



The Academy of Craft Training Student Absolutes

❖ Attendance Policy

- 3 days no call no show dismissed from the program
- 8 days unexcused absences allowed, if a student exceeds 8 unexcused absences it will result in dismissal.
- If a student falls behind 2 modules, they are subject to dismissal.

❖ Behavior Policy

- 3 strike policy (3 write up forms will result in dismissal)
- Zero tolerance policy when disrespect is displayed toward authority which may result in immediate dismissal.
- Zero tolerance policy enforced with horseplay.

❖ Cell Phone Policy

- Zero tolerance policy enforced with smartphone/watch devices. All electronic devices must be placed in lockers once arriving at the center.

❖ Dress Code Policy

- Students are required to wear pants, boots, and a belt. In addition, it is mandatory for students to wear the proper PPE daily.

❖ Drug Policy

- Random drug tests will be given at any time. If a failed drug test occurs it will result in dismissal from the program.

NAME (Print) _____ **DATE** _____

SIGNED _____