

CALHOUN COMMUNITY COLLEGE

Dual Enrollment Process



WHAT I NEED TO DUAL ENROLL AT CALHOUN:

- 2.5 GPA or higher
- Completed application for Dual Enrollment on [Calhoun's website](#)
- Bring the following to your school counselor:
 - Completed Calhoun Course Approval Form
 - Copy of ACT subtest/Accuplacer score for admission to course
- High School Transcript (school counselor will send)

Contact Calhoun:

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- 1** Determine the course(s) in which you plan to dual enroll for the upcoming semester. **Questions regarding course prerequisites & requirements should be directed to Calhoun, NOT your high school counselor.**
- 2** During high school course selection in the spring, select up to two dual enrollment placeholder classes (ie. "Dual Enroll Fall 4th") for each dual enrollment course you plan to take next school year.
- 3** Attend the Dual Enrollment Information Meeting to receive more detailed information, and receive a Calhoun dual enrollment packet from your counselor. **Meeting Date/Time to be announced each semester**
- 4** Apply for admission to Calhoun as a dual enrollment student through their website, and ensure that you have qualifying ACT subtest or placement test scores for the desired course(s).
- 5** View Calhoun's course offerings (see link below) to select the **specific** section(s) of the course(s) you plan to take and indicate on the [Calhoun Course Approval Form](#). Courses DO fill up, so early submission is best.
(Ex. Eng 101: 10210-100 MWF @ 9:00-10:15 - Dr. Jones)
- 6** Bring your completed materials (copy of qualifying ACT or placement score, course approval form) to your school counselor to check paperwork and ensure that your high school schedule accommodates your dual enrollment course(s). **YOUR COUNSELOR WILL SUBMIT YOUR TRANSCRIPT**
- 7** Your school counselor will submit documents to Calhoun via email, and Calhoun will then enroll you into your selected dual enrollment courses. **Calhoun will be your contact moving forward: for the class(es), fees, payments, login information, etc.**

Online Listing of Calhoun Courses:

<https://calhoun.edu/class-schedules-and-registration-information/>

Dual Enrollment Website:

calhoun.edu/dual-enrollment/