

MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES
March 8, 2024

Call to Order President Shackelford called the meeting to order at 4:01 p.m. at Lowell Joint School District, 11019 Valley Home Avenue, Whittier, CA 90603. In compliance with Government Code 54953, the Board will use teleconference, Meeting ID: 846 8023 3432, for open session in order allow Member to the Board of Trustees Karen Shaw to participate in Open Session. Any votes taken, as part of the teleconference, will be by roll call vote. Ms. Shaw will post this meeting agenda at her location, 361 South Dexford Drive, La Habra, CA 90631.

The flag salute was led by: Anastasia Shackelford, Board of Trustees President.

Trustees Present: Anastasia M. Shackelford, Anthony A. Zegarra, Christine J. Berg,
Karen L. Shaw, Regina L. Woods

Trustees Absent: None

Staff Present: Jim Coombs, Superintendent of Schools; Sheri McDonald,
Assistant Superintendent of Educational Services; David Bennett,
Assistant Superintendent of Business Services

Staff Absent: Carl Erickson, Assistant Superintendent of Administrative Services

Introduction / Welcome President Shackelford welcomed the guests in attendance.

Acknowledgement of
Correspondence None.

Approval of Agenda It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the amended March 8, 2024, Special Board Meeting agenda.

Topics Not on the
Agenda None.

Amendment to the
Assistant Superintendent
of Educational Services,
Assistant Superintendent
of Business Services and
Assistant Superintendent
of Administrative
Services Contracts
representing a five and
half percent (5.5%) It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the Amendment to the Assistant Superintendent of Educational Services, Assistant Superintendent of Business Services and Assistant Superintendent of Administrative Services Contracts representing an five and a half percent (5.5%) Salary Increase to the 2023/2024 Base Salaries, Retroactive to July 1, 2023, and zero percent (0%) for 2024/2025 be approved, and that the Superintendent or designee be authorized to execute the agreement.

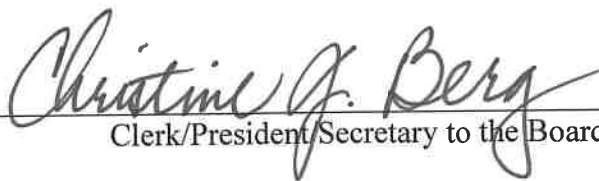
Salary Increase to the
2023/2024 Base
Salaries, Retroactive to
July 1, 2023, and zero
(0%) for 2024/2025

Board Member/Superintendent
Comments None.

Adjournment President Shackelford declared the meeting adjourned at 4:03 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

3/8/2024



Clerk/President/Secretary to the Board of Trustees

**LOWELL JOINT SCHOOL DISTRICT
2023/24 CERTIFICATED MANAGEMENT AND SUPERVISORY SALARY SCHEDULE**

Effective July 1, 2023

*Effective July 1, 2023, employees shall receive an 11.00% increase to base salary earnings (excluding stipends and other remuneration).
Assistant Superintendent of Educational Services shall receive a 5.5% increase to base salary earnings.*

MANAGEMENT POSITIONS	DAYS	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
Assistant Superintendent of Educational Services	248	174,100	182,798	191,964	201,560	211,637	222,221	233,324
Intermediate Principal	217	154,099	156,487	158,868	161,256	163,640	166,019	168,407
Elementary Principal	200	138,557	140,736	142,917	145,098	147,274	149,458	151,636
Assistant Principal	204	129,932	132,393	134,607	136,822	139,283	141,498	143,959
Director of Special Education	217	164,640	167,194	169,740	172,288	174,839	177,379	179,934
Director of Educational Services	217	164,640	167,194	169,740	172,288	174,839	177,379	179,934

SUPERVISORY POSITIONS

Psychologist / Board Certified Behavioral Analyst (BCBA)	187	116,857	119,034	121,218	123,404	125,561	127,761	131,283
Coordinator of Early Childhood Program	204	129,932	132,393	134,607	136,822	139,283	141,498	143,959
Coordinator of Expanded Learning Opportunities Program	204	129,932	132,393	134,607	136,822	139,283	141,498	143,959
Coordinator for Grants and Educational Initiatives-Research	204	129,932	132,393	134,607	136,822	139,283	141,498	143,959
Program Specialist	205	130,621	132,939	135,267	137,596	139,921	142,252	144,584

Management	Supervisory
5 years \$4,000	5 years \$2,500
10 years \$5,000	10 years \$3,000
15 years \$6,000	15 years \$3,500
20 years \$7,000	20 years \$4,000

Management Employees and Supervisory Employees who have served in that capacity the following number of years will receive amounts as listed, in addition to their annual salary:

Handwritten signature
Prepared by: David Bennett

LOWELL JOINT SCHOOL DISTRICT
March 8, 2024


An amendment to the Assistant Superintendent of Educational Services' contract representing a five and a half percent (5.5%) salary increase at the 2023/24 base salary, retroactive to July 1, 2023. As stated in the Assistant Superintendent of Educational Services' contract, "It is agreed that at any time during the length of this contract the certificated management team members receive any type of increase/decrease in total compensation package, the same increase/decrease will be applied or restored to the Assistant Superintendent of Educational Services' salary as a part of her total compensation package."

The recommendation that the amendment to the Assistant Superintendent of Educational Services' contract effective July 1, 2023, representing a five and a half percent salary increase at the 2023/24 base salary, was approved, and the Superintendent or designee was authorized to execute the agreement.


In witness herein, I affix my signature to this amendment to the agreement of the Assistant Superintendent of Educational Services' contract, as the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of Lowell Joint School District:

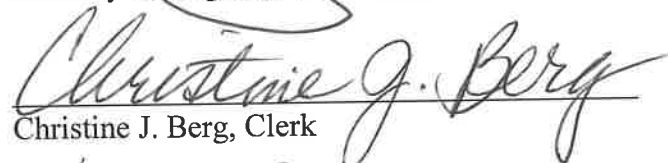
Date: 3/8/24


Anastasia M. Shackelford, President


Date: 03/08/2024


Anthony A. Zegarra, Vice-President

Date: 3/08/2024


Christine J. Berg, Clerk


Date: 3/8/24


Karen L. Shaw, Member

Date: 3/8/2024


Regina L. Woods, Member

I hereby accept this Amendment to the Agreement of the Assistant Superintendent of Educational Services' and agree to comply with the conditions thereof and to fulfill all the duties of employment of the Assistant Superintendent of Educational Services for the District.


Sheri McDonald
Assistant Superintendent of Educational Services

3/11/24
Date

**LOWELL JOINT SCHOOL DISTRICT
2023/24 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

*Effective July 1, 2023, employees shall receive an 11.00% increase to base salary earnings (excluding stipends and other remuneration).
Assistant Superintendents shall receive a 5.5% increase to base salary earnings.*

MANAGEMENT POSITIONS	RANGE 1	RANGE 2	RANGE 3	RANGE 4	RANGE 5	RANGE 6	RANGE 7	RANGE 8
Assistant Superintendent of Business Services	14,547	15,314	16,119	16,925	17,771	18,660	19,592	20,571
Assistant Superintendent of Administrative Services	13,817	14,508	15,233	15,997	16,797	17,636	18,518	19,444
Director of Educational & Information Technology	13,720	13,933	14,145	14,357	14,570	14,781	14,995	15,213
Director of Fiscal Services	13,720	13,933	14,145	14,357	14,570	14,781	14,995	15,213
Assistant Director of Fiscal Services	10,976	11,147	11,316	11,486	11,656	11,825	11,996	12,596
Bond Contracts and Accounting Compliance Manager	7,477	7,776	8,069	8,407	8,760	9,128	9,502	9,885
Coordinator of Early Childhood Program	10,828	11,032	11,218	11,402	11,607	11,792	11,997	12,597
Occupational Therapist (11 months)	7,685	8,067	8,473	8,898	9,342	9,810	10,300	10,815
Supervisor Positions								
Network and Data Systems Technology Supervisor	6,227	6,591	6,976	7,385	7,817	8,274	8,858	9,271
Maintenance & Operations Supervisor	5,661	5,993	6,344	6,716	7,108	7,525	7,965	8,364
Nutrition Services Supervisor	5,146	5,403	5,673	5,957	6,255	6,568	6,896	7,242
Site Supervisor Teacher - Preschool	4,380	4,600	4,830	5,069	5,325	5,590	5,869	6,163

Twelve-month Classified Management employees receive 22 days vacation per year.

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

5 Years	\$4,000
10 Years	\$5,000
15 Years	\$6,000
20 Years	\$7,000

LOWELL JOINT SCHOOL DISTRICT
March 8, 2024


An amendment to the Assistant Superintendent of Administrative Services' contract representing a five and a half percent (5.5%) salary increase at the 2023/24 base salary, retroactive to July 1, 2023. As stated in the Assistant Superintendent of Administrative Services' contract, "It is agreed that at any time during the length of this contract the certificated management team members receive any type of increase/decrease in total compensation package, the same increase/decrease will be applied or restored to the Assistant Superintendent of Administrative Services' salary as a part of his total compensation package."

The recommendation that the amendment to the Assistant Superintendent of Administrative Services' contract effective July 1, 2023, representing a five and a half percent salary increase at the 2023/24 base salary, was approved, and the Superintendent or designee was authorized to execute the agreement.


In witness herein, I affix my signature to this amendment to the agreement of the Assistant Superintendent of Administrative Services' contract, as the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of Lowell Joint School District:

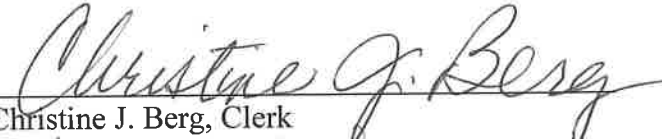
Date: 3/8/24


Anastasia M. Shackelford, President


Date: 03/08/2024


Anthony A. Zegarra, Vice-President

Date: 3/8/2024


Christine J. Berg, Clerk

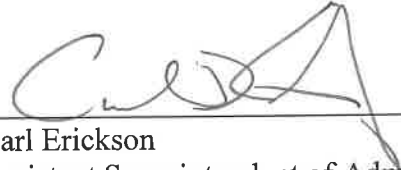
Date: 3/8/24


Karen L. Shaw, Member

Date: 3/8/2024


Regina L. Woods, Member

I hereby accept this Amendment to the Agreement of the Assistant Superintendent of Administrative Services' and agree to comply with the conditions thereof and to fulfill all the duties of employment of the Assistant Superintendent of Administrative Services for the District.


Carl Erickson
Assistant Superintendent of Administrative Services

3/11/28
Date

LOWELL JOINT SCHOOL DISTRICT

March 8, 2024


An amendment to the Assistant Superintendent of Business Services' contract representing a five and a half percent (5.5%) salary increase at the 2023/24 base salary, retroactive to July 1, 2023. As stated in the Assistant Superintendent of Business Services' contract, "It is agreed that at any time during the length of this contract the certificated management team members receive any type of increase/decrease in total compensation package, the same increase/decrease will be applied or restored to the Assistant Superintendent of Business Services' salary as a part of his total compensation package."

The recommendation that the amendment to the Assistant Superintendent of Business Services' contract effective July 1, 2023, representing a five and a half percent salary increase at the 2023/24 base salary, was approved, and the Superintendent or designee was authorized to execute the agreement.

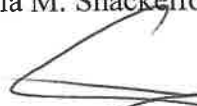
In witness herein, I affix my signature to this amendment to the agreement of the Assistant Superintendent of Business Services' contract, as the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of Lowell Joint School District:

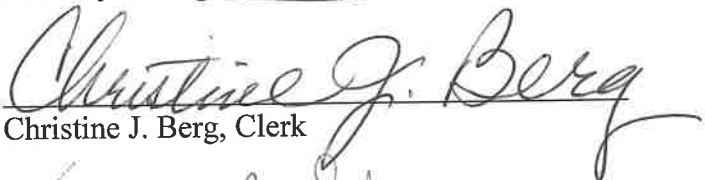
Date: 3/8/24


Anastasia M. Shackelford, President

Date: 03/08/2024


Anthony A. Zegarra, Vice-President

Date: 3/8/2024


Christine J. Berg, Clerk

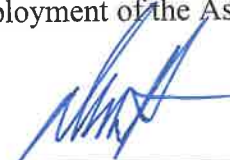
Date: 3/8/24


Karen L. Shaw, Member

Date: 3/8/2024


Regina L. Woods, Member

I hereby accept this Amendment to the Agreement of the Assistant Superintendent of Business Services' and agree to comply with the conditions thereof and to fulfill all the duties of employment of the Assistant Superintendent of Business Services for the District.


David Bennett
Assistant Superintendent of Business Services

3.11.24
Date