

## **Instruction**

### **School-Sponsored Trips**

The Board of Trustees recognizes that school-sponsored trips are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips.

If the Board allocates funds for school-sponsored trips, individual schools may be provided with budgetary allocations so that they can plan ahead. Special trip expense funds may be established when necessary for fund-raising purposes.

(cf. 1321 - Solicitation of Funds from and by Students)  
(cf. 6145 - Extracurricular and Co-curricular Activities)

Principals shall ensure that teachers develop plans which provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

The ratio of adults to students on school-sponsored trips shall be determined by the principal. If the trip involves water activities, this ratio shall ensure closer supervision of elementary grade students, appropriate to their ages.

(cf. 3541.1 - Transportation for School-Related Trips)  
(cf. 5143 - Insurance)

### **Study Trips**

In advance of a study trip, teachers shall determine educational objectives which relate directly to the curriculum. Principals shall ensure that teachers develop plans which provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

#### **Legal Reference:**

##### **EDUCATION CODE**

8760 Authorization of outdoor science and conservation programs

32040 Duty to equip school with first aid kit

32041 Field trips

32043 Snakebite kits on field trips

32044 Violations

35330 Excursions and field trips

**Instruction**

**School-Sponsored Trips (continued)**

Legal Reference: (continued)

35331 Provision for medical or hospital service for pupils (on field trips)

35332 Chartered airline transportation

35350 Transportation of students

44808 Liability when pupils not on school property

48908 Duties of pupils; authority of teachers

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005; February 27, 2006;