

# Classroom Policy for the Use of AI Programs<sup>1</sup>

## Purpose:

This classroom policy aims to establish guidelines for the responsible and ethical use of AI programs, including ChatGPT, in our learning environment. The use of AI programs can enhance our educational experience when used appropriately and with prior teacher approval. However, if used incorrectly, the use of ChatGPT and other tools can severely limit the learning potential of students.

## Guidelines:

### 1. Prior Teacher Approval:

- All usage of AI programs in this class requires prior approval from the teacher. Before incorporating any AI tool into an assignment or activity, you must discuss your intent with the teacher.

### 2. Responsible Use:

- AI programs should complement learning, not replace it. Use AI as a tool to assist your understanding and creativity, but do not rely on it exclusively for assignments.

### 3. Originality and Attribution:

- All work generated with the assistance of AI programs must be original. Plagiarism, even if AI-generated, is not acceptable. Properly attribute AI-generated content if it is used in your assignments.

### 4. Academic Integrity:

- Maintain academic integrity in all AI-assisted work. Any violation of academic honesty will be subject to appropriate consequences (see Academic Integrity policy in the syllabus).

### 5. Privacy and Data Security:

- Respect the privacy and data security of yourself and others when using AI programs. Do not share sensitive information or engage in any unethical activities.

### 6. Assistance, Not Substitution:

- AI programs are tools for assistance. They are not a substitute for your own critical thinking and understanding of the subject matter.

### 7. Verbal Review:

- Any assignment created with (or without) the use of AI programs is subject to a verbal review with the teacher. Be prepared to explain and discuss the content of your work, without the contributions or assistance of AI. If you can not adequately represent your work, it will be assumed AI was utilized as a replacement for your learning, and the consequences will be subject to the teacher's discretion.

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<sup>1</sup>Adapted from: Tarver, Tyler. "You HAVE to have a Classroom Policy for Ai and ChatGPT (here's an example one) — Tarver Academy." *Tarver Academy*, 27 November 2023, <https://www.tarveracademy.com/blog/you-have-to-have-a-classroom-policy-for-ai-and-chatgpt-heres-an-example-one>. Accessed 18 July 2024.