

**Mapleton School District #32
School Board Meeting
March 18, 2020
6:00 p.m. Mapleton High School**

Our mission is to provide a safe learning environment where students are encouraged and empowered to reach their educational and personal potential. We base all of our decisions on what is best for students.

- 1. Opening Ceremony**
- 2. Review of the Agenda**
- 3. Public Comment – Submit form BDDH-AR from Board Policy for prior approval**
- 4. Presentations**
 - 4.1. High School Student Body**
 - 4.2. Honors Program- Lou Burruss**
 - 4.3. Student Success Act Presentation – Sue Wilson & Jodi O’Mara**
- 5. District Reports**
 - 5.1. Superintendent Report**
 - 5.1.1.WLHN Update – Exemption from Competitive Bidding Findings**
 - 5.2. High School Report**
 - 5.2.1.Restorative Practices/Ohana**
 - 5.2.2.Art Building Update**
 - 5.3. Maintenance Report**
 - 5.4. Business Manager Report**
 - 5.4.1.Budget Committee Members**
- 6. District Documentation**
 - 6.1. Calendar**
 - 6.1.1.Developing 2020-2021 School Year Calendar, with start after Labor Day**
 - 6.2. Menu**

- 6.3. District Enrollment
- 7. Financial Documentation
 - 7.1. Student Body Financial Statements
 - 7.2. District Revenue/Expenditure Comparison
 - 7.3. District Bank Statement/General Ledger
- 8. Consent Agenda
 - 8.1. Payroll Check Register
 - 8.2. Accounts Payable Check Register
 - 8.3. Prior Month's Minutes
- 9. Action Items
 - 9.1. Staff Contract Renewals
 - 9.2. Accept resignation of Nancy Reade
 - 9.3. Approve Student Investment Account Application Plan
 - 9.4. Approve Lane ESD Service Plan
 - 9.5. Board Policy *First Reading of Policies*: AC-AR, BBF, BBFC, BDC, BDDG, ECACB, EEA, GBA, GBEA, GBEA-AR, GBEDA, GBEDA-AR, GBNAA-JHFF, GBNAA-JHFF-AR, GCA, GCAB, IICC, JEA, JEC, JECA, JGAB, JGE, JHCD-JHCDA, JHCD-JHCDA-AR, JHFE, JHFE-AR, JHFF (Delete), JHFF-GBNAA, JHFF-GBNAA-AR, KL, KL-AR, LBE-AR
- 10. Discussion Items
 - 10.1. Equity Lens - *Jodi*
- 11. Comments from the Board
- 12. Tour of Preschool and Clinic Site
- 13. Adjournment

Dear Mapleton School Board,

The staff is interested in developing and implementing an honors program and diploma. The main impetus for this is to support all of our students' academic needs. As you know, our district has a very diverse student body with a huge range of academic needs. The honors program is an attempt to improve the opportunities for any student who is interested in challenging themselves academically. Our goal in this email is to present a general overview of the program details, motivations and concerns.

Before getting to the details, we want to share our proposed timeline which is reverse engineered for implementation of the program for the 2020-2021 school year.

Early March 2020	Notification of Intent to MSD board
March 18, 2020	Initial proposal sent to MSD board for initial vote and edits
April 15, 2020	Formal proposal sent to MSD board for adoption
May/June 2020	Dissemination of information to students and community
2020-2021 SY	Honors classes and options available
2021-2022 SY	Full implementation: classes, options, diplomas

The primary motivation is to offer a greater diversity of programming to meet student academic needs. In a typical high school classroom, you have students with skills ranging from elementary-level to college-level. Students who are well below grade level are served by Special Education services and grade-level students are served by the regular curriculum. Currently, there is a lack of options for college-bound and college-level students.

Our major concern is finding a way to ensure that these honors classes and options are accessible to all students who are interested in pursuing a more rigorous education, not just a select few. The specific issue is tracking, which is the separation of students by academic ability. There is a lot of research into the effects of tracking and one thing that comes out clearly is that tracking perpetuates inequity. This is of particular concern for a school district with a diverse student body. Purposeful tracking can be avoided by keeping honors classes and options open to all students, leaning on relationships to encourage students to take honors classes, and supporting students who are struggling in honors classes. Accidental tracking is harder because it is often a function of the schedule. For example, a single class like a Special Ed study skills class or an honors English class can drive a student's entire schedule and unintentionally segregate the student body. This concern will need to be factored into the development of the master schedule.

A secondary concern is the transition particularly for the current Junior (2021) class. They will be eligible for the honors designation in a particular class and the GPA bump, but it would be nearly impossible to earn an honors diploma without getting honors credit for classes from the current school year. This would require retrofitting the program onto the current school year which would be logistically challenging.

Program Details

1. Honors criteria
 - a. Independent homework
 - b. Higher quality of work
2. Honors classes and options
 - a. Honors options are extra or replacement work *within* a regular class. For example, freshman Language Arts would be offered as a regular class, but there would be optional work that students could choose to do in order to take the class as honors.
 - b. Honors classes are those classes where the entire class meets the honors criteria. English 121 (take for college credit) is an example.
 - c. To minimize tracking, honors options will be offered at all grade levels but honors specific classes will only be offered at the junior and senior levels, except when the class is part of a 3-year program of study (e.g. Intro. to Business is the first 1-year course required to complete the 3-year CTE Business Management & Administration Program of Study).
 - d. Students who earn honors credit earn an 'H' on their transcript for the class.
 - e. Students who earn honors credit gain a 1.0 bump on their transcribed GPA.
3. Honors diploma requirements
 - a. 6 honors credits
 - b. 4 credits in each of the four core classes (Math, Language Arts, Social Studies, Science)
 - c. 2 credits of a second language
 - d. Passing scores on the Math and Language Arts SBAC tests

Monthly Administrator Report to Board

Date: 03/05/2020

School: Mapleton

Administrator: Randy Duval

Maintenance:


- 1) Our second Public Surplus Action concluded. We have been cleaning, hanging doors and getting the wood shop for the art classroom.
- 2) I replaced the high school gym light with a new one.
- 3) I met with Ray Wells and we are hoping to finish the main line leak repair and the new water line install to the middle school during spring break.
- 4) I helped one of our high school students with his senior project and we now have high jump pits that will drain well.
- 5) We have two of our custodians out for extended length of time and have hired a substitute.

Transportation:

- 1) We have completed class hours for our continuing driver education this year.

March 2020 Menu

Mapleton School District #32

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2 B: Bagel L: Chicken Burger	3 B: Ham/Cheese Bar L: Chicken Fajita	4 B: Breakfast Pizza L: Nachos	5 B: Oatmeal Bar L: Pizza	6 <i>No School</i>	7 fresh, canned and/or frozen fruits and vegetables every day. This allows the children a chance to choose their fruits and/or	
8	9 B: Pancake Wrap L: Bean & Cheese Burrito	10 B: Muffin Sandwich L: Chicken Nuggets	11 B: Breakfast Pizza L: Taco	12 B: Oatmeal Bar L: Pizza	13 <i>Teacher Workday</i>	14	
15	16 B: Bagel L: Cheeseburger	17 B: Ham/Cheese Bar L: Mac & Cheese	18 B: Breakfast Pizza L: Biscuits & Gravy	19 B: Oatmeal Bar L: Pizza	20 <i>No School</i>	21	
22	23	24	25	26	27	28	
←		SPRING VACATION		→			
29	30 B: Pancake Wrap L: Corn Dog	31 B: Muffin Sandwich L: Spaghetti & Meatballs					

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

March 2020

Mapleton School District #32

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 MS Girls BB @ Home vs. Falls City 4:30 Dr. Seuss Week @ Elementary: Monday: 'The Cat in the Hat' Day (Wear crazy hat.) Tuesday: 'Fox in Socks' Day (Wear crazy socks.) Wednesday: 'Red Fish Blue Fish' Day (Wear red and blue.) Thursday: 'Sleep' Day (Pajama day.)	3 1st/2nd Grade Field Trip	4 MS Girls BB @ Crow	5	6 No School	7
8 Daylight Savings Time Begins	9 MS Girls BB @ Home vs. Siletz 4:30	10 K, 3rd & 4th Grade Field Trip	11 MS Girls BB @ Mohawk	12	13 No School <i>Teacher Workday</i>	14
15	16	17 HS Track @ Home	18 8th Grade Game of Life Field Trip @ SMS Board Meeting 6:00	19 HS Track @ Siuslaw	20 No School	21
22	23 ←	24 Spring Vacation—No School	25	26 →	27 No School	28
29	30	31 HS Track @ Home				

**Mapleton High School
General Ledger Report
Financial Report**

From Date:	2/1/2020
To Date:	2/29/2020

From Acct:	1
To Account:	999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	General Athletics	\$14,296.67	\$808.00	(\$349.00)	\$0.00	\$14,755.67	\$0.00	\$14,755.67
000110	Baseball	\$7.07	\$0.00	\$0.00	\$0.00	\$7.07	\$0.00	\$7.07
000120	Boys Basketball	\$846.99	\$0.00	\$0.00	\$0.00	\$846.99	\$0.00	\$846.99
000130	Girls Basketball	\$1,157.75	\$743.00	(\$227.00)	\$0.00	\$1,673.75	\$0.00	\$1,673.75
000140	AVID	\$415.34	\$0.00	\$0.00	\$0.00	\$415.34	\$0.00	\$415.34
000150	Volleyball	\$399.21	\$128.00	\$0.00	\$0.00	\$527.21	\$0.00	\$527.21
000160	Football	(\$10.07)	\$0.00	\$0.00	\$0.00	(\$10.07)	\$0.00	(\$10.07)
000170	Track	\$295.53	\$0.00	\$0.00	\$0.00	\$295.53	\$0.00	\$295.53
000175	Athletic Reserve	\$140.98	\$0.00	(\$33.20)	\$0.00	\$107.78	\$0.00	\$107.78
000180	Beyond Me	\$988.73	\$430.15	\$0.00	\$25.00	\$1,443.88	\$0.00	\$1,443.88
000190	Rotary Interact Club	\$81.76	\$0.00	\$0.00	\$0.00	\$81.76	\$0.00	\$81.76
000200	Cross Country	\$16.67	\$0.00	\$0.00	\$0.00	\$16.67	\$0.00	\$16.67
000210	Class of 2020	\$2,847.91	\$0.00	\$0.00	\$0.00	\$2,847.91	\$0.00	\$2,847.91
000220	Class of 2021	\$1,477.04	\$1,777.75	(\$577.40)	\$0.00	\$2,677.39	\$0.00	\$2,677.39
000230	Class of 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000240	Class of 2019	\$118.31	\$0.00	\$0.00	\$0.00	\$118.31	\$0.00	\$118.31
000250	Drama	\$2,465.63	\$0.00	\$0.00	\$0.00	\$2,465.63	\$0.00	\$2,465.63
000300	Honors English	\$27.39	\$0.00	\$0.00	\$0.00	\$27.39	\$0.00	\$27.39
000310	Art	\$649.32	\$0.00	\$0.00	\$0.00	\$649.32	\$0.00	\$649.32
000315	Electric Car	\$544.11	\$0.00	\$0.00	\$0.00	\$544.11	\$0.00	\$544.11
000325	HI-Q	\$0.36	\$0.00	\$0.00	\$0.00	\$0.36	\$0.00	\$0.36
000330	Resource Room	\$169.86	\$299.99	(\$67.80)	\$0.00	\$402.05	\$0.00	\$402.05
000340	Library	\$2,175.30	\$0.00	\$0.00	\$0.00	\$2,175.30	\$0.00	\$2,175.30
000350	Industrial Education	\$321.02	\$0.00	\$0.00	\$0.00	\$321.02	\$0.00	\$321.02
000360	Spanish	\$201.14	\$0.00	\$0.00	\$0.00	\$201.14	\$0.00	\$201.14
000370	Technology Supplies	\$218.00	\$0.00	\$0.00	\$0.00	\$218.00	\$0.00	\$218.00
000380	Cycling Club	\$37.54	\$0.00	\$0.00	\$0.00	\$37.54	\$0.00	\$37.54
000390	Outdoor School	(\$83.32)	\$0.00	\$0.00	\$0.00	(\$83.32)	\$0.00	(\$83.32)
000400	Equestrian Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000410	Gatorade	\$184.11	\$0.00	\$0.00	\$0.00	\$184.11	\$0.00	\$184.11
000420	Honor Society	\$41.88	\$0.00	\$0.00	\$0.00	\$41.88	\$0.00	\$41.88
000430	M-Club	\$1,136.09	\$0.00	\$0.00	\$0.00	\$1,136.09	\$0.00	\$1,136.09
000440	Sforza Faire	\$27.65	\$0.00	\$0.00	\$0.00	\$27.65	\$0.00	\$27.65
000450	2020 Trip	(\$342.59)	\$0.00	\$0.00	\$0.00	(\$342.59)	\$0.00	(\$342.59)
000470	POPS	\$4,125.78	\$0.00	(\$25.00)	\$0.00	\$4,100.78	\$0.00	\$4,100.78

MAPLETON MIDDLE SCHOOL STUDENT BODY FINANCIAL STATEMENT
FEBRUARY 2020

	Account Balance 07/01/2019	Receipts Year to Date	Receipts Monthly	Expenditures Year to Date	Expenditures Monthly	Account Balance 2/29/2020
800 - Student Body	\$352.93	\$30.00	\$0.00	\$144.39	\$0.00	\$238.54
100 - Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
200 - Girls Basketball	\$63.15	\$0.00	\$0.00	\$0.00	\$0.00	\$63.15
470 - POPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510 - Annual	\$571.50	\$60.00	\$0.00	\$26.70	\$0.00	\$604.80
710 - Misc. In & Out	\$821.12	\$145.00	\$100.00	\$100.00	\$0.00	\$866.12
720 - Towel Fund	\$158.00	\$4.00	\$0.00	\$0.00	\$0.00	\$162.00
730 - Vandalism	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
875 - Reserve	\$3,455.48	\$2.32	\$0.27	\$147.94	\$0.00	\$3,309.86
900 - Science	\$0.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.36
300 - Boys Football	\$30.20	\$0.00	\$0.00	\$0.00	\$0.00	\$30.20
400 - LEAF Grant	\$597.74	\$0.00	\$0.00	\$0.00	\$0.00	\$597.74
500 - Girls Volleyball	\$44.07	\$0.00	\$0.00	\$0.00	\$0.00	\$44.07
550 - Drama	\$264.61	\$0.00	\$0.00	\$0.00	\$0.00	\$264.61
700 - LEAF Elks Grant	\$645.57	\$0.00	\$0.00	\$0.00	\$0.00	\$645.57
750 - Score 4 Reading Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850 - WLCF Book Cart	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Balance in Checking Account: \$6,867.02

Signature: *J. Moya* Date: *3/9/2020*
 Brenda Moyer, Principal

Signature: *Jamie Foster* Date: *3/5/20*
 Jamie Foster, Bookkeeper

Reconciliation for February 29, 2020

>1 Month Outstanding Checks
17890 \$ **100.00**

Beg. Balance	\$	192,455.76
Deposits	\$	390.98
Rent	\$	400.00
UW Preschool Grant	\$	4,166.67
LGIP Transfers	\$	300,000.00
Lunch Payment	\$	19,174.80
Grant Payment	\$	1,651.48
Misc	\$	5,344.22
Interest	\$	13.53
Total Revenues/Credits	\$	331,141.68

Accounts Payable Total		
Payroll	\$	103,621.57
Misc	\$	105,795.87
Total Expenses/Debit	\$	209,417.44
Total Calculated	\$	314,180.00

<1 Month Outstanding Checks
 17937 \$ 50.00
 17940 \$ 97.47
 17942 \$ 1,604.06
 17950 \$ 97.47

Bank Statement Balance	\$	316,129.00
OS Checks	\$	1,949.00
Adj. Bank Bal.	\$	314,180.00

Adj. Bank Balance	\$	314,180.00
LGIP General	\$	2,790,742.15
LGIP Transportation	\$	66,828.63
LGIP Capital Improv	\$	80,445.74
Student Body Archived	\$	76,164.69
Student Body Current	\$	76,164.69
Total Balance	\$	3,328,361.21
General Ledger Balance	\$	2,950,054.69


 Reconciled By _____ Date 3/2/2020

Total Outstanding \$ **1,949.00**

10'maria
 Reviewed By _____ Date 3/4/2020


MAPLETON SCHOOL DISTRICT 32
GENERAL LEDGER February 29, 2020

Fund Title	Fund No.	A100 Local Student Body	A101 Local General	A105 LGIP General	A106 LGIP Capital	A108 LGIP Transportation	Fund Totals
General	100		\$17,999.24	\$2,660,774.23			\$2,678,773.47
Misc Grants (YTP, AVID...)	200		-\$3,629.27				-\$3,629.27
US Rural Schools	204		-\$8,397.68				-\$8,397.68
Title Flex	205		\$153.81				\$153.81
IDEA	206		-\$34,364.42				-\$34,364.42
Transportation	207		\$9,003.70		\$66,828.63		\$75,832.33
Textbook Fund	209		\$24,955.90				\$24,955.90
Title I	210		-\$56,226.11				-\$56,226.11
Tech Grant	212		\$0.00				\$0.00
PERS Coverage	213		\$125,000.00				\$125,000.00
Carl Perkins	225		-\$31,558.91				-\$31,558.91
Preschool	260		\$30,996.29				\$30,996.29
Lunch Program	275		-\$5,687.43				-\$5,687.43
Student Body	280	\$76,164.69	\$0.00				\$76,164.69
Debt Fund	300		\$0.00	\$129,967.92			\$129,967.92
Capital Projects	400		\$0.00				\$0.00
Capital Improvement	402		\$176,039.05		\$80,445.74		\$256,484.79
Bond/OSCIM	450		\$69,895.83				\$69,895.83

General Ledger Balance \$76,164.69 \$314,180.00 \$0.00 \$2,790,742.15 \$80,445.74 \$66,828.63 \$0.00 \$3,328,361.21

Bank Account Balance \$76,164.69 \$314,180.00 \$0.00 \$2,790,742.15 \$80,445.74 \$66,828.63 \$0.00 \$3,328,361.21

Reconciled by:  2/28/2020

Reviewed by:  3/4/2020

SUNGARD
 DATE: 02/18/2020
 TIME: 14:04:00

MAPLETON SCHOOL DISTRICT NO. 32
 CHECK REGISTER
 PAY RUN 20H FEB2020

PAGE NUMBER: 1
 MODULE NUM: PAYCHK33
 PAY PERIOD END 02/06/2020
 CHECK DATE 02/20/2020

CHECK NO	EMPLOYEE NUMBER	EMPLOYEE	DEPOSIT AMOUNT	CHECK AMOUNT
17939	1271	BARROWS, RYAN	.00	1,523.96
17940	1298	CANARY, ROBERT WAYNE	.00	97.47
17941	1062	CRAIG, KAY E	.00	176.92
17942	1303	GRAY, DANIEL	.00	1,604.06
17943	1290	JONES, RACHEL J	.00	413.17
17944	1268	KING, DENNIS	.00	1,371.42
17945	1208	SCOVILLE, DIANE	.00	799.03
17946	1300	TOMLINSON, BRYN	.00	145.47
17947	1270	TUCKER, RAYMOND A	.00	1,078.92
17948	1288	WHEELER, NOVADEIGH L	.00	1,821.63
17949	1269	WOLGAMOTT, ERIC	.00	795.70
17950	1253	WRIGHT, STEPHANIE	.00	97.47
17951	1297	ROSS, NATALIE M	.00	1,710.17
17952	1295	TUCKER, AMBER C	.00	2,298.41
17953	1302	TARDIE, LISA A	.75	2,093.48
17954	1292	WESTERBY, NATHAN R	.00	2,085.01
17955	1282	ALLEN, KELSIE L	365.79	.00
17956	1240	BARROWS, CASSANDRA	1,462.07	.00
17957	1032	DUVAL, JUDITH A	472.63	.00
17958	1242	NEECE, MEGAN	191.40	.00
17959	1207	WALKER, REITTUS	176.92	.00
17960	1182	BROWN, WINDY	1,107.83	.00
17961	1281	GRIFFIN, DAVID L	284.37	.00
17962	1234	SNYDER, KENT	603.08	.00
17963	1097	TENNELSON, JOYCE R	2,692.52	.00
17964	1296	ANDERSON, BRITTANY N	2,420.80	.00
17965	1266	DEAN, CARRIE	1,656.99	.00
17966	1120	HILL-RIGGS, KRISTINA	1,468.71	.00
17967	1293	SILVANI, DAYNA E	2,604.79	.00
17968	1055	SIMINGTON, YVETTE	1,293.91	.00
17969	1258	BURRUSS, LOUIS C	3,907.92	.00
17970	1279	CHAMBERS, DAWN M	2,254.75	.00
17971	1294	CLARIC, RACHEL H	2,323.15	.00
17972	1280	DUFFY, MELISSA M	3,391.13	.00
17973	1049	LOGAN, DANITA G	1,334.04	.00
17974	1304	MCCLELLAN, ELIZABETH	194.92	.00
17975	1262	READE, NANCY K	129.59	.00
17976	1090	MOORE, MASHELL L	2,019.47	.00
17977	1041	DUVAL, RANDY	3,723.24	.00
17978	1247	SAUTNER, YANCY	3,146.58	.00
17979	1036	ROSSI, KELLY J	2,429.59	.00
17980	1263	CAIN, JOCELYN L	3,293.08	.00
17981	1054	MCCURDY, RENEE D	1,322.93	.00
17982	1176	O'MARA, JODINE L	6,343.32	.00
17983	1063	PATTERSON, JANICE S	2,905.23	.00
17984	1278	RICKS, JERON M	3,979.23	.00
17985	1249	SMITH, CLARA M	2,313.20	.00
17986	1091	TIMPE, SARAH F	3,239.65	.00
17987	1264	DOOLEY, MOLLY K	2,609.41	.00
17988	1145	FOSTER, JAMIE	2,784.21	.00
17989	1237	GRAY, ELISA M	1,960.92	.00
17990	1148	JENKINS, TAWARA	2,139.30	.00
17991	1141	JOHNSTON, TERRI	1,397.81	.00
17992	1055	MOYER, BRENDA L	4,807.00	.00
17993	1265	NELSON, JESSICA L	2,368.28	.00
17994	1068	WALKER, JULINE M	2,388.77	.00

SUNGARD
DATE: 02/18/2020
TIME: 14:04:00

MAPLETON SCHOOL DISTRICT NO. 32
CHECK REGISTER
PAY RUN 20H FEB2020

PAGE NUMBER: 2
MODULE NUM: PAYCHK33
PAY PERIOD END 02/06/2020
CHECK DATE 02/20/2020

EMPLOYEE
NUMBER

DEPOSIT
AMOUNT

CHECK
AMOUNT

-----EMPLOYEE-----

CHECK NO

56 CHECKS ISSUED

18,112.29

20m/18/2020

85,509.28

18,112.29

TOTAL

SUNGARD
 DATE: 03/02/2020
 TIME: 13:34:22

MAPLETON SCHOOL DISTRICT #32
 OUTSTANDING CHECKS

PAGE NUMBER: 1
 ACCTPAZI
 ACCOUNTING PERIOD: 8/20

SELECTION CRITERIA: transact.yr='20' and transact.period='8'

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	17921	02/04/2020	2727	CARRIE DEAN		373.35
A101	17922	02/04/2020	2647	DREAMBOX LEARNING		6,075.00
A101	17923	02/04/2020	2710	JESSICA NELSON		19.83
A101	17924	02/04/2020	2740	LOUIS BURRUSS		38.23
A101	17925	02/04/2020	2740	NORTHWEST REGIONAL ESD		34.75
A101	17926	02/04/2020	1809	OREGON SECRETARY OF STATE		300.00
A101	17927	02/04/2020	2195	PAULY, ROGERS AND CO., P.		12,000.00
A101	17928	02/04/2020	2789	ROTARY CLUB OF FLORENCE		144.50
A101	17929	02/04/2020	1389	SIUSLAW SCHOOL DISTRICT 9		357.84
A101	17930	02/04/2020	1702	WILLAMETTE ESD		591.33
A101	17931	02/04/2020	2684	AMERICAN FIDELITY		1,200.00
A101	17932	02/04/2020	2817	STEFANY DIXON OR LUIS MAR		294.00
A101	17933	02/12/2020	1733	CIT TECHNOLOGY FIN SERV.		710.26
A101	17934	02/12/2020	2818	GRANITE TELECOMMUNICATION		344.77
A101	17935	02/12/2020	1637	MAPLETON HIGH SCHOOL		100.00
A101	17936	02/12/2020	1145	MAPLETON WATER DISTRICT		278.00
A101	17937	02/12/2020	2463	MCKENZIE HIGH SCHOOL		50.00
A101	17938	02/12/2020	1702	WILLAMETTE ESD		233.59
A101	17974	02/18/2020	2684	AMERICAN FIDELITY		2,506.50
A101	17975	02/18/2020	1956	FIDELITY INVESTMENTS		540.00
A101	17976	02/18/2020	1060	OREGON EDUCATION ASSOCIAT		1,595.01
A101	90000342	02/26/2020	1431	ALSCO		652.14
A101	90000343	02/26/2020	1762	AMAZON.COM		95.00
A101	90000344	02/26/2020	2581	ATHLETIC.NET		30.00
A101	90000345	02/26/2020	1030	CENTRAL COAST DISPOSAL IN		353.80
A101	90000346	02/26/2020	1031	CENTRAL LINCOLN PUD		218.00
A101	90000347	02/26/2020	1102	JERRY'S HOME IMPROVEMENT		139.00
A101	90000348	02/26/2020	1115	LANE COMMUNITY COLLEGE		232.89
A101	90000349	02/26/2020	1637	MAPLETON HIGH SCHOOL		994.99
A101	90000350	02/26/2020	2778	MISC CC TRAVEL CHARGES		50.00
A101	90000351	02/26/2020	2815	MISC FOOD VENDOR FOR TRAV		945.00
A101	90000352	02/26/2020	2815	MISC ONLINE VENDOR		215.25
A101	90000353	02/26/2020	2826	NEWEGG.COM		202.25
A101	90000354	02/26/2020	1232	OASBO		113.90
A101	90000355	02/26/2020	1170	OREGON SCHOOL BOARDS ASSO		711.49
A101	90000356	02/26/2020	1170	PAYPAL		378.48
A101	90000357	02/26/2020	2804	QUILL CORPORATION		96.44
A101	90000358	02/26/2020	1179	RANDY'S RIVERVIEW MARKET		120.00
A101	90000359	02/26/2020	1686	SECURITY ALARM CORPORATIO		54.86
A101	90000360	02/26/2020	1695	SILKE COMMUNICATIONS INC		315.00
A101	90000361	02/26/2020	1282	STAPLES ADVANTAGE		83.33
A101	90000362	02/26/2020	2268	UNIVERSITY OF OREGON		33,049.91
A101	90000363	02/26/2020	1825	WESTERN BUS SALES, INC.		50.00
A101	90000364	03/02/2020	1227	AMERICAN FIDELITY ASSURAN		15,514.07
A101	90000365	03/02/2020	2199	AMERICAN FIDELITY ASSURAN		231.74
A101	90000366	03/02/2020	2200	INTERNAL REVENUE SERVICE		8,581.00
A101	90000368	03/02/2020	1194	NEOPOST		1,160.67
A101	90000369	03/02/2020	1221	OEBB		6,142.91
A101	90000370	03/02/2020	2439	OREGON DEPARTMENT OF EDUC		105,660.92
A101	90000371	03/02/2020	1652	OREGON DEPARTMENT OF REVE		
A101	90000372	03/02/2020	1193	PERS		
A101	90000373	03/02/2020	1070	SYSCO FOOD SERVICES		
A101	90000373	03/02/2020	1225			
TOTAL	CASH ACCOUNT					

SUNGARD
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ACCOUNTING PERIOD: 8/20

MAPLETON SCHOOL DISTRICT #32
OUTSTANDING CHECKS

SELECTION CRITERIA: transact.yr='20' and transact.period='8'

FUND - 260 - PRESCHOOL

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	90000362	02/26/2020		1762 AMAZON.COM		44.96
TOTAL CASH ACCOUNT						44.96
TOTAL FUND						44.96

SUNGARD
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MAPLETON SCHOOL DISTRICT #32
OUTSTANDING CHECKS

PAGE NUMBER: 4
ACCTPAZ1
ACCOUNTING PERIOD: 8/20

SELECTION CRITERIA: transact.yr='20' and transact.period='8'

FUND - 450 - BOND/OSCIM RENOVATION

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	90000363	02/26/2020		2815 MISC ONLINE VENDOR		89.99
TOTAL CASH ACCOUNT						89.99
TOTAL FUND						89.99
TOTAL REPORT						105,795.92

SUNGARD
 DATE: 03/02/2020
 TIME: 13:16:48

MAPLETON SCHOOL DISTRICT #32
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 8/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	DESCRIPTION	SALES TAX	AMOUNT
A101	17921	02/04/20	2727	CARRIE DEAN	1001132628230000	AD MEETINGS TRAVEL	0.00	373.35
A101	17922	02/04/20	2647	DREAMBOX LEARNING	2101272000000000	3 YEAR SUBSCRIPTION	0.00	6,075.00
A101	17923	02/04/20	2710	JESSICA NELSON	1001131628060000	ART SUPPLIES	0.00	19.83
A101	17924	02/04/20	2740	LOUIS BURRUSS	1001131628060000	SCIENCE SUPPLIES	0.00	38.25
A101	17925	02/04/20	2505	NORTHWEST REGIONAL ESD	1002520008000000	FINGERPRINTING	0.00	4.25
A101	17925	02/04/20	2505	NORTHWEST REGIONAL ESD	1002520008000000	FINGERPRINTING	0.00	11.00
A101	17925	02/04/20	2505	NORTHWEST REGIONAL ESD	1002520008000000	FINGERPRINTING	0.00	19.50
A101	17925	02/04/20	2505	NORTHWEST REGIONAL ESD	1002520008000000	FINGERPRINTING	0.00	34.75
TOTAL CHECK								
A101	17926	02/04/20	1809	OREGON SECRETARY OF STAT	1002310000000000	AUDIT FILE FEE	0.00	300.00
A101	17927	02/04/20	2195	PAULY, ROGERS AND CO., P	1002310000000000	AUDIT SERVICE	0.00	12,000.00
A101	17928	02/04/20	2789	ROTARY CLUB OF FLORENCE	1002321008000000	ROTARY DUES	0.00	144.50
A101	17929	02/04/20	1389	SIUSLAW SCHOOL DISTRICT	1002552038000000	STUDENT TRANSPORT	0.00	105.20
A101	17929	02/04/20	1389	SIUSLAW SCHOOL DISTRICT	1002552038000000	DRIVER TRAINING	0.00	252.64
A101	17929	02/04/20	1389	SIUSLAW SCHOOL DISTRICT	1002552038000000	DRIVER TRAINING	0.00	357.84
TOTAL CHECK								
A101	17930	02/04/20	1702	WILLAMETTE ESD	1002660000000000	POWERSCHOOL	0.00	591.33
A101	17931	02/04/20	2684	AMERICAN FIDELITY	100	HSA SEE RECEIPT 20072	0.00	1,200.00
A101	17932	02/04/20	2817	STEFANY DIXON OR LUIS MA	1002552038000000	STUDENT TRANSPORT	0.00	294.00
A101	17933	02/12/20	1733	CIT TECHNOLOGY FIN SERV.	1002660000000000	COPIER RENTAL	0.00	710.26
A101	17934	02/12/20	2818	GRANITE TELECOMMUNICATIO	1002660000000000	PHONE SERVICE	0.00	344.77
A101	17935	02/12/20	1637	MAPLETON HIGH SCHOOL	1001132628230000	GIRLS BBALL TOURNEY	0.00	100.00
A101	17936	02/12/20	1145	MAPLETON WATER DISTRICT	1002540068000000	WATER SERVICE	0.00	278.00
A101	17937	02/12/20	2463	MCKENZIE HIGH SCHOOL	1001132628230000	BOYS BBALL TOURNEY	0.00	50.00
A101	17938	02/12/20	1702	WILLAMETTE ESD	1002660000000000	POWERSCHOOL UPDATE	0.00	233.59
A101	17974	02/18/20	2684	AMERICAN FIDELITY	100	DED:3000 HSA	0.00	2,506.50
A101	17975	02/18/20	1956	FIDELITY INVESTMENTS	100	DED:7120 FIDEL. INV	0.00	540.00
A101	17976	02/18/20	1060	OREGON EDUCATION ASSOCIA	100	DED:8000 OEA DUES	0.00	1,117.92
A101	17976	02/18/20	1060	OREGON EDUCATION ASSOCIA	100	DED:8050 OACE DUES	0.00	477.09
A101	17976	02/18/20	1060	OREGON EDUCATION ASSOCIA	100	DED:8050 OACE DUES	0.00	1,595.01
TOTAL CHECK								
A101	90000342	02/26/20	1431	ALSCO	1002552038000000	LINEN SERVICE	0.00	140.12
A101	90000343	02/26/20	1762	AMAZON.COM	1001131628060000	CHEMISTRY MODELS	0.00	118.53

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MAPLETON SCHOOL DISTRICT #32
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2
 ACCTPAZ1

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 8/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	DESCRIPTION	SALES TAX	AMOUNT
A101	90000343	02/26/20	1762	AMAZON.COM	1001132628230600	CLIPBOARDS TRACK	0.00	159.92
A101	90000343	02/26/20	1762	AMAZON.COM	1001112580000000	DIXIE PAPER CUPS	0.00	19.27
A101	90000343	02/26/20	1762	AMAZON.COM	1001112580000000	CLOROX WIPES	0.00	19.88
A101	90000343	02/26/20	1762	AMAZON.COM	1001131628060000	ACRYLIC STAMPS	0.00	8.99
A101	90000343	02/26/20	1762	AMAZON.COM	1002540068000000	DOOR NAME PLATES	0.00	25.90
A101	90000343	02/26/20	1762	AMAZON.COM	1001112580000000	TISSUES	0.00	27.71
A101	90000343	02/26/20	1762	AMAZON.COM	1001131628060000	BASKETBALLS	0.00	79.96
A101	90000343	02/26/20	1762	AMAZON.COM	1002540068000000	TAPE	0.00	11.99
A101	90000343	02/26/20	1762	AMAZON.COM	2001131628270000	PRINTER	0.00	179.99
TOTAL	CHECK						0.00	652.14
A101	90000344	02/26/20	2581	ATHLETIC.NET	1001132628230000	T&F SOFTWARE	0.00	95.00
A101	90000345	02/26/20	1030	CENTRAL COAST DISPOSAL I	1002540068000000	GARBAGE SERVICE	0.00	495.00
A101	90000346	02/26/20	1031	CENTRAL LINCOLN PUD	1002540068000000	ELECTRIC SERVICE	0.00	6,332.01
A101	90000346	02/26/20	1031	CENTRAL LINCOLN PUD	1002552038000000	ELECTRIC TRANS SHOP	0.00	127.76
TOTAL	CHECK						0.00	6,459.77
A101	90000347	02/26/20	1102	JERRY'S HOME IMPROVEMENT	1002540068000000	MAINT SUPPLIES	0.00	46.93
A101	90000348	02/26/20	1115	LANE COMMUNITY COLLEGE	100232210080000000	DIVERSITY WORKSHOP	0.00	30.00
A101	90000349	02/26/20	1637	MAPLETON HIGH SCHOOL	1001131628060000	STUD BODY FARM2TAB	0.00	67.80
A101	90000349	02/26/20	1637	MAPLETON HIGH SCHOOL	1001131628060000	STUD BODY UOFO TICK	0.00	69.00
A101	90000349	02/26/20	1637	MAPLETON HIGH SCHOOL	1001131628060000	STUD BODY EDGENUITY	0.00	99.00
A101	90000349	02/26/20	1637	MAPLETON HIGH SCHOOL	1001131628060000	STUD BODY DINNER	0.00	118.00
TOTAL	CHECK						0.00	353.80
A101	90000350	02/26/20	2778	MISC CC TRAVEL CHARGES	1001132628230000	ATHLETICS TRAVEL	0.00	218.00
A101	90000351	02/26/20	2777	MISC FOOD VENDOR FOR TRA	2002110008000000	ASPIRE TRAVEL	0.00	28.00
A101	90000351	02/26/20	2777	MISC FOOD VENDOR FOR TRA	2002110008000000	ASPIRE TRAVEL	0.00	37.00
A101	90000351	02/26/20	2777	MISC FOOD VENDOR FOR TRA	2002110008000000	ASPIRE TRAVEL	0.00	74.00
TOTAL	CHECK						0.00	139.00
A101	90000352	02/26/20	2815	MISC ONLINE VENDOR	2002110008000000	HS SNACKS FOOD	0.00	26.18
A101	90000352	02/26/20	2815	MISC ONLINE VENDOR	1002540068000000	NEW FAUCET	0.00	126.71
A101	90000352	02/26/20	2815	MISC ONLINE VENDOR	1001132628230000	NIAAA MEMBERSHIP	0.00	80.00
TOTAL	CHECK						0.00	232.89
A101	90000353	02/26/20	2826	NEWEGG.COM	100266000000000000	NETWORK SWITCH	0.00	994.99
A101	90000354	02/26/20	1232	OASBO	100252000800000000	OASBO REGIONAL MTG	0.00	50.00
A101	90000355	02/26/20	1170	OREGON SCHOOL BOARDS ASS	100231000000000000	OSBA CONVENTION	0.00	945.00
A101	90000356	02/26/20	2804	PAYPAL	1001132628230000	ATHLETIC BANNER	0.00	215.25
A101	90000357	02/26/20	1179	QUILL CORPORATION	1001131628290000	OFFICE SUPP	0.00	77.97
A101	90000357	02/26/20	1179	QUILL CORPORATION	1001112580000000	EASEL PAD	0.00	60.78
A101	90000357	02/26/20	1179	QUILL CORPORATION	1001131628290000	OFFICE SUPP	0.00	16.90

SUNGARD
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MAPLETON SCHOOL DISTRICT #32
CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
ACCOUNTING PERIOD: 8/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90000357	02/26/20	1179	QUILL CORPORATION	10011316282900000	OFFICE SUPP	0.00	10.01
A101	90000357	02/26/20	1179	QUILL CORPORATION	10011112580000000	SUPPLIES	0.00	36.59
	TOTAL CHECK						0.00	202.25
A101	90000358	02/26/20	1686	RANDY'S RIVERVIEW MARKET	10024106280000000	MS FOOD	0.00	13.19
A101	90000358	02/26/20	1686	RANDY'S RIVERVIEW MARKET	20021100080000000	STA MTG FOOD	0.00	100.71
	TOTAL CHECK						0.00	113.90
A101	90000359	02/26/20	1695	SECURITY ALARM CORPORATI	10025400680000000	BUS BARN SECURITY	0.00	330.47
A101	90000359	02/26/20	1695	SECURITY ALARM CORPORATI	10025400680000000	IND ARTS SECURITY	0.00	351.02
A101	90000359	02/26/20	1695	SECURITY ALARM CORPORATI	10025400680000000	SERVICE	0.00	30.00
	TOTAL CHECK						0.00	711.49
A101	90000360	02/26/20	1282	SILKE COMMUNICATIONS INC	10025520380000000	TOWER RENTAL	0.00	378.48
A101	90000361	02/26/20	2268	STAPLES ADVANTAGE	10011112580000000	TONER	0.00	93.18
A101	90000361	02/26/20	2268	STAPLES ADVANTAGE	10011112580000000	PAPER	0.00	3.26
	TOTAL CHECK						0.00	96.44
A101	90000362	02/26/20	1825	UNIVERSITY OF OREGON	10022100000000000	UOFO INCLUSION CLASS	0.00	120.00
A101	90000363	02/26/20	1227	WESTERN BUS SALES, INC.	10025520380000000	BUS PARTS	0.00	54.86
A101	90000364	03/02/20	2199	AMERICAN FIDELITY ASSURA	100	403B	0.00	315.00
A101	90000365	03/02/20	2200	AMERICAN FIDELITY ASSURA	100	INSURANCE PYMT	0.00	83.33
A101	90000366	03/02/20	1194	INTERNAL REVENUE SERVICE	100	FED WITHOLDING	0.00	11,734.99
A101	90000366	03/02/20	1194	INTERNAL REVENUE SERVICE	100	SS TAX	0.00	17,274.80
A101	90000366	03/02/20	1194	INTERNAL REVENUE SERVICE	100	MEDICARE TAX	0.00	4,040.12
	TOTAL CHECK						0.00	33,049.91
A101	90000368	03/02/20	1221	NEOPOST	10025200080000000	POSTAGE	0.00	50.00
A101	90000369	03/02/20	2439	OEBB	100	INS PAYMENT	0.00	15,514.07
A101	90000370	03/02/20	1652	OREGON DEPARTMENT OF EDU	27531100980000000	FOOD DEPT FEES	0.00	108.30
A101	90000370	03/02/20	1652	OREGON DEPARTMENT OF EDU	27531100980000000	FOOD DEPT FEES	0.00	123.44
	TOTAL CHECK						0.00	231.74
A101	90000371	03/02/20	1193	OREGON DEPARTMENT OF REV	100	SIT WITHOLDING	0.00	8,581.00
A101	90000372	03/02/20	1070	PERS	100	PERS UAL	0.00	946.92
A101	90000372	03/02/20	1070	PERS	100	PERS PICKUP	0.00	213.75
	TOTAL CHECK						0.00	1,160.67
A101	90000373	03/02/20	1225	SYSCO FOOD SERVICES	27531100980000000	STUDENT FOOD	0.00	4,900.78
A101	90000373	03/02/20	1225	SYSCO FOOD SERVICES	27531100980000000	FFVP FOOD	0.00	457.03
A101	90000373	03/02/20	1225	SYSCO FOOD SERVICES	27531100980000000	FOOD SERVICE SUPPLIES	0.00	96.46
A101	90000373	03/02/20	1225	SYSCO FOOD SERVICES	20021100080000000	MS-HS SNACK GRANT	0.00	688.64
	TOTAL CHECK						0.00	6,142.91

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MAPLETON SCHOOL DISTRICT #32
CHECK REGISTER - DISBURSEMENT FUND

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ACCTPAZI

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
ACCOUNTING PERIOD: 8/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CASH ACCOUNT								
A105	90000367	03/02/20	2797	LGIP FEES	1002520008000000	LGIP TRANSACTION FEES	0.00	105,660.92
TOTAL CASH ACCOUNT							0.00	0.05
TOTAL FUND							0.00	105,660.97

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ACCTPAZI

MAPLETON SCHOOL DISTRICT #32
CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
ACCOUNTING PERIOD: 8/20

FUND - 450 - BOND/OSCIM RENOVATION

CASH ACCT	CHECK NO	ISSUE DT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	SALES TAX	AMOUNT
A101	90000363	02/26/20	2815 MISC ONLINE VENDOR	4504150628000000	SECURITY CAMERA	0.00	89.99
TOTAL CASH ACCOUNT							89.99
TOTAL FUND							89.99
TOTAL REPORT							105,795.92



MAPLETON SCHOOL DISTRICT NO. 32
10868 East Mapleton Road, Mapleton, OR 97453
(541) 268-4312 Fax 541-268-4632

Jodi O'Mara, Superintendent

"ACADEMIC EXCELLENCE THROUGH STUDENT ACHIEVEMENT"

School Board Meeting Minutes
February 19, 2020, 6:00 p.m.

Called to order by: Board Chair John Simington at 6:00 p.m.

In attendance:

- John Simington
- Mizu Burruss, Vice Chair
- Marilyn Fox, Member
- Mary Ellen Mansfield, Member
- Jodi O'Mara, Superintendent
- Jeron Ricks, Business Manager/Board Clerk

Mission Statement

Review of the Agenda

Public Comment

Presentations

High school Student Body presentation.

Jodi: WLHN Update, have seen 16 students so far, anticipate five a day capability with two days a week

Jodi: Student Investment Account meetings in Swisshome, had a few people at it, meeting in Deadwood next week and then here

8- Consent Agenda: Motion to approve by Mary Ellen, second by Marilyn, passed unanimously.

9.1- WLHN Lease: Tabled, waiting on more information

9.2- Budget Calendar: Motion to approve by Marilyn, second by Mary Ellen, passed unanimously

9.3- Corrective Action Plan: Motion by Mary Ellen to approve, second by Marilyn, passed unanimously

9.4- Copier Contract: Directed Jeron to discuss with secretaries and decide best course

Motion to adjourn by Michelle, second by Marilyn, passed unanimously.

Adjourned, 8:15pm



CONTENTS

- AC-AR - Discrimination Complaint Procedure, Required (requires board adoption)
- BBF – Board Member Standards of Conduct, Highly Recommended (Versions 1 or 2)
- BBFC – Reporting of Suspected Abuse of a Child, *New* Optional
- BDC - Executive Sessions, Optional
- BDDG - Minutes of Board Meetings, Optional
- ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone, Conditionally Required
- EEA - Student Transportation Services, Required
- GBA – Equal Employment Opportunity, Required
- GBEA – Workplace Harassment *, *New* Required
- GBEA-AR – Workplace Harassment Reporting and Procedure, *New* Required
- GBEDA – Drug and Alcohol Testing and Record Query – Transportation Personnel, (Version 1 or 2) Conditionally Required
- GBEDA-AR – Drug and Alcohol Testing and Record Query – Transportation Personnel, Conditionally Required (requires board adoption)
- GBNAA/JHFF – Reporting of Suspected Sexual Conduct with Students, *New* Required
- GBNAA/JHFF -AR – Suspected Sexual Conduct Report Procedures and Form, *New* Required
- GCA – License Requirements, Optional
- GCAB – Personal Electronic Devices and Social Media – Staff, Highly Recommended
- ICC – Volunteers, Optional
- JEA – Compulsory Attendance, Highly Recommended
- JEC – Admissions, Optional
- JECA – Admission of Resident Student, Highly Recommended
- JGAB – Use of Restraint or Seclusion, Required
- JGE - Expulsion, Required
- JHCD/JHCDA – Medications, Required
- JHCD/JHCDA-AR – Medications, Required (requires board adoption)
- JHFE – Reporting of Suspected Abuse of a Child, *New* Required
- JHFE-AR(1) – Reporting of Suspected Abuse of a Child, *New* Required (requires board adoption)
- JHFF/GBNAA – Reporting of Suspected Sexual Conduct with Students, *New* Required
- JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form, *New* Required
- KL – Public Complaints*/** (Versions 1 thru 4), Highly Recommended
- KL-AR[(1)] – Public Complaint Procedure, Highly Recommended
- LBE-AR – Public Charter Schools, Highly Recommended

Policy Update is a quarterly subscription publication of the Oregon School Boards Association

Jim Green

Executive Director

Mary Paulson

Deputy Executive Director

Haley Percell

Director of Litigation Services

Haley Percell, Michael

Miller, Amy Williams,

Andrea Schiers, Jennifer

Nancarrow, Attorneys

Spencer Lewis, Member

Services Attorney

Peggy Holstedt, Director

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Services Assistant

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This publication is designed to provide accurate and authoritative information regarding the subject matter covered. It is furnished with the understanding that policies should be reviewed by the district's legal counsel.

MANDATORY REPORTERS

Summary

Recent passing of Senate Bill (SB) 415 (2019) designates members of a school district board as mandatory reporters of suspected child abuse.

Legal Reference

Senate Bill 415 (2019)

ORS 419B.005

ORS 419B.010

ORS 419B.015

Collective Bargaining Impact

None

Local District Responsibility

Review the recommended revisions and optional new policy and consider if in the best interest of the district to adopt.

Policy Implications

BBF – Board Member Standards of Conduct, Highly Recommended (Versions 1 or 2)

BBFC – Reporting of Suspected Abuse of a Child, *New* Optional

EXECUTIVE SESSION - STUDENT RECORDS

Summary

House Bill 2514 (2019) expands the privacy of student records allowed in executive session to include “confidential records of a student” deleting the language limiting to medical records and student educational programs.

Legal Reference

None

Collective Bargaining Impact

None

Local District Responsibility

If the district has either optional policy BDC - Executive Sessions or BDDG - Minutes of Board Meetings, and has required policy JGE - Expulsion, it is recommended that the district review the revised language and readopt.

Policy Implications

BDC - Executive Sessions, Optional

BDDG - Minutes of Board Meetings, Optional

DRONES

Summary

The revisions in this policy reflect changes in federal law, Senate Bill 581 (2019) and meets PACE insurance requirements.

Legal Reference

Senate Bill 581 (2019)

Collective Bargaining Impact

None

Local District Responsibility

If the district uses drones as part of any curriculum or district-sponsored activity this policy is required. The district should review the recommended language revisions and readopt the policy.

If the district does not use drones as part of any curriculum or district-sponsored activity this policy is not needed.

Policy Implications

ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone, Conditionally Required

MILITARY CHILD OR VOLUNTARILY PLACED AND RESIDENT DISTRICT

Summary

Senate Bill 802 (2019) permits school residency to nonresident military children in cases of official military transfers prior to the family moving into the district. This applies to military families covered by the Interstate Compact on Educational Opportunity for Military Children. Parents are required to provide proof of residency within 10 days after the date of military transfer indicated on the official military order. Students are not required to comply with compulsory attendance requirements until 10 days after the date of the transfer.

Senate Bill (SB) 905 (2019) clarifies and aligns with the Every Student Succeeds Act to say that the care for a student whose parent or guardian has voluntarily placed the student outside the student's home with a public or private agency and for whom the student's parent or guardian retains legal guardianship, does not meet the definition of "foster care". It establishes general rule that the student, whose parent or guardian voluntarily places the student in substitute care while retaining legal guardianship, is a resident of the district where the substitute care program is located. It also provides, under special circumstances outlined in SB 905, exceptions to allow the student (voluntarily placed by the parent or guardian) to attend school in the district where the parents or guardian resides.

Both bills are effective now.

Legal Reference

Senate Bill 802 (2019)

Senate Bill 905 (2019)

Collective Bargaining Impact

None

Local District Responsibility

If the district has highly recommended policy JEA – Compulsory Attendance, optional policy JEC – Admission or highly recommended policy JECA – Admission of Resident Student in its policy manual, review the new language and readopt. Update required policy EEA – Student Transportation Services with the recommended changes and readopt.

Policy Implications

EEA - Student Transportation Services, Required

JEA – Compulsory Attendance, Highly Recommended

JEC – Admissions, Optional

JECA – Admission of Resident Student, Highly Recommended

EQUAL EMPLOYMENT OPPORTUNITY

Summary

House Bill 2341 (2019) makes it an unlawful employment practice for an employer to deny employment opportunities, fail to make reasonable accommodations, or take certain actions because of known limitations of an employee or applicant's pregnancy, childbirth, or related medical condition. The bill provides exemptions for a reasonable accommodation that requires significant difficulty or expense that imposes an undue hardship on district operations. It exempts districts with fewer than six employees.

Additionally, Senate Bill 479 (2019) made ORS 659A.082 part of the definition of workplace harassment involving discrimination of an employee's service in a uniformed service.

Legal Reference

Amends ORS 695A.885

Collective Bargaining Impact

None

Local District Responsibility

If the district has required policy GBA – Equal Employment Opportunity in its policy manual, review the new language and readopt.

Policy Implications

GBA – Equal Employment Opportunity, Required

WORKPLACE HARASSMENT

Summary

Senate Bill 479 (2019) institutes a requirement for all public employers to adopt policy prohibiting “workplace harassment” which means “conduct that constitutes discrimination prohibited by ORS 659A.030, including conduct that constitutes sexual assault or that constitutes conduct prohibited by ORS 659A.082 or 659A.112”. This legislation requires new board policy and an administrative regulation (AR) to support implementation of this law. A complaint may be filed through the new complaint process AR, with the Bureau of Labor and Industries (BOLI), or under any other available law.

Legal Reference

See new sample policy and administrative regulation.

Collective Bargaining Impact

The district should review the collective bargaining agreement (CBA) for any provisions that require the employee to choose between the complaint procedure outlined in the CBA and filing a BOLI or Equal Employment Opportunity Commission (EEOC) complaint.

Local District Responsibility

New policy GBEA and its administrative regulation (AR) are required by SB 479; the AR does not require adoption but does need submitted to the Board for review.

Policy Implications

GBEA – Workplace Harassment *, *New Required*

GBEA-AR – Workplace Harassment Reporting and Procedure, *New Required*

DRUG AND ALCOHOL TESTING AND RECORD QUERY – TRANSPORTATION PERSONNEL

Summary

The federal Department of Transportation (DOT) adopted rules in 2016 called the “Commercial Driver’s License Drug and Alcohol Clearinghouse”. The rules required implementation of a clearinghouse to support collection and maintenance of records on drivers made subject to testing by the Omnibus Transportation Employee Testing Act (OTETA). The Federal Motor Carrier Safety Administration (FMCSA) Drug and Alcohol Clearinghouse has implemented its mandatory use effective January 6, 2020. The rules require districts that employ drivers subject to testing to also conduct pre-employment queries through the Federal Motor Carrier Safety Administration (FMCSA) query program. The new program also requires the district to report testing data on employees subject to other testing required by law, e.g., post-accident, random, reasonable suspicion, etc.

Legal Reference

None

Collective Bargaining Impact

None

Local District Responsibility

This policy and administrative regulation are required if the district owns and operates its own student transportation services, or if any district employee is required to have a CDL. If the district has previously adopted the conditionally required policy GBEDA – Drug and Alcohol Testing – Transportation Personnel and its administrative regulation (AR), review the new language for both and readopt.

Policy Implications

GBEDA – Drug and Alcohol Testing and Record Query – Transportation Personnel, (Version 1 or 2) Conditionally Required

GBEDA-AR – Drug and Alcohol Testing and Record Query – Transportation Personnel, Conditionally Required (requires board adoption)

RESTRAINT OR SECLUSION**Summary**

The State Board of Education adopted revisions to the restraint and seclusion Oregon Administrative Rules to reflect Senate Bill 963 (2019) and clarify the complaint procedure.

Legal Reference

None

Collective Bargaining Impact

None

Local District Responsibility

The district should review, and update required policy JGAB - Use of Restraint or Seclusion with the revised language and readopt.

Policy Implications

JGAB – Use of Restraint or Seclusion, Required

MEDICATIONS - NALOXONE

Summary

Senate Bill 665 (2019) gives a district the option to provide and administer naloxone or any similar medication that is designed to reverse an overdose of an opioid drug. If a district plans to provide (it is not required) and administer this medication the bracketed policy language is required; otherwise there is no need to adopt specific naloxone language).

Legal Reference

Senate Bill 665 (2019)

Collective Bargaining Impact

Review your collective bargaining agreement for language addressing staff and the administration of medication and align as needed.

Local District Responsibility

If the district is planning to provide and administer naloxone, review the recommended naloxone related bracketed language and adopt language in both policy and in the administration regulation.

If the district is not planning to provide or administer this medication do not adopt naloxone related language. However, review and adopt other recommended changes.

Policy Implications

JHCD/JHCDA – Medications, Required

JHCD/JHCDA-AR – Medications, Required (requires board adoption)

SUSPECTED SEXUAL CONDUCT AND SUSPECTED CHILD ABUSE

Summary

Senate Bill (SB) 155 (2019) amended statute on reporting suspected sexual conduct and suspected child abuse. The following is a brief summary of some changes to law; access the bill in its entirety and the new model sample policies and administrative regulations for additional information.

SB 155 assigned investigative responsibilities to ODE for non-licensed employees for reports of suspected sexual conduct and investigative responsibilities to TSPC for employees licensed through TSPC. The SB redefines sexual conduct, adds a definition for student in relation to sexual conduct, amends reporting requirements, makes volunteers subject to law, and maintains applicability to contractors and agents.

The SB adds applicability of the law on suspected child abuse to contractors, agents and volunteers to protect students.

The SB requires districts to designate a licensed administrator and alternate licensed administrator for each school building assigned to receive reports of suspected abuse or suspected sexual conduct, and their contact information and other required information found in the amended policies and administrative regulations. In cases of suspected abuse, the district must also post contact information for the local Department of Human Services office and other required information noted in the amended policies and administrative regulations.

There are new reporting requirements for the designated administrators to TSPC or ODE when they receive a report of suspected sexual conduct.

Nothing in the bill prevents a district from conducting their own investigation and acting on information gained from the investigation prior to completion of an investigation and determination from another agency. Refer to the model sample policies and administrative regulations for additional information.

The model sample policies and their administrative regulations have had extensive rewriting and therefore are presented in clean form in this *Policy Update*. The deleting/rescinding of previous versions and adoption of new versions is recommended.

The code for JHFF - Reporting Requirements of Suspected Sexual Conduct was modified to add a second code to implement a place in section G - Personnel of the board policy manual, e.g., JHFF/GBNAA. Additionally, a new administrative regulation has been created and is presented as JHFF/GBNAA-AR, and includes the additional reporting requirements and procedures the administrators will follow when a report of suspected sexual conduct is received. The alternate form of this policy and AR, e.g., GBNAA/JHFF and GBNAA/JHFF-AR are included just not listed.

Legal Reference

[Senate Bill 155 \(2019\)](#)

Collective Bargaining Impact

None

Local District Responsibility

Consider rescinding previous versions of the corresponding policies and administrative regulations in the board's policy manual and adopt the new versions presented herein. Administrative regulation JHFE-AR(1) is designated to be board adopted; the administrative regulation JHFF/GBNAA-AR is noted with needing board review.

If the board has a policy, GBNAA/JFCFA - Cyberbullying, in their manual, it is recommended for deletion; cyberbullying content is found in recent versions of JFCF and GBNA and therefore a policy with code GBNAA/JFCFA would not be needed (prior to deleting verify the board has a recent version of GBNA and JFCF that includes cyberbullying language).

Policy Implications

GCA – License Requirements, Optional

GCAB – Personal Electronic Devices and Social Media – Staff, Highly Recommended

IICC – Volunteers, Optional

JHFE – Reporting of Suspected Abuse of a Child, *New Required*

JHFE-AR(1) – Reporting of Suspected Abuse of a Child, *New Required*

JHFF/GBNAA – Reporting of Suspected Sexual Conduct with Students, *New Required*

JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form, *New Required*

LBE-AR – Public Charter Schools, Highly Recommended

COMPLAINT PROCEDURES

2019-2020

**STAFF/STUDENT
HANDBOOKS AND
KEY DATES
CALENDAR**

(Available Now):

OSBA's Model Staff and Student Handbooks and Key Dates Calendar are revised annually to reflect recent legislation and other changes.

Samples and online ordering of these tools for purchase can be found on the OSBA website through this link: www.osba.org (Can be purchased in the *Online Store* from *Downloads*)

Summary

Adoption of new and revised complaint and appeal Oregon Administrative Rules (OAR) by the State Board of Education in March 2019 affected several policies and administrative regulations – most changes were released in July. OSBA has been collaborating with the Oregon Department of Education (ODE) to establish how the new rules affect public charter schools. Through statute, school districts that sponsor a public charter school have jurisdiction over the public charter school for certain complaints. OSBA and ODE recommends a discussion with the public charter school and their sponsoring district to establish delegation of final decision making for complaints involving restraint or seclusion, discrimination, retaliation, or applicable Division 22 Standards, for which the school's sponsor has jurisdiction. Acknowledgement of whether a complainant may appeal to the board of the public charter school's sponsor is recommended through a resolution by the sponsoring board, adoption of policy language, or by a provision in the charter agreement. Policy language is included to help the sponsoring school board decide if they will uphold the decision of the charter board, or hear the appeal from the complainant.

The OARs 581-002-0003 - 581-002-0005 describe the complaints that may be appealed to ODE, and only complaints that have already reached a final decision by the school's sponsor for which the sponsor has jurisdiction pursuant to law.

Questions may be directed to OSBA and/or ODE.

Legal Reference

See model samples for suggested revisions

Collective Bargaining Impact

None

Local District Responsibility

Review the recommended revisions in the attached documents for consideration and adoption. Please note that AC-AR requires board adoption while the other administrative regulations may be presented as an information item for review by the board.

Policy Implications

AC-AR - Discrimination Complaint Procedure, Required (board adoption required)

KL – Public Complaints*/** (Versions 1 thru 4), Highly Recommended

KL-AR[(1)] – Public Complaint Procedure, Highly Recommended

ABOUT POLICY UPDATE

Policy Update is a quarterly subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts.

Sample policies reflecting these issues and changes in state and federal law, if applicable, are part of this newsletter. These samples are offered as a starting point for drafting local policy and may be modified to meet particular local needs. They do not replace district legal counsel advice.

To make the best use of Policy Update, we suggest you discuss the various issues it presents and use the sample policies to determine which policies your district should develop or

revise, get ideas for what a policy should contain, and as a starting point for editing, modifying and discussing your district's policy position.

If you have questions about Policy Update, sample policies or policy in general, call OSBA Policy Services, 800-578-6722.

TRY OUR ONLINE POLICY DEMO

OSBA's online policy service has a demo site for districts interested in a public online policy manual. This service saves time, resources and reams of paper. With one centrally-located policy manual updated electronically, you have instant access to current district policies.

Go to policy.osba.org and select "Policy Online Demo." The online manual includes a subscription to Policy Update and policy manual maintenance service to help keep policies current.

OSBA offers several options. Contact Policy Services to determine the best option for you, 800-578-6722 or 503-588-2800.