

**Measure LL**  
**Citizens' Bond Oversight Committee**



**Lowell Joint  
School District**

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*A Tradition of Excellence Since 1906*

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**Annual Report**  
**July 1, 2022 – June 30, 2023**

**March 14, 2024**

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## **1.0 Overview**

Lowell Joint School District (“District”) General Obligation Bond Measure LL (“Measure LL”) was approved by the voters on November 6, 2018. Approval of Measure LL authorized the District to issue up to an aggregate principal amount of \$48,000,000 in General Obligation Bonds.

The Measure LL election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000 and was approved and authorized subject to provisions of Section 1 of Article XIII A of the California Constitution which established California Education Code Section 15278. California Education Code Section 15278 requires the establishment of an Independent Citizens’ Bond Oversight Committee (“Committee”) in order to satisfy the accountability requirements of Proposition 39.

The Board of Education of the Lowell Joint School District established the Independent Citizens’ Bond Oversight Committee on October 28, 2019. The Committee maintains the duties and rights set forth in the Bylaws. The Committee does not have legal capacity independent from the District. Moreover, the Committee is charged with responsibility for overseeing the expenditure of Measure LL projects and bond proceeds only.

## **2.0 Purpose**

The purposes of the Committee are set forth in Proposition 39, and the Committee Bylaws were developed and approved subject to the applicable provisions of Proposition 39. The Committee is subject to the Ralph M. Brown Public Meetings Act (“Brown Act”) of the State of California and meetings are conducted in accordance with the provisions thereof. The District provides necessary administrative support to the Committee consistent with the Committee’s purposes, as set forth in Proposition 39.

## **3.0 Membership**

The current Committee consists of seven members and includes representatives from the organizations required under Proposition 39:

- 1) Parent or guardian of a child enrolled in the District (one representatives)
- 2) Both parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher Association or a school site council (one representatives)
- 3) Active in a business organization representing the business community located in the District (one representative)
- 4) Active in a senior citizen’s organization (one representative)

- 5) Active in a bona-fide taxpayers association (one representative)
- 6) Members of the community at-large (two representatives).

The following table lists the members, group representing, and current terms.

<b>Member</b>	<b>Representative Group</b>	<b>Current Term</b>
Jan Averil	Tax Payer Organization	Dec., 2021 – Dec., 2024
Paul Caffrey	Active PTA/Site Community Member	Dec., 2021 – Dec., 2024
Stuart Gothold	Active Senior Citizens Group	Dec., 2021 – Dec., 2024
Taffi Graham	At-Large Community Member	Dec., 2021 – Dec., 2024
Richard Jones	At-Large Community	Dec., 2021 – Dec., 2024
Casey Powers	Business Representative	Dec., 2022 – Dec., 2024
Veronica Quezada	Parent/Guardian Enrolled Student	Dec., 2023 – Dec., 2024

#### **4.0 Community Activities**

In order to perform the duties as set forth within the Bylaws, the Committee engaged in the following authorized activities (where applicable):

- 1) District staff presented financial reports and regular updates on past, current, and future projects
- 2) Posted copies of the annual Lowell Joint School District Building Fund (Measure LL) Financial and Performance Audits (“Audits”) required by Prop 39 (Article XIII A of the California Constitution)
- 3) Inspected District facilities and grounds for which bond proceeds have been or will be expended
- 4) Reviewed efforts by the District to maximize bond proceeds by implementing various cost saving measures

## 5.0 District Support

The District provided the Committee with the following technical and administrative assistance:

- 1) Prepared and posted public notices, as required by the Brown Act. Ensured that all notices to the public were provided in the same manner as notices regarding meetings of the District Board
- 2) Provided meeting rooms with audio/visual equipment
- 3) Prepared and distributed copies of meeting materials, such as agendas and reports
- 4) Retained all Committee records and provided public access to the District website
- 5) Attended Committee proceedings and reported on the status of projects and expenditures of Bond proceeds. The following District staff provided administrative support:
  - David Bennett, Assistant Superintendent, Business Services
  - Cathy Weissman, Bond Contracts & Accounting Compliance Manager
  - Denise Soto, Administrative Assistant, Business Services

## 6.0 Meeting Dates

During the 2022-23 year, the Committee met four (4) times. Meetings were held at the District Office as well as through Zoo, when necessary.

### 2022/2023 Meetings

- September 9, 2022 (Location: District Office)
- December 13, 2022 (Location: District Office)
- March 14, 2023 (Location: District Office)
- June 13, 2023 (Location: District Office)

### 2023/2024 Meetings

- September 12, 2023 (Location: District Office)
- December 12, 2023 (Location: District Office)
- March 12, 2024 (Location: District Office)
- June 11, 2024 (Location: District Office)

## 7.0 Project Updates

Listed below are six (6) of the seven (7) school sites within Measure LL. These projects will be completed with Measure LL funds.

### Completed Projects

**El Portal ES: Roofing and Fire Alarm**



**Olita ES: Roofing, HVAC, and Fire Alarm**



**Macy ES: Roofing, HVAC, Fire Alarm,  
Sewer, Storm Drain**



**Jordan ES: Portables to Permanent, Sewer,  
Roofing, HVAC, Fire Alarm**



**Completed Projects (continued)**

**Meadow Green ES: Roofing, HVAC, Fire Alarm, Sewer**



**Projects in Progress**

**Rancho Starbuck IS: Roofing, HVAC, Fire Alarm, Sewer**



## **8.0 Audit Findings**

The 2022-23 annual Lowell Joint School District Building Fund (Measure LL) Financial and Performance Audits had no findings.

## **9.0 Conclusion**

Based upon the listed activities, the Committee advises the public that the District is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution: Bond proceeds have been expended on projects set forth in the ballot measure. No bond proceeds have been used for teacher or administrative salaries or other school operating expenditures; and audits have been performed as prescribed bylaw.

## **10.0 Additional Information**

Meeting minutes, audits, and various other documents are available on the District website: <https://www.ljsd.org/Departments/Citizens-Bonds-Oversight-Committee/CBOC-Board-Agendas-and-Minutes/index.html>.