C	3,998.31	.00
V10152005	1263	CAIN, JOCELYN L	3,371.67	.00
V10152006	1279	CHAMBERS, DAWN M	2,209.10	.00
V10152007	1294	CLARIC, RACHEL H	2,496.28	.00
V10152008	1266	DEAN, CARRIE	1,628.65	.00
V10152009	1264	DOOLEY, MOLLY K	2,401.22	.00
V1015201	1120	HILL-RIGGS, KRISTINA	1,431.04	.00
V10152010	1280	DUFFY, MELISSA M	2,987.32	.00
V10152011	1307	DUVAL, CARLY A	2,760.54	.00
V10152012	1041	DUVAL, RANDY	3,822.84	.00
V10152013	1145	FOSTER, JAMIE	3,007.76	.00
V10152014	1237	GRAY, ELISA M	2,320.85	.00
V10152015	1148	JENKINS, TAMARA	2,091.78	.00
V10152016	1141	JOHNSTON, TERRI	1,413.75	.00
V10152017	1049	LOGAN, DANITA G	1,346.94	.00
V10152018	1054	MCCURDY, RENEE D	1,464.82	.00
V10152019	1090	MOORE, MASHELL L	1,162.72	.00
V1015202	1234	SNYDER, KENT	53.27	.00
V10152020	1055	MOYER, BRENDA L	5,054.62	.00
V10152021	1265	NELSON, JESSICA L	2,545.29	.00
V10152022	1176	O'MARA, JODINE L	6,519.98	.00
V10152023	1063	PATTERSON, JANICE S	1,236.63	.00
V10152024	1278	RICKS, JERON M	4,390.42	.00
V10152025	1036	ROSSI, KELLY L	2,399.21	.00
V10152026	1293	SILVANI, DAYNA E	2,521.23	.00
V10152027	1065	SIMINGTON, YVETTE	1,324.77	.00
V10152028	1249	SMITH, CLARA M	2,744.01	.00
V10152029	1097	TENNISON, JOYCE R	2,915.48	.00
V10152030	1091	TIMPE, SARAH F	3,533.16	.00
V10152031	1068	WALKER, JULINE M	3,045.03	.00
TOTAL			83,018.52	13,744.49

39 CHECKS ISSUED

83,018.52

13,744.49

*JO'Mara  
 10/15/20*



SUNGARD  
 DATE: 11/02/2020  
 TIME: 15:29:42

MAPLETON SCHOOL DISTRICT #32  
 OUTSTANDING CHECKS

PAGE NUMBER: 1  
 ACCTPA21  
 ACCOUNTING PERIOD: 4/21

SELECTION CRITERIA: transact.yr='21' and transact.period='4'

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	18107	10/15/2020	2684	AMERICAN FIDELITY		3,106.50
A101	18108	10/15/2020	1956	FIDELITY INVESTMENTS		540.00
A101	18109	10/15/2020	2844	MATRIX TRUST		115.00
A101	18110	10/15/2020	1060	OREGON EDUCATION ASSOCIAT		1,372.60
A101	18111	10/19/2020	2818	GRANITE TELECOMMUNICATION		377.47
A101	18112	10/19/2020	2364	JAMIE FOSTER		22.05
A101	18113	10/19/2020	1145	MAPLETON WATER DISTRICT		166.40
A101	18114	10/19/2020	2745	OREGON LIONS SIGHT & HEAR		467.20
A101	18115	10/19/2020	2738	OSU HORTICULTURE		185.00
A101	18116	10/19/2020	1324	YOUNG ELECTRIC		499.50
A101	90000600	10/28/2020	2807	ALIBRIS		10.81
A101	90000601	10/28/2020	1431	ALSCO		145.92
A101	90000602	10/28/2020	1762	AMAZON.COM		1,317.45
A101	90000603	10/28/2020	2530	AVID CENTER - SI PAYMENT		2,550.00
A101	90000604	10/28/2020	1017	BI-MART CORPORATION		32.83
A101	90000605	10/28/2020	2846	CABLES PLUS		88.06
A101	90000606	10/28/2020	1030	CENTRAL COAST DISPOSAL IN		495.00
A101	90000607	10/28/2020	1031	CENTRAL LINCOLN PUD		2,841.01
A101	90000608	10/28/2020	2691	COASTAL PAPER & SUPPLY		722.97
A101	90000609	10/28/2020	1044	COSTCO		199.98
A101	90000610	10/28/2020	2699	DELL INC.		505.40
A101	90000611	10/28/2020	2556	EDGENUITY		400.00
A101	90000612	10/28/2020	1162	FERRELLGAS		517.77
A101	90000613	10/28/2020	2635	LES & BOBS		1,203.50
A101	90000614	10/28/2020	2815	MISC ONLINE VENDOR		466.70
A101	90000615	10/28/2020	2768	NATIONAL INTERSCHOLASTIC		125.00
A101	90000616	10/28/2020	1242	PACIFIC OFFICE AUTOMATION		128.75
A101	90000617	10/28/2020	2804	PAYPAL		49.39
A101	90000618	10/28/2020	1179	QUILL CORPORATION		501.23
A101	90000619	10/28/2020	2811	RIVERSIDE INSIGHTS		428.00
A101	90000620	10/28/2020	2220	SCHOLASTIC MAGAZINES		65.45
A101	90000621	10/28/2020	1695	SECURITY ALARM CORPORATIO		318.74
A101	90000622	10/28/2020	1282	SILKE COMMUNICATIONS INC		393.62
A101	90000623	10/28/2020	2828	TOTAL WIRELESS		34.54
A101	90000624	10/28/2020	1908	TRUE VALUE		24.51
A101	90000625	10/28/2020	2250	UNIVERSITY OF OREGON		364.50
A101	90000626	10/28/2020	2845	US DEPT OF TRANSPORTATION		25.00
A101	90000627	10/28/2020	2062	US GAMES		1,659.00
A101	90000628	10/28/2020	2666	VEND WEST SERVICES, INC.		70.50
A101	90000629	10/28/2020	1150	VERIZON WIRELESS BELLEVUE		1,305.60
A101	90000630	10/28/2020	1988	WALMART		14.81
A101	90000631	11/02/2020	2199	AMERICAN FIDELITY ASSURAN		315.00
A101	90000632	11/02/2020	2200	AMERICAN FIDELITY ASSURAN		514.69
A101	90000633	11/02/2020	2192	AMERICAN FIDELITY ASSURAN		83.33
A101	90000634	11/02/2020	1733	CIT TECHNOLOGY FIN SERV.		295.50
A101	90000635	11/02/2020	1057	HORACE MANN LIFE INS CO		1,486.79
A101	90000636	11/02/2020	1194	INTERNAL REVENUE SERVICE		31,936.28
A101	90000637	11/02/2020	2439	OEBB		15,470.27
A101	90000638	11/02/2020	1193	OREGON DEPARTMENT OF REVE		8,188.00
A101	90000639	11/02/2020	1070	PERS		41,678.78
A101	90000640	11/02/2020	1225	SYSCO FOOD SERVICES		4,605.58
A101	90000641	11/02/2020	1150	VERIZON WIRELESS BELLEVUE		58.49
TOTAL CASH ACCOUNT						128,490.47

October 21, 2020 Mapleton School Board Meeting

Attending: Mizu Burruss, Marilyn Fox, Michelle Holman, Mary Ellen Mansfield, Andrea Milbrett

Others: Jodi O'Mara, Brenda Moyer, Jeron Ricks, Lou Burruss, Juline Walker, Jessi Nelson, Elisa Gray

6:00 Meeting called to order

Michelle- meeting for Equity Committee went well

HS report from Brenda- Non-violent communication meeting

District/Elementary report from Jodi- Division 22 standards updated- Western Lane Health Network update- All Students Belong law and letter for community- Mizu- not sure if there will be any push back on it

Jodi- Limited in person instruction & metrics update

Mizu- is part of the plan family communication? Jodi- yes that is a required part of the plan

MS/HS Staff presentation on limited in person instruction

Consent Agenda: Motion to accept by Andrea, second by Mary Ellen, approved unanimously.

6.1- Retirement stipends directive- motion to approve by Mary Ellen- Second Andrea, approved unanimously.

6.2- Suspend Policy BDDH for school year- motion to approve by Andrea, second by Mary Ellen- approved unanimously.

6.3- First reading of policies done

6.4- Student Investment Account Grant Agreement- Motion to approve by Mary Ellen, Second by Andrea, approved unanimously

Discussion Items- Jodi looking at Board Goals for a statement on goals for the semester

Motion to adjourn by Marilyn, second Andrea- adjourned 8:41

Mapleton School District Monthly Enrollment

Enrollment	September	October	November	December	January	February	March	April	May	June
PK	11	11	12							
K	14	14	14							
1	7	7	6							
2	12	12	10							
3	11	11	10							
4	6	6	6							
5	14	14	13							
6	11	11	10							
7	12	12	12							
8	11	11	10							
9	14	14	13							
10	6	5	5							
11	15	15	14							
12	15	15	15							
Totals	September	October	November	December	January	February	March	April	May	June
2020-2021	159	158	150							
2019-2020	157	154	153	154	149	147	146	146	146	146
2018-2019	158	156	157	151	149	148	149	149	149	145
2017-2018	142	141	136	135	138	142	143	144	145	145
2016-2017	152	154	148	146	140	138	134	138	139	140



MAPLETON ELEMENTARY SCHOOL  
MAPLETON, OR

**ELEMENTARY STUDENT BODY FINANCIAL STATEMENT**

	Account Balance 11/01/2020	Receipts Year to Date	Receipts Monthly	Expenditures Year to Date	Expenditures Monthly	Account Balance 10/31/2020
General Student Body Fund	\$5,265.99	\$1,856.00	\$0.00	\$1,910.25	\$249.42	\$5495.41
Grant Totals	\$14,714.15	\$4,987.03	\$0.00	\$2069.74	\$86.84	\$14,627.15
Pizza Fundraiser/Timpe	\$519.91	\$0.00	\$0.00	\$0.00	\$0.00	\$519.91
Otter Store/PBIS	\$387.73	\$126.32	\$0.00	\$234.25	\$0.00	\$495.66
Student Body Fundraiser	\$892.73	\$0.00	\$0.00	\$320.49	\$0.00	\$1,303.25
Fall Carnival	\$120.38	\$200.00	\$0.00	\$345.02	\$137.93	\$344.75
TAG Fundraiser	\$447.00	\$0.00	\$0.00	\$0.00	\$0.00	\$447.00

Balance in Checking Account:     \$22,362.24

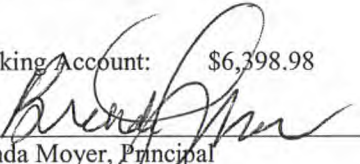
Signature: \_\_\_\_\_  
              Jodi O'Mara, Superintendent

Date: \_\_\_\_\_

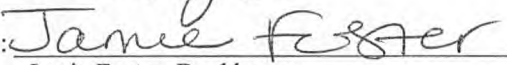
**MAPLETON MIDDLE SCHOOL STUDENT BODY FINANCIAL STATEMENT  
OCTOBER 2020**

	Account Balance 07/01/2020	Receipts Year to Date	Receipts Monthly	Expenditures Year to Date	Expenditures Monthly	Account Balance 10/31/2020
800 - Student Body	\$238.54	\$0.00	\$0.00	\$0.00	\$0.00	\$238.54
100 - Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
200 - Girls Basketball	\$63.15	\$0.00	\$0.00	\$0.00	\$0.00	\$63.15
470 - POPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510 - Annual	\$135.43	\$0.00	\$0.00	\$0.00	\$0.00	\$135.43
710 - Misc. In & Out	\$866.12	\$0.00	\$0.00	\$0.00	\$0.00	\$866.12
720 - Towel Fund	\$162.00	\$0.00	\$0.00	\$0.00	\$0.00	\$162.00
730 - Vandalism	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
875 - Reserve	\$3,310.54	\$0.65	\$0.17	\$0.00	\$0.00	\$3,311.19
900 - Science	\$0.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.36
300 - Boys Football	\$30.20	\$0.00	\$0.00	\$0.00	\$0.00	\$30.20
400 - LEAF Grant	\$597.74	\$0.00	\$0.00	\$0.00	\$0.00	\$597.74
500 - Girls Volleyball	\$44.07	\$0.00	\$0.00	\$0.00	\$0.00	\$44.07
550 - Drama	\$264.61	\$0.00	\$0.00	\$0.00	\$0.00	\$264.61
700 - LEAF Elks Grant	\$645.57	\$0.00	\$0.00	\$0.00	\$0.00	\$645.57
750 - Score 4 Reading Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850 - WLCF Book Cart	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Balance in Checking Account: \$6,398.98

Signature:   
Brenda Moyer, Principal

Date: 11/5/20

Signature:   
Jamie Foster, Bookkeeper

Date: 11/3/20



**Mapleton High School  
General Ledger Report  
Financial Report**

<b>From Date:</b>	10/1/2020
<b>To Date:</b>	10/31/2020

<b>From Acct:</b>	1
<b>To Account:</b>	999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	General Athletics	\$7,739.28	\$0.00	\$0.00	\$0.00	\$7,739.28	\$0.00	\$7,739.28
000110	Baseball	\$7.07	\$0.00	\$0.00	\$0.00	\$7.07	\$0.00	\$7.07
000120	Boys Basketball	\$725.97	\$0.00	\$0.00	\$0.00	\$725.97	\$0.00	\$725.97
000130	Girls Basketball	\$1,673.75	\$0.00	\$0.00	\$0.00	\$1,673.75	\$0.00	\$1,673.75
000140	AVID	\$415.34	\$0.00	\$0.00	\$0.00	\$415.34	\$0.00	\$415.34
000150	Volleyball	\$527.21	\$0.00	\$0.00	\$0.00	\$527.21	\$0.00	\$527.21
000160	Football	(\$10.07)	\$0.00	\$0.00	\$0.00	(\$10.07)	\$0.00	(\$10.07)
000170	Track	\$295.53	\$0.00	\$0.00	\$0.00	\$295.53	\$0.00	\$295.53
000175	Athletic Reserve	\$327.78	\$60.00	\$0.00	\$0.00	\$387.78	\$0.00	\$387.78
000180	Beyond Me	\$729.27	\$0.00	\$0.00	\$0.00	\$729.27	\$0.00	\$729.27
000190	Rotary Interact Club	\$81.76	\$0.00	\$0.00	\$0.00	\$81.76	\$0.00	\$81.76
000200	Cross Country	\$16.67	\$0.00	\$0.00	\$0.00	\$16.67	\$0.00	\$16.67
000210	Class of 2023	\$53.29	\$0.00	\$0.00	(\$10.39)	\$42.90	\$0.00	\$42.90
000220	Class of 2021	\$2,677.39	\$0.00	\$0.00	\$42.90	\$2,720.29	\$0.00	\$2,720.29
000230	Class of 2022	\$0.00	\$0.00	\$0.00	\$42.90	\$42.90	\$0.00	\$42.90
000240	Class of 2024	\$118.31	\$0.00	\$0.00	(\$75.41)	\$42.90	\$0.00	\$42.90
000250	Drama	\$2,465.63	\$0.00	\$0.00	\$0.00	\$2,465.63	\$0.00	\$2,465.63
000300	Honors English	\$27.39	\$0.00	\$0.00	\$0.00	\$27.39	\$0.00	\$27.39
000310	Art	\$649.32	\$0.00	\$0.00	\$0.00	\$649.32	\$0.00	\$649.32
000315	Electric Car	\$544.11	\$0.00	\$0.00	\$0.00	\$544.11	\$0.00	\$544.11
000325	HI-Q	\$0.36	\$0.00	\$0.00	\$0.00	\$0.36	\$0.00	\$0.36
000330	Resource Room	\$372.81	\$0.00	\$0.00	\$0.00	\$372.81	\$0.00	\$372.81
000340	Library	\$2,175.30	\$0.00	\$0.00	\$0.00	\$2,175.30	\$0.00	\$2,175.30
000350	Industrial Education	\$321.02	\$0.00	\$0.00	\$0.00	\$321.02	\$0.00	\$321.02
000360	Spanish	\$201.14	\$0.00	\$0.00	\$0.00	\$201.14	\$0.00	\$201.14
000370	Technology Supplies	\$218.00	\$0.00	\$0.00	\$0.00	\$218.00	\$0.00	\$218.00
000380	Cycling Club	\$37.54	\$0.00	\$0.00	\$0.00	\$37.54	\$0.00	\$37.54
000390	Outdoor School	(\$83.32)	\$0.00	\$0.00	\$0.00	(\$83.32)	\$0.00	(\$83.32)
000400	Equestrian Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000410	Gatorade	\$184.11	\$0.00	\$0.00	\$0.00	\$184.11	\$0.00	\$184.11
000420	Honor Society	\$41.88	\$0.00	\$0.00	\$0.00	\$41.88	\$0.00	\$41.88
000430	M-Club	\$1,136.09	\$0.00	\$0.00	\$0.00	\$1,136.09	\$0.00	\$1,136.09
000440	Sforza Faire	\$27.65	\$0.00	\$0.00	\$0.00	\$27.65	\$0.00	\$27.65
000450	2020 Trip	(\$282.59)	\$0.00	\$0.00	\$0.00	(\$282.59)	\$0.00	(\$282.59)
000470	POPS	\$5,050.78	\$0.00	\$0.00	\$0.00	\$5,050.78	\$0.00	\$5,050.78





Reconciliation for October 31, 2020

>1 Month Outstanding Checks

<b>17984</b>	\$	<b>315.00</b>
<b>18028</b>	\$	<b>187.50</b>
<b>18045</b>	\$	<b>28.00</b>
<b>18046</b>	\$	<b>37.50</b>
<b>18055</b>	\$	<b>180.89</b>
<b>18064</b>	\$	<b>95.88</b>
<b>13084</b>	\$	<b>534.34</b>
<b>13103</b>	\$	<b>345.20</b>

<1 Month Outstanding Checks


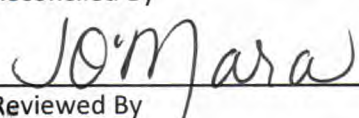
18114	\$	467.20
18115	\$	185.00
13105	\$	1,866.74

Total Outstanding \$ 4,243.25

<b>Beg. Balance</b>	\$	<b>164,089.20</b>
Deposits		
Rent	\$	10,012.00
UW Preschool Grant	\$	4,166.67
LGIP Transfers	\$	200,000.00
Lunch Payment		
Grant Payment	\$	240.00
Misc		
Interest	\$	5.50
<b>Total Revenues/Credits</b>	\$	<b>214,424.17</b>
Accounts Payable Total	\$	128,490.47
Payroll	\$	96,763.01
Misc		
<b>Total Expenses/Debit</b>	\$	<b>225,253.48</b>
<b>Total Calculated</b>	\$	<b>153,259.89</b>

<b>Bank Statement Balance</b>	\$	<b>157,503.14</b>
<b>OS Checks</b>	\$	<b>4,243.25</b>
<b>Adj. Bank Bal.</b>	\$	<b>153,259.89</b>

Adj. Bank Balance	\$	153,259.89
LGIP General	\$	2,431,903.21
LGIP Transportation	\$	67,432.14
LGIP Capital Improv	\$	81,172.23
Student Body	\$	76,164.69
<b>Total Balance</b>	\$	<b>2,809,932.16</b>
<b>General Ledger Balance</b>	\$	<b>2,809,932.16</b>

  
 Reconciled By \_\_\_\_\_ Date 11/2/2020  
  
 Reviewed By \_\_\_\_\_ Date 11/4/20

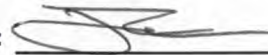


**MAPLETON SCHOOL DISTRICT 32  
GENERAL LEDGER October 31, 2020**

Fund Title	Fund No.	A100	A101		A105	A106	A108	Fund Totals
		Local Student Body	Local General		LGIP General	LGIP Capital	LGIP Transportation	
General	100		\$43,270.37		\$2,287,228.76			\$2,330,499.13
Misc Grants (YTP, AVID...)	200		-\$57,307.60					-\$57,307.60
US Rural Schools	204		-\$3,207.53					-\$3,207.53
Title Flex	205		\$0.00					\$0.00
IDEA	206		-\$11,193.33					-\$11,193.33
Transportation	207		-\$13,439.30				\$67,432.14	\$53,992.84
Textbook Fund	209		\$29,161.34					\$29,161.34
Title I	210		-\$12,118.62					-\$12,118.62
PERS Coverage	213		\$0.00		\$125,000.00			\$125,000.00
M98 Perkins	225		-\$19,648.01					-\$19,648.01
SIA	251		-\$6,386.37					-\$6,386.37
Preschool	260		\$31,979.97					\$31,979.97
Lunch Program	275		\$17,738.49					\$17,738.49
Student Body	280	\$76,164.69	\$0.00					\$76,164.69
Debt Fund	300		\$0.00		\$19,674.45			\$19,674.45
Capital Projects	400		\$0.00					\$0.00
Capital Improvement	402		\$154,410.48			\$81,172.23		\$235,582.71
Bond/OSCIM	450		\$0.00					\$0.00

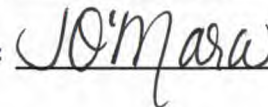
<b>General Ledger Balance</b>	\$76,164.69	\$153,259.89	\$0.00	\$2,431,903.21	\$81,172.23	\$67,432.14	\$0.00	\$2,809,932.16
<b>Bank Account Balance</b>	\$76,164.69	\$153,259.89	\$0.00	\$2,431,903.21	\$81,172.23	\$67,432.14	\$0.00	\$2,809,932.16

Reconciled by: \_\_\_\_\_



11/2/2020

Reviewed by: \_\_\_\_\_



11/4/20