

Mapleton School District #32  
School Board Meeting  
April 10, 2019  
6:00 p.m. Mapleton High School

Our mission is to provide a safe learning environment where students are encouraged and empowered to reach their educational and personal potential. We base all of our decisions on what is best for students.

1. Opening Ceremony
2. Review of the Agenda
3. Public Comment – Submit form BDDH-AR from Board Policy for prior approval
4. Presentations
  - 4.1. HS Student Body
  - 4.2. 90 by 30, Teresa LaNasa
  - 4.3. HS Senior Project, Andy Riggs
  - 4.4. HS Senior Project, Brittany Wilson
5. School Reports
  - 5.1. HS Report
  - 5.2. Elementary/Superintendent Report
6. District Reports
  - 6.1. Calendar
  - 6.2. Menu
  - 6.3. District Enrollment
7. Financial Reports
  - 7.1. Business Office Report
  - 7.2. Student Body Financial Statements
  - 7.3. District Revenue/Expenditure Comparison
  - 7.4. District Bank Statement/General Ledger

7.5. Credit Card Statements

8. Consent Agenda

8.1. Payroll Check Register

8.2. Accounts Payable Check Register

8.3. Prior Month's Minutes

9. Discussion Items

- 9.1. Board Policy, 1<sup>st</sup> reading: BBAA, ECACB, BGC-AR, GBDA, GBEBA, GBH/JECAC, GBNA, GBNA-AR, GCBDC/GDBDC, IGDJ, IKF, IKF-AR, JEC, JECAC/GBH, JECB, JECB-AR(1), JECB-AR(3), JECF, JECF-AR, JFCF, JFCF-AR, LBE

10. Action Items

10.1. 2019-2020 School Calendar

10.2. Budget Committee Members: Andrea Milbrett, Connie Walton, Kathy West

11. Executive Session per ORS 192.660(2)(d) Conduct labor negotiations, Discuss Superintendent Evaluation

12. Comments from the Board

13. Adjournment

# Monthly Administrator Report to Board

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Date: 04/04/2019

School: Mapleton

Administrator: Randy Duval

## Maintenance:

- 1.) Had the sewer drain lines in the lower hall TVed and found lots of paper towels and plastic debris but found no defiance's in the plumbing.
- 2.) Roofers came to repair a small leak in the computer lab.
- 3.) F M came to clean and install filters in an air handler I found they had missed during installation.
- 4.) Installed new squeeze tubes on the elementary dishwasher that deliver chemicals to sanitize dishes.
- 5.) Worked with Pivot Architecture to help develop a long range facility plan.
- 6.) Painted over graffiti under old play area at elementary school.
- 7.) Completed annual of all fire extinguishers and kitchen fire hood.

## Transportation:

## Facility Use.


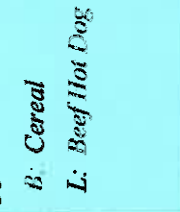


- 1.) Prep the track and grounds and ready for track season to start.
- 2.) We had the blood mobile at Mapleton School for our first blood drive.
- 3.) Replaced most of the exterior lights with LED bulbs.

# April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 HS Track @ Home 4:30	3 5th/6th Grade Field Trip	4 End of 3rd Nine Weeks 1st-6th Grade Field Trip	5 <b>No School</b> Teacher Grading Day	6 HS Track @ McKenzie 11:00
7	8 Dental Screening @ 1:00	9 3rd-6th Grade Field Trip	10 Board Meeting 6:00 MS Track @ Home	11 Elevate Lane County Job Fair Spring Pictures (Rescheduled)	12 <b>No School</b> MS Track @ Reedsport	13
14	15 Booster Club Meeting HS Commons @ 5:00	16 HS Track @ Home 4:30 MS Track @ Monroe	17	18 Parent/Teacher Conferences 4:00-8:00	19 <b>No School</b> Parent/Teacher Conferences 8:00-12:00 HS Prom 7:00-11:00	20 Lions Club Egg Find Lower Field @ 12:00
21	22 Earth Day	23 MS Track @ McKenzie	24	25	26 <b>No School</b>	27 HS Track @ McKenzie 11:00
28	29 ↔	30 ↔	Outdoor School (5th/6th Grade) ↔			

# April 2019 Menu

Mapleton School District #32

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 B: Muffin L: Chicken Burger	2 B: Cereal L: Bean & Cheese Burrito	3 B: Breakfast Pizza L: Ham Bake	4 B: Oatmeal Bar L: Pizza	5 <b>Grading Day</b>	6
7	8 B: Muffin L: Burger	9 B: Cereal Bar L: Teriyaki Chicken	10 B: Breakfast Burrito L: Baked Potato Bar	11 B: Oatmeal Bar L: Chicken Nuggets	12 <b>No School</b>	13
14	15 B: Muffin L: Meatball Sub	16 B: Cereal L: Chicken Quesadilla	17 B: Breakfast Pizza L: Corn Dog	18 B: Oatmeal Bar L: Pizza <i>Evening P/T Conferences</i>	19 <b>AM P/T Conferences</b>	20
21	22 B: Muffin L: Chili Dog	23 B: Cereal Bar L: BBQ Pork Burger	24 B: Ham & Cheese Bar L: Chicken Fajita	25 B: Oatmeal Bar L: Popcorn Chicken	26 <b>No School</b>	27
28	29 B: Muffin L: Chicken Nuggets	30 B: Cereal L: Beef Hot Dog				

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Milk, Fruit and Vegetables Served Daily

Menu subject to change without notice.



# Business Office Report to the Board

March 2019

## Large Purchases:

- 1- \$5,100 Mapleton Covered Bridge (Charlie Patterson) Tech work

## Winds of Change:

- 1- Interim Audit May 6-7
  - a. Currently on going

**MAPLETON MIDDLE SCHOOL STUDENT BODY FINANCIAL STATEMENT  
MARCH 2019**

	Account Balance 07/01/2018	Receipts Year to Date	Receipts Monthly	Expenditures Year to Date	Expenditures Monthly	Account Balance 3/31/2019
800 - Student Body	\$361.01	\$40.00	\$0.00	\$48.08	\$48.08	\$352.93
100 - Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
200 - Girls Basketball	\$63.15	\$0.00	\$0.00	\$0.00	\$0.00	\$63.15
470 - POPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510 - Annual	\$491.50	\$80.00	\$0.00	\$0.00	\$0.00	\$571.50
710 - Misc. In & Out	\$821.12	\$0.00	\$0.00	\$0.00	\$0.00	\$821.12
720 - Towel Fund	\$150.00	\$8.00	\$0.00	\$0.00	\$0.00	\$158.00
730 - Vandalism	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
875 - Reserve	\$3,451.85	\$2.75	\$0.30	\$0.00	\$0.00	\$3,454.60
900 - Science	\$6.35	\$0.00	\$0.00	\$5.99	\$0.00	\$0.36
300 - Boys Football	\$30.20	\$0.00	\$0.00	\$0.00	\$0.00	\$30.20
400 - LEAF Grant	\$1,034.13	\$0.00	\$0.00	\$436.39	\$0.00	\$597.74
500 - Girls Volleyball	\$100.00	\$0.00	\$0.00	\$55.93	\$0.00	\$44.07
550 - Drama	\$177.61	\$87.00	\$0.00	\$0.00	\$0.00	\$264.61
700 - LEAF Elks Grant	\$945.57	\$0.00	\$0.00	\$300.00	\$0.00	\$645.57
750 - Score 4 Reading Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850 - WLCF Book Cart	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00

Balance in Checking Account: \$7,043.85

Signature: Brenda Moyer Date: 4/10/19  
Brenda Moyer, Principal

Signature: Jamie Foster Date: 4/10/19  
Jamie Foster, Bookkeeper



Mapleton High School  
 General Ledger Report  
 Financial Report

From Date: 3/1/2019  
 To Date: 3/31/2019

From Acct: 1  
 To Account: 999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	General Athletics	\$9,844.81	\$0.00	\$0.00	\$0.00	\$9,844.81	\$0.00	\$9,844.81
000110	Baseball	\$7.07	\$0.00	\$0.00	\$0.00	\$7.07	\$0.00	\$7.07
000120	Boys Basketball	\$838.45	\$90.00	\$0.00	\$0.00	\$728.45	\$0.00	\$728.45
000130	Girls Basketball	\$928.18	\$90.00	(\$20.00)	\$0.00	\$998.18	\$0.00	\$998.18
000140	AVID	\$415.34	\$0.00	\$0.00	\$0.00	\$415.34	\$0.00	\$415.34
000150	Volleyball	\$367.21	\$0.00	\$0.00	\$0.00	\$367.21	\$0.00	\$367.21
000160	Football	\$7.14	\$0.00	\$0.00	\$0.00	\$7.14	\$0.00	\$7.14
000170	Track	\$794.53	\$0.00	\$0.00	\$0.00	\$794.53	\$0.00	\$794.53
000175	Athletic Reserve	\$207.21	\$0.00	\$0.00	\$0.00	\$207.21	\$0.00	\$207.21
000180	Beyond Me	\$676.83	\$990.52	\$0.00	\$0.00	\$1,667.15	\$0.00	\$1,667.15
000190	Rotary Interact Club	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00
000200	Cross Country	\$16.67	\$0.00	\$0.00	\$0.00	\$16.67	\$0.00	\$16.67
000210	Class of 2020	\$2,972.89	\$0.00	\$0.00	\$0.00	\$2,972.89	\$0.00	\$2,972.89
000220	Class of 2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000230	Class of 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000240	Class of 2019	\$807.88	\$0.00	\$0.00	\$0.00	\$807.88	\$0.00	\$807.88
000250	Drama	\$2,527.80	\$0.00	\$0.00	\$0.00	\$2,527.80	\$0.00	\$2,527.80
000300	Honors English	\$27.39	\$0.00	\$0.00	\$0.00	\$27.39	\$0.00	\$27.39
000310	Art	\$889.05	\$233.70	\$0.00	\$0.00	\$1,122.75	\$0.00	\$1,122.75
000316	Electric Car	\$544.11	\$0.00	\$0.00	\$0.00	\$544.11	\$0.00	\$544.11
000325	Hi-Q	\$0.36	\$0.00	\$0.00	\$0.00	\$0.36	\$0.00	\$0.36
000330	Resource Room	\$123.65	\$444.00	\$0.00	\$0.00	\$567.65	\$0.00	\$567.65
000340	Library	\$2,175.30	\$0.00	\$0.00	\$0.00	\$2,175.30	\$0.00	\$2,175.30
000350	Industrial Education	\$321.02	\$0.00	\$0.00	\$0.00	\$321.02	\$0.00	\$321.02
000360	Spanish	\$201.14	\$0.00	\$0.00	\$0.00	\$201.14	\$0.00	\$201.14
000370	Technology Supplies	\$218.00	\$0.00	\$0.00	\$0.00	\$218.00	\$0.00	\$218.00
000380	Cycling Club	\$37.54	\$0.00	\$0.00	\$0.00	\$37.54	\$0.00	\$37.54
000390	Outdoor School	\$266.68	\$0.00	\$0.00	\$0.00	\$266.68	\$0.00	\$266.68
000400	Equestrian Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000410	Gatorade	\$184.11	\$0.00	\$0.00	\$0.00	\$184.11	\$0.00	\$184.11
000420	Honor Society	\$41.88	\$0.00	\$0.00	\$0.00	\$41.88	\$0.00	\$41.88
000430	M-Club	\$1,136.09	\$0.00	\$0.00	\$0.00	\$1,136.09	\$0.00	\$1,136.09
000440	Storza Faire	\$27.65	\$0.00	\$0.00	\$0.00	\$27.65	\$0.00	\$27.65
000450	2020 Trip	(\$492.59)	\$0.00	\$0.00	\$0.00	(\$492.59)	\$0.00	(\$492.59)
000470	POPS	\$3,142.47	\$0.00	\$0.00	\$0.00	\$3,142.47	\$0.00	\$3,142.47

Mapleton High School  
 General Ledger Report  
 Financial Report

From Date: 3/1/2019  
 To Date: 3/31/2019

From Acct: 1  
 To Account: 999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000510	The Anchor	\$3,434.29	\$0.00	\$0.00	\$0.00	\$3,434.29	\$0.00	\$3,434.29
000710	Misc In and Out	\$3,311.54	\$0.00	\$0.00	\$0.00	\$3,311.54	\$0.00	\$3,311.54
000720	Towel Fund	\$355.15	\$0.00	\$0.00	\$0.00	\$355.15	\$0.00	\$355.15
000730	Vandalism Fund	\$66.47	\$0.00	\$0.00	\$0.00	\$66.47	\$0.00	\$66.47
000740	Student Aid	\$1,398.15	\$0.00	\$0.00	\$0.00	\$1,398.15	\$0.00	\$1,398.15
000800	General Student Body	\$1,688.81	\$0.00	\$0.00	\$0.00	\$1,688.81	\$0.00	\$1,688.81
000850	Student Council Fundraise	\$662.17	\$0.00	\$0.00	\$0.00	\$662.17	\$0.00	\$662.17
000875	Reserve	\$5,634.72	\$2.17	\$0.00	\$0.00	\$5,636.89	\$0.00	\$5,636.89
000900	Staff Scholarship	\$4,246.37	\$35.00	\$0.00	\$0.00	\$4,281.37	\$0.00	\$4,281.37
000950	Booster Club	\$562.76	\$0.00	\$0.00	\$0.00	\$562.76	\$0.00	\$562.76
<b>Group Total</b>		\$50,472.49	\$1,885.39	(\$20.00)	\$0.00	\$52,337.88	\$0.00	\$52,337.88
<b>Activity Accounts Grand Total</b>		\$50,472.49	\$1,885.39	(\$20.00)	\$0.00	\$52,337.88	\$0.00	\$52,337.88
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992	Checking	\$50,472.49	\$1,885.39	(\$20.00)	\$0.00	\$52,337.88	\$0.00	\$52,337.88
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>General Ledger Grand Total</b>		\$50,472.49	\$1,885.39	(\$20.00)	\$0.00	\$52,337.88	\$0.00	\$52,337.88

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Jamie Foster Date: 4/10/19  
 Principal: Brian Mc Date: 4/10/19

MAPLETON SCHOOL DISTRICT 32  
Fund 100 - Revenue Expenditure Comparison  
2018-2019 School Year

	July	August	September	October	November	December	January	February	March	April	May	June	Total	Budget	
<b>BEGINNING BALANCE</b>	<b>1,389,520</b>	<b>1,532,138</b>	<b>1,792,002</b>	<b>1,721,669</b>	<b>1,622,088</b>	<b>1,960,587</b>	<b>2,176,717</b>	<b>2,131,124</b>	<b>2,078,819</b>	<b>2,049,824</b>	<b>1,987,936</b>	<b>1,936,907</b>	<b>1,464,264</b>	<b>1,100,000</b>	<b>289,520</b>

REVENUES	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Budget	Difference
TAXES	-	2,111	16,891	1,341	398,413	207,558	8,566	5,147	14,386	2,905	2,905	15,699	676,430	657,305	19,125
INTEREST	1,766	2,337	2,714	3,499	2,904	3,847	5,043	4,530	4,826	802	802	455	33,400	6,000	27,400
ADMISSION FEES	-	-	-	-	-	-	-	-	-	-	-	3,200	3,200	3,200	-
RENTALS	400	400	400	400	400	400	400	400	400	400	400	400	4,800	4,800	-
MISCELLANEOUS/DONATI	101	1,623	-	148	2,977	345	1,809	1,058	-	616	4,044	469	13,191	10,000	3,191
COUNTY SF	-	-	-	-	-	-	-	-	-	-	-	17,411	17,411	17,411	-
LES/D	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HCS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SSF	279,685	139,759	139,759	139,759	140,217	140,217	140,217	140,217	120,628	137,599	137,599	-	1,655,657	1,651,193	4,464
COMMON SF	-	-	-	-	-	-	-	-	8,272	-	-	-	8,272	13,914	(5,642)
CTE Grant	-	-	-	-	-	-	-	-	-	-	-	52,000	52,000	52,000	-
COUNTY TIMBER	-	257,842	-	-	-	41,392	-	-	-	-	-	16,862	316,097	20,000	296,097
<b>Total Revenues</b>	<b>281,952</b>	<b>404,072</b>	<b>159,764</b>	<b>145,147</b>	<b>544,911</b>	<b>393,760</b>	<b>156,035</b>	<b>151,352</b>	<b>148,512</b>	<b>142,322</b>	<b>146,133</b>	<b>106,497</b>	<b>4,244,721</b>	<b>3,535,823</b>	<b>634,154</b>

EXPENDITURES	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Budget	Difference
SALARIES	41,293	43,797	111,386	130,589	120,219	115,756	110,639	120,551	113,426	122,206	118,377	266,128	1,414,366	1,432,741	(18,375)
FRINGE	18,570	18,713	52,489	55,809	64,556	54,803	52,151	53,578	54,266	57,929	56,594	127,644	667,100	679,025	(11,925)
SERVICES	4,832	9,838	18,500	11,999	11,136	5,082	34,175	17,923	8,440	13,936	16,969	163,252	316,082	323,695	(7,613)
SUPPLIES	976	7,570	23,772	5,327	5,501	1,726	4,110	8,308	239	8,766	4,820	16,147	87,261	94,850	(7,589)
CAPITAL OUTLAY	7,912	-	22,032	35,458	4,100	-	-	541	-	-	-	-	70,042	20,000	50,042
FEES/DUES	2,225	64,290	1,919	5,546	900	263	555	2,757	1,136	1,373	403	969	82,336	88,290	(5,954)
TRANSFERS	63,525	-	-	-	-	-	-	-	-	-	-	5,000	68,525	68,525	0
RESERVE	-	-	-	-	-	-	-	-	-	-	-	-	1,464,264	828,697	635,567
<b>Total Expenditures</b>	<b>139,334</b>	<b>144,208</b>	<b>230,097</b>	<b>244,728</b>	<b>206,412</b>	<b>177,630</b>	<b>201,629</b>	<b>203,657</b>	<b>177,507</b>	<b>204,210</b>	<b>197,162</b>	<b>579,139</b>	<b>4,169,977</b>	<b>3,535,823</b>	<b>634,154</b>

<b>ENDING BALANCE</b>	<b>1,532,138</b>	<b>1,792,002</b>	<b>1,721,669</b>	<b>1,622,088</b>	<b>1,960,587</b>	<b>2,176,717</b>	<b>2,131,124</b>	<b>2,078,819</b>	<b>2,049,824</b>	<b>1,987,936</b>	<b>1,936,907</b>	<b>1,464,264</b>	<b>34.50%</b>	<b>(74,744)</b>
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Comments: Beginning balance updated from audit.

MAPLETON SCHOOL DISTRICT 32  
GENERAL LEDGER March 31, 2019

Fund Title	Fund No.	A100 Local Student Body	A101 Local General	A101.6 Local Preschool	A105 LGIP General	A106 LGIP Capital	A108 LGIP Transportation	A109 LGIP Bond	Fund Totals
General	100		\$154,917.18		\$1,884,294.76				\$2,039,211.94
Priority Grant	200		-\$47,735.20						-\$47,735.20
US Rural Schools	204		-\$1,025.32						-\$1,025.32
Title Flex	205		\$6,121.45						\$6,121.45
IDEA	206		-\$40,824.08						-\$40,824.08
Transportation	207		-\$11,424.33				\$65,301.16		\$53,876.83
Textbook Fund	209		\$18,315.17						\$18,315.17
Title I	210		-\$66,709.35						-\$66,709.35
Tech Grant	212		\$0.00						\$0.00
Teacher Development	217		-\$2,696.48						-\$2,696.48
Carl Perkins	225		\$0.00						\$0.00
Preschool	260		\$0.00	\$5,586.14					\$5,586.14
Lunch Program	275		-\$24,614.68						-\$24,614.68
Student Body	280	\$76,164.69	\$2,049.00						\$78,213.69
Debt Fund	300		-\$53,471.98		\$186,085.14				\$132,613.16
Capital Projects	400		-\$7,999.90						-\$7,999.90
Capital Improvement	402		\$51,039.05			\$78,607.04			\$129,646.09
Bond/OSCIM	450		\$99,380.07					\$0.00	\$99,380.07
<b>General Ledger Balance</b>		\$76,164.69	\$75,320.60	\$5,586.14	\$2,070,379.90	\$78,607.04	\$65,301.16	\$0.00	\$2,371,359.53
<b>Bank Account Balance</b>		\$76,164.69	\$75,320.60	\$5,586.14	\$2,070,379.90	\$78,607.04	\$65,301.16	\$0.00	\$2,371,359.53

Reconciled by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

**Transaction Summary**

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status
**5602	RANDY DUVAL	**4555	LANE COUNTY SD 32	No	Unmatched	MESSICKS - ECOMMERCE	03/21/2019	\$ 17.12	03/19/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	SUNRIVER RESORT	02/25/2019	241.05	02/21/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	QUILL CORPORATION	02/25/2019	81.22	02/23/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	AMAZON.COM*MI 81Z9DGO	03/01/2019	11.86	02/28/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	CENTRAL REST PRODUCTS	03/04/2019	185.30	03/02/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	DBC*BLICK ART MATERIAL	03/07/2019	334.53	03/07/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	SCHOLASTIC READING CLUB	03/08/2019	125.00	03/07/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	QUILL CORPORATION	03/08/2019	33.23	03/07/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	RANDY'S RIVERVIEW MARKET	03/11/2019	66.86	03/08/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	QUILL CORPORATION	03/11/2019	53.10	03/08/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	QUILL CORPORATION	03/13/2019	(81.22)	03/12/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP US*WVHQ4ANE1	03/14/2019	8.25	03/13/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	AMAZON.COM*W38M6NZ1	03/14/2019	23.75	03/13/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP US*WV8VRS4U0	03/14/2019	9.89	03/14/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	THE WEBSTAIRANT	03/18/2019	73.94	03/15/2019	Not Reviewed

**Transaction Summary**

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	STORE AMZN MKTP L5**MW2GF9CT2	03/18/2019	56.75	03/16/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	NFHS LEARN.COM COURSE	03/18/2019	50.00	03/17/2019	Not Reviewed
**3739	BRENDA MOYER	**4555	LANE COUNTY SD 32	No	Unmatched	GUIL CORPORATION	03/21/2019	202.89	03/20/2019	Not Reviewed
**2819	JODI O'MARA	**4555	LANE COUNTY SD 32	No	Unmatched	PP'DAVEBURGES SCONSULTI	02/25/2019	150.00	02/22/2019	Not Reviewed
**2819	JODI O'MARA	**4555	LANE COUNTY SD 32	No	Unmatched	WALMART.COM	03/13/2019	88.00	03/12/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	EUCKS SANITARY SERVICE	02/28/2019	250.70	02/27/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	SILKE COMMUNICATION S INC	02/28/2019	378.48	02/27/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP LUS**M85G2MR2	03/04/2019	5.90	03/01/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP LUS**M07289Y1	03/04/2019	21.29	03/03/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	IN *CENTRAL COAST DISPOSA	03/05/2019	926.00	03/04/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP LUS**W5110L01	03/12/2019	26.99	03/11/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	OREILLY AUTO PARTS #9055	03/13/2019	56.38	03/12/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	IN *DRAINMASTER INC.	03/13/2019	364.00	03/12/2019	Not Reviewed

**Transaction Summary**

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	STAPLES	03/14/2019	205.32	03/13/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP US**MW298ZC1	03/14/2019	4.35	03/13/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	PACIFIC OFFICE AUTOMATIO	03/15/2019	256.28	03/14/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	PACIFIC OFFICE AUTOMATIO	03/15/2019	26.94	03/14/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP US**MB1J03IL2 AM	03/21/2019	25.48	03/20/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP US**MW9WY5ZQ2	03/21/2019	26.03	03/20/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	AMZN MKTP US**MWDX93A90	03/21/2019	12.50	03/20/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	ABBYS LEGENDARY PIZZA - 1	03/22/2019	51.15	03/20/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	CENTRALINCOL NPEOPLESUTI	03/22/2019	7,305.11	03/21/2019	Not Reviewed
**6958	JERON M RICKS	**4555	LANE COUNTY SD 32	No	Unmatched	CENTRALINCOL NPEOPLESUTI	03/22/2019	134.77	03/21/2019	Not Reviewed

Total: \$11,826.39

Total Number of Records: 38

End of Report

SUNGARD  
 DATE: 03/14/2019  
 TIME: 12:04:08

MAPLETON SCHOOL DISTRICT NO. 32  
 CHECK REGISTER  
 PAY RUN 191 2019MARCH

PAGE NUMBER: 1  
 MODULE NUM: PAYCHK33  
 PAY PERIOD END 03/06/2019  
 CHECK DATE 03/20/2019

CHECK NO	EMPLOYEE NUMBER	EMPLOYEE	DEPOSIT AMOUNT	CHECK AMOUNT
V12654	1287	BENDER, JEREMY L	.00	615.86
V12655	1062	CRAIG, KAY E	.00	336.75
V12656	1281	GRIFFIN, DAVID L	.00	387.47
V12657	1275	GUTIERREZ, JEANINE	.00	646.83
V12658	1199	HENSON, ELLEN	.00	186.79
V12659	1242	NEECE, MEAGAN	.00	156.11
V12660	1208	SCOVILLE, DIANE	.00	725.17
V12661	1021	SUNDSTROM, JOHN M	.00	999.50
V12662	1270	TUCKER, RAYMOND A	.00	1,189.01
V12663	1283	WALKER, ASHLEY L	.00	557.29
V12664	1288	WHEELER, NOVALEIGH L	.00	279.95
V12665	1282	ALLEN, KELSIE L	618.14	.00
V12666	1240	BARROWS, CASSANDRA	1,066.41	.00
V12667	1182	BROWN, WINDY	989.08	.00
V12668	1258	BURRUSS, LOUIS C	3,682.53	.00
V12669	1279	CHAMBERS, DAWN M	2,026.98	.00
V12670	1238	CHURCH, MARY-JEAN	186.79	.00
V12671	1266	DEAN, CARRIE	2,046.83	.00
V12672	1280	DUFFY, MELISSA M	2,536.53	.00
V12673	1032	DUVAL, JUDITH A	126.38	.00
V12674	1120	HILL-RIGGS, KRISTINA	1,431.04	.00
V12675	1272	HUGHES, LACEY	66.78	.00
V12676	1049	LOGAN, DANITA G	1,243.61	.00
V12677	1065	SMYNGTON, YVETTE	1,262.97	.00
V12678	1234	SNYDER, KENT	1,776.31	.00
V12679	1097	TENNISON, JOYCE R	2,724.82	.00
V3201901	1263	CALIN, JOCELYN L	2,932.04	.00
V3201902	1264	DOOLEY, MOLLY K	2,555.71	.00
V3201903	1041	DUVAL, RANDY	3,608.28	.00
V3201904	1145	FOSTER, JAMIE	2,705.92	.00
V3201905	1237	GRAY, ELISA M	2,297.58	.00
V3201906	1024	CHENE JEFFERY M	3,495.60	.00
V3201907	1148	JENKINS, TAMARA	2,048.58	.00
V3201908	1141	JOHNSTON, TERRI	1,397.08	.00
V3201909	1236	LARSON, RUTH A	2,959.67	.00
V3201910	1054	MCCURDY, RENEE D	1,318.97	.00
V3201911	1090	MOORE, MASHELL L	1,664.13	.00
V3201912	1055	MOYER, BRENDA L	4,658.39	.00
V3201913	1265	NELSON, JESSICA L	2,341.06	.00
V3201914	1176	O'MARA, JODINE L	6,311.49	.00
V3201915	1063	PATTERSON, JANICE S	2,735.08	.00
V3201916	1262	READE, NANCY K	3,486.04	.00
V3201917	1278	RICKS, JERON M	3,722.61	.00
V3201918	1036	ROSSI, KELLY L	2,138.85	.00
V3201919	1247	SAUTNER, YANCY	3,035.43	.00
V3201920	1249	SMITH, CLARA M	2,598.87	.00
V3201921	1091	TILPPE, SARAH F	3,178.42	.00
V3201922	1068	WALKER, JULINE M	2,373.24	.00
V3201923	1080	WERNER, AMANDA N	2,181.47	.00

-----EMPLOYEE-----  
 49 CHECKS ISSUED  
 87,529.71  
 6,080.73  
 TOTAL



SUNGARD  
 DATE: 04/01/2019  
 TIME: 14:13:36

MAPLETON SCHOOL DISTRICT #32  
 OUTSTANDING CHECKS

PAGE NUMBER: 1  
 ACCTPA21  
 ACCOUNTING PERIOD: 9/19

SELECTION CRITERIA: transact.yr='19' and transact.period='9'

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	17569	03/11/2019	2713	AMBERLYNN BANKS		120.00
A101	17570	03/11/2019	1130	CENTURYLINK		531.40
A101	17571	03/11/2019	2758	ELIZABETH S VOLLMER-BUHL		651.00
A101	17572	03/11/2019	2032	MAPLETON COVERED BRIDGE		5,100.00
A101	17573	03/11/2019	1145	MAPLETON WATER DISTRICT		254.00
A101	17574	03/11/2019	1158	BRENDA MOYER		84.09
A101	17575	03/11/2019	1389	SIUSLAW SCHOOL DISTRICT 9		273.52
A101	17576	03/11/2019	1225	SYSCO FOOD SERVICES		2,819.65
A101	17577	03/11/2019	2762	UNITED STATES TREASURY		1,586.25
A101	17578	03/11/2019	2668	YANCY SAUTNER		27.22
A101	17579	03/18/2019	2684	AMERICAN FIDELITY		1,277.53
A101	17580	03/18/2019	2199	AMERICAN FIDELITY ASSURAN		100.00
A101	17581	03/18/2019	1956	FIDELITY INVESTMENTS		540.00
A101	17582	03/18/2019	1058	MACE		24.00
A101	17583	03/18/2019	1637	MAPLETON HIGH SCHOOL		35.00
A101	17584	03/18/2019	1059	MEA		31.50
A101	17585	03/18/2019	1060	OREGON EDUCATION ASSOCIAT		1,474.46
A101	17586	03/18/2019	1733	CIT TECHNOLOGY FIN SERV.		710.26
A101	17587	03/18/2019	2463	MCKENZIE HIGH SCHOOL		204.87
A101	17588	03/18/2019	2657	PACIFIC OFFICE AUTOMATION		72.00
A101	17589	03/18/2019	1225	SYSCO FOOD SERVICES		1,409.64
A101	17590	03/18/2019	1150	VERIZON WIRELESS BELLEVUE		78.77
A101	17591	03/18/2019	1702	WILLAMETTE ESD		566.91
TOTAL CASH ACCOUNT						17,972.07
TOTAL FUND						17,972.07
TOTAL REPORT						17,972.07

SELECTION CRITERIA: transact.yr='19' and transact.period='9'  
 ACCOUNTING PERIOD: 9/19

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	DESCRIPTION	SALES TAX	AMOUNT
A101	17569	03/11/19	2713	AMBERLYNN BANKS	1002552038000000	STUDENT TRANSPORTATIO	0.00	120.00
A101	17570	03/11/19	1130	CENTURYLINK	1002660000000000	2018-19 SERVICES	0.00	0.63
A101	17570	03/11/19	1130	CENTURYLINK	1002660000000000	2018-19 SERVICES	0.00	4.16
A101	17570	03/11/19	1130	CENTURYLINK	1002660000000000	2018-19 SERVICES	0.00	526.61
TOTAL CHECK							0.00	531.40
A101	17571	03/11/19	2758	ELIZABETH S VOLLMER-BUHL	1002520008000000	LRFP CONSULTING	0.00	651.00
A101	17572	03/11/19	2032	MAPLETON COVERED BRIDGE	1002660000000000	2018-19 SERVICES	0.00	5,100.00
A101	17573	03/11/19	1145	MAPLETON WATER DISTRICT	1002540068000000	2018-19 SERVICES	0.00	254.00
A101	17574	03/11/19	1158	BRENDA MOYER	1002410628000000	FRIDAY SCHOOL FOOD	0.00	84.09
A101	17575	03/11/19	1389	SIUSLAW SCHOOL DISTRICT	1002552038000000	STUDENT TRANSPORT	0.00	273.52
A101	17576	03/11/19	1225	SYSCO FOOD SERVICES	2753110098000000	2018-19 SUPPLIES (FOOD	0.00	1,236.80
A101	17576	03/11/19	1225	SYSCO FOOD SERVICES	2753110098000000	2018-19 SUPPLIES (FOOD	0.00	1,262.45
A101	17576	03/11/19	1225	SYSCO FOOD SERVICES	2753110098000000	2018-19 SUPPLIES (FRES	0.00	121.32
A101	17576	03/11/19	1225	SYSCO FOOD SERVICES	2753110098000000	2018-19 SUPPLIES (FRES	0.00	199.08
TOTAL CHECK							0.00	2,819.65
A101	17577	03/11/19	2762	UNITED STATES TREASURY	1002520008000000	TAX PENALTY	0.00	1,586.25
A101	17578	03/11/19	2668	YANCY SAUTNER	1002552038000000	FIELD TRIP	0.00	13.34
A101	17578	03/11/19	2668	YANCY SAUTNER	1002552038000000	EUGENE ART TRIP	0.00	13.88
TOTAL CHECK							0.00	27.22
A101	17579	03/18/19	2684	AMERICAN FIDELITY	100	DED:3000 HSA	0.00	1,277.53
A101	17580	03/18/19	2199	AMERICAN FIDELITY ASSURA	100	DED:7070 403B	0.00	100.00
A101	17581	03/18/19	1956	FIDELITY INVESTMENTS	100	DED:7120 FIDEL. INV	0.00	540.00
A101	17582	03/18/19	1058	MACE	100	DED:8060 MACE DUES	0.00	24.00
A101	17583	03/18/19	1637	MAPLETON HIGH SCHOOL	100	DED:8300 SCHOLARSHIP	0.00	35.00
A101	17584	03/18/19	1059	MEA	100	DED:8010 MEA/LOCAL	0.00	31.50
A101	17585	03/18/19	1060	OREGON EDUCATION ASSOCIA	100	DED:8050 OACE DUES	0.00	442.52
A101	17585	03/18/19	1060	OREGON EDUCATION ASSOCIA	100	DED:8000 OEA DUES	0.00	1,031.94
TOTAL CHECK							0.00	1,474.46
A101	17586	03/18/19	1733	CIT TECHNOLOGY FIN SERV.	1002660000000000	2018-19 SERVICES	0.00	710.26
A101	17587	03/18/19	2463	MCKENZIE HIGH SCHOOL	1001122378230300	MS BEALL TOURNEY	0.00	50.00
A101	17587	03/18/19	2463	MCKENZIE HIGH SCHOOL	1001122378230600	JAVELINS	0.00	154.87
TOTAL CHECK							0.00	204.87
A101	17588	03/18/19	2657	PACIFIC OFFICE AUTOMATIO	1002660000000000	2018-19 SERVICES	0.00	72.00

SELECTION CRITERIA: transact.yr='19' and transact.period='9'  
 ACCOUNTING PERIOD: 9/19

FUND - 100 - GENERAL FUND		CASH ACCT CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	DESCRIPTION	SALES TAX	AMOUNT
A101	17589	03/18/19	1225		SYSCO FOOD SERVICES	2753110098000000	2018-19 SUPPLIES (FOOD)	0.00	1,293.44
A101	17589	03/18/19	1225		SYSCO FOOD SERVICES	2753110098000900	2018-19 SUPPLIES (FRES)	0.00	116.20
TOTAL CHECK								0.00	1,409.64
A101	17590	03/18/19	1150		VERIZON WIRELESS BELLEVU	1002552038000000	2018-19 SERVICES	0.00	78.77
A101	17591	03/18/19	1702		WILLAMETTE ESD	1002660000000000	2018-19 SERVICES	0.00	566.91
TOTAL CASH ACCOUNT								0.00	17,972.07
TOTAL FUND								0.00	17,972.07
TOTAL REPORT								0.00	17,972.07



**MAPLETON SCHOOL DISTRICT NO. 32**  
10868 East Mapleton Road, Mapleton, OR 97453  
(541) 268-4312 Fax 541-268-4632

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**Jodi O'Mara, Superintendent**

"ACADEMIC EXCELLENCE THROUGH STUDENT ACHIEVEMENT"

Regular School Board Meeting Minutes  
March 13, 2019, 6:00 p.m.

**Called to order by:** Board Chair Mizu Burruss at 6:04 p.m.

**In attendance:**

- Mizu Burruss, Board Chair
- Mary Ellen Mansfield, Member
- Marilyn Fox, Member
- Jodi O'Mara, Superintendent
- Brenda Moyer, Principal
- Jeron Ricks, Business Manager/Board Clerk

**Pledge of Allegiance**

**Mission Statement**

**Review of the Agenda**

**Public Comment**

**Presentations**

Equity Lens Presentation postponed.

**Discussion**

Fidelity Insurance: Mizu: Amount that we'd be paying out to have a high dollar coverage amount is tough to pay that much just in case something happens, maybe I'm just a trusting person. Requested to have Jeron check with other districts to see how much coverage they have. Jeron suggested to remove access so it isn't overlapping between local bank account and LGIP so would be more secure, have to look into options more.

**Consent Agenda**

*Mary Ellen moved to approve. Approved unanimously.*

**Action Items**

**9.1 Staff Contract Renewals**

*Mary Ellen moved to approve. Approved unanimously.*

Wait on executive session until March 20 meeting when all members are available.

Adjourned 7:13 p.m.



**MAPLETON SCHOOL DISTRICT NO. 32**  
10868 East Mapleton Road, Mapleton, OR 97453  
(541) 268-4312 Fax 541-268-4632

**Jodi O'Mara, Superintendent**

"ACADEMIC EXCELLENCE THROUGH STUDENT ACHIEVEMENT"

School Board Work Session Minutes

March 20, 2019, 5:00 p.m.

**Called to order by:** Board Chair Mizu Burruss at 5:10 p.m.

**In attendance:**

- Mizu Burruss, Board Chair
- John Simington, Vice Chair
- Michelle Holman, Member
- Mary Ellen Mansfield, Member
- Marilyn Fox, Member
- Jodi O'Mara, Superintendent
- Brenda Moyer, Principal
- Jeron Ricks, Business Manager/Board Clerk

**Presentation** Curt Wilson presented information on the Long Range Facility Plan

**Discussion/Comments**

Mizu- Cover between HS&MS, need to figure out if using it, either take it down or re-complete it since not connected currently to building

Jodi- Intercom system at the Elementary- not on the list, but something that's needed. Doors on Elementary School Gym

Mizu- Lower parking lot not included in figures, needs to have work done on it sometime, drive ways to the parking lot has pieces coming off of them now and then. Plumbing in MS, there is no hot water. Additional items like the grandstand, stairs to the track, other things like that, status?

Jodi- Not included in the study right now for the TAP Grant, but it is on the plan to get that information

Michelle- Is it feasible to have art class moved to Industrial building by fall?

Jodi/Mizu- Would be pushing it to get things done by then.

Michelle- Any objections to setting industrial building up with the art room if properly separate the spaces? No objections stated.

Mizu- MS, old weight room could be a yoga or dance studio.

Mary Ellen- Pool, question on whether there was a decision on the pool previously.

Michelle- Was kind of decided that we are a school district, not a parks and rec department

Mizu- As part of LRFP trying to decide if there is anything we can do with the building and what do we do with it.

Jodi- Carl west and SRAC had made an agreement that ended this year to give time to raise funds to possibly refurbish the pool.

Mary Ellen- how much money did they raise?

Marilyn- SRAC kind of adjusted and community focused on school buildings- people say we have a community building- but yes, we are not park & rec, and what do I tell them? Looked at another pool with an expert and it is doable.

Michelle- What is doable?

Marilyn- A pool is doable.

John, Jodi, Mizu- SRAC operated the pool for a few months, but then they shut it down, it didn't have the funding or income needed to keep operating.



**MAPLETON SCHOOL DISTRICT NO. 32**  
10868 East Mapleton Road, Mapleton, OR 97453  
(541) 268-4312 Fax 541-268-4632

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**Jodi O'Mara, Superintendent**

**"ACADEMIC EXCELLENCE THROUGH STUDENT ACHIEVEMENT"**

John- What kind of cost did district ask SRAC for?

Jodi- At the time wanted them to have about \$600,000 for repair and \$100,000 for operating costs. Then we'd lease it to them, which takes the liability off the district, if they raised half of the money by 2019 then we'd extend two years, which is where we are at now. At the time of the agreement the district was getting ready to go out to bond.

Mizu- And that gets us to where we are now.

General question on availability of community use of spaces.

Jodi- There is space, but for liability reasons, anyone that uses space has to have insurance, which can cost about \$200

Mizu- And that is the advantage of leasing pool to outside entity, because then the liability is on them. Conversation continued around topic of needing to subsidize the pool for continued operation during the life of the pool.

Marilyn- Need to research the use of a pool by community and school.

Mizu- Clear that the pool is not a top priority right now for education of our students. Funding is focused on maintaining and improving the education of our students. Do we need to change our priorities?

General consensus of no.

Mizu- We all agree but, need to keep the opportunity of a pool option.

### **Action Items**

Include pool in LRFP for maintenance of building for next 2-5 years.

*Mary Ellen moved, accepted unanimously.*

--- Table defining use of pool building for more data gathering and prioritize us of other buildings.

Authorize SRAC to continue raising funds for a pool facility and develop a new contract between the District and SRAC.

*John moved, accepted unanimously.*

Adjourned 8:30 p.m.



February 2019

Vol. XLII No. 1 sch

## CONTENTS

### Summer Board Conference

July 19-21, 2019  
Bend

### Annual Convention

November 15-17,  
2019  
Portland

- BBAA – Individual Board Member’s Authority and Responsibilities – *Optional*  
ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone - *Conditionally Required*  
GBC-AR – Staff Ethics - *Optional*  
GBDA – Mother Friendly Workplace, (Repeal)  
GBDA – Mother Friendly Workplace, *Required (NEW)*  
GBEBA – Staff - HIV, AIDS, and HBV- *Highly Recommended*  
GBH/JECAC – Staff/Student/Parent Relations – *Optional*  
GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff –  
*Highly Recommended*  
GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying  
Reporting Procedures – Staff – *Highly Recommended*  
GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave –  
*Highly Recommended*  
IGDJ – Interscholastic Activities - *Optional*  
IKF – Graduation Requirements (Version 1 or 2) - *Required*  
IKF-AR – Graduation Requirements (For Version 2 of policy IKF) - *Required*  
JEC – Admissions\*\* - *Optional*  
JECAC/GBH – Staff/Student/Parent Relations – *Optional*  
JECB – Admissions of Nonresident Students - *Highly Recommended*  
JECB-AR(1) - Admissions of Nonresident Students - *Optional*  
JECB-AR(3) - Admissions of Nonresident Students (*DELETE*)  
JECF - Interdistrict Transfer of Resident Students - *Optional*  
JECF-AR - Interdistrict Transfer of Resident Students - *Optional*  
JFCF - Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or  
Domestic Violence – Students (Version 1) - *Required*  
JFCF-AR - Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence  
Reporting Procedures – Students (Version 1) - *Required*  
JFCF - [Hazing, ]Harassment, Intimidation, Bullying, [Menacing, ]Cyberbullying, Teen  
Dating Violence, or Domestic Violence – Students (Version 2) - *Required*  
JFCF-AR - [Hazing, ]Harassment, Intimidation, Bullying, [Menacing, ]Cyberbullying, or  
Teen Dating Violence Reporting Procedures – Students (Version 2) – *Required*  
LBE – Public Charter Schools - *Highly Recommended*

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## INDIVIDUAL BOARD MEMBER AUTHORITY

### Summary

The revised language is a recommendation from OSBA’s Board Development Services to provide clarity to a Board member’s individual authority.

This publication is designed to provide accurate and authoritative information regarding the subject matter covered. It is furnished with the understanding that policies should be reviewed by the district’s legal counsel.

## **Legal Reference**

None

## **Collective Bargaining Impact**

None

## **Local District Responsibility**

If the district has this optional policy, consider reviewing the recommended language and readopt. If the district does not have this optional policy, review and consider whether the policy would benefit the district to adopt.

## **Policy Implications**

BBAA – Individual Board Member’s Authority and Responsibilities – *Optional*

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## **DRONES**

### **Summary**

The language revisions presented are recommended by PACE to reflect compliance with regulations of the Federal Aviation Administration (FAA) and the Oregon Department of Aviation (ODA) to maintain PACE coverage.

### **Legal Reference**

None

### **Collective Bargaining Impact**

None

### **Local District Responsibility**

If the district uses drones as part of any curriculum or extracurricular activity, the Board should consider review and adoption of the recommended language.

If the district does not use drones as part of any curriculum or extracurricular activity, then the policy is not required.

### **Policy Implications**

ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone - *Conditionally Required*

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## **STAFF ETHICS**

### **Summary**

The added footnote and brackets to current language (item #5, see page 2) is to provide clarity to districts that choose to admit staff members free of charge to promote participation in extracurricular activities as part of the employee’s compensation package. If such language



is included in the district's adopted Board policy DFEA – Admission to District Events (OSBA model sample policy Version 3).

**Legal Reference**

None

**Collective Bargaining Impact**

None

**Local District Responsibility**

If the district has adopted optional Board policy DFEA – Admission to District Events (OSBA model policy version 3) and it includes that employees are admitted free to promote participation in extracurricular activities as part of their compensation package, it is recommended the district keep the presented bracketed language in item #5 on page 2 of the optional GBC-AR. If the district allows employees free admission only with assigned duties, the district may choose to delete this language from GBC-AR.

**Policy Implications**

GBC-AR – Staff Ethics - *Optional*

**MOTHER FRIENDLY WORKPLACE**

**Summary**

After consulting with the Bureau of Labor and Industries (BOLI), Oregon Revised Statute 653.077(10)(b) requires that there be a designated location at each school facility in policy. OSBA is providing a new model Board policy GBDA to replace the current model policy that reflects the minimum policy requirements pursuant to law.

The bracketed language in OSBA's new model policy represents law districts are required to follow, but are not required to be in policy except, that the list of designated locations at each school facility is required to be in policy.

**Legal Reference**

None

**Collective Bargaining Impact**

None

**Local District Responsibility**

It is recommended that the district repeal current Board policy GBDA and adopt the new recommended model policy which requires identifying the location(s) in each school facility where the employee may express milk in private. OSBA has provided bracketed language examples and the district **must** customize the list for the available location(s) in each school facility. The district **may** decide whether to allow breast feeding as an option for employees and also include in policy.

If there are additional questions about this recommended model policy please contact Jennifer Nancarrow, Attorney, OSBA Litigation Services.

### **Policy Implications**

GBDA – Mother Friendly Workplace, (Repeal)  
GBDA – Mother Friendly Workplace, *Required* (NEW)

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### **STAFF - HIV, AIDS, AND HBV**

#### **Summary**

The recommended revisions to this policy are simply housekeeping as recommended by the Oregon Health Authority to reflect current laws.

#### **Legal Reference**

None

#### **Collective Bargaining Impact**

None

#### **Local District Responsibility**

If the district has this highly recommended policy the district should review the recommended revisions and readopt.

### **Policy Implications**

GBEBA – Staff - HIV, AIDS, and HBV- *Highly Recommended*

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### **STAFF/STUDENT/PARENT RELATIONS**

#### **Summary**

To provide clarity for child custody issues, OSBA's Litigation Services has recommended the revisions presented in this *Policy Update*.

#### **Legal Reference**

None

#### **Collective Bargaining Impact**

None

#### **Local District Responsibility**

If the district has this optional policy, consider reviewing language, revise current policy, and readopt. If the district does not have this policy, consider reviewing this policy to determine if it is in the best interest of the district to adopt.

## **Policy Implications**

GBH/JECAC – Staff/Student/Parent Relations – *Optional*

JECAC/GBH – Staff/Student/Parent Relations – *Optional*

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## **DOMESTIC VIOLENCE, HARASSMENT, SEXUAL ASSAULT, OR STALKING LEAVE**

### **Summary**

OSBA is revising the last paragraph of this policy to be consistent with the recent change to similar language in the administrative regulation.

### **Legal Reference**

None

### **Collective Bargaining Impact**

None

### **Local District Responsibility**

It is recommended that the Board review the recommended language revisions to the highly recommended policy GCBDC/GDBDC, and revise and readopt.

## **Policy Implications**

GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave –  
*Highly Recommended*

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## **CHARTER SCHOOL PARTICIPATION/INTERSCHOLASTIC ACTIVITES**

### **Summary**

In response to House Bill (HB) 4036 (2018 Legislature) the State Board of Education revised Oregon Administrative Rule (OAR) 581-026-0005, OAR 581-026-0700, and OAR 582-026-0710. Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours, and public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) so long as the public charter school is not a full member of OSAA and does not participate in any activities sanctioned by OSAA.

### **Legal Reference**

None

### **Collective Bargaining Impact**

None

## **Local District Responsibility**

It is recommended that if the district has optional policy IGDJ or highly recommended policy LBE, the Board review the recommended language, revise, and readopt. If the district does not have these model sample policies, review the policies and consider if it is in the best interest of the district to adopt.

## **Policy Implications**

IGDJ – Interscholastic Activities - *Optional*

LBE – Public Charter Schools - *Highly Recommended*

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## **GRADUATION REQUIREMENTS**

### **Summary**

The changes recommended are to better align policy language with Oregon law on notification requirements to parents of students of the graduation requirements for a modified diploma, an extended diploma, or an alternative certificate. The changes include corrections to the extended diploma section in model board policy IKF for documented history options.

Further, due to the English Language Proficiency Assessment for the 21<sup>st</sup> Century (ELPA21) not being ready to implement at the March 2018 meeting of the Oregon State Board of Education, the Board removed the requirement for an additional year (i.e., the Essential Skills requirement of demonstrating sufficient English language skills using the ELPA21).

Lastly, changes included will modify language that refers to issuance of a veterans' diploma.

### **Legal Reference**

Policy IKF (versions 1 and 2): Replace OAR 581-022-1910 with 581-021-0009; Add OAR 581-022-2005; Add OREGON DEPARTMENT OF EDUCATION Executive Numbered Memo 003-2015-16.

### **Collective Bargaining Impact**

None

## **Local District Responsibility**

If the district has required policy and administrative regulation IKF and IKF-AR - Graduation Requirements in its policy manual, review the new language and adopt the policy. Please note: Version 1 of policy IKF does not need an administrative regulation (AR); Version 2 does, see IKF-AR. Review the model language to the current district policy to determine which is most similar to determine which model sample policy to use for revisions.

## **Policy Implications**

IKF – Graduation Requirements (Version 1 or 2) - *Required*

IKF-AR – Graduation Requirements (For Version 2 of policy IKF) - *Required*

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## OPEN ENROLLMENT

### Summary

The open enrollment law sunsets on July 1, 2019. This means that the 2018-2019 school year was the last year for students to transfer under this law. Districts should not go through the open enrollment procedure in the spring of 2019 for enrollment in 2019-2020. Any student who has transferred via open enrollment before the sunset does not lose their open enrollment status and remains a resident student of the district in which they are currently enrolled.

### Legal Reference

Policy JECB: Delete ORS 109.056; Add OAR 581-021-0019

Policy JECF: Delete ORS 109.056; Delete OAR 581-022-2220; Add ORS 339.147,  
ORS 339.155

### Collective Bargaining Impact

None

### Local District Responsibility

If the district has any of the identified policies, it is recommended they revise with the recommended edits and readopt. If the district has the administrative regulation (AR), JECB-AR(3) form, the district should delete that AR. All numbering of remaining ARs should be revised.

### Policy Implications

JEC – Admissions\*\* - *Optional*

JECB – Admissions of Nonresident Students - *Highly Recommended*

JECB-AR(1) - Admissions of Nonresident Students - *Optional*

JECB-AR(3) - Admissions of Nonresident Students (*DELETE*)

JECF - Interdistrict Transfer of Resident Students - *Optional*

JECF-AR - Interdistrict Transfer of Resident Students - *Optional*

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## HARASSMENT, INTIMIDATION, BULLYING

### Summary

The recommended edits are to better align the policy and administrative regulation with statutory language and reflect gender neutral pronouns.

### Legal Reference

See new references on revised documents.

### Collective Bargaining Impact

None

2019-2020

**STAFF/STUDENT  
HANDBOOKS AND  
KEY DATES  
CALENDAR (Coming  
Soon):**

OSBA's Model Staff and Student Handbooks and Key Dates Calendar are revised annually to reflect recent legislation and other changes

Samples and online ordering of these tools for purchase can be found on the OSBA website through this link [www.osba.org](http://www.osba.org). (Can be purchased under Downloads)

## Local District Responsibility

It is recommended the Board review, revise, and readopt model policy language. The administration may review and revise the administrative regulation with the new model language and submit to the Board for review.

### Policy Implications

- GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff – *Highly Recommended*
- GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff – *Highly Recommended*
- JFCF - Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students (Version 1) - *Required*
- JFCF-AR - Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures – Students (Version 1) - *Required*
- JFCF - [Hazing, ]Harassment, Intimidation, Bullying, [Menacing, ]Cyberbullying, Teen Dating Violence, or Domestic Violence – Students (Version 2) - *Required*
- JFCF-AR - [Hazing, ]Harassment, Intimidation, Bullying, [Menacing, ]Cyberbullying, or Teen Dating Violence Reporting Procedures – Students (Version 2) - *Required*

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## ABOUT POLICY UPDATE

Policy Update is a quarterly subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts.

Sample policies reflecting these issues and changes in state and federal law, if applicable, are part of this newsletter. These samples are offered as a starting point for drafting local policy and may be modified to meet particular local needs. They do not replace district legal counsel advice.

To make the best use of Policy Update, we suggest you discuss the various issues it presents and use the sample policies to determine which policies your district should develop or revise, get ideas for what a policy should contain, and as a starting point for editing, modifying and discussing your district's policy position.

If you have questions about Policy Update, sample policies or policy in general, call OSBA Policy Services, 800-578-6722.

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## TRY OUR ONLINE POLICY DEMO

OSBA's online policy service has a demo site for districts interested in a public online policy manual. This service saves time, resources and reams of paper. With one centrally-located policy manual updated electronically, you have instant access to current district policies.

Go to [policy.osba.org](http://policy.osba.org) and select "Policy Online Demo." The online manual includes a subscription to Policy Update and policy manual maintenance service to help keep policies current.

OSBA offers several options. Contact Policy Services to determine the best option for you, 800-578-6722 or 503-588-2800.

# MAPLETON SCHOOL DISTRICT | 2019-2020 CALENDAR

2019-20 will be a 4 day school week. Classes will be Monday–Thursday – with school on one Friday - February 21, 2020

Elementary Hours: 8:10am-3:35pm  
MS/HS Hours: 8:10am-3:47pm

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2020						
S	M	T	W	Th	F	S
					3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 1 Holiday/No School
- 2 Winter Break/No School
- 6 School Resumes
- 20 Holiday/No School
- 23 End of 2<sup>nd</sup> Nine Weeks
- 24 Teacher Grading Day

26-28 In-service

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

- 7 Teacher Workday
- 17 Holiday/ No School
- 21 School on Friday

- 2 Holiday/No School
- 3 **First Day of School**
- 20 Teacher Workday

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 13 Teacher Workday
- 23-26 Spring Break/No School

- 4 Teacher Workday
- 11 State In-service
- 18 Teacher Workday
- 31 End of 1<sup>st</sup> Nine Weeks

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 2 End of 3<sup>rd</sup> Nine weeks
- 3 Teacher Grading Day
- 16 Evening PT Conferences
- 17 Morning PT Conferences

- 1 Teacher Grading Day
- 11 Holiday/No School
- 21 Evening PT Conferences
- 22 Morning PT Conferences
- 25-29 Holiday/No School

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2020						
S	M	T	W	Th	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 8 Teacher Workday
- 25 Holiday/No School

- 13 Teacher Workday
- 23-31 Winter Break/No School

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 3 Last Day for Seniors
- 6 Graduation
- 9 Last Day for Kindergarten
- 10 Last Day for Students
- End of 4<sup>th</sup> Nine Weeks
- 11 Teacher Grading Day