

IN POWERSCHOOL, HOW DO I REQUEST...

ACADEMY OF CRAFT TRAINING

If you have been approved for A.C.T., you will need to select “Dual Enrollment” placeholders for 3rd and 4th blocks in BOTH Fall and Spring semesters (4.0 blocks total) to reserve those blocks for A.C.T. Make sure that your school counselor is aware so he/she can ensure you will remain on track for graduation.

ATHLETIC TEAMS

If you plan to try out for an athletic team but are unsure if you will make the team, it may be best NOT to request the course for the athletic team. Rather, request the elective(s) you would prefer in the event you do not make the team. If you make the team, your schedule will be adjusted to include that team’s athletic PE block. If you request a team’s course but do not make the team, there will be fewer options for electives available to select at that time.

CO-OP / WORK-BASED EDUCATION

Select the Co-Op course(s) for the block(s) you wish to have off for Co-Op. Remember that each Co-Op block requires 140 hours of work per semester (~8 hours/week). Contact Mrs. Van Dam with questions (bvandam@madisoncity.k12.al.us)

DUAL ENROLLMENT

Select the Dual enrollment block(s) that you plan to have off for dual enrollment courses each semester. These blocks in PowerSchool will act as placeholders, reserving “off blocks” for dual enrollment. You may select 1-2 blocks off for each dual enrollment course. Dual Enrollment blocks may be later changed in order to accommodate other requested courses or to coincide with times for dual enrollment courses. You will also need to apply to the college/university, and complete necessary paperwork for each semester you plan to dual enroll. See the Dual Enrollment page on the BJHS website for information.

HOSPITAL AMBASSADOR PROGRAM

You will need to select “Dual Enrollment” placeholders for the two blocks (either 1st & 2nd or 3rd & 4th) in which you will be a hospital ambassador for BOTH fall and spring semesters. If you are unsure, please select 1st & 2nd blocks.

STUDENT AIDE

Student Aide is NOT an option to select in PowerSchool. You will need to complete a Student Aide Application (ask your counselor) and return it with your course selection materials. If you are approved as a student aide, your counselor will attempt to replace your lowest priority elective with Student Aide. You may ONLY be a student aide in one of the following locations: Counseling, College/Career Center, Front Desk, Media Center, or Attendance Office.

SUMMER SCHOOL COURSES

Summer School sign-up is a completely different process than course selection, and summer courses will NOT be requested in PowerSchool. Information on summer school will become available later into the spring semester. Summer school is provided through ACCESS, a virtual platform which involves an accelerated pace and high level of commitment. Course traditionally offered through ACCESS summer school for credit advancement include: **Career Prep, Health, Beginning Kinesiology, US Government, Economics, Drivers Ed.** Additional costs are involved.

Credit Recovery is also available at a cost for students who failed a core course with a 40% or higher.

VIRTUAL COURSES

PowerSchool will NOT allow students to select virtual courses. You must receive a virtual course request form from your counselor and return it with your paper course request forms. Select in-person variants of your virtual courses in PowerSchool and your counselor will make changes to your course requests based on your virtual course request form.