

# DRAKE STATE COMMUNITY & TECHNICAL COLLEGE

# Dual Enrollment Process



## WHAT I NEED TO DUAL ENROLL AT DRAKE STATE:

- 2.5 GPA or higher
- Completed application for Dual Enrollment on [Drake State's website](#)
- Send qualifying ACT subtest and/or AP Scores directly to Drake St. for admission to course (if required)
- Bring completed Statement of Eligibility form to counselor
- High School Transcript (school counselor will send)

## Contact Drake State:

### Dual Enrollment Office

[dualenrollment@drakestate.edu](mailto:dualenrollment@drakestate.edu)

256.551.7289

### David Hays

[david.hays@drakestate.edu](mailto:david.hays@drakestate.edu)

256.551.7289

### Mattavia Ward

[mattavia.ward@drakestate.edu](mailto:mattavia.ward@drakestate.edu)

256.551.3129

- 1 Determine the course(s) in which you plan to dual enroll for the upcoming semester. **Questions regarding course prerequisites & requirements should be directed to Drake State, NOT your high school counselor.**
- 2 During high school course selection in the spring, select up to two dual enrollment placeholder classes (ie. "Dual Enroll Fall 4th") for each dual enrollment course you plan to take next school year.
- 3 Attend the Dual Enrollment Information Meeting to receive more detailed information, and receive a Drake State dual enrollment packet from your counselor. **Meeting Date/Time to be announced each semester.**
- 4 Apply for admission to Drake State as a dual enrollment student through their website, and ensure that you meet qualifications for the desired course(s).
- 5 Contact Drake State to select the specific section(s) of the course(s) you plan to take and indicate on the Drake State "Statement of Eligibility" form.
- 6 Bring your completed "Statement of Eligibility" form to your school counselor to check paperwork and ensure that your high school schedule accommodates your dual enrollment course(s).  
**YOUR COUNSELOR WILL SUBMIT YOUR TRANSCRIPT**
- 7 Your high school counselor will submit documents to Drake State via email, and Drake State will then enroll you into your selected dual enrollment courses. Drake State will be your contact moving forward: for the class(es), fees, payments, login information, etc.

## Dual Enrollment Website:

<https://drakestate.edu/admissions/dual-enrollment/>