

Community Relations

Use Of School Facilities

The Board of Trustees recognizes that district facilities are a community resource whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities.

(cf. 6145.5 - Student Organizations and Equal Access)

All school-related activities (clubs, class events etc.) shall be given priority in the use of facilities under the Civic Center Act.

The Superintendent or designee shall maintain procedures and regulations for the use of school facilities and grounds that: (Education Code 38133)

1. Encourage and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds and protect school facilities, designating a person to supervise this task, if necessary.
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work.

The Board authorizes the use of school facilities without charge by nonprofit organizations, clubs or associations organized to promote youth and school activities. These groups include, but are not limited to, Girl Scouts, Boy Scouts, Camp Fire, Inc., parent-teacher associations, and school-community advisory councils. Other groups requesting the use of school facilities under the Civic Center Act shall be charged at least direct costs.

The Board shall also grant the use of school facilities without charge to school-related organizations whose activities are directly related to or for the benefit of district schools (PTA, booster, school foundation or student based groups.) Other groups requesting the use of school facilities under the Civic Center Act shall be charged at least direct costs, including a non-refundable processing fee.

The Board of Trustees reserves the right to cancel any application upon one week's notice to any organization when the facilities of the school will be needed for the use of school activities or the Parent-Teachers Association

Community Relations

Use Of School Facilities (continued)

To prevent conflicts between groups wishing to use the same facilities at the same time, the following priority system is established and the Superintendent or person designated by him is authorized to make final determination.

- a. Activities and programs of the school directly related to the instructional program and educational offerings of the school.
- b. Events and activities that are designed to serve the youth and citizens of the individual school community.
- c. Groups whose primary purpose is service to youth, i.e., YMCA, YWCA, Boy Scouts, Girl Scouts, Camp Fire Girls, etc.
- d. Civic and service groups whose interest is to improve the general welfare of the community and where no admission is charged.
- e. First priority will be given to those groups in categories, a, b and c that involve 15 or more persons.

The Board of Trustees shall grant the use of school buildings, grounds and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board of Trustees shall cooperate with these agencies in furnishing and maintaining such services as the Board of Trustees may deem necessary to meet the needs of the community.

In accordance with the provisions of the Education Code of the State of California, Civic Centers are established at each school within the district and at the Board Room in the District Administration Office.

The use of school facilities shall not be granted in such a manner as to constitute a monopoly of said facilities for the benefit of any single person or organization. Except in the case of long-term leases, the privilege of using school facilities shall not be granted for a period exceeding one school year. The Board may renew or revoke this privilege at any time.

It shall be the policy of the Board of Trustees that any school facilities may be used without charge, except labor costs, as a polling place for any national, state, county, district and/or city election.

Community Relations

Use Of School Facilities (continued)

The Board of Trustees may grant use of school facilities to church or religious organizations for religious services for temporary periods where no suitable meeting place can be found. The Board shall charge an amount sufficient to pay cost of supplies utilities and salaries of employees necessitated by such use of school property.

Possession, distribution or use of alcoholic beverages on school premises is prohibited.

Use of profane language, quarreling or fighting, betting and/or other forms of gambling shall constitute sufficient cause for revocation of any future privileges concerning the use of school facilities. It shall be the responsibility of the Superintendent to call to the attention of the Board such violations so that the Board may take suitable action against the offending organization.

A copy of the Board's policy and regulations governing use of school facilities shall be issued to those persons or groups requesting use of district facilities or grounds.

Legal Reference:

EDUCATION CODE

10900-10914.5 Community Recreation Programs

32282 School safety plan

38130-38138 Civic Center Act: use of school property for public purposes

BUSINESS AND PROFESSIONS CODE

25608 Alcoholic beverage on public school facilities

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Policy Revised: September 26, 2005; June 18, 2013