

1. Conduct yourself in a responsible manner at all times in the Greenpower Lab and work room. Horseplay, practical jokes, and pranks will not be tolerated. No running, skipping, hurrying or touching each other.

2. Pay full attention to the task you are doing. Concentrate. Do not interrupt or disturb others who are concentrating on their task.

3. Follow all written and verbal instructions carefully. Ask questions if you do not understand the instructions.

4. Never eat or drink in the Greenpower Lab or work room.

5. Dress properly—long hair must be tied back, no dangling jewelry (necklaces, earrings, lanyards...), and no loose or baggy clothing. Closed-toed shoes are a must!

6. Know where the exits are located and what to do in case of an emergency or fire drill.

7. Wear safety glasses or goggles when instructed. Any time you are hitting, drilling or puncturing something, you must protect your eyes and the eyes of others in your area. There will be no exceptions to this rule!

8. Keep the work area and the Greenpower Lab neat and clean. Only necessary items should be in the area.

9. Do not remove tools, equipment, supplies, or other materials in the Lab or the storage closet without permission from the teacher.

10. Do not plug in electrical items when hands are wet.

11. Clean up work areas and equipment at the end of the work period. Return all tools, clean and in working order, to the proper storage area.

12. Understand how a tool works and what its proper usage is. If a tool or equipment is not functioning the way it is supposed to, stop and report it to the teacher immediately.

13. Report any accident (fire, spill, breakage, etc.), injury (cut, burn, etc.), or hazardous condition (broken equipment, etc.) to the teacher IMMEDIATELY.

14. When carrying an over-sized or dangerous item from one place to another, warn others loudly so they will avoid being injured as you pass.

15. Do not take or remove tools, equipment, supplies, or parts from the Lab without permission from the teacher.

**Student Signature** 

**Parent Signature** 



## JAGUAR RACING

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**Student Name** 

**Parent Signature** 

Date