

LOWELL JOINT SCHOOL DISTRICT – Rancho Starbuck Intermediate School  
16430 Woodbrier Drive, Whittier, CA 90604

MINUTES OF THE BOARD MEETING OF THE BOARD OF TRUSTEES

January 10, 2022

Call to Order	President Salinas called the meeting to order at 6:01 p.m. at Rancho Starbuck Intermediate School, 16430 Woodbrier Drive, Whittier, CA 90604
Topics Not on the Agenda	None.
Closed Meeting	President Salinas declared the meeting recessed to closed session at 6:02 p.m.
Call to Order	President Salinas reconvened the meeting to order at 7:30 p.m.  The flag salute was led by William Hinz, Board of Trustees Board Member.
	Trustees Present: Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford, William A. Hinz, Anthony A. Zegarra
	Trustees Absent: None
	Staff Present: Jim Coombs, Superintendent of Schools, Andrea Reynolds, Assistant Superintendent of Administrative Services; Sheri McDonald, Assistant Superintendent of Educational Services; and David Bennett, Assistant Superintendent of Facilities and Operations
	Staff Absent: None.
Reporting Out Action (if any) Taken in Closed Session	None.
Introduction / Welcome	President Salinas welcomed the many guests in attendance, staff members present, guests, Leslie Mangold, LJEA lead negotiator and CSEA President, Darleene Pullen.
Acknowledgement of Correspondence	None.
Approval of Agenda	It was moved, seconded, and carried by unanimous vote, (5-0) to approve the January 10, 2022, Board agenda.
Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (5-0) to approve the minutes from the December 13, 2021, Reorganizational Board Meeting.

Topics Not on the Agenda	Nena Lopez, parent, brought up concerns regarding hearing about the wearing of masks while the children are playing outside at school.
Timely Information from the Board and Superintendent	None.
School Reports	Each Board member shared highlights of their respective schools.
Submission of Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter October 1, 2021 – December 31, 2021	It was moved, seconded, and carried by unanimous vote (5– 0) to accept the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter October 1, 2021 – December 31, 2021, with one complaint, and that the Superintendent or designee be authorized to execute the necessary documents.
Approval of Updated First Interim Financial Reporting Forms supporting a Positive Certification approved at the December 13, 2021 Board of Trustees Meeting.	In accordance with Education Code Sections 35035(g), 42130, and 42131, on December 13, 2021, the Board approved a positive certification as to whether or not the District will maintain positive cash and fund balances for the current and subsequent two fiscal years. Andrea Reynolds, Assistant Superintendent of Administrative Services, presented the interim report.
	Due to the financial and human resources systems conversion with the district’s move to the Orange County Department of Education effective July 1, 2021, there was a delay in producing an updated First Interim Budget file for Board review. The updated file is produced, along with the multi-year projections, and is presented to the board for review and submitted to OCDE for review and response. Their review is due to the California Department of Education by January 31, 2022, which allows sufficient time to review our district.
	Mr. Hinz stated that Lowell Joint is the only district in the state of California to move from one county oversight to another.
	It was moved, seconded, and carried by unanimous vote (5-0) to approve an Updated First Interim Financial Reporting Forms supporting a Positive Certification approved at the December 13, 2021 Board of Trustees Meeting, and that the Superintendent or designee be authorized to execute the necessary documents.
Acceptance of General Obligation Bond Measure LL, Citizens’ Bond Oversight Committee, 2020-21 Annual Report	David Bennett, Assistant Superintendent of Facilities and Operations, presented the CBOC annual 2021-2022 annual report.
	Ms. Shaw inquired about the impact of the recent rain on the schools that are not under construction as of yet. Mr. Bennett said they have been able to address those items.
	It was moved, seconded, and carried by unanimous vote (5-0) accept the Citizens’ Bond Oversight Committee’s 2020-21 Annual Report, and that

the Superintendent or designee be authorized to execute the necessary documents.

Ratification of Additional Professional Services Agreement with A-Tech Consulting for Limited Asbestos Assessment and Monitoring, at Jordan Elementary School

It was moved, seconded, and carried by unanimous vote (5 – 0), to ratify an additional Professional Services Agreement with A-Tech Consulting for Limited Asbestos Assessment and Monitoring, at Jordan Elementary School, effective December 14, 2021 through December 13, 2022, not to exceed \$2,347.00 (2121-0000-0-6282-8500-004-00000000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Change Order No. 4 with Silver Creek Industries for Material and Labor for Bottle Filling Station on the Modular Building Project at Jordan Elementary School

It was moved, seconded, and carried by unanimous vote (5 – 0), ratify Change Order No. 4 with Silver Creek Industries for the Modular Building Project at Jordan Elementary School, effective January 11, 2022, through January 10, 2023, not to exceed \$2,433.85, (21.0-00000-0-00000-85000-6230-0000400), Measure LL, (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents

Adopt Resolution #848 Awarding Preconstruction and Lease-Leaseback Services, Preconstruction Services Agreement, Lease-Leaseback Agreements, and Delegation of Authority for the Meadow Green and Rancho Starbuck Projects to Erickson Hall Construction (RFP# 202122-01)

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution #848 awarding Preconstruction and Lease-Leaseback Services, Preconstruction Services Agreement, Lease-Leaseback Agreements, and Delegation of Authority for the Meadow Green and Rancho Starbuck Projects, to Erickson Hall Construction, and that the Superintendent or designee be authorized to execute the necessary documents

Authorization to Utilize California Multiple Award Schedule with Playcore Wisconsin, Inc., dba Gametime, (CMAS #4-20-00-0092B, GSA Base Schedule No. 2017001134) for the Purchase of Outdoor Recreational, Playground, and Shade Equipment at Jordan Elementary School

It was moved, seconded, and carried by unanimous vote (5 – 0), to utilize California Multiple Award Schedule with Playcore Wisconsin, Inc., dba Gametime, (CMAS #4-20-00-0092B, GSA Base Schedule No. 2017001134) for the Purchase of Outdoor Recreational, Playground, and Shade Equipment at Jordan Elementary School, and that the Superintendent or designee be authorized to execute the necessary documents

Ratification of Additional Professional Services Agreement with A-Tech Consulting for On-Site Project Monitoring of

It was moved, seconded, and carried by unanimous vote (5 – 0), to ratify an additional Professional Services Agreement with A-Tech Consulting for On-Site Project Monitoring of Lead Abatement, at Jordan Elementary School, effective January 11, 2022 through January 10, 2023, not to exceed \$1,200.00 (21.0-00000-0-00000-85000-6282-00430000) Measure LL (21.0 Bond Fund),

Lead Abatement at Jordan Elementary School	and that the Superintendent or designee be authorized to execute the necessary documents.
Consent Calendar	It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve/ratify the following items, under a consent procedure.
Approval of Independent Contract Marshall B. Ketchum University – Ketchum Health for a Vision Therapy Assessment for the 2021-2022 School Year	Approved the independent consultant agreement with Marshall B. Ketchum University – Ketchum Health for a Vision Therapy Assessment for the 2021-2022 School Year, for an estimated cost not to exceed \$500.00, and that the Superintendent or designee be authorized to execute the agreement.
Approval of Independent Contract with Hear Now dba Abramson Audiology to provide a Central Auditory Processing Disorder Evaluation for the 2021-2022 School Year	Approved the independent consultant agreement with Hear Now dba Abramson Audiology to provide a Central Auditory Processing Disorder Evaluation for the 2021/2022 School Year, for an estimated cost not to exceed \$1,900.00, and that the Superintendent or designee be authorized to execute the agreement.
Purchase Order Report 2021/22 #6	Approved Purchase Order Report 2021-22 #6, as attached, which lists all warrants issued November 1, 2021, through November 30, 2021.
Consolidated Check Register Listing Report 2021/22 #5	Approved Consolidated Check Register Listing Report 2021/22 #5, as attached, which lists all warrants issued November 1, 2021, through November 30, 2021.
Approval of Agreement with Colleen Patterson for Specialized Consulting Services	Approved that the agreement with Colleen Patterson, hourly rate will be \$125, One hundred (100) hours are allotted, term of this agreement will be January 11, 2022, through December 31, 2022, not to exceed one hundred (100) hours (\$12,500), and that the Superintendent or designee be authorized to execute the necessary documents.
Approval of Agreement with All American Sports to Provide Referee Services for After School Sports Programs	Approved the agreement with All American Sports for Referee Services, at the rate not to exceed \$4,200, and that the Superintendent or designee be authorized to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2021/22 #6 Which Includes Hiring, Resignations, Contract Adjustments and Retirements for Certificated, Classified, and Confidential Employees	Ratified Employer-Employee Relations/Personnel Report 2021/22 #6, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Agreement #12769 with Thinking Maps Inc. to Provide Professional Development During the 2021-22 School Year

Approved the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$7,200 for Agreement #12769, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/  
Superintendent Comments

Mr. Coombs reminded the Board of Trustees that they are in the process of review their CVRA trustee area maps. At the January 24 special board meeting, they will review the proposed trustee area maps. Every ten years there is a census and the trustee area maps need to be reviewed to be kept up to date and in compliance.

Mr. Coombs thanked Andrea Reynolds and Chelle Price for the giant accomplishment of completing the first interim budget with the transfer of the county oversight from Los Angeles County to Orange County.

Mr. Coombs mentioned that Diana Jacobs, Jordan first grade teacher, received a grant from the Schools First Foundation.

Mr. Coombs mentioned that before the Christmas break, the El Portal team, lead by Mary Brimmage, and spoke in San Diego about El Portal's Quest program. They have now been invited by ASCA to speak at the CSBA conference.

Mr. Coombs spoke of Rancho Starbuck staff, Jennifer Jackson and Whitney Takacs, being invited to speak at the upcoming I-Ready conference.

Mr. Coombs announced that Lowell Joint is being recognized as a grand prize winner for a NSBA Magna award. Lowell is one of four districts in the United States to receive this award. This award is for the music program, Arts for All – Let the Music Play. Crediting Jeremy Fletcher and Cameron Miller for the amazing program.

Mr. Hinz mentioned that he was a product of the Chicago education system from grades K – 11. He mentioned a positive effect of the recent events, that parents have become interested in children's education.

Mr. Zegarra acknowledged and thanked all of the teacher for their service and all that they are doing for the children and their classes.

Adjournment

President Salinas declared the meeting adjourned at 8:37 in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken

Date Approved:

2/7/22



Clerk/President/Secretary to the Board of Trustees



Orange County Department of Education  
Educational Services Division

**Williams Settlement Legislation  
Quarterly Report of Uniform Complaints  
2021-22**

District: Lowell Joint School District

District Contact: MJ Evanoff

Title: Executive Assistant to the Superintendent / Certificated Personnel

- Quarter #1 July 1 – September 30, 2021 Report due by October 29, 2021
- Quarter #2 October 1 – December 31, 2021 Report due by January 28, 2022
- Quarter #3 January 1 – March 31, 2022 Report due by April 29, 2022
- Quarter #4 April 1 – June 30, 2022 Report due by July 29, 2022

**Check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Missassignments			
Facility Conditions	1	1	
TOTALS	1	1	

Name of Superintendent: Jim Coombs

Signature of Superintendent: \_\_\_\_\_

Date: January 10, 2022

**Please submit to:**

Orange County Department of Education  
P.O. Box 9050, Costa Mesa, CA 92628-9050  
Attention: Alicia Gonzalez, Sr. Administrative Assistant/Redhill Site

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

## Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2021-2022

District Name: Lowell Joint School District

Date: January 10, 2022

Person completing this form: MJ Evanoff

Title: Exec Asst to Supt/Cert Personnel

Quarter covered by this report (Check One Below):

- |   |                          |                  |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR            | July 1 to September 30   | Due 15-Oct 2021  |
| <input checked="" type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 14- Jan 2022 |
| <input type="checkbox"/> 3rd QTR            | January 1 to March 31    | Due 15-Apr 2022  |
| <input type="checkbox"/> 4th QTR            | April 1 to June 30       | Due 15-Jul 2022  |

Date for information to be reported publicly at governing board meeting: January 10, 2022

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities	1	1	0
Teacher Vacancy and Misassignment			
TOTAL	1	1	0

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent 

Date January 10, 2022

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: [Chauhan\\_Kirit@lacoed.edu](mailto:Chauhan_Kirit@lacoed.edu)

**Measure LL**  
**Citizens' Bond Oversight Committee**



**Lowell Joint  
School District**

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*A Tradition of Excellence Since 1906*

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**Annual Report**  
**July 1, 2020 – June 30, 2021**

**December 14, 2021**



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## 1.0 Overview

Lowell Joint School District (“District”) General Obligation Bond Measure LL (“Measure LL”) was approved by the voters on November 6, 2018. Approval of Measure LL authorized the District to issue up to an aggregate principal amount of \$48,000,000 in General Obligation Bonds.

The Measure LL election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000 and was approved and authorized subject to provisions of Section 1 of Article XIII A of the California Constitution which established California Education Code Section 15278. California Education Code Section 15278 requires the establishment of an Independent Citizens’ Bond Oversight Committee (“Committee”) in order to satisfy the accountability requirements of Proposition 39.

The Board of Education of the Lowell Joint School District established the Independent Citizens’ Bond Oversight Committee on October 28, 2019. The Committee maintains the duties and rights set forth in the Bylaws. The Committee does not have legal capacity independent from the District. Moreover, the Committee is charged with responsibility for overseeing the expenditure of Measure LL projects and bond proceeds only.

## 2.0 Purpose

The purposes of the Committee are set forth in Proposition 39, and the Committee Bylaws were developed and approved subject to the applicable provisions of Proposition 39. The Committee is subject to the Ralph M. Brown Public Meetings Act (“Brown Act”) of the State of California and meetings are conducted in accordance with the provisions thereof. The District provides necessary administrative support to the Committee consistent with the Committee’s purposes, as set forth in Proposition 39.

## 3.0 Membership

The current Committee consists of seven members and includes representatives from the organizations required under Proposition 39:

- 1) Parent or guardian of a child enrolled in the District (one representatives)
- 2) Both parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher Association or a school site council (one representatives)
- 3) Active in a business organization representing the business community located in the District (one representative)

- 4) Active in a senior citizen's organization (one representative)
- 5) Active in a bona-fide taxpayers association (one representative)
- 6) Members of the community at-large (two representatives).

The following table lists the members, group representing, and current terms.

Member	Representative Group	Current Term
Jan Averil	Tax Payer Organization	Dec. 2019 – Dec. 2021
Stuart Gothold	Active Senior Citizens Group	Dec. 2020 – Dec. 2021
Taffi Graham	At-Large Community	Dec. 2019 – Dec. 2021
Kim Johnson	Active PTA/Site Community Member	Dec. 2019 – Dec. 2021
Richard Jones	At-Large Community	Dec. 2020 – Dec. 2021
Casey Powers	Business Representative	Dec. 2020 – Dec. 2021
Martin Tourville	Parent/Guardian Enrolled Student	Dec. 2019 – Dec. 2021

#### 4.0 Community Activities

In order to perform the duties as set forth within the Bylaws, the Committee engaged in the following authorized activities (where applicable):

- 1) District staff presented financial reports and regular updates on past, current, and future projects
- 2) Posted copies of the 2019-20 annual Lowell Joint School District Building Fund (Measure LL) Financial and Performance Audits ("Audits") required by Prop 39 (Article XIII A of the California Constitution)
- 3) Inspected District facilities and grounds for which bond proceeds have been or will be expended
- 4) Reviewed efforts by the District to maximize bond proceeds by implementing various cost saving measures

## 5.0 District Support

The District provided the Committee with the following technical and administrative assistance:

- 1) Prepared and posted public notices, as required by the Brown Act. Ensured that all notices to the public were provided in the same manner as notices regarding meetings of the District Board
- 2) Provided meeting rooms with audio/visual equipment
- 3) Prepared and distributed copies of meeting materials, such as agendas and reports
- 4) Retained all Committee records and provided public access to the District website
- 5) Attended Committee proceedings and reported on the status of projects and expenditures of Bond proceeds. The following District staff provided administrative support:
  - David Bennett, Assistant Superintendent, Facilities & Operations
  - Andrea Reynolds, Assistant Superintendent, Administrative Services
  - Cathy Weissman, Bond Contracts & Accounting Compliance Manager
  - Denise Soto, Secretary Technician, Facilities & Operations

## 6.0 Meeting Dates

During the 2020-21 year, the Committee met four (4) times. Meetings were held at the District Office as well as through Zoom during the pandemic.

### 2020/2021 Meetings

- September 8, 2020 (Location: Virtual through Zoom)
- December 8, 2020 (Location: Virtual through Zoom)
- March 9, 2021 (Location: Virtual through Zoom)
- June 8, 2021 (Location: Rancho Starbuck Intermediate School)

### 2021/2022 Meetings

- September 14, 2021 (Location: District Office)
- December 14, 2021 (Location: District Office)
- March 8, 2022 (Location: District Office)
- June 7, 2022 (Location: District Office)

## 7.0 Project Updates

Listed below are six (6) of the seven (7) school sites within Measure LL. These projects will be

### 2020-21 Completed Projects

completed with Measure LL funds.



El Portal ES: Roofing and Fire Alarm



Olita ES: Roofing, HVAC, and Fire Alarm

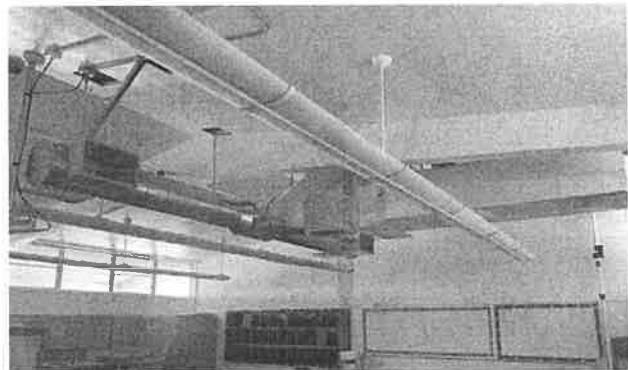
### Projects in Progress

Macy ES: Roofing, HVAC, Fire Alarm, Sewer, Storm Drain



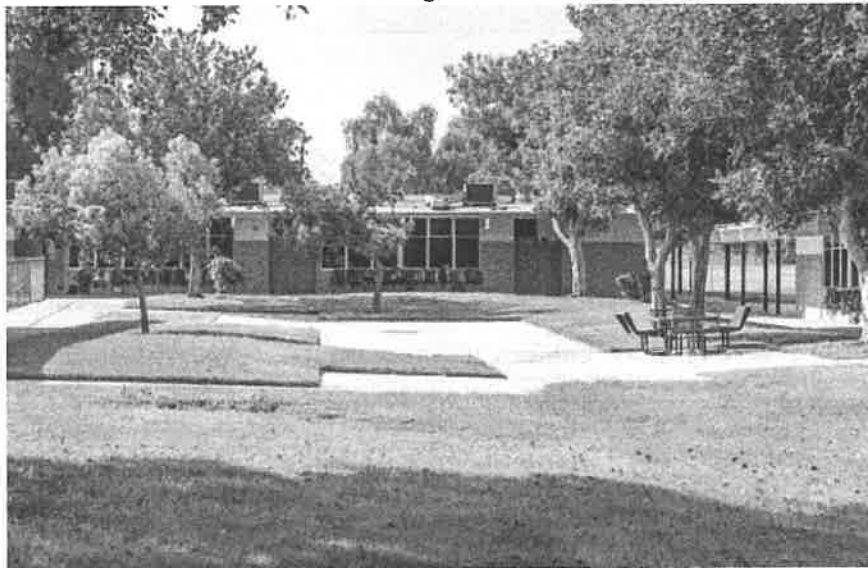
**Projects in Progress**

Jordan ES: Roofing, HVAC, Fire Alarm, Sewer, Portable to Permanent



## Upcoming Projects

Meadow Green ES: Roofing, HVAC, Fire Alarm, Sewer



Rancho Starbuck IS: Roofing, HVAC, Fire Alarm, Sewer



### 8.0 Audit Findings

The 2019-20 annual Lowell Joint School District Building Fund (Measure LL) Financial and Performance Audits had no findings.

## **9.0 Conclusion**

Based upon the listed activities, the Committee advises the public that the District is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution: Bond proceeds have been expended on projects set forth in the ballot measure. No bond proceeds have been used for teacher or administrative salaries or other school operating expenditures; and audits have been performed as prescribed bylaw.

## **10.0 Additional Information**

Meeting minutes, audits, and various other documents are available on the District website: <https://www.ljsd.org/Departments/Citizens-Bond-Oversight-Committee/CBOC-Board-Agendas-and-Minutes/index.html>.





# A-Tech Consulting, Inc.

December 13, 2021

Lowell Joint School District  
11019 Valley Home Avenue  
Whittier, California 90603

Attn: Mr. David Bennett

Re: Jordan Elementary  
10654 Jordan Road, Exterior  
Whittier, California 90603

Dear Mr. Bennett,

Thank you for allowing A-Tech Consulting, Inc. (*A-Tech*) the opportunity to provide you with a cost proposal. This proposal is in response to your request that *A-Tech* conducts the Limited Asbestos Assessment at the above referenced site.

The professional services provided by *A-Tech* will consist of the following:

## **LIMITED ASBESTOS ASSESSMENT**

- This assessment will satisfy all the requirements of a pre-renovation assessment, in accordance with Cal-OSHA Rule Title 8 CCR 1529 and NESHAP/SCAQMD Rule 1403, as it pertains to this project only.
- Inspection of Exterior and bulk sampling of suspect asbestos-containing materials (ACM) by a state certified asbestos consultant or certified site surveillance technician (CAC or CSST), utilizing AHERA sampling protocols. We will need access to all locations.
- Analysis of suspect ACM samples by a NVLAP accredited laboratory, utilizing Polarized Light Microscopy (PLM) with dispersion staining, in accordance with current regulatory requirements. Sample analysis is based on 3 Hour Rush laboratory analysis.
- Review of any proposed renovation plans, if available
- Report preparation including sample locations, friability evaluations and remedial recommendations.

## **ASBESTOS PROJECT MONITORING**

- Full-time, on-site project observation of the project by a Cal-OSHA certified asbestos CSST or CAC, as required by law.
- Provide on-site air analysis (set up microscope on-site) per regulated area upon completion of removal and ensure that no fibers migrate from regulated areas.
- Air sample analysis to be performed by a NIOSH 582 Equivalency certified microscopist.
- Background, General and Clearance air sampling, in accordance with EPA protocols and analyzed by Phase Contrast Microscopy (PCM) using NIOSH 7400 "A" counting rules.
- Review and verification of asbestos abatement contractor's pre-project submittals (e.g. certifications, medical surveillance, SDS, respiratory protection plan, safety minutes, etc.) and act as a liaison between regulatory agencies, contractors and client.
- Clearance documentation including a clearance letter and air sampling logs.



**PRICING**

Based on the information gathered, we propose to provide the following professional consulting services:

**LIMITED ASBESTOS ASSESSMENT AND ASBESTOS PROJECT MONITORING**

Item	Price		Qty	Line Total
Principal Hygienist	\$155.00/Hour	X	1	\$155.00
Environmental Project Manager	\$120.00/Hour	X	1	\$120.00
Certified Site Surveillance Technician (CSST)	\$95.00/Hour	X	4	\$380.00
Asbestos Bulk Samples (PLM) – 3 Hr Laboratory Analysis	\$32.00/Sample	X	6	\$192.00
Asbestos Project Monitoring (8-Hour Shift) *	\$1,150/Shift	X	1	\$1,150.00
Report Preparation and Administrative	\$70.00/Hour	X	5	\$350.00
<b>Total</b>				<b>\$2,347.00</b>

I trust that this proposal will meet with your approval and look forward to working with you. Should you have any questions, please feel free to contact me at (714) 434-6360 office.

Sincerely,

A-Tech Consulting, Inc.

Joseph A. Williams, CAC, DPH  
CAC #14-5269 DPH #19524 LRC-00001390  
[joew@atechinc.net](mailto:joew@atechinc.net)

To proceed with scheduling, kindly reply to [PM@atechinc.net](mailto:PM@atechinc.net) and [accounting@atechinc.net](mailto:accounting@atechinc.net).

## Change Order 4

Owner Change Order

x

In House Change Order

Date: Monday, December 20, 2021  
 Project Name: 11361 - Jordan ES  
 Owner: Lowell Joint School District

Silver Creek Industries Inc. proposes to furnish all material and labor to perform the following at the above stated site for the sum of: \$ 2,433.85

Description Of Work: Furnish and install Haws Bottle Filler 1920

Total of all Sub Contractor Work:		\$	2,295.00	
Sub Contractor Markup:	5%	\$	114.75	
Sub Total:		\$	2,409.75	

Total Work by General		\$	-	
General Contractor Markup:	15%	\$	-	
Sub Total:		\$	-	See Page 2

Total Work to be Completed		\$	2,409.75	
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Sales Tax (60% exclusion)	9.50%			
Sub Total		\$	2,409.75	

Bonds not to exceed	1%	\$	24.10	
Grand Total:		\$	2,433.85	

This Change Order will Require \_\_\_\_\_ *Additional Days to complete this project and are included in this COR*  
*\* Not including days accrued from the date COR is submitted and returned to originator, signed & approved.*

Submitted By: Karen Barzilai Date: 12/20/21  
Project Manager  
Title

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_  
Title

<b>Item</b>		<b>Quantity</b>	<b>Cost Per Qty</b>	<b>Total</b>
Site Labor	Furnish and Install Haws 1920 Bottle Filler	1	\$ 2,295.000	\$ 2,295.00
				\$ -
				\$ 2,295.00

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2021/22 NO. 848**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT  
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
APPROVING THE AWARD OF PRE-CONSTRUCTION AND LEASE-LEASEBACK  
SERVICES FOR THE MEADOW GREEN ELEMENTARY, AND RANCHO STARBUCK  
INTERMEDIATE SCHOOLS TO ERICKSON HALL CONSTRUCTION**

**WHEREAS**, the Lowell Joint School District (“District”) plans to perform HVAC, roof replacement, fire alarm, ADA, sewer, and related work at Meadow Green Elementary and Rancho Starbuck Intermediate Schools (collectively, “Projects”) utilizing the lease-leaseback construction delivery method, whereby the District will lease the sites that it owns to a contractor who will construct improvements thereon and lease the Projects and the underlying sites back to the District;

**WHEREAS**, Education Code Section 17406 authorizes the governing board of a school district to let to any person, firm or corporation any real property belonging to the District if the instrument by which the property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the school district during the term of the lease, and provides that title to that building shall vest in the school district at the expiration of that term;

**WHEREAS**, the selection of any lease-leaseback proposer pursuant to Education Code section 17406 shall be based on a competitive solicitation process and a contract shall be awarded to the proposer providing the “best value” to the school district, taking into consideration the proposer’s demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required;

**WHEREAS**, pursuant to Education Code section 17400(b)(1), “best value” means a competitive procurement process whereby the selected proposer is selected on the basis of objective criteria for evaluating the qualifications of proposers with the resulting selection representing the best combination of price and qualifications;

**WHEREAS**, on November 1, 2021, the District’s Board of Education adopted the Resolution approving the Pre-construction Services Agreement and the Request for Proposals (“RFP”) for the Projects setting forth the criteria and scoring of the proposals, including relevant experience, safety record, price proposal, and other criteria specified by the District;

**WHEREAS**, the RFP previously approved by the Board included the form Lease-Leaseback Agreement;

**WHEREAS**, a Proposal Evaluation Committee evaluated the qualifications of the proposals based upon the criteria and evaluation methodology set forth in the RFP, assigned scores

to each proposal, and once the evaluation process was complete, the District determined the proposer with the best value score;

**WHEREAS**, based on the Proposal Evaluation Committee's assessment of proposals, Erickson-Hall construction ("Contractor") achieved the highest best value score;

**WHEREAS**, the District desires the Contractor to perform Pre-construction Services at Meadow Green Elementary and Rancho Starbuck Intermediate Schools; and

**WHEREAS**, in order to construct the Projects using the lease-leaseback construction delivery method, it is necessary that the District enter into site leases, in which the sites will be leased to the Contractor; subleases which provides for the sublease of the sites and the lease of the Projects by the Contractor back to the District; and a construction services agreement that contains construction provisions with which Contractor shall comply with respect to the construction of the Projects (collectively, "Lease-Leaseback Agreement").

**NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LOWELL JOINT SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1.** Recitals. All of the recitals herein contained are true and correct.

**Section 2.** Determination of Best Value Contractor. The Lowell Joint School District implemented a RFP process and in accordance with Education Code section 17406, determined that Contractor was responsive and received the best value score based on the evaluation of objective criteria contained in the RFP.

**Section 3.** Award of Pre-construction Services Agreement. The District's Board of Education hereby awards Pre-construction Services Agreements included in the RFP to Contractor for Meadow Green Elementary and Rancho Starbuck Intermediate Schools, for an amount not to exceed \$18,500 and \$24,500, respectively.

**Section 4.** Award of Lease-Leaseback Agreement. The District's Board of Education hereby awards lease-leaseback contracts to Contractor for the Projects. The Lease-Leaseback Agreements which include the Sublease, Site Lease and Construction Services Agreement were included in the RFP.

**Section 5.** Guaranteed Maximum Price. After pre-construction services are completed, and subcontractors are selected by Contractor for the Projects, the guaranteed maximum price shall be negotiated and finalized for the Projects. The District's Board of Education must approve the final guaranteed maximum price prior to the start of any construction work on any Project. Pre-construction services shall be provided pursuant to a Pre-construction Services Agreement approved by the District's Board of Education.

**Section 6.** Other Acts; Delegation. The District's Board of Education hereby approves a delegation of authority and appoints its Superintendent, or his or her designee, who is hereby authorized and directed to negotiate and finalize the Pre-construction Services Agreements and

Lease-Leaseback Agreements, and to carry out the intent of this Resolution. All actions taken pursuant to this delegation of authority shall be subject to ratification of the Board. Said delegation shall be valid until otherwise rescinded by the Board.

**Section 7.** Effective Date. This Resolution shall take effect upon adoption.

APPROVED, PASSED AND ADOPTED by the Board of Education of the Lowell Joint School District this 10<sup>th</sup> day of January, 2022, by the following vote:


**AYES:**

**NOES:**

**ABSENT:**

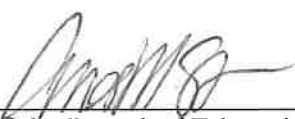
**ABSTAIN**

I, Melissa Salinas, President of the Lowell Joint School District Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

  
\_\_\_\_\_  
President of the Board of Education  
Lowell Joint School District

I, Anastasia Shackelford, Clerk of the Board of Education of the Lowell Joint School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Lowell Joint School District at a regular meeting thereof held on the 10<sup>th</sup> day of January, 2022, by the following forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Lowell Joint School District this 10<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Clerk of the Board of Education  
Lowell Joint School District

State of California

**MULTIPLE AWARD SCHEDULE**

**PlayCore Wisconsin, Inc., dba**

**GameTime**

CMAS NUMBER:	<b>4-20-00-0092B</b>
CMAS TERM DATES:	7/30/2020 through 6/30/2022
CMAS CATEGORY:	Non Information Technology Commodities
APPLICABLE TERMS & CONDITIONS:	<u>December 1, 2017</u> ( <a href="http://www.dgs.ca.gov/-/media/Divisions/PD/Acquisitions/CMAS/Non-IT-Commodities-CMAS-Terms-and-Conditions.ashx?la=en&amp;hash=9AD54FF697C740F342E8B9B5BDEEDFC263632CB3">www.dgs.ca.gov/-/media/Divisions/PD/Acquisitions/CMAS/Non-IT-Commodities-CMAS-Terms-and-Conditions.ashx?la=en&amp;hash=9AD54FF697C740F342E8B9B5BDEEDFC263632CB3</a> )
MAXIMUM ORDER LIMIT:	State Agencies: <b>See Purchasing Authority Dollar Threshold provision</b> Local Government Agencies: <b>Unlimited</b>
FOR USE BY:	State & Local Government Agencies
BASE CONTRACT #:	2017001134
BASE CONTRACT HOLDER:	GameTime

This CMAS provides for the purchase and warranty of playground and outdoor fitness equipment, site accessories, surfacing, and related products and services. (See page 3 for the restrictions applicable to this CMAS.)

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the: [Statewide Contract Index Listing](http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf) ([www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf](http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf)). This requirement is not applicable to local government entities.

Buyers must verify that the CMAS vendor has a letter of authorization from the manufacturer or an authorized distributor for the sale of the products being procured. Service specific letters of authorization are required if the CMAS vendor is providing installation, maintenance, and repair services.

*Original Signature on File*

Effective Date: **7/30/2020**

**BRYAN DUGGER, Program Analyst, California Multiple Award Schedules Unit**



**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

The most current Ordering Instructions and Special Provisions, CMAS Terms and Conditions, and products and/or services are included herein. All purchase orders issued by State agencies shall incorporate these Ordering Instructions and Special Provisions and CMAS Terms and Conditions.

Agency non-compliance with the requirements may result in the loss of delegated authority to use the CMAS program.

CMAS contractor non-compliance with the requirements may result in termination.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

**CMAS PRODUCT & SERVICE CODES**

Product & Service Codes listed below are for marketing purposes only. Review the base contract for the products and/or services available.

Floor Cov-Synthetic Turf  
Outdoor-Barbecue Steel  
Outdoor-Benches  
Outdoor-Bike Stand  
Outdoor-Picnic Table  
Outdoor-Waste Receptacle  
Playground-Equip  
Playground-Equip Shade  
Playground-Surface Ruberized  
Receptacles-Trash  
Recreational-Exercise/Fitness  
Recreational-Sporting Goods

**AVAILABLE PRODUCTS AND/OR SERVICES**

All of the products in the base contract are available within the scope of this CMAS.

The ordering agency must verify all products and/or services are currently available on the base contract. Please visit the following link to review all of the base contract documents <https://public.omniapartners.com/suppliers/gametime/contract-documentation#c36098> . To verify the pricing provided in GameTime's offer, please email [Nick.Grund@omniapartners.com](mailto:Nick.Grund@omniapartners.com) and Cc: [Fred.flores@omniapartners.com](mailto:Fred.flores@omniapartners.com) to obtain the most up-to-date pricelist.

**EXCLUDED PRODUCTS AND/OR SERVICES**

Ancillary sitework services, and signed and sealed engineering drawings are not available under this CMAS.

**ISSUE PURCHASE ORDER TO**

Agency purchase orders must be either mailed or emailed to the following:

**GameTime  
P.O. Box 680121  
Fort Payne, AL 35968  
Attn: Clint Whiteside**

**E-mail: [clint.whiteside@gametime.com](mailto:clint.whiteside@gametime.com)**

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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Agencies with questions regarding products and/or services may contact the CMAS contractor as follows:

**Contact:** Clint Whiteside  
**Phone:** (423) 425-3162 ext. 3162  
**E-mail:** [clint.whiteside@gametime.com](mailto:clint.whiteside@gametime.com)

**TOP 500 DELINQUENT TAXPAYERS**

In accordance with Public Contract Code (PCC) § 10295.4, and prior to placing an order for non-IT goods and/or services, **agencies must verify** with the Franchise Tax Board and the California Department of Tax and Fee Administration that this CMAS contractor's name does not appear on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. **See next paragraph for information.**

The Franchise Tax Board's list of [Top 500 Delinquent Taxpayers](http://www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html) is available at [www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html](http://www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html).

The California Department of Tax and Fee Administration's list of [Top 500 Sales & Use Tax Delinquencies](http://www.cdtfa.ca.gov/taxes-and-fees/top500.htm) in California is available at [www.cdtfa.ca.gov/taxes-and-fees/top500.htm](http://www.cdtfa.ca.gov/taxes-and-fees/top500.htm).

**CALIFORNIA SELLER'S PERMIT**

The CMAS contractor's California Seller's Permit Number is 099479086. Prior to placing an order with this company, agencies must verify that this permit is still valid at the [California Department of Tax and Fee Administration](http://www.cdtfa.ca.gov) website ([cdtfa.ca.gov](http://www.cdtfa.ca.gov)).

**CMAS PRICES**

The maximum prices allowed for the products and/or services available are those set forth in the base contract.

The ordering agency is encouraged to seek prices lower than those in the base contract. When responding to an agency's Request for Offer (RFO), the CMAS contractor can offer lower prices to be competitive.

**PRICE DISCOUNTS**

This CMAS contains volume discounts. See the base contract for the specific percent of discount.

**DARFUR CONTRACTING ACT**

This CMAS contractor has certified compliance to the Darfur Contracting Act, per Public Contract Code (PCC) § 10475, et seq. It is the agency's responsibility to verify that the contractor has a Darfur Contracting Act Certification on file.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

**CALIFORNIA CIVIL RIGHTS LAW CERTIFICATION**

Pursuant to Public Contract Code section 2010, effective January 1, 2017, applicants must certify their compliance with the California Civil Rights laws and Employer Discriminatory Policies (section 51 of the Civil Code, section 12960 of the Government Code). It is the agency's responsibility to verify that the contractor has a California Civil Rights Law Certification on file.

**WARRANTY**

For warranties, see the base contract, the CMAS Terms and Conditions, General Provisions, and CMAS Warranty.

**DELIVERY**

21-30 days after receipt of order, or as negotiated between agency and CMAS contractor and included in the purchase order, or as otherwise stipulated in the contract.

**SHIPPING INSTRUCTIONS**

F.O.B. Destination – Prepaid and Add

**State agencies (not local governments) shall follow the instructions below whenever the weight of the purchase is 100-lbs or more and F.O.B. Destination, Freight Prepaid is not used.**

All shipments will be made by ground transportation unless otherwise ordered on the purchase order.

**Before placing order**, contact the DGS Transportation Management (916) 376-1888 to determine the routing of freight shipments. You will need to provide Transportation Management with the point of origin and destination. They will also want to know the commodity being shipped and the estimated shipping weight of the order. If shipping overnight, the account number must be included.

Routing information should be shown on the face of the purchase order in the format shown below.

**Shipping Instructions:**

Supplier route via:

Carrier's telephone number: \_\_\_\_\_

Annotate bill/s of lading as follows:

"Freight for account of State of California. Tender Number: \_\_\_\_\_ applies. State of California Purchase Order Number: \_\_\_\_\_ SHIP FREIGHT COLLECT." Estimated Freight charges: \_\_\_\_\_.

If supplier is unable to use this carrier, call Transportation Management at (916) 376-1888.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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*The following statement must be noted on the purchase order when the commodities are being shipped via UPS (United Parcel Service) and the State is paying directly to UPS (Collect).*

**Shipping Instructions:**

Supplier route via United Parcel Service (ground).  
State of California, Department of \_\_\_\_\_ UPS account number applies.  
State of California Purchase Order Number \_\_\_\_\_ SHIP COLLECT. Estimated UPS charges: \_\_\_\_\_.

If supplier is unable to use UPS, call Transportation Management at (916) 376-1888.

**CMAS Contractor Note:** Additional shipping costs incurred by deviation to above shipping instructions, without Transportation Management approval, shall be charged to the CMAS contractor.

**PURCHASING AUTHORITY DOLLAR THRESHOLD**

Order limits for the purchase of goods and/or services is determined by the individual agency purchasing authority threshold.

No CMAS order may be executed by a State agency that exceeds that agency's purchasing authority threshold. State agencies with approved purchasing authority, along with their dollar thresholds can be obtained at the [List of State Departments with Approved Purchasing Authority](http://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-State-Departments-with-Approved-Purchasing-Authority) website (www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-State-Departments-with-Approved-Purchasing-Authority).

**HOW TO USE CMAS**

Agencies must adhere to the detailed requirements in the State Contracting Manual (SCM) when using CMAS. The requirements for the following bullets are in the SCM, Volume 2, Chapter 6 (for non-IT), the SCM, Volume 3, Chapter 6 (for IT), and the SCM, Volume FISCal, Chapter 5 (FISCal):

- Develop a Request for Offer, which includes a Scope of Work (SOW), and Bidder Declaration form. For information on the Bidder Declaration requirements, see the SCM, Volume 2, Section 3.5.7 and Volume 3, Section 3.4.7.
- Search for potential CMAS contractors on the CMAS website ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules)) and select "Find a CMAS Contractor."
- Solicit offers from a minimum of 3 CMAS contractors including one small business and/or DVBE, if available, who are authorized to sell the products and/or services needed.
- If soliciting offers from a certified DVBE, include the Disabled Veteran Business Enterprise Declarations form (Standard 843) in the Request for Offer. This declaration must be completed and returned by the DVBE prime contractor and/or any DVBE subcontractors. (See the SCM Volumes 2, 3, and FISCal, Chapter 3).

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

- This is not a bid transaction, so the small business preference, DVBE incentives, protest language, intents to award, evaluation criteria, advertising, etc., are not applicable.
- If less than 3 offers are received, State agencies must document their file with the reasons why the other suppliers solicited did not respond with an offer.
- Assess the offers received using best value methodology, with cost as one of the criteria.
- Issue a Purchase Order to the selected CMAS contractor.
- For CMAS transactions under \$10,000, only one offer is required if the State agency can establish and document that the price is fair and reasonable. The fair and reasonable method can only be used for non-customizable purchases.

Local governments set their own order limits, and are not bound by the order limits on the cover page of this CMAS.

**SPLITTING ORDERS**

Splitting orders to avoid any monetary limitations is prohibited.

Do not circumvent normal procurement methods by splitting purchases into a series of delegated purchase orders, per Public Contract Code (PCC) § 10329.

Splitting a project into small projects to avoid either fiscal or procedural controls is prohibited, per State Administrative Manual (SAM) § 4819.34.

**MINIMUM ORDER LIMITATION**

There is no minimum dollar value limitation on orders placed under this CMAS.

**ORDERING PROCEDURES**

**1. Purchase Orders**

All Ordering Agency purchase order documents executed under this CMAS must contain the applicable CMAS number as show on page 1.

1. State Departments:

Standard 65 Purchase Documents – State departments not transacting in FISCal must use the Purchasing Authority Purchase Order (Standard 65) for purchase execution. An electronic version of the Standard 65 is available at the DGS-PD website ([www.dgsapps.dgs.ca.gov/osp/StatewideFormsWeb/Forms.aspx](http://www.dgsapps.dgs.ca.gov/osp/StatewideFormsWeb/Forms.aspx)), select Standard STD Forms.

FISCAL Purchase Documents – State departments transacting in FISCal will follow the FISCal procurement and contracting procedures.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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**2. Local Governmental Departments:**

Local governmental agencies may use their own purchase document for purchase execution.

The agency is required to complete and distribute the purchase order. For services, the agency shall modify the information contained on the order to include the service period (start and end date), and the monthly cost (or other intermittent cost), and any other information pertinent to the services being provided. The cost for each line item should be included in the order, not just system totals.

The contractor must immediately reject purchase orders that are not accurate. Discrepancies are to be negotiated and incorporated into the purchase order prior to the products and services being delivered.

**2. Service and Delivery after CMAS Expiration**

The purchase order must be issued before the CMAS expires. However, delivery of the products or completion of the services may be after the CMAS expires (unless otherwise specifically stated in the purchase order).

**3. Multiple CMAS Agreements on a Single Purchase Order**

Agencies wishing to include multiple CMAS agreements on a single FISCAl purchase order must adhere to the following guidelines:

- All CMAS must be for the same CMAS contractor.
- The purchase order must go to one contractor location.
- Write the word "CMAS" in the space usually reserved for the contract number. On Standard 65's, this is at the top of the form. The word "CMAS" signifies that the purchase order contains items from multiple CMAS agreements. The purchasing agency may only use one bill code.
- For each individual CMAS (as differentiated by alpha suffix), the agency must identify and group together the CMAS number with the line items and subtotal per CMAS number (do not include tax in the subtotal), and sequentially identify each individual CMAS as Sub #1, Sub #2, Sub #3, etc. This facilitates accurate billing of administrative fees by the Procurement Division.
- The total of all items on the purchase order must not exceed the purchase order limit identified in the CMAS.
- Do not combine items from both non-IT and Information Technology CMAS agreements. A non-IT CMAS begin with the number "4" and an Information Technology CMAS begins with the number "3." The purchase order limits are different for these two types of CMAS agreements.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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**4. Amendments to Agency's Purchase Orders**

Agency purchase orders cannot be amended if the CMAS has expired.

The SCM, Volumes 2 & 3, Chapter 6.A5.0 and SCM, Volume FISCal, Chapter 5.A4.0 provides the following direction regarding amendments to all types of LPA purchase orders:

Original orders, which include options for changes (e.g., quantity or time), that were evaluated and considered in the selection for award during the RFO process, may be amended consistent with the terms of the original order, provided that the original order allowed for amendments. If the original order did not evaluate options, then amendments are not allowed unless an NCB is approved for those amendments.

Amendments unique to non-IT services are covered in the SCM, Volume 2, Chapter 6.B2.9 and SCM, Volume FISCal, Chapter 5.A4.1 as follows:

If the original contract permitted amendments, but did not specify the changes (e.g., quantity or time), it may be amended, per Public Contract Code (PCC) § 10335 (d)(1). Only a contract may be amended once under this exemption. The time shall not exceed one year, or add not more than 30% of the original order value and may not exceed \$250,000. If the original contract did not have language permitting amendments, the NCB process must be followed.

Also, see the SCM, Volumes 2 & 3, Chapter 8, Topic 6, for more information on amending purchase orders.

**CMAS CONTRACTOR OWNERSHIP INFORMATION**

The CMAS contractor is a large business enterprise.

**SMALL BUSINESS MUST BE CONSIDERED**

Prior to placing orders under the CMAS program, State agencies shall whenever practicable first consider offers from small businesses that have established CMAS [Government Code (GC) § 14846(b)]. NOTE: The Department of General Services auditors will request substantiation of compliance with this requirement when agency files are reviewed.

CMAS Small Business and Disabled Veteran Partners lists ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules)) can be found on the CMAS website by selecting "Find a CMAS Contractor".

In response to our commitment to increase participation by small businesses, the Department of General Services waives the administrative fee (a fee currently charged to customer agencies to support the CMAS program) for orders to certified small business enterprises.

See the current fees in the DGS Price Book at: [www.dgs.ca.gov/OFS/Price-Book](http://www.dgs.ca.gov/OFS/Price-Book).



**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
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**SMALL BUSINESS/DVBE - TRACKING**

State agencies are able to claim subcontracting dollars towards their SB or DVBE goals whenever the CMAS contractor subcontracts a commercially useful function to a certified SB or DVBE. The CMAS contractor will provide the ordering agency with the name of the SB or DVBE used and the dollar amount the ordering agency can apply towards its SB or DVBE goal.

**SMALL BUSINESS/DVBE - SUBCONTRACTING**

1. The amount an ordering agency can claim towards achieving its SB or DVBE goals is the dollar amount of the subcontract award made by the CMAS contractor to each SB or DVBE.
2. The CMAS contractor will provide an ordering agency with the following information at the time the order is quoted:
  - a. The CMAS contractor will state that, as the prime contractor, it shall be responsible for the overall execution of the fulfillment of the order.
  - b. The CMAS contractor will indicate to the ordering agency how the order meets the SB or DVBE goal, as follows:
    - i. List the name of each company that is certified by the Office of Small Business and DVBE Services that it intends to subcontract a commercially useful function to; and
    - ii. Include the SB or DVBE certification number of each company listed, and attach a copy of each certification; and
    - iii. Indicate the dollar amount of each subcontract with a SB or DVBE that may be claimed by the ordering agency towards the SB or DVBE goal; and
    - iv. Indicate what commercially useful function the SB or DVBE subcontractor will be providing towards fulfillment of the order.
3. The ordering agency's purchase order must be addressed to the prime contractor, and the purchase order must reference the information provided by the prime contractor as outlined above.

**NEW EQUIPMENT REQUIRED**

The State will procure new equipment. All equipment must be new (or warranted as newly manufactured) and the latest model in current production. Used, shopworn, demonstrator, prototype, or discontinued models are not acceptable.

Where Federal Energy Management Program (FEMP) standards are available, all State agencies shall purchase only those products that meet the recommended standards. All products displaying the Energy Star label meet the FEMP standards.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
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**SPECIAL MANUFACTURED GOODS**

Any CMAS for goods to be manufactured by the CMAS contractor specifically for the State and not suitable for sale to others may require progress payments.

For a Non-IT goods CMAS, see the CMAS Non-IT Commodities Terms and Conditions, Provision 69, Progress Payments.

**PRODUCT INSTALLATION**

The CMAS contractor is fully responsible for all installation services performed under the CMAS. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications.

The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project.

**TRADE-IN EQUIPMENT**

Trade-ins at open market price may be considered. The product description and trade-in allowance must be identified on the purchase order.

Agencies are required to adhere to State Administrative Manual (SAM) § 3520 through 3520.6, Disposal of Personal Property and Surplus Personal Property, as applicable, when trade-ins are considered. A Property Survey Report, Standard 152, must be submitted for approval prior to disposition of any State-owned personal property, including general office furniture regardless of the acquisition value, or if the property was recorded or capitalized for accounting purposes.

**STATE AGENCY BUY RECYCLED CAMPAIGN (SABRC)**

State ordering agencies are required to report purchases made within the eleven product categories in the California Department of Resources Recycling and Recovery's State Agency Buy Recycled Campaign (SABRC) per Public Contract Code sections 12200-12217.

Contractor will be required to complete and return a Recycled-Content Certification form ([www.calrecycle.ca.gov/contracts/forms](http://www.calrecycle.ca.gov/contracts/forms)) upon request by the state ordering agency.

**PUBLIC WORKS (INSTALLATION SERVICES ONLY)**

A public works contract is defined as an agreement for "the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind" in accordance with the Public Contract Code (PCC) § 1101. State agencies planning these types of projects need to review the SCM, Volume 1, Chapters 10 and 11 for applicable guidelines and regulations. Visit the Department of General Services (DGS), Real Estate Services Division (RESD) website ([www.dgs.ca.gov/RESD](http://www.dgs.ca.gov/RESD)) if you have questions about these types of transactions.

Agency CMAS purchase orders may allow for public works installation only when it is incidental to the total purchase order amount.

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Agencies are to ensure that the applicable laws and codes pertaining to the contractor and sub-contractor licensing, prevailing wage rates, bonding, labor code requirements, etc., are adhered to by the prime contractor as well as any sub-contractor during performance under the CMAS purchase order.

The bond amount for public works is not less than 100% of the purchase order price.

**NOTE:** In accordance with Labor Code (LC) § 1773.2, the ordering agency is responsible for determining the appropriate craft, classification or type of worker needed for any contract for public works. Also, the agency is to specify the applicable prevailing wage rates as determined by the Director of the Department of Industrial Relations (DIR). In lieu of specifying the prevailing wage rates, the agency may include a statement on the order that the prevailing wage rates are on file at the agency's office, and will be made available upon request. The prevailing wage rates are available from the DIR at [www.dir.ca.gov](http://www.dir.ca.gov) (select Statistics & Research).

**Bonds:** For guidelines, see CMAS, General Terms and Conditions, Public Works Requirements.

**State Contractor's License:** Public works services can be obtained through CMAS only if incidental to the overall purchase order. If incidental public works services are included in the purchase order, prior to issuing the order agencies should contact the State Contractor's License Board ([www.cslb.ca.gov](http://www.cslb.ca.gov)) to verify that the Contractor's License shown below is still active and in good standing.

The CMAS contractor's California Contractor's License number is 855664. This is a Class C-61/D34 & C-61/D12 license that is valid through 3/31/2021.

**NOT SPECIFICALLY PRICED (NSP) ITEMS**

The only time that open market/incidental, non- contract items may be included in a CMAS order is when they fall under the parameters of the Not Specifically Priced (NSP) Items provision.

CMAS contractors must be authorized providers of the hardware, software and/or services they offer under the Not Specifically Priced (NSP) Items provision.

Agency and CMAS contractor use of the NSP provision is subject to the following requirements:

1. Purchase orders containing only NSP items are prohibited.
2. A purchase order containing NSP items may be issued only if it results in the lowest overall alternative to the State.
3. NSP items shall be clearly identified in the order. Any product or service already specifically priced and included in the base contract may not be identified as an NSP item.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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4. NSP Installation Services: The CMAS contractor is fully responsible for all installation services performed under the CMAS. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications. The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project. The total dollar value of all installation services included in the purchase order cannot exceed the dollar value of the products included in the purchase order, nor can they exceed the NSP Maximum Order Limitation.
5. Maximum Order Limitation: For orders \$250,000, or less, the total dollar value of all NSP items included in a purchase order shall not exceed \$5,000. For orders exceeding \$250,000, and at the option of the contractor, the total dollar value of all NSP items in a purchase order shall not exceed 5% of the total cost of the order, or \$25,000 whichever is lower.
6. An NSP item included in an order issued against a CMAS is subject to all of the terms and conditions set forth in the contract.
7. Trade-ins, upgrades, involving the swapping of boards, are permissible, where the contract makes specific provisions for this action. In those instances, where it is permitted, the purchase order must include the replacement item and a notation that the purchase involves the swapping of a board.

The following NSP items are specifically excluded from any order issued under this CMAS:

1. Items not intended for use in directly supporting the priced items included in the same order. An NSP item must be subordinate to the specifically priced item that it is supporting. For example, a cable, which is not otherwise specifically priced in the base contract, is subordinate to a specifically priced printer or facsimile machine, and is eligible to be an NSP item subject to that cable meeting the remaining NSP requirements. However, a printer or facsimile machine, which is not otherwise specifically priced in the base contract, is not subordinate to a specifically priced cable, and is not eligible to be an NSP item.
2. Supply type items, except for the minimum amount necessary to provide initial support to the priced items included in the same order.
3. Items that do not meet the Productive Use Requirements for information technology products, per the SCM, Volume 3, Chapter 2, Section 2.B6.2 and SCM, Volume FISCal, Chapter 2, Section 2.E3.2.
4. Any other item or class of items specifically excluded from the scope of this CMAS.
5. Public Works components NOT incidental to the total purchase order amount.
6. Products or services the CMAS contractor is NOT factory authorized or otherwise certified or trained to provide.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

7. Follow-on consultant services that were previously recommended or suggested by the same CMAS contractor.

The CMAS contractor is required to reject purchase orders containing NSP items that do not conform to the above requirements. The CMAS contractor will promptly notify the agency issuing the non-conforming order of its non-acceptance and the reasons for its non-acceptance.

**STATE AND LOCAL GOVERNMENTS CAN USE CMAS**

State and local government agency use of CMAS is optional. A local government is any city, county, city and county, district, or other local governmental body or corporation, including UC, CSU, K-12 schools and community colleges empowered to expend public funds. While the State makes this CMAS available, each local government agency should make its own determination whether the CMAS program is consistent with their procurement policies and regulations.

**UPDATES AND/OR CHANGES**

A CMAS supplement is not required for updates and/or changes once the update and/or change becomes effective for the base contract, except as follows:

- A CMAS supplement is required when the CMAS is based on specific products and/or services from another contractor's multiple award contract and the contractor wants to add a new manufacturer's products and/or services.
- A CMAS supplement is required for new federal contract terms and conditions that constitute a material difference from existing contract terms and conditions. A material change has a potentially significant effect on the delivery, quantity or quality of items provided, the amount paid to the contractor or on the cost to the State.

**SELF-DELETING BASE CONTRACT TERMS AND CONDITIONS**

Instructions, or terms and conditions that appear in the Special Items or other provisions of the base contract and apply to the purchase, license, or rental (as applicable) of products or services by the US Government in the United States, and/or to any overseas location shall be self-deleting. (Example: "Examinations of Records" provision).

Federal regulations and standards, such as Federal Acquisition Regulation (FAR), Federal Information Resources Management Regulation (FIRMR), Federal Information Processing Standards (FIPS), General Services Administration Regulation (GSAR), or Federal Installment Payment Agreement (FIPA) shall be self-deleting. Federal blanket orders and small order procedures are not applicable.

**ORDER OF PRECEDENCE**

The CMAS Terms and Conditions takes precedence if there is a conflict between the terms and conditions of the contractor's base contract, packaging, invoices, catalogs, brochures, technical data sheets or other documents (see CMAS Terms and Conditions, CONFLICT OF TERMS).

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

**APPLICABLE CODES, POLICIES AND GUIDELINES**

All California codes, policies, and guidelines are applicable. The use of CMAS does not reduce or relieve state agencies of their responsibility to meet statewide requirements regarding contracting or the procurement of goods or services. Most procurement and contract codes, policies, and guidelines are incorporated into CMAS agreements. Nonetheless, there is no guarantee that every possible requirement that pertains to all the different and unique State processes has been included.

**PAYMENTS AND INVOICES**

**1. Payment Terms**

Payment terms for this CMAS are net 45 days.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code (GC) § 927 et. seq. Unless expressly exempted by statute, the Act requires State agencies to pay properly submitted, undisputed invoices not more than 45 days after (1) the date of acceptance of goods or performance of services; or (2) receipt of an undisputed invoice, whichever is later.

**2. Payee Data Record (Standard 204)**

State Agencies not transacting in FISCal, must obtain a copy of the Payee Data Record (Standard 204) in order to process payments. State Ordering Agencies forward a copy of the Standard 204 to their accounting offices. Without the Standard 204, payment may be unnecessarily delayed. State Agencies should contact the CMAS contractor for copies of the Payee Data Record.

**3. DGS Administrative and Incentive Fees**

**Orders from State Agencies:**

The Department of General Services (DGS) will bill each State agency directly an administrative fee for use of CMAS. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS. This administrative fee is waived for CMAS purchase orders issued to California certified small businesses.

See the current administrative fees in the DGS Price Book ([www.dgs.ca.gov/OFS/Price-Book](http://www.dgs.ca.gov/OFS/Price-Book)).

**Orders from Local Government Agencies:**

CMAS contractors, who are not California certified small businesses, are required to remit to DGS an incentive fee equal to a percentage of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS. The incentive fee is in lieu of local government agencies being billed the referenced DGS administrative fee.

See the current incentive fees in the DGS Price Book.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this CMAS entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

**4. Contractor Invoices**

Unless otherwise stipulated, the CMAS contractor must send their invoices to the agency address set forth in the purchase order. Invoices shall be submitted in triplicate and shall include the following:

- CMAS number
- Agency purchase order number
- Agency Bill Code (State Only)
- Line item number
- Unit price
- Extended line item price
- Invoice total

State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

The company name on the CMAS, purchase order and invoice must match or the State Controller's Office will not approve payment.

**5. Advance Payments**

Advance payment is allowed for services only under limited, narrowly defined circumstances, e.g., between specific departments and certain types of non-profit organizations, or when paying another government agency (Government Code (GC) § 11256 – 11263 and 11019).

It is NOT acceptable to pay in advance, except software maintenance and license fees, which are considered a subscription and may be paid in advance if a provision addressing payment in advance is included in the purchase order.

Software warranty upgrades and extensions may also be paid for in advance, one time.

**6. Credit Card**

The CMAS contractor accepts the State of California credit card (CAL-Card).

A purchase order is required even when the ordering department chooses to pay the CMAS contractor via the CAL-Card.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

**7. Lease/Purchase Analysis**

State agencies must complete a Lease/Purchase Analysis (LPA) to determine best value when contemplating a lease/rental, and retain a copy for future audit purposes (State Administrative Manual (SAM) § 3710).

For short-term rental equipment, the lease/purchase analysis must be approved by the Department of General Services, Office of legal Services.

The lease/purchase analysis for all other purchases must be approved by the Department of General Services, GS SMart State Financial Marketplace. Buyers may contact the GS SMart Administrator, Kris Bianchini via e-mail at [kristopher.bianchini@dgs.ca.gov](mailto:kristopher.bianchini@dgs.ca.gov) for further information.

**8. Leasing**

The State reserves the right to select the form of payment for all procurements, be it either an outright purchase with payment rendered directly by the State, or a financing/lease-purchase or operating lease via the State Financial Marketplace (GS SMart and/or Lease SMart). If payment is via the financial marketplace, the Supplier will invoice the State and the State will approve the invoice and the selected Lender/Lessor for all product listed on the State's procurement document will pay the supplier on behalf of the State.

Buyers may contact the GS SMart Administrator, Kris Bianchini via e-mail at [kristopher.bianchini@dgs.ca.gov](mailto:kristopher.bianchini@dgs.ca.gov) for further information.

**9. Maintenance Tax**

The California Department of Tax and Fee Administration has ruled that in accordance with Section 1546 of the Sales and Use Tax Regulations of the Business Taxes Law Guide, whenever optional maintenance contracts include consumable supplies, such supplies are subject to sales tax.

Generally, the State has two options:

1. For agreements that provide for only maintenance services (i.e., the furnishing of labor and parts necessary to maintain equipment), the charges for the provision of maintenance services are not taxable.
2. For agreements that provide for both maintenance services and consumable supply items (i.e., toner, developer, and staples, for example), the provision of the consumable supplies is considered a taxable sale of tangible personal property. Therefore, State agencies awarding optional maintenance contracts are responsible for paying the applicable sales tax on the consumable supplies used during the performance period of the maintenance contract.

The Contractor will be required to itemize the consumables being taxed for State accounting purposes.



**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
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**CONTRACTOR QUARTERLY REPORT PROCESS**

CMAS contractors are required to submit a detailed CMAS Business Activity Report on a quarterly basis to the CMAS Unit. See Attachment B for a copy of this form and instructions.

This report shall be mailed to:

Department of General Services  
Procurement Division – CMAS Unit  
Attention: Quarterly Report Processing  
PO Box 989052, MS #2-202  
West Sacramento, CA 95798-9052

Reports that include checks for incentive fees must be mailed and shall not be e-mailed. All other reports may be e-mailed to the attention of Quarterly Report Processing as follows:

CMAS Unit E-Mail: [cmas@dgs.ca.gov](mailto:cmas@dgs.ca.gov)

For the full instructions on completing and submitting CMAS Quarterly Business Activity Reports, and a soft copy of a blank quarterly report form, go to the CMAS website ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules)) and then select "File a CMAS Quarterly Report".

Important things to remember regarding CMAS Quarterly Business Activity Reports:

- A report is required for each CMAS, each quarter, even when no new purchase orders are received in the quarter.
- A separate report is required for each CMAS.
- **Each purchase order must be reported only once in the quarter identified by the purchase order date, regardless of when the services were performed, the products were delivered, the invoice was sent, or the payment was received.**
- Purchase orders from State and local government agencies must be separated on the report, as shown in the instructions.
- CMAS contractors must report the sales activity for all resellers listed on their CMAS.
- Any report that does not follow the required format or excludes required information will be deemed incomplete and returned to the CMAS contractor for corrections.
- Taxes and freight must not be included in the report.
- CMAS contractors must attach to their quarterly report a check covering the required incentive fee for all CMAS sales to local government agencies.
- New CMAS agreements and supplements will be approved only if the CMAS contractor has submitted all required quarterly reports and incentive fees.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

CMAS Quarterly Business Activity Reports are due in the CMAS Unit within two weeks after the end of each quarter as shown below:

Quarter 1	January 1 to March 31	Due April 15
Quarter 2	April 1 to June 30	Due July 15
Quarter 3	July 1 to September 30	Due October 15
Quarter 4	October 1 to December 31	Due January 15

**CONTRACTOR QUARTERLY INCENTIVE FEES**

CMAS contractors, who are not California certified small businesses, are required to remit to DGS an incentive fee equal to a percentage of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS. The incentive fee is in lieu of local government agencies being billed the referenced DGS administrative fee.

See the current incentive fees in the DGS Price Book.

CMAS contractors cannot charge local government agencies an additional charge on a separate line item to cover the incentive fee. The CMAS contractor must include the incentive fee in the price of the products or services offered, and the line item prices must not exceed the applicable base contract prices.

A local government agency is any city, county, district, or other local governmental body, including the California State University (CSU) and University of California (UC) systems, K-12 public schools and community colleges empowered to expend public funds.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit **along with the applicable Quarterly Report**. See the provision in this CMAS entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

**OBTAINING COPY OF ORIGINAL CMAS AND SUPPLEMENTS**

A copy of a CMAS and supplements, if any, can be obtained at Cal eProcure (caleprocure.ca.gov). A complete CMAS consists of the following:

- CMAS cover pages (which includes the signature page, ordering instructions and special provisions, and any attachments or exhibits as prepared by the CMAS Unit)
- CMAS Terms and Conditions.
- Base contract terms and conditions
- Product/service listing and prices
- Supplements, if applicable.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

It is important for the agency to confirm that the required products, services, and prices are included in the CMAS and are at or below base contract rates. To streamline substantiation that the needed items are in the base contract, the agencies should ask the CMAS contractor to identify the specific pages from the base contract that include the required products, services, and prices. Agencies should save these pages for their file documentation.

**CONTRACTORS ACTING AS FISCAL AGENTS ARE PROHIBITED**

When a subcontractor ultimately provides all of the products or performs all of the services that a CMAS contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature, and does not provide a Commercially Useful Function (CUF). It is unacceptable to use fiscal agents in this manner because the agency is paying unnecessary administrative costs.

**AGENCY RESPONSIBILITY**

Each agency is responsible for its own contracting program and purchasing decisions, including use of the CMAS program and associated outcomes.

This responsibility includes, but is not necessarily limited to, ensuring the necessity of the services, securing appropriate funding, complying with laws and policies, preparing the purchase order in a manner that safeguards the State's interests, obtaining required approvals, and documenting compliance with Government Code (GC) § 19130.b (3) for outsourcing services.

It is the responsibility of each agency to consult as applicable with their legal staff and contracting offices for advice depending upon the scope or complexity of the purchase order.

If you do not have legal services available to you within your agency, the DGS Office of Legal Services is available to provide services on a contractual basis.

**CONFLICT OF INTEREST**

Agencies must evaluate the proposed purchase order to determine if there are any potential conflict of interest issues. See the CMAS Terms and Conditions, Conflict of Interest, for more information.

**FEDERAL DEBARMENT**

When federal funds are being expended, the agency is required to obtain (retain in file) a signed "Federal Debarment" certification from the CMAS contractor before the purchase order is issued.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants; responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B**

**CONTRACTOR TRAVEL**

The Travel provision is not applicable to this CMAS.

**LIQUIDATED DAMAGES FOR LATE DELIVERY**

The value of the liquidated damages cannot be a penalty, must be mutually agreed upon by agency and contractor and included in the purchase order to be applicable.

**ACCEPTANCE TESTING CRITERIA**

If the agency wants to include acceptance testing for all newly installed technology systems, and individual equipment, and machines which are added or field modified (modification of a machine from one model to another) after a successful performance period, the test criteria must be included in the purchase order to be applicable.

**AMERICANS WITH DISABILITY ACT (ADA)**

Section 504 of the Rehabilitation Act of 1973 as amended; Title VI and VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act, 42 USC 12101; California Code of Regulations, Title 2, Title 22; California Government Code, Sections 11135, et seq.; and other federal and State laws, and Executive Orders prohibit discrimination. All programs, activities, employment opportunities, and services must be made available to all persons, including persons with disabilities. See Attachment A for Procurement Division's ADA Compliance Policy of Nondiscrimination on the Basis of Disability.

Individual government agencies are responsible for self-compliance with ADA regulations.

Contractor sponsored events must provide reasonable accommodations for persons with disabilities.

**DGS PROCUREMENT DIVISION CONTACT AND PHONE NUMBER**

Department of General Services  
Procurement Division, CMAS Unit  
707 Third Street, 2<sup>nd</sup> Floor, MS 2-202  
West Sacramento, CA 95605-2811

Phone #      (916) 375-4365

CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
GAMETIME  
CMAS NO. 4-20-00-0092B

ATTACHMENT A

ADA NOTICE

Procurement Division (State Department of General Services)  
AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE  
POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY

To meet and carry out compliance with the nondiscrimination requirements of the Americans with Disabilities Act (ADA), it is the policy of the Procurement Division (within the State Department of General Services) to make every effort to ensure that its programs, activities, and services are available to all persons, including persons with disabilities.

For persons with a disability needing a reasonable accommodation to participate in the Procurement process, or for persons having questions regarding reasonable accommodations for the Procurement process, please contact the Procurement Division at (916) 375-4400 (main office); the Procurement Division TTY/TDD (telephone device for the deaf) or California Relay Service numbers which are listed below. You may also contact directly the Procurement Division contact person who is handling this procurement.

**Important: To ensure that we can meet your need, it is best that we receive your request at least 10 working days before the scheduled event (i.e., meeting, conference, workshop, etc.) or deadline due-date for procurement documents.**

The Procurement Division TTY telephone numbers are:

Sacramento Office: 916-376-5127 (CALNET 480-5127)

The California Relay Service Telephone Numbers are:

Voice: 1-800-735-2922, or 7-1-1

Speech to Speech Service: 1-800-854-7784

Proposal for  
Lowell Joint School District

Prepared by



10-18-2021  
Job # 73573-03

Jordan Elementary Lowell Joint SD Renovation



805-910-5971 | gametime.com

Jordan Elementary School 2-5 Playground-Project 73573-01-Opt 3  
La Habra, CA



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Jordan Elementary School 2-5 Playground-Project 73573-01-Opt 3  
La Habra, CA

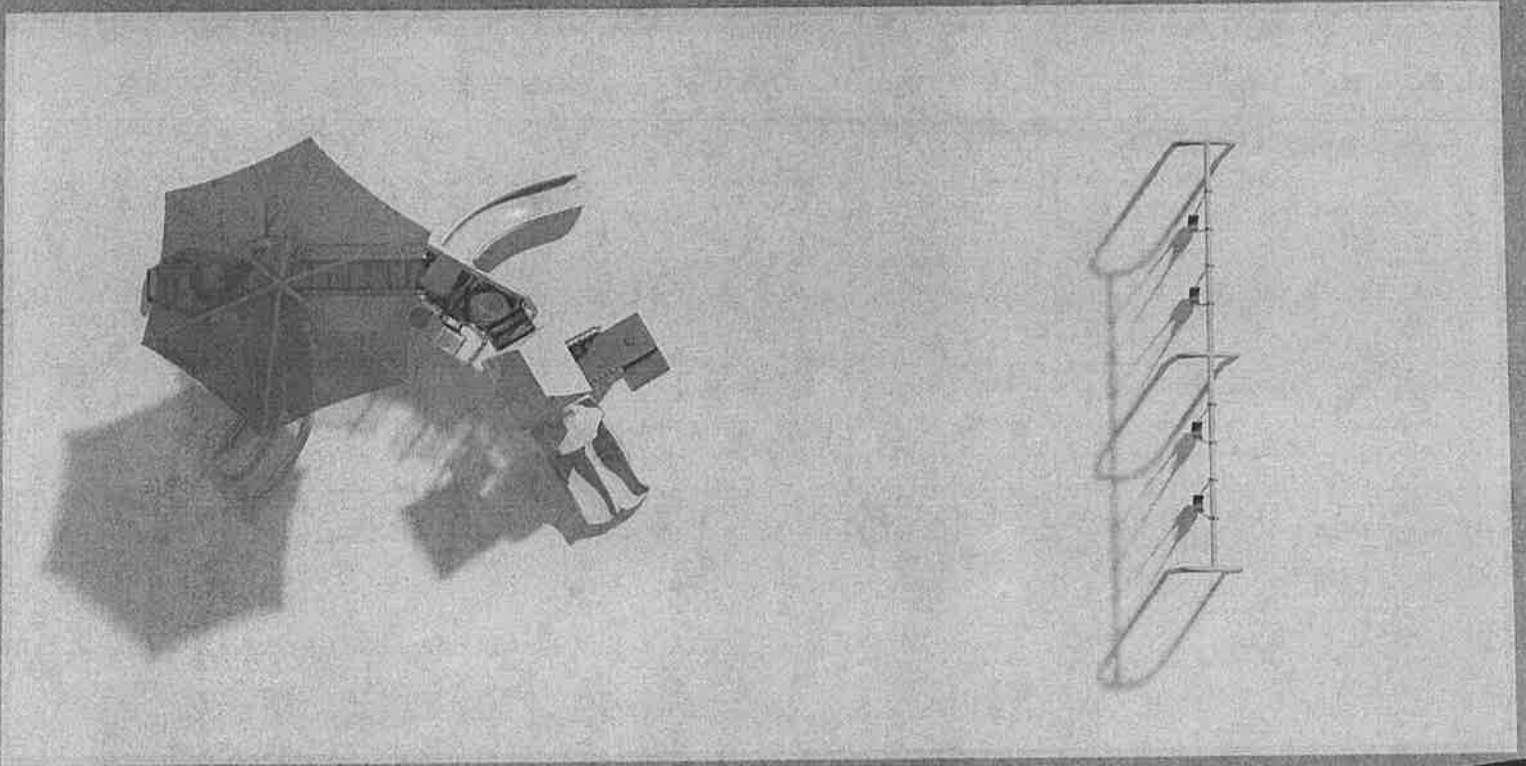


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**Jordan Elementary School 5-12 Playground-Project 73573-01-Opt 3  
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Jordan Elementary School 5-12 Playground-Project 73573-01-Opt 3  
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La Habra, CA**



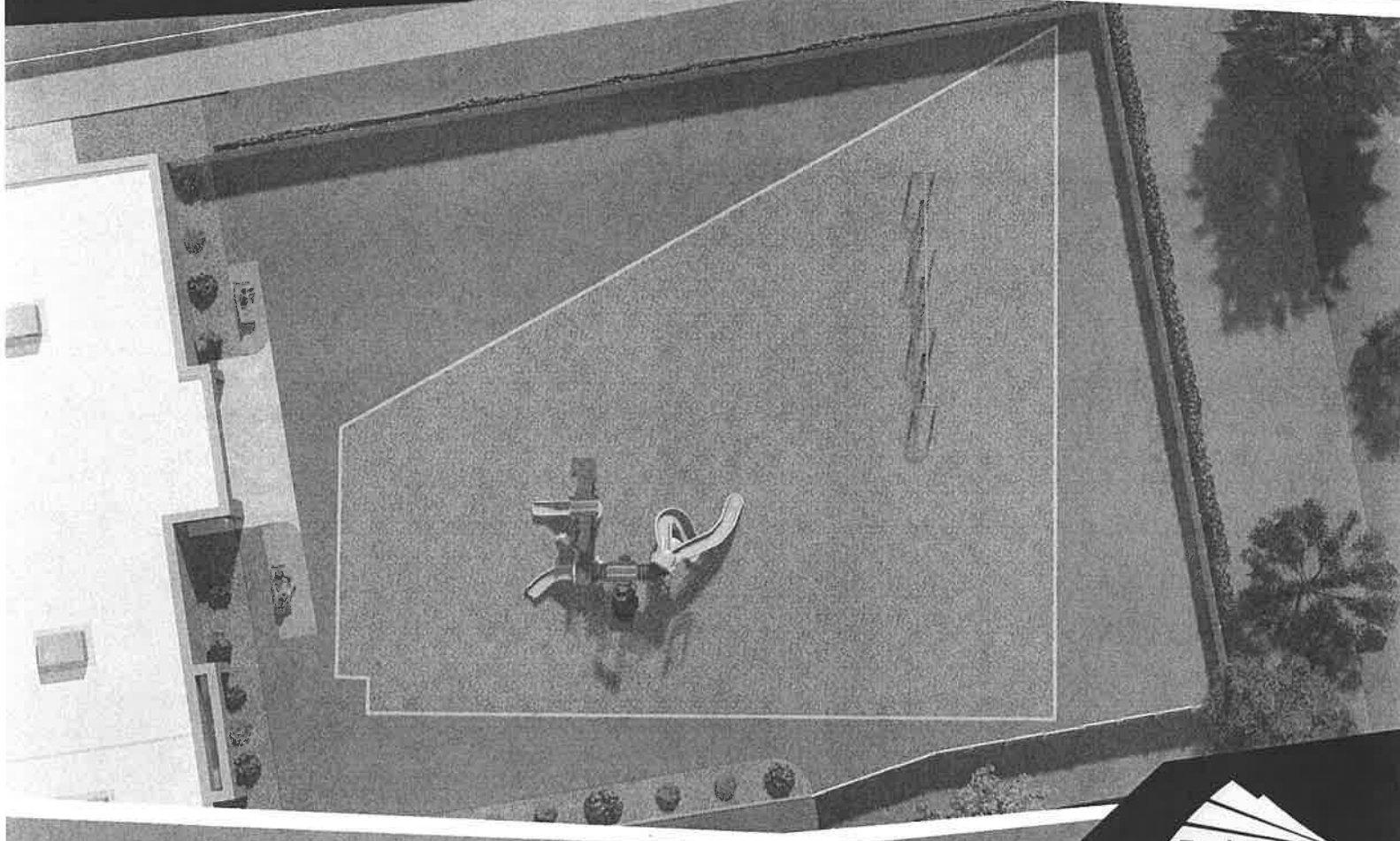
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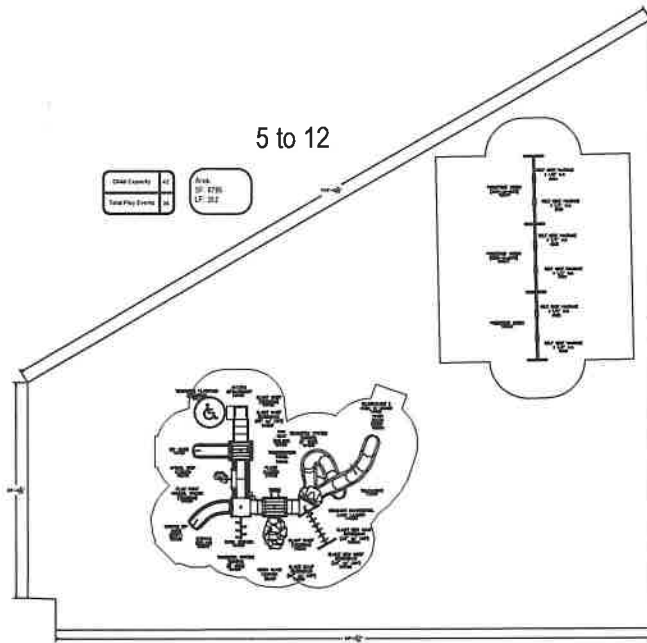
P: (435) 245-5059 / F: 435 245-5057 Brandon@gwpark.com



5 to 12

Total Length	24'
Total Play Surface	17'

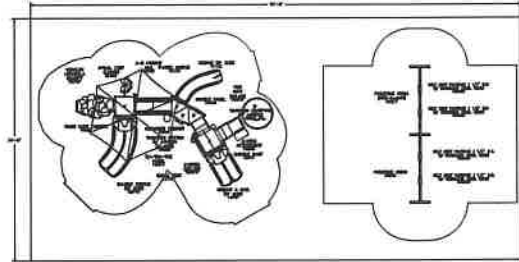
Area	SF: 2796
LF: 212	



2 to 5

Area	SF: 343
LF: 214	

Total Length	14'
Total Play Surface	11'



Area	SF: 6796
LF: 353	



Sales Representative  
Brandon Seltz  
brs@brsproject.com  
805-910-5871

**PlayCore**  
150 PlayCore Drive SE  
Fort Payne, AL 35967  
www.gametime.com



JORDAN SCHOOL  
LOWELL JOINT SCHOOL DISTRICT  
LA HABRA, CA  
Representative  
GREAT WESTERN RECREATION

This list indicates play areas and areas of travel specifically designed for special needs users. It is the opinion of the manufacturer that these play areas and routes of travel conform to the accessibility requirements of the ADA (Americans with Disabilities Act).

Total Elevated Play Components	1	Required	0/1
Total Elevated Play Components Accessible By Ramp	0/1	Required	0/1
Total Elevated Components Accessible By Transfer	0/1	Required	0/1
Total Accessible Ground Level Components Shown	0/1	Required	0/1
Total Different Types Of Ground Level Components	0/1	Required	0/1

This play equipment is recommended for children ages 5-12/2-5

Minimum Area Required  
None  
This drawing can be scaled only when in an 18" x 24" format

**DISCLAIMER:** SWR neither authoring nor placing in the use zones of all equipment, we searched for each type of equipment, and at despite to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard Councils 2414.

Drawn By  
HRS  
Date  
3/14/21  
Drawing Name  
73573-01-dpt3

NEW!

Arctic



Uprights Metal Plastic HDPE Decks

Bayou



Uprights Metal Plastic HDPE Decks

NEW!

Spring Bloom



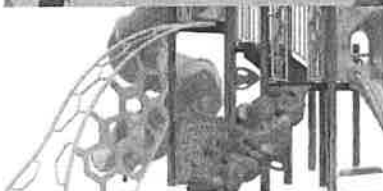
Uprights Metal Plastic HDPE Decks

Jungle



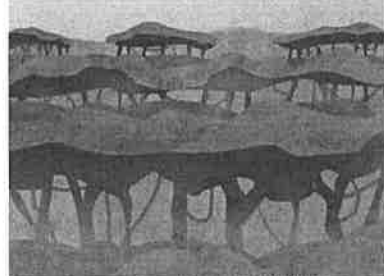
Uprights Metal Plastic HDPE Decks

Malibu



Uprights Metal Plastic HDPE Decks

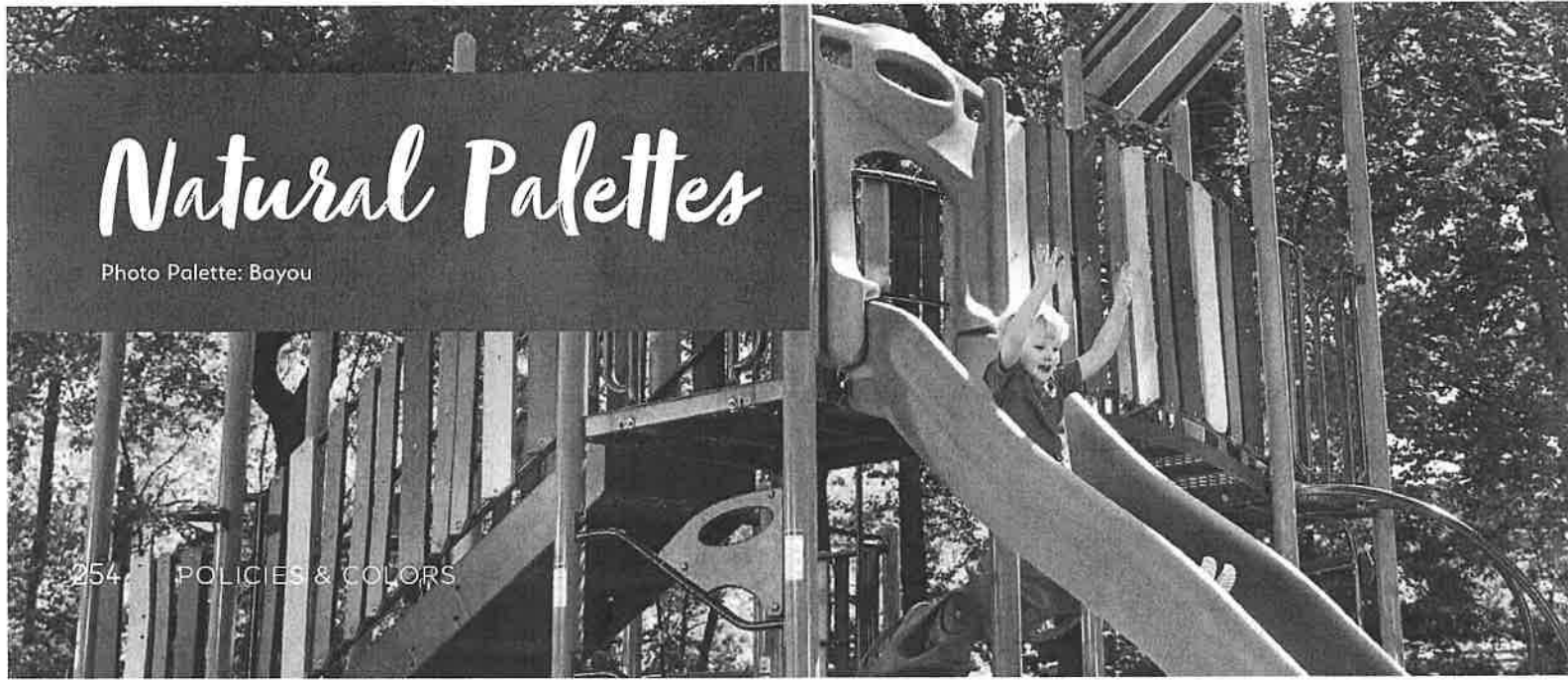
Santa Elena

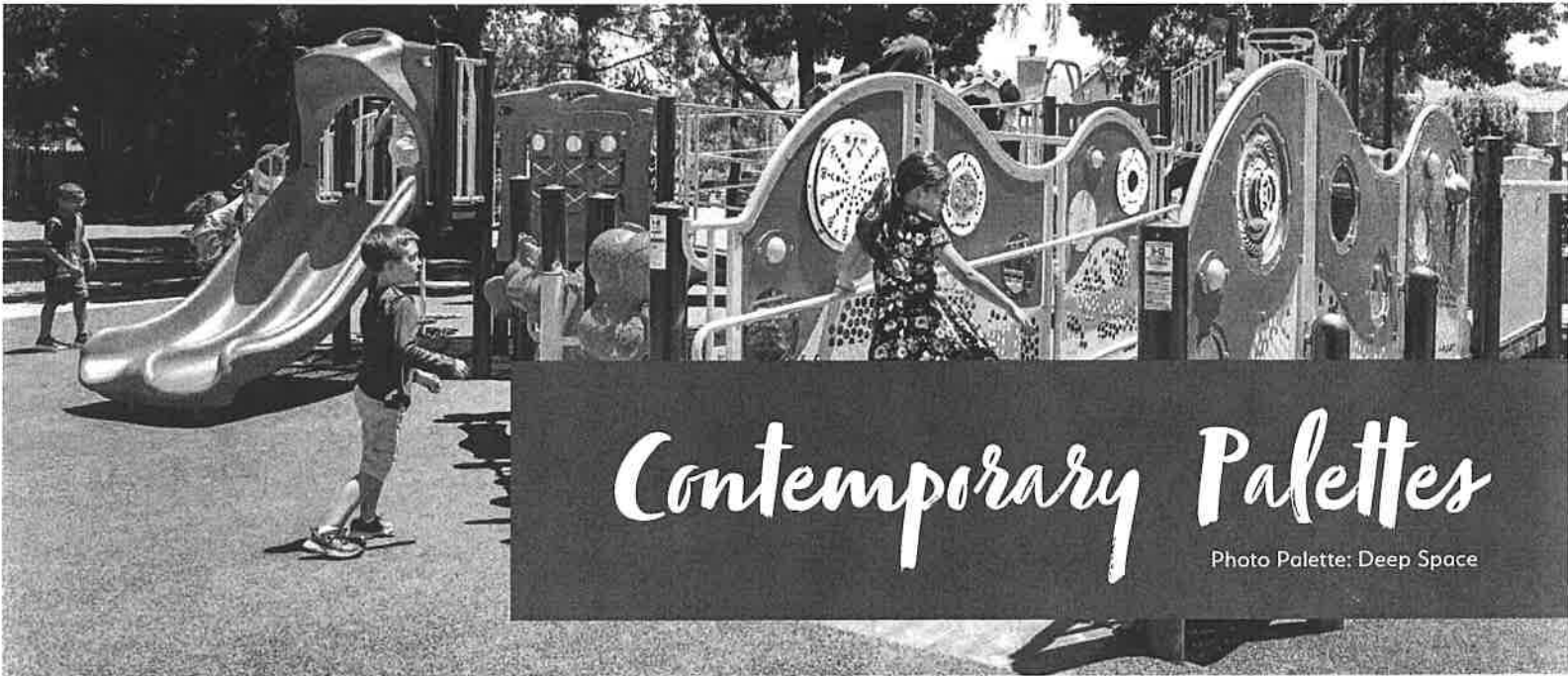


Uprights Metal Plastic HDPE Decks

# Natural Palettes

Photo Palette: Bayou





# Contemporary Palettes

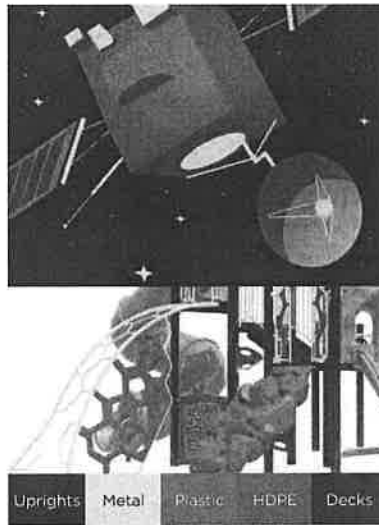
Photo Palette: Deep Space

Avalon



Uprights Metal Plastic HDPE Decks

Deep Space



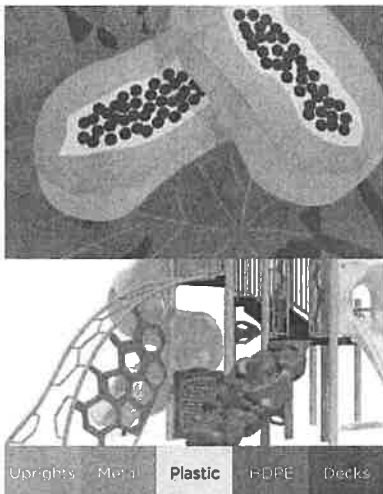
Uprights Metal Plastic HDPE Decks

Emerald



Uprights Metal Plastic HDPE Decks

Passion Fruit



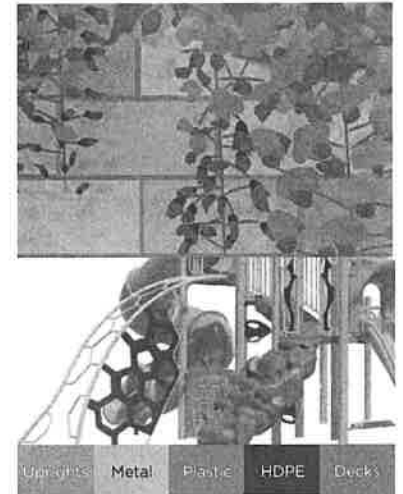
Uprights Metal Plastic HDPE Decks

Whimsy



Uprights Metal Plastic HDPE Decks

Honeysuckle



Uprights Metal Plastic HDPE Decks

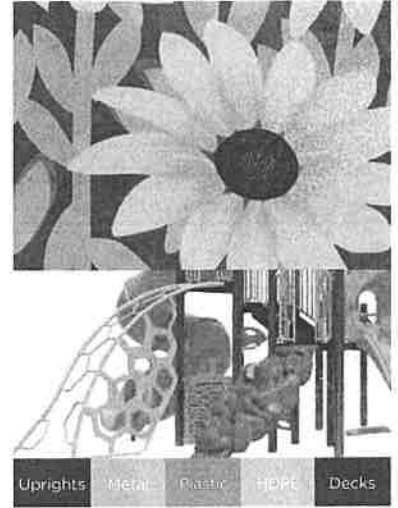
Allegiance



Gum Drop



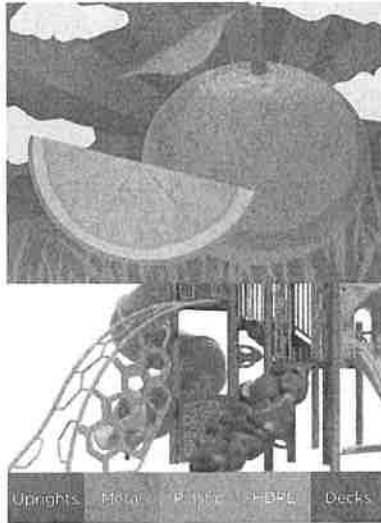
Jovial



Patriot

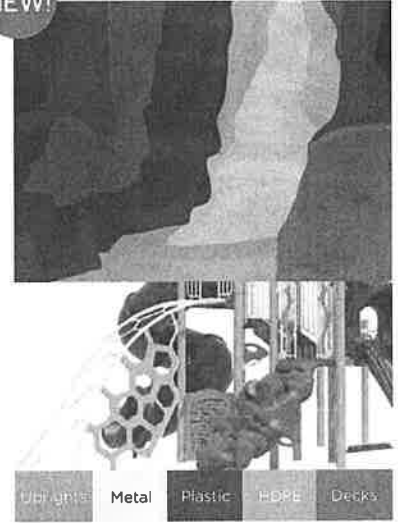


Shine



NEW!

Sunrise



# Primary Palettes

Photo Palette: Shine





GameTime C/O Great Western Recreation  
 P.O. Box 680121  
 Fort Payne, AL 35967  
 Office: 435-245-5055 Fax: 435-245-5057  
 www.gwpark.com

10/19/2021  
 Quote #73573-03-01

## Jordan Elementary Renovation Grant Credit

Lowell Joint School District  
 Attn: John Binchi  
 11537 Grovedale Drive  
 Whittier, CA 90604  
 Phone: 562-902-4290  
 Fax: 562-947-9580  
 jbinchi@ljsd.org

Ship to Zip 92867

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - 2-5 Custom Play Structure - SEE DRAWING #73573-02 JORDAN	\$36,683.00	\$36,683.00
1	RDU	GameTime - 2-5 Swings - Reference drawing #73573-01-opt 3	\$3,277.00	\$3,277.00
1	RDU	GameTime - 5 to 12 Structure - Reference drawing #73573-01-opt 3	\$48,904.00	\$48,904.00
1	RDU	GameTime - 5-12 Swings - Reference drawing #73573-01-opt 3	\$4,471.00	\$4,471.00
1	INSTALL	Install - Playground Equipment inatallation- <ul style="list-style-type: none"> <li>• Installation only of (1) GameTime Equipment Per Drawing #73573-01-Opt. 3</li> <li>• Footings excavation, and concrete. (Through Dirt)</li> <li>• Equipment assembly.</li> <li>• Removal of spoils.</li> <li>• Prevailing wages.</li> <li>• Based on good access for equipment.</li> <li>• Price includes one (1) move-on only.</li> </ul>	\$40,532.00	\$40,532.00
Contract: OMNIA			<b>Sub Total</b>	\$133,867.00
			<b>Discount</b>	(\$32,686.96)
			<b>Material Surcharge</b>	\$13,093.57
			<b>Freight</b>	\$5,979.63
			<b>Tax</b>	\$7,558.52
			<b>Total</b>	\$127,811.76



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## Jordan Elementary Renovation Grant Credit

### Comments

Your sales representative is Brandon Seitz. Please contact Brandon, at 805-910-5971, for any additional information regarding this quote.

**\*\*Material Surcharge reflects raw material price increase\*\***

**\*\*\*Not all equipment is eligible for Grant Pricing.**

**\*\*\*Orders MUST be place before November 2, 2021 and MUST be shipped by December 31, 2021 to qualify for Grant Pricing.**

Ship To Installer:  
1009 N. Batavia St.  
Orange, CA 92867

Multiple Site locations:  
Jordan Elementary  
10654 Jordan Rd  
Whittier, CA 90603

\*Freight charges are based on listed zip code and are subject to change, if shipping information changes.

Prevailing Wages

**Omnia # 1129977**

### Remit Payment to:

GameTime  
P.O. Box 680121  
Fort Payne, AL 35968

### Taxes:

All applicable taxes will be added at time of invoicing unless otherwise included or a tax-exempt certificate is provided.  
If sales tax exempt, you must provide a copy of certificate to be considered exempt.

### Prices:

FOB Factory.

### Orders:

All orders shall be in writing by purchase order, contract, or similar document made out to PlayCore Wisconsin Inc., dba GameTime.  
Standard GameTime equipment orders over \$100,000 may require a deposit of 25% at the time of order and an additional 25% at or before order ships  
Standard orders with equipment, installation and surfacing are requested to be split billed.  
Equipment, Taxes & Freight as noted above  
Installation and Surfacing billed as completed and Due Upon Receipt.

### Terms:

Cash With Order Discount-(CWO)-Orders for GameTime equipment paid in full at time of order via check, Electronic Funds Transfer (ACH or wire) are eligible for a three percent (3%) cash with order discount.  
Credit terms are Net 30 days, subject to approval by the GameTime Credit Manager. A completed credit application must be submitted and approved prior to the order being received. Please allow at minimum 2 days for the credit review process. GameTime may also require:  
Completed Project Information Sheet (if applicable)  
Copies of Payment and Performance Bonds (if applicable)  
A 1.5% per month finance charge will be imposed on all past due invoices.  
Retainage not accepted.  
Orders under \$5,000 require payment with order.

**DIR# 1000015526 CSLB#855664**



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 Quote #73573-03-01

## Jordan Elementary Renovation Grant Credit

### INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.

### ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

P.O. Number: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Amount: **\$127,811.76**

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_ FEIN# \_\_\_\_\_

(PLEASE PROVIDE A COPY OF CERTIFICATE)

\_\_\_\_\_  
 Salesperson's Signature                      Customer Signature

DIR Project # (California only) \_\_\_\_\_





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10/19/2021  
Quote #73573-03-01

## Jordan Elementary Renovation Grant Credit

Customer Order Info:

**BILLING INFORMATION:**

Bill to: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**SHIPPING INFORMATION (IF DIFFERENT FROM ABOVE):**

Ship to: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_



A PLAYCORE Company

### CREDIT CARD PAYMENT AUTHORIZATION

Card issuer: VISA \_\_\_ MC \_\_\_ AMEX \_\_\_

Card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_

CSC/CVV Security Code: \_\_\_\_\_

Card Holder name as it appears on card: \_\_\_\_\_

Billing address as it appears on card statement including zip code (this is the address the bill comes to) :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

First  
Authorization

- Payment Amount: \_\_\_\_\_
- Date Charge Authorized: \_\_\_\_\_
- GameTime Order/Invoice Number: \_\_\_\_\_

Second  
Authorization

- Payment Amount: \_\_\_\_\_
- Date Charge Authorized: \_\_\_\_\_
- GameTime Order/Invoice Number: \_\_\_\_\_

Authorized Cardholder Signature: \_\_\_\_\_

Business name: \_\_\_\_\_

If you require a receipt, please provide an email address:

\_\_\_\_\_

Return to your GameTime sales representative or submit directly to the GameTime credit department at [creditdept@playcore.com](mailto:creditdept@playcore.com). If you have any questions, please contact us at 256-845-2649.



# A-Tech Consulting, Inc.

Atch-211835  
Post-Abatement Lead Clearance Letter  
10654 Jordan Road  
Whittier, California 90603

July 16, 2021

Lowell Joint School District  
11019 Valley Home Avenue  
Whittier, California 90603

Attn: Mr. David Bennett

Re: Jordan Elementary School  
10654 Jordan Road, Buildings 1, 2, 3, 4, 5, 6 and 10, Exterior  
Whittier, California 90603

On July 13, 2021, A-Tech Consulting, Inc. (A-Tech) conducted full-time, on-site lead project monitoring of the Exterior of Buildings 1, 2, 3, 4, 5, 6 and 10 at the subject site. Abatement was conducted based on the scope of work approved by the owner and delivered to the contractor. A-Tech monitored this project to ensure the scope of work was completed and lead-containing materials included in the scope of work were properly removed in accordance with regulatory requirements.

## CONCLUSION

Subsequent to the completion of the lead abatement a visual clearance inspection and lead wipe clearance sampling was conducted at the subject site. The identified lead-containing components (approximately 600 LF of green wood fascia) has been removed in accordance with current regulatory requirements. Based on the laboratory analytical results, no surfaces tested contained lead content greater than 400 ug/ft<sup>2</sup> for exterior horizontal surfaces. Please refer to attached Lead Wipe Table for detailed sample information. Based on this, the above referenced site is safe for reoccupation and/or renovation.

## LIMITATIONS

The conclusions presented in this document are professional opinions based solely upon our observations at the site and lead samples analysis. They are intended exclusively for the purpose outlined herein and for the site location and project indicated. Areas not included in this abatement project scope as defined in this clearance documentation are excluded.

A-Tech assumes no responsibility for the protection of any and all project contract workers from lead exposure.

Services performed by A-Tech were conducted in a manner above the care and skill ordinarily and currently exercised by members of the same profession that even the most comprehensive scope of services might fail to detect environmental liabilities at a particular site. A-Tech makes no representation or warranty that any abatement activity will result in the complete elimination of the hazardous material(s) from any area(s) described in this document.

No expressed or implied representation or warranty is included or intended in this document, except that our services were performed, within the limits prescribed by the scope of services, with the customary thoroughness and competence of our profession.



## A-Tech Consulting, Inc.

Information and opinions presented herein apply to the existing and reasonable foreseeable site conditions at the time of our post abatement clearance. They cannot necessarily apply to site changes of which we are unaware of and has not had the opportunity to review. A-Tech makes no representation or warranty regarding hazardous material(s) in area(s) including adjoining area(s) not specifically identified in this document.

Changes in applicable standards may also occur as a result of legislation or the broadening of knowledge. Accordingly, the findings of this document may be invalidated, wholly or in part by changes beyond our control. A-Tech does not warrant that the site inspection would satisfy the dictates of, or provide a legal defense in connection with environmental guidelines, laws, or regulations. This document is not for the purpose of determining potential health risks associated with hazardous material exposure. Any individuals with health concerns should consult their physician.

A-Tech trusts that the information presented herein provides you with the information and supporting data you require. Should you have any questions or comments, please do not hesitate to contact the undersigned professional at A-Tech Consulting, Inc. (800) 434-1025.

Respectfully submitted,

A-Tech Consulting, Inc.

Robert L. Williams, DPH, CAC, CIEC  
Department of Public Health I/A #LRC-00004572, PM #LRC-00004571



### Lead Wipe Sample Summary

**Location:** Jordan Elementary School, 10654 Jordan Road  
**Area:** Buildings 1, 2, 3, 4, 5, 6 and 10, Exterior

**Client Name:** Lowell Joint School District

Sample Number	Sample Date	Sample Location	Component	Sample Description	Sample Area (in <sup>2</sup> )	Media	Pass/Fail	Sample Result (µg/ft <sup>2</sup> )	Regulatory Limit (µg/ft <sup>2</sup> )
211835-LW-0046	7/13/2021	Building 4, Exterior	Floor	Clearance	288	Ghost Wipe	Pass	<5.0	400
211835-LW-0047	7/13/2021	Building 6, Exterior	Floor	Clearance	288	Ghost Wipe	Pass	<5.0	400
211835-LW-0048	7/13/2021	Building 5, Exterior, South	Floor	Clearance	288	Ghost Wipe	Pass	<5.0	400
211835-LW-0049	7/13/2021	Building 1, Exterior	Floor	Clearance	288	Ghost Wipe	Pass	<5.0	400
211835-LW-0050	7/13/2021	Building 3, Exterior, South	Floor	Clearance	288	Ghost Wipe	Pass	<5.0	400
211835-LW-0051	7/13/2021	Building 2, Exterior, South	Floor	Clearance	288	Ghost Wipe	Pass	<5.0	400
211835-LW-0052	7/13/2021	Building 10, Exterior, South	Floor	Clearance	288	Ghost Wipe	Pass	5.50	400
211835-LW-0053	7/13/2021	Blank	-	Blank	-	Ghost Wipe	Pass	<5.0	N/A



# Analysis Report

## Total Lead (Pb)

**Client:** A-Tech Consulting Inc  
**Address:** 1640 N. Batavia Street, Orange, CA 92867

**Project Manager:** Casandra Williams  
**Project #:** 211835  
**Project Location:** 10654 Jordan Road, Whittier, CA 90603

**Report Status:** Final Report  
**Lab Batch #:** 2111082  
**Matrix:** Wipes  
**Method:** EPA 7000B  
**Samples Submitted:** 8  
**Samples Analyzed:** 8  
**Bench Run No:** 56289

Lab ID	Client Sample ID	Sample Area (ft <sup>2</sup> )	RL in µg/wipe	Results in µg/ft <sup>2</sup>
211108201	LW-0046	2	5	<5
211108202	LW-0047	2	5	<5
211108203	LW-0048	2	5	<5
211108204	LW-0049	2	5	<5
211108205	LW-0050	2	5	<5
211108206	LW-0051	2	5	<5
211108207	LW-0052	2	5	5.50
211108208	LW-0053	0	5	<5

Sampled By: Client

**Analyzed by:** Noah Gangoso

**Signature:**

**Date:** 07-14-2021

**Reviewed by:** Watit Sontising

**Signature:**

**Date:** 07-14-2021

**Notes:**

Units: µg/wipe = microgram per wipe; µg/ft<sup>2</sup> = microgram per square foot

RL = Reporting limit; "<" = below the reporting limit

Samples were prepared in accordance with EPA 3050B and analyzed with EPA 7420 method unless stated otherwise. Condition of all samples and method QC results are acceptable unless stated otherwise. Reported results relate only to the samples tested and may not be the representative of the sample area.

Results in µg/ft<sup>2</sup> was calculated based on sample area information provided by client.

AIHA LAP, LLC Accredited Laboratory for Environmental Lead Laboratory ISO/IEC 17025:2005, Lab ID# 203769



LEAD WIPE SAMPLE CHAIN OF CUSTODY

2111082

Analysis: Wipes SW-846-7000B

Turn Around Time: 24 Hour

Phone Number: (714) 434-6360

Fax Number: (714) 221-6360

Attn: Robert Williams

Results: Email to labs@atechinc.net

<b>Project Number and Name:</b> 211835 - Lowell Joint School District Jordan Elementary School		<b>Sampled By:</b> Miri Khalaf	
<b>Project Address:</b> 10654 Jordan Road		<b>City:</b> Whittier	<b>State:</b> CA
		<b>Zip:</b> 90603-2931	
<b>Notes:</b>			

Sample ID	Sample Location	Sample Area (in <sup>2</sup> )
211835-LW-0046	Building 4, Exterior	288
211835-LW-0047	Building 6, Exterior	288
211835-LW-0048	Building 5, Exterior, South	288
211835-LW-0049	Building 1, Exterior	288
211835-LW-0050	Building 3, Exterior, South	288
211835-LW-0051	Building 2, Exterior, South	288
211835-LW-0052	Building 10, Exterior, South	288
211835-LW-0053	Blank	

Client Sample Number: 211835-LW-0046 to 211835-LW-0053

Total: 8

<b>Relinquished By:</b> <i>[Signature]</i>	<b>Date:</b> 7/13/2021	<b>Time:</b> 4:31 PM
<b>Samples Received By:</b> <i>Ryan Swell ut</i>	<b>Date:</b> 7/13/2021	<b>Time:</b> 9:33p
<b>Relinquished By:</b>	<b>Date:</b>	<b>Time:</b>
<b>Samples Received By:</b>	<b>Date:</b>	<b>Time:</b>

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/10/2022**

FROM 11/01/2021 TO 11/30/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99A0008	OCDE	25,000.00	25,000.00	010000071 5800	Prof/ConsultingServ&Oper Exp
R99A0010	OCDE	25,000.00	25,000.00	010000071 5800	Prof/ConsultingServ&Oper Exp
R99B0032	SILVER CREEK INDUSTRIES	3,680,506.94	3,680,506.94	210000009 6230	Construction
R99B0033	CALIFORNIA DEPARTMENT OF EDUCA	2,380.00	2,380.00	210000010 6219	CDE Plan Review Fee
R99F0035	FLORENCE FILTER CORPORATION	10,534.90	10,534.90	0132130004 4300	Materials and Supplies
R99F0055	ROBERT BROOKE & ASSOCIATES	161.04	161.04	010000094 4300	Materials and Supplies
R99F0056	ABES PLUMBING INC.	2,450.00	2,450.00	010000092 5630	Repairs or Maintenance
R99F0057	PLUMBING WHOLESALE OUTLET	510.84	245.47	010000089 4300	Materials and Supplies
			98.47	010000091 4300	Materials and Supplies
			166.90	010000092 4300	Materials and Supplies
R99F0058	PDQ EQUIPMENT RENTAL	9,423.14	1,230.00	010000091 5610	Rentals & Leases
			330.40	010000092 5610	Rentals & Leases
			370.00	010000093 5610	Rentals & Leases
			98.65	010000098 4300	Materials and Supplies
			6,677.29	010000098 5610	Rentals & Leases
			716.80	010000102 5610	Rentals & Leases
R99F0059	JAMES HARDWARE COMPANY	125.27	27.67	010000095 4300	Materials and Supplies
			82.46	010000098 4300	Materials and Supplies
			15.14	010000108 4300	Materials and Supplies
R99F0060	GLASBY MAINTENANCE SUPPLY	12,365.29	1,806.92	0185100004 4300	Materials and Supplies
			2,200.66	0185100005 4300	Materials and Supplies
			1,016.18	0185100006 4300	Materials and Supplies
			1,147.66	0185100007 4300	Materials and Supplies
			3,335.25	0185100008 4300	Materials and Supplies
			1,019.32	0185100009 4300	Materials and Supplies
			1,839.30	1851000003 4300	Materials and Supplies



**LOWELL JOINT SD**  
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FROM 11/01/2021 TO 11/30/2021

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R99F0061	THE HOME DEPOT PRO INSTITUTION	20,004.52	281.89	0100000091 4300	Materials and Supplies
			459.72	0100000091 5610	Rentals & Leases
			380.21	0100000092 4300	Materials and Supplies
			363.37	0100000093 4300	Materials and Supplies
			221.03	0100000094 4300	Materials and Supplies
			12.16	0100000095 4300	Materials and Supplies
			2,163.31	0100000096 4300	Materials and Supplies
		16,122.83	0100000098 4300	Materials and Supplies	
R99F0062	JAMES HARDWARE COMPANY	701.61	25.62	0100000095 4300	Materials and Supplies
			43.28	0100000096 4300	Materials and Supplies
			447.76	0100000098 4300	Materials and Supplies
			184.95	0100000108 4300	Materials and Supplies
R99F0063	SOUTHEAST CONSTRUCTION PRODUCT	1,875.96	315.67	0100000091 4300	Materials and Supplies
			97.90	0100000093 4300	Materials and Supplies
			19.18	0100000095 4300	Materials and Supplies
			1,398.86	0100000096 4300	Materials and Supplies
			44.35	0100000098 4300	Materials and Supplies
R99F0064	ENCORP	1,740.00	1,740.00	1400000005 5630	Repairs or Maintenance
R99F0065	PEST OPTION INC.	786.19	300.00	0100000113 5570	Pest Control
			165.59	0100000121 5570	Pest Control
			98.66	0100000138 5570	Pest Control
			221.94	0100000139 5570	Pest Control
R99F0066	BUG FLIP	225.00	100.00	0100000103 5570	Pest Control
			15.00	0100000105 5570	Pest Control
			30.00	0100000106 5570	Pest Control
			50.00	0100000108 5570	Pest Control
			30.00	0100000138 5570	Pest Control
R99F0067	F.M. THOMAS AIR CONDITIONING	1,923.61	1,923.61	0100000096 5630	Repairs or Maintenance

**LOWELL JOINT SD**  
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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99I0003	TAO ROSSINI APC	15,000.00	15,000.00	0100000068 5820	Legal, Audit, & Election Costs
R99I0004	CHRIS MARROY	400.00	400.00	0132130001 5800	Prof/ConsultingServ&Oper Exp
R99I0005	GT DESIGNS	421.58	421.58	0105110043 4300	Materials and Supplies
R99M0066	AMERICAN EXPRESS	118.94	118.94	0100000058 4300	Materials and Supplies
R99M0067	AMERICAN EXPRESS	217.10	217.10	0100540008 4300	Materials and Supplies
R99M0068	AMERICAN EXPRESS	273.82	273.82	0100540008 4300	Materials and Supplies
R99M0069	AMERICAN EXPRESS	367.64	367.64	0100000317 4300	Materials and Supplies
R99M0070	AMERICAN EXPRESS	335.48	335.48	0130100033 4300	Materials and Supplies
R99M0071	AMERICAN EXPRESS	44.08	44.08	0105110042 4300	Materials and Supplies
R99M0072	AMERICAN EXPRESS	53.90	53.90	0156400039 4300	Materials and Supplies
R99M0073	AMERICAN EXPRESS	60.53	60.53	0105110044 4300	Materials and Supplies
R99M0074	AMERICAN EXPRESS	416.75	416.75	0156400005 5200	Travel and Conferences
R99M0075	AMERICAN EXPRESS	3,953.58	3,953.58	0174250052 4300	Materials and Supplies
R99M0076	AMERICAN EXPRESS	71.64	71.64	0156400012 4300	Materials and Supplies
R99M0077	AMERICAN EXPRESS	273.66	273.66	0132130003 4300	Materials and Supplies
R99M0078	AMERICAN EXPRESS	155.31	131.08	0156400030 4300	Materials and Supplies
			24.23	0165000012 4300	Materials and Supplies
R99M0079	AMERICAN EXPRESS	941.00	941.00	0190200006 4300	Materials and Supplies
R99M0080	AMERICAN EXPRESS	1,665.41	1,665.41	0190200006 4300	Materials and Supplies
R99M0082	AMERICAN EXPRESS	1,086.95	217.39	0174250040 4300	Materials and Supplies
			217.39	0174250041 4300	Materials and Supplies
			217.39	0174250042 4300	Materials and Supplies
			217.39	0174250043 4300	Materials and Supplies
			217.39	0174250044 4300	Materials and Supplies

**LOWELL JOINT SD**  
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**BOARD OF TRUSTEES MEETING 01/10/2022**

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99M0083	*** CONTINUED ***				
R99M0083	AMERICAN EXPRESS	1,157.63	1,157.63	0174250053 4300	Materials and Supplies
R99M0084	AMERICAN EXPRESS	79.02	79.02	0100000058 4300	Materials and Supplies
R99M0085	AMERICAN EXPRESS	1,016.12	1,016.12	0105110034 4300	Materials and Supplies
R99M0086	AMERICAN EXPRESS	219.90	219.90	0156400009 4300	Materials and Supplies
R99M0087	AMERICAN EXPRESS	128.25	128.25	0100000058 4300	Materials and Supplies
R99M0088	AMERICAN EXPRESS	64.33	64.33	0156400009 4300	Materials and Supplies
R99M0089	AMERICAN EXPRESS	22.03	22.03	0105110043 4300	Materials and Supplies
R99M0090	AMERICAN EXPRESS	992.22	992.22	0105110044 4300	Materials and Supplies
R99M0091	AMERICAN EXPRESS	28.64	28.64	0156400033 4300	Materials and Supplies
R99M0092	AMERICAN EXPRESS	202.88	202.88	0132130001 4300	Materials and Supplies
R99M0093	AMERICAN EXPRESS	1,356.90	1,356.90	0105110044 4300	Materials and Supplies
R99M0094	AMERICAN EXPRESS	41.78	41.78	0156400034 4300	Materials and Supplies
R99M0095	AMERICAN EXPRESS	110.19	22.04	0132130005 4300	Materials and Supplies
			22.03	0132130006 4300	Materials and Supplies
			22.04	0132130007 4300	Materials and Supplies
			22.04	0132130008 4300	Materials and Supplies
			22.04	0132130009 4300	Materials and Supplies
R99M0096	AMERICAN EXPRESS	5,733.00	441.00	01 5200	Travel and Conferences
			441.00	017250034 5200	Travel and Conferences
			441.00	0174240049 5200	Travel and Conferences
			882.00	0174250034 5200	Travel and Conferences
			441.00	0174250039 5200	Travel and Conferences
			882.00	0174250046 5200	Travel and Conferences
			882.00	0174250047 5200	Travel and Conferences
			441.00	0174250048 5200	Travel and Conferences

**LOWELL JOINT SD  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 01/10/2022**

FROM 11/01/2021 TO 11/30/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99M0096	*** CONTINUED ***				
			441.00	0174250050 5200	Travel and Conferences
			441.00	0174250051 5200	Travel and Conferences
R99M0097	AMERICAN EXPRESS	48.35	48.35	0100000058 4300	Materials and Supplies
R99M0098	AMERICAN EXPRESS	44.08	44.08	0100000058 4300	Materials and Supplies
R99R0018	SOUTHWEST SCHOOL SUPPLY	10,000.00	10,000.00	0100510007 4300	Materials and Supplies
R99R0148	ALL FOR KIDZ	1,008.00	1,008.00	0100540008 4300	Materials and Supplies
R99R0153	BRIGHTON MUSIC CENTER	262.56	262.56	0100000199 4300	Materials and Supplies
R99R0165	SCHOOL DATEBOOKS	2,461.25	2,461.25	0105110044 4300	Materials and Supplies
R99R0166	GT DESIGNS	499.32	499.32	0109110004 4300	Materials and Supplies
R99R0167	DEAD AND BURIED INC.	4,314.38	4,314.38	0109110004 4300	Materials and Supplies
R99R0168	CANELA SOFTWARE	254.68	254.68	0100000058 5810	Licenses/Technology
R99R0169	COASTAL ENTERPRISES	3,433.57	3,433.57	0109110004 4300	Materials and Supplies
R99R0170	LA HABRA AREA CHAMBER OF COMME	950.00	950.00	0100000065 5200	Travel and Conferences
R99R0172	AMERICAN EXPRESS	304.23	304.23	0100540008 4300	Materials and Supplies
R99R0173	IMPERIAL BAND INSTRUMENTS	1,470.35	165.35	0105110041 4300	Materials and Supplies
			1,305.00	0105110041 5630	Repairs or Maintenance
R99R0174	IMPERIAL BAND INSTRUMENTS	980.31	130.31	0105110041 4300	Materials and Supplies
			850.00	0105110041 5630	Repairs or Maintenance
R99R0175	LA HABRA COUNCIL PTA LHCPTA	300.00	300.00	0100000317 4300	Materials and Supplies
R99R0176	SAN JOAQUIN COUNTY OFFICE OF E	800.00	800.00	0100000071 5300	Dues and Memberships
R99R0177	BAUDVILLE	433.02	433.02	0101005400 4300	Materials and Supplies
R99R0178	IMPERIAL BAND INSTRUMENTS	12.80	8.86	0105110036 4300	Materials and Supplies
			3.94	0105110041 4300	Materials and Supplies

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/10/2022**

FROM 11/01/2021 TO 11/30/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99R0179	IMPERIAL BAND INSTRUMENTS	142.62	142.62	0105110041 4300	Materials and Supplies
R99R0180	RIVERSIDE INSIGHTS	432.95	432.95	0165000012 4300	Materials and Supplies
R99R0181	CULVER-NEWLIN	1,425.69	1,425.69	0105110044 4300	Materials and Supplies
R99R0182	GARDENA VALLEY NEWS INC.	265.00	265.00	0105110034 4300	Materials and Supplies
R99R0184	SPHERO	14,824.32	43.25	0132130005 4300	Materials and Supplies
			2,921.61	0132130005 4400	Non Capitalized Equipment
			43.25	0132130006 4300	Materials and Supplies
			2,921.61	0132130006 4400	Non Capitalized Equipment
			43.25	0132130007 4300	Materials and Supplies
			2,921.61	0132130007 4400	Non Capitalized Equipment
			43.25	0132130008 4300	Materials and Supplies
			2,921.61	0132130008 4400	Non Capitalized Equipment
			43.27	0132130009 4300	Materials and Supplies
			2,921.61	0132130009 4400	Non Capitalized Equipment
R99R0185	J TAYLOR CORPORATION	1,455.30	1,455.30	0174250054 4300	Materials and Supplies
R99R0186	LA HABRA ROTARY CLUB	295.00	295.00	0100000317 5300	Dues and Memberships
R99R0187	MONOPRICE INC.	50.15	50.15	0100810002 4300	Materials and Supplies
R99R0188	SO CAL IMMEDIATE MEDICAL CENT	439.77	439.77	0100000071 5800	Prof/ConsultingServ&Oper Exp
R99R0189	J.W.PEPPER & SON INC.	152.47	152.47	0105110045 4300	Materials and Supplies
R99R0190	FULLERTON SCHOOL DISTRICT	133.50	133.50	0105110043 4300	Materials and Supplies
R99R0191	TEXTHELP	159.86	159.86	0156400013 5810	Licenses/Technology
R99R0192	EMEDCO	1,013.79	1,013.79	0158700001 4300	Materials and Supplies
R99R0193	RMH DANCE & PRODUCTIONS	325.00	325.00	0100580006 5800	Prof/ConsultingServ&Oper Exp
R99R0194	JONES SCHOOL SUPPLY COMPANY	477.47	477.47	0100580002 4300	Materials and Supplies
R99R0195	MAX-ABILITY	886.57	886.57	0100000058 4400	Non Capitalized Equipment

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/10/2022**

FROM 11/01/2021 TO 11/30/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99R0196	BUREAU OF EDUCATION & RESEARCH	307.60	307.60	0156400013 5200	Travel and Conferences
R99R0197	AMERICAN EXPRESS	329.65	329.65	0100560002 4300	Materials and Supplies
R99R0198	J.W.PEPPER & SON INC.	4,590.77	4,590.77	0105110044 4300	Materials and Supplies
R99R0200	FULLERTON SCHOOL DISTRICT	31.32	31.32	0105110043 4300	Materials and Supplies
R99R0201	TECHNICOLOR PRINTING	1,057.99	1,057.99	0100510008 4300	Materials and Supplies
R99R0202	AMERICAN EXPRESS	430.53	430.53	0100510007 4300	Materials and Supplies
R99R0203	IPRINT TECHNOLOGIES	98.12	98.12	0156400012 4300	Materials and Supplies
R99R0204	C & A SAFETY CONSULTANTS	423.00	423.00	0156400033 5800	Prof/ConsultingServ&Oper Exp
R99T0027	CATAPULTK12	13,892.00	2,315.31	0132120028 5810	Licenses/Technology
			2,315.31	0132120029 5810	Licenses/Technology
			2,315.33	0132120030 5810	Licenses/Technology
			2,315.33	0132120031 5810	Licenses/Technology
			2,315.33	0132120032 5810	Licenses/Technology
			2,315.39	0132120033 5810	Licenses/Technology
R99T0028	CATAPULTK12	8,924.33	1,033.33	0132120028 5810	Licenses/Technology
			1,230.00	0132120029 5810	Licenses/Technology
			1,200.00	0132120030 5810	Licenses/Technology
			1,230.00	0132120031 5810	Licenses/Technology
			1,230.00	0132120032 5810	Licenses/Technology
			1,230.00	0132120033 5810	Licenses/Technology
			1,771.00	0132120035 5810	Licenses/Technology
R99T0029	CATAPULTK12	19,127.72	3,015.86	0132120028 5810	Licenses/Technology
			2,650.04	0132120029 5810	Licenses/Technology
			2,732.63	0132120030 5810	Licenses/Technology
			3,198.77	0132120031 5810	Licenses/Technology
			2,650.04	0132120032 5810	Licenses/Technology
			4,880.38	0132120033 5810	Licenses/Technology

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/10/2022**

FROM 11/01/2021 TO 11/30/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
R99T0030	DATA IMPRESSIONS	312.44	312.44	0108880038 4300	Materials and Supplies
R99T0031	CATAPULTK12	23,990.34	3,570.04	0132120028 5810	Licenses/Technology
			3,570.04	0132120029 5810	Licenses/Technology
			3,570.04	0132120030 5810	Licenses/Technology
			3,570.04	0132120031 5810	Licenses/Technology
			3,570.04	0132120032 5810	Licenses/Technology
			3,570.04	0132120033 5810	Licenses/Technology
			2,570.10	0132120035 5810	Licenses/Technology
R99T0032	CDW GOVERNMENT INC.	1,011.60	4.00	0174250055 4300	Materials and Supplies
			1,007.60	0174250055 4400	Non Capitalized Equipment
R99T0034	GOVCONNECTION INC.	7,911.21	13.23	0174250040 4300	Materials and Supplies
			1,569.01	0174250040 4400	Non Capitalized Equipment
			13.23	0174250041 4300	Materials and Supplies
			1,569.01	0174250041 4400	Non Capitalized Equipment
			13.23	0174250042 4300	Materials and Supplies
			1,569.01	0174250042 4400	Non Capitalized Equipment
			13.23	0174250043 4300	Materials and Supplies
			1,569.01	0174250043 4400	Non Capitalized Equipment
			13.23	0174250044 4300	Materials and Supplies
			1,569.02	0174250044 4400	Non Capitalized Equipment
R99T0035	HOWARD TECHNOLOGY SOLUTION	733.26	409.13	0108880028 4300	Materials and Supplies
			324.13	0108880047 4300	Materials and Supplies
R99T0036	DATA IMPRESSIONS	4,187.35	837.47	0132130005 4400	Non Capitalized Equipment
			837.47	0132130006 4400	Non Capitalized Equipment
			837.47	0132130007 4400	Non Capitalized Equipment
			837.47	0132130008 4400	Non Capitalized Equipment
			837.47	0132130009 4400	Non Capitalized Equipment
R99X0018	LACOE	10,632.00	10,632.00	0108880020 5810	Licenses/Technology

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/10/2022**

FROM 11/01/2021 TO 11/30/2021

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>OBJECT DESCRIPTION</u>
		Fund 01 Total:	294,305.92		
		Fund 14 Total:	1,740.00		
		Fund 18 Total:	1,839.30		
		Fund 21 Total:	3,682,886.94		
		<b>Total Amount of Purchase Orders:</b>	<b>3,980,772.16</b>		



**LOWELL JOINT SD**  
**Consolidated Check Register**  
from 11/1/2021 to 11/30/2021

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
99 0000467	R9900001	BRENT ALLSMAN	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.77
99 0000468	R9903247	CAROLYN KANE	NOV REIMBURSE	OH	11/01/2021		MW	IS	1,196.69
99 0000469	R9900003	CLAUDIA SCHALCHLIN	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.84
99 0000470	R9900004	DAWN AANDAHL	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.84
99 0000471	R9900005	ELIZABETH KANESHIRO	NOV REIMBURSE	OH	11/01/2021		MW	IS	990.16
99 0000472	R9900006	EMILY WAKEFIELD	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.84
99 0000473	R9900007	GAYLE ROGERS	NOV REIMBURSE	OH	11/01/2021		MW	IS	238.25
99 0000474	R9903248	JULIE ROTH	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.84
99 0000475	E9900112	KIMBERLY RICKENBACKER	082521REIMBRSM	OH	11/01/2021		MW	IS	120.12
99 0000476	R9900009	NANCY WHITE	NOV REIMBURSE	OH	11/01/2021		MW	IS	1,196.69
99 0000477	V9900133	NO EXCUSES UNIVERSITY	15108	OH	11/01/2021		MW	IS	1,150.00
99 0000478	R9900010	PENNY MAYERCHECK	NOV REIMBURSE	OH	11/01/2021		MW	IS	1,196.69
99 0000479	R9900011	RONALD RANDOLPH	NOV REIMBURSE	OH	11/01/2021		MW	IS	619.50
99 0000480	R9903249	RONITA VAN VLIET	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.84
99 0000481	V9903219	SDI INNOVATIONS	S21-0198164	OH	11/01/2021		MW	IS	874.87
99 0000482	V9903222	SHANNON G'S FLOWERS	RS101	OH	11/01/2021		MW	IS	220.50
99 0000483	R9900012	SHELLEY MARKER	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.84
99 0000484	V9900180	SPARKLETT'S	15734879102421	OH	11/01/2021		MW	IS	160.78
99 0000485	V9900188	THE HARTFORD	P000492234-NOV21	OH	11/01/2021		MW	IS	170.79
99 0000486	V9903223	TODAY'S CLASSROOM	21-9537	OH	11/01/2021		MW	IS	282.26
99 0000487	V9900212	WPS	WPS-416522	OH	11/01/2021		MW	IS	1,518.15
99 0000488	R9900002	BRUCE PATTILLO	NOV REIMBURSE	OH	11/01/2021		MW	IS	526.77
99 0000489	V9900008	ADMINISTRATIVE SERV. CO-OP	12364	OH	11/04/2021		MW	IS	5,487.00
99 0000490	I9900007	DEBRA LEES	023	OH	11/04/2021		MW	IS	1,400.00
99 0000491	V9900129	NCS PEARSON INC.	16317972	OH	11/04/2021		MW	IS	681.61
99 0000492	V9900179	SOUTHWEST SCHOOL SUPPLY	SEPT 2021-CURR	OH	11/04/2021		MW	IS	9,309.68
99 0000493	U9900001	CITY OF LA HABRA WATER DEPARTM	SEP.OCT	OH	11/05/2021		MW	IS	5,285.40
99 0000494	I9900011	GT DESIGNS	R99X0015-003	OH	11/05/2021		MW	IS	499.32
99 0000495	V9903273	KRISTEN GOBER	8242021REIMB	OH	11/05/2021		MW	IS	330.99
99 0000496	F9900047	LOWE S	926926	OH	11/05/2021		MW	IS	34.35
99 0000497	U9900003	MCI A VERIZON COMPANY	409064291	OH	11/05/2021		MW	IS	40.97
99 0000498	F9900052	PDQ EQUIPMENT RENTAL	FC08.09	OH	11/05/2021		MW	IS	9,423.14
99 0000499	F9900054	PLUMBING WHOLESALE OUTLET	100529651.001	OH	11/05/2021		MW	IS	510.84
99 0000500	V9900169	SCHOOL DATEBOOKS	S21-0214158	OH	11/05/2021		MW	IS	2,461.24

**LOWELL JOINT SD**  
**Consolidated Check Register**  
from 11/1/2021 to 11/30/2021

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
99 00000501	U9900004	SOUTHERN CALIFORNIA EDISON	SEP-OCT	OH	11/05/2021		MW	IS	9,516.36
99 00000502	U9900005	SOUTHERN CALIFORNIA GAS CO	SEP-OCT	OH	11/05/2021		MW	IS	207.39
99 00000503	V9900179	SOUTHWEST SCHOOL SUPPLY	M&O-OCT 2021	OH	11/05/2021		MW	IS	3,798.19
99 00000504	U9900006	SUBURBAN WATER SYSTEMS	180071247515	OH	11/05/2021		MW	IS	13,856.13
99 00000505	U9900008	T-MOBILE	SEP-OCT	OH	11/05/2021		MW	IS	5,783.65
99 00000506	U9900007	TIME WARNER CABLE	373924101721	OH	11/05/2021		MW	IS	6,376.32
99 00000507	U9900009	VERIZON WIRELESS-LA	9890781511	OH	11/05/2021		MW	IS	478.08
99 00000508	U9900010	WARE DISPOSAL	824581	OH	11/05/2021		MW	IS	15.07
99 00000509	V9903205	PACIFIC CONTRACTORS	PAYAPP#2	OH	11/05/2021		MW	IS	5,550.00
99 00000510	V9903264	DIANA GONZALEZ	10/25-10/29/21	OH	11/08/2021		MW	IS	135.52
99 00000511	V9900088	IMPERIAL BAND INSTRUMENTS	63189	OH	11/08/2021		MW	IS	2,249.60
99 00000512	V9900094	J.W.PEPPER & SON INC.	363639913	OH	11/08/2021		MW	IS	364.22
99 00000513	E9900115	KRISTA VAN HOOGMOED	11012021	OH	11/08/2021		MW	IS	85.41
99 00000514	V9900123	MONOPRICE INC.	22069841	OH	11/08/2021		MW	IS	72.04
99 00000515	F9900003	ABES PLUMBING INC.	21088	OH	11/09/2021		MW	IS	2,450.00
99 00000516	V9900009	AERIES SOFTWARE	CONF-21177	OH	11/09/2021		MW	IS	150.00
99 00000517	V9903256	ALPHA & OMEGA LOCK & KEY LLC	35217	OH	11/09/2021		MW	IS	214.99
99 00000518	E9903276	ANDREW RUDDOCK	SCIENCE-SUPPLIE	OH	11/09/2021		MW	IS	58.24
99 00000519	V9903251	BALFOUR YEARBOOK	41005017	OH	11/09/2021		MW	IS	272.07
99 00000520	V9900022	BARNES & NOBLE BOOKSTORE	4178207	OH	11/09/2021		MW	IS	570.62
99 00000521	V9900024	BEARCOM	5277214	OH	11/09/2021		MW	IS	34.13
99 00000522	V9903220	CANELA SOFTWARE	9939	OH	11/09/2021		MW	IS	231.00
99 00000523	V9900036	CDW GOVERNMENT INC.	L996301	OH	11/09/2021		MW	IS	723.27
99 00000524	V9900038	COALITION FOR ADEQUATE SCHOOL	200002197	OH	11/09/2021		MW	IS	691.00
99 00000525	V9900045	COYOTE FFA ALUMNI & SUPPORTERS	1	OH	11/09/2021		MW	IS	60.00
99 00000526	E9903244	CRISTIAN BOGDAN	MILEAGE-OCT	OH	11/09/2021		MW	IS	49.43
99 00000527	V9903202	CURRICULUM ASSOCIATES	90053782	OH	11/09/2021		MW	IS	6,000.00
99 00000528	V9900052	DASH MEDICAL GLOVES	INV1247663	OH	11/09/2021		MW	IS	206.06
99 00000529	V9900053	DATA IMPRESSIONS	17419-IN	OH	11/09/2021		MW	IS	627.96
99 00000530	V9900055	DEAD AND BURIED INC.	82268	OH	11/09/2021		MW	IS	4,314.37
99 00000531	V9900081	GP GRAPHICS	339	OH	11/09/2021		MW	IS	570.00
99 00000532	V9900084	HOUGHTON MIFFLIN HARCOURT	955429284	OH	11/09/2021		MW	IS	13,179.73
99 00000533	E9900084	JIM COOMBS	ADMIN WK, PD	OH	11/09/2021		MW	IS	812.96
99 00000534	E9900087	JOHN ZAPPULLA	MILEAGE-OCT	OH	11/09/2021		MW	IS	51.70

**LOWELL JOINT SD**  
**Consolidated Check Register**  
from 11/1/2021 to 11/30/2021

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
99	00000535	E9900189	SHERYL MCDONALD	REIMBURSEMENT	OH	11/09/2021		MW IS	273.03
99	00000536	V9900179	SOUTHWEST SCHOOL SUPPLY	PINV0877323	OH	11/09/2021		MW IS	11,257.76
99	00000537	V9903259	A-TECH CONSULTING INC	212274	OH	11/09/2021		MW IS	8,529.00
99	00000538	B9990009	ELITE MODULAR LEASING & SALES	4317	OH	11/09/2021		MW IS	82,600.00
99	00000539	B9990010	ERICKSON-HALL CONSTRUCTION	PAY APP# 11	OH	11/09/2021		MW IS	255,247.65
99	00000540	V9900013	AMERICAN EXPRESS	ZOOM-OCT	OH	11/10/2021		MW IS	13,410.08
99	00000541	I9900010	EDDIE MIJARES	OCTOBER 2021	OH	11/10/2021		MW IS	857.14
99	00000542	V9903283	GATTO, NANCY	092021-PURCH REI	OH	11/10/2021		MW IS	296.94
99	00000543	V9903280	LA HABRA COUNCIL PTA LHCPTA	11092021	OH	11/10/2021		MW IS	300.00
99	00000544	V9903279	LOPEZ, ALEJANDRO	OCT 2021	OH	11/10/2021		MW IS	357.14
99	00000545	V9900149	QUADIENT LEASING USA INC.	P9054734	OH	11/10/2021		MW IS	110.87
99	00000546	V9900156	RENAISSANCE LEARNING INC.	INV5228127	OH	11/10/2021		MW IS	4,612.50
99	00000547	V9900162	ROBERT BROOKE & ASSOCIATES	247709	OH	11/10/2021		MW IS	161.04
99	00000548	V9903219	SDI INNOVATIONS	S21-0203260	OH	11/10/2021		MW IS	800.48
99	00000549	V9900179	SOUTHWEST SCHOOL SUPPLY	RS-OCT12021	OH	11/10/2021		MW IS	3,832.22
99	00000550	V9900183	STUDIES WEEKLY	419119	OH	11/10/2021		MW IS	1,652.55
99	00000551	V9900184	SUPER DUPER PUBLICATIONS	2692278A	OH	11/10/2021		MW IS	1,131.18
99	00000552	V9900209	WILLIAM V.MACGILL & CO.	IN0774090	OH	11/10/2021		MW IS	73.34
99	00000553	V9900212	WPS	WPS-415416	OH	11/10/2021		MW IS	2,908.26
99	00000554	V9900214	YORKTOWN	413968Y-IN	OH	11/10/2021		MW IS	299.00
99	00000555	F9900014	BUG FLIP	SEPT2021	OH	11/10/2021		MW IS	300.00
99	00000556	F9900014	BUG FLIP	SEPT2021	OH	11/10/2021		MW IS	30.00
99	00000557	F9900014	BUG FLIP	OCT2021	OH	11/10/2021		MW IS	30.00
99	00000558	N9900004	DRIFTWOOD DAIRY	OCT2021	OH	11/10/2021		MW IS	10,662.49
99	00000559	F9900045	LADY BUGS ENVIRONMENTAL TERMIT	OCT2021	OH	11/10/2021		MW IS	55.00
99	00000560	V9903228	LOVE TO SNACK LLC	OCT2021	OH	11/10/2021		MW IS	444.15
99	00000561	N9900009	P & R PAPER SUPPLY COMPANY	OCT2021	OH	11/10/2021		MW IS	4,989.96
99	00000562	N9900013	SOUTHERN CALIFORNIA PIZZA	OCT2021	OH	11/10/2021		MW IS	10,138.00
99	00000563	N9900015	VALPRO INC.	OCT2021	OH	11/10/2021		MW IS	4,370.85
99	00000564	V9903211	TONY PAINTING	PAY APP#2	OH	11/10/2021		MW IS	992.50
99	00000565	V9903259	A-TECH CONSULTING INC	211940	OH	11/10/2021		MW IS	17,357.00
99	00000566	B9990013	HAUFFE COMPANY	414	OH	11/10/2021		MW IS	2,916.82
99	00000567	V9900085	HOWARD TECHNOLOGY SOLUTION	21-00532456	OH	11/10/2021		MW IS	14,990.54
99	00000568	V9900035	CATAPULTK12	1045251	OH	11/15/2021		MW IS	57,010.07

**LOWELL JOINT SD**  
**Consolidated Check Register**  
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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
99 00000569	V9903264	DIANA GONZALEZ	MILEAGE	11/1-11/5	OH 11/15/2021		MW	IS	54.21
99 00000570	V9903210	FLORENCE FILTER CORPORATION	119015-IN		OH 11/15/2021		MW	IS	10,534.90
99 00000571	S9990002	GALLAGHER PEDIATRIC THERAP	9293		OH 11/15/2021		MW	IS	915.81
99 00000572	V9900088	IMPERIAL BAND INSTRUMENTS	M63697		OH 11/15/2021		MW	IS	2,370.70
99 00000573	V9900088	IMPERIAL BAND INSTRUMENTS	M63697		OH 11/15/2021		MW	IS	40.00
99 00000574	V9900088	IMPERIAL BAND INSTRUMENTS	M63214		OH 11/15/2021		MW	IS	40.00
99 00000575	F9900040	JAMES HARDWARE COMPANY	54533		OH 11/15/2021		MW	IS	125.27
99 00000576	V9900099	LA HABRA AREA CHAMBER OF COMME	6624		OH 11/15/2021		MW	IS	475.00
99 00000577	V9900104	LEADER SERVICES	CDS5672		OH 11/15/2021		MW	IS	453.02
99 00000578	V9900123	MONOPRICE INC.	22009169		OH 11/15/2021		MW	IS	846.65
99 00000579	V9900144	PRO-ED	2911353		OH 11/15/2021		MW	IS	940.28
99 00000580	U9900005	SOUTHERN CALIFORNIA GAS CO	SEP-OCT.MA		OH 11/15/2021		MW	IS	251.98
99 00000581	V9900212	WPS	WPS-416383		OH 11/15/2021		MW	IS	379.60
99 00000582	V9999999	CALIFORNIA DEPARTMENT OF TAX A	645801895.1		OH 11/17/2021		MW	IS	7.46
99 00000583	F9900021	CULVER-NEWLIN	32866		OH 11/17/2021		MW	IS	1,425.69
99 00000584	F9900027	EAST WHITTIER GLASS & MIRROR	18911		OH 11/17/2021		MW	IS	444.00
99 00000585	V9903272	GARDENA VALLEY NEWS INC.	30380		OH 11/17/2021		MW	IS	265.00
99 00000586	F9900033	GLASBY MAINTENANCE SUPPLY	319808A		OH 11/17/2021		MW	IS	12,365.29
99 00000587	V9903291	JEANETTE TREVINO	REIMB AMEX		OH 11/17/2021		MW	IS	33.75
99 00000588	VOID.CONTI	Void - Continued Stub	CONTINUE		OH 11/17/2021		VM	VD	0.00
99 00000589	F9900059	THE HOME DEPOT PRO INSTITUTION	650691165		OH 11/17/2021		MW	IS	20,004.44
99 00000590	N9900006	FORM PLASTICS COMPANY	IV-118138		OH 11/17/2021		MW	IS	2,724.13
99 00000591	N9900007	GOLD STAR FOODS	OCT2021		OH 11/17/2021		MW	IS	27,821.83
99 00000592	B9990010	ERICKSON-HALL CONSTRUCTION	PAY APP# 6		OH 11/17/2021		MW	IS	1,077,319.00
99 00000593	B9990013	HAUFFE COMPANY	422		OH 11/17/2021		MW	IS	14,784.00
99 00000594	E9900220	ALISON GARDNER	COPIES 11/16/21		OH 11/18/2021		MW	IS	34.86
99 00000595	F9900024	DAVE BANG ASSOCIATES, INC.	CA50580		OH 11/18/2021		MW	IS	5,263.47
99 00000596	V9900056	DELTA DENTAL OF CALIFORNIA	BE004686285		OH 11/18/2021		MW	IS	1,780.89
99 00000597	V9903264	DIANA GONZALEZ	11/8-11/12/2021		OH 11/18/2021		MW	IS	101.25
99 00000598	V9903289	EMEDCO	9348011477		OH 11/18/2021		MW	IS	1,013.79
99 00000599	V9900077	FULLERTON SCHOOL DISTRICT	22RI0330		OH 11/18/2021		MW	IS	562.50
99 00000600	E9900140	MARY JO EVANOFF	CHRISTMAS		OH 11/18/2021		MW	IS	521.20
99 00000601	E9900179	SANDRA JAN	MAIL 11/5/2021		OH 11/18/2021		MW	IS	7.38
99 00000602	E9900214	WHITNEY TAKACS	REFRESHMENTS		OH 11/18/2021		MW	IS	31.98

**LOWELL JOINT SD**  
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99 00000603	V9903278	CALIFORNIA DEPARTMENT OF EDUCA	C067050	OH	11/18/2021		MW	IS	2,380.00
99 00000604	E9900003	ADRIANA PONCE	PURCH	OH	11/19/2021		MW	IS	33.06
99 00000605	V9900201	BSN SPORTS LLC dba US GAMES	913574928	OH	11/19/2021		MW	IS	607.20
99 00000606	V9903265	CHRIS MARROY	2115	OH	11/19/2021		MW	IS	400.00
99 00000607	I9900010	EDDIE MIJARES	NOV2021	OH	11/19/2021		MW	IS	857.14
99 00000608	V9900088	IMPERIAL BAND INSTRUMENTS	64125	OH	11/19/2021		MW	IS	142.62
99 00000609	V9900088	IMPERIAL BAND INSTRUMENTS	63977	OH	11/19/2021		MW	IS	12.80
99 00000610	V9900094	J.W.PEPPER & SON INC.	363553782	OH	11/19/2021		MW	IS	152.47
99 00000611	V9900099	LA HABRA AREA CHAMBER OF COMME	6625	OH	11/19/2021		MW	IS	475.00
99 00000612	V9900101	LA HABRA ROTARY CLUB	2314	OH	11/19/2021		MW	IS	295.00
99 00000613	V9903279	LOPEZ, ALEJANDRO	NOV 2021	OH	11/19/2021		MW	IS	357.14
99 00000614	E9900138	MARIKATE ELMQUIST	PURCH REIMB	OH	11/19/2021		MW	IS	9.99
99 00000615	E9900148	MICHELLE MCNEFF	CLSRM PURCH	OH	11/19/2021		MW	IS	204.71
99 00000616	V9900129	NCS PEARSON INC.	3866338	OH	11/19/2021		MW	IS	749.64
99 00000617	V9900134	OCDE	94R11527	OH	11/19/2021		MW	IS	25,000.00
99 00000618	V9900134	OCDE	94R11312	OH	11/19/2021		MW	IS	25,000.00
99 00000619	V9900134	OCDE	94R1583	OH	11/19/2021		MW	IS	75.00
99 00000620	V9900154	READYREFRESH BY NESTLE	01J0032621385	OH	11/19/2021		MW	IS	113.85
99 00000621	E9900168	REBECCA STEPHENSON	PURCH	OH	11/19/2021		MW	IS	200.11
99 00000622	V9900172	SCHOOL SERVICES OF CALIFORNIA	JULY-NOV 2021	OH	11/19/2021		MW	IS	1,680.00
99 00000623	V9900177	SO CAL IMMEDIATE MEDICAL CENT	228292	OH	11/19/2021		MW	IS	439.77
99 00000624	V9903257	TAO ROSSINI APC	1986	OH	11/19/2021		MW	IS	2,340.00
99 00000625	V9900133	NO EXCUSES UNIVERSITY	14031	OH	11/22/2021		MW	IS	2,122.01
99 00000626	V9900154	READYREFRESH BY NESTLE	01K0032621385	OH	11/22/2021		MW	IS	73.85
99 00000627	V9900161	RMH DANCE & PRODUCTIONS	120721	OH	11/22/2021		MW	IS	325.00
99 00000628	V9900168	SCHOLASTIC INC.	M7176100- ADD	OH	11/22/2021		MW	IS	328.57
99 00000629	V9900179	SOUTHWEST SCHOOL SUPPLY	PINV0835106	OH	11/22/2021		MW	IS	112.47
99 00000630	V9900184	SUPER DUPER PUBLICATIONS	2693738A	OH	11/22/2021		MW	IS	1,150.89
99 00000631	V9903201	TWO BIT CIRCUS FOUNDATION	4949	OH	11/22/2021		MW	IS	44,398.91
99 00000632	V9900212	WPS	WPS-417671	OH	11/22/2021		MW	IS	497.22
99 00000633	V9903260	T3 CONTRACTORS	PO R99F0048	OH	11/22/2021		MW	IS	1,200.00
99 00000634	B9990012	HANCOCK PARK & DELONG, INC	5548	OH	11/22/2021		MW	IS	5,543.75

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 11/1/2021 to 11/30/2021

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
								<b>Issued:</b>	1,943,585.14
								<b>99 Bank Total:</b>	1,943,585.14
								<b>Grand Total:</b>	1,943,585.14

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS PERSONNEL REPORT 2021/2022 #6

January 10, 2022

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	SITE	COMMENTS
Fonti, Allison	01/03/2022	01/21/2022	MA	(AB375) FMLA Medical Leave
Galli, Jessica	12/03/2021	01/17/2022	RS	(AB375) CFRA Maternity Leave
Irving, Tamara	09/14/2021	02/27/2022	RS	(AB375) FMLA Medical Leave Corrected EER #5 2021-2022
Perumean Stacy	01/10/2022	02/04/2022	MG	(AB375) CFRA Baby Bonding Leave
Perumenan, Stacy	02/07/2022	06/03/2022	MG	Unpaid Leave of Absence

B. EXTRA DUTY PAY/STIPENDS

<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Nicole Ballard	08/16/2021	08/31/2021	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds. Correction of EER #1 2021-2022
Michelle Valdez	08/16/2021	05/31/2022	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Cameron Miller	10/01/2021	05/31/2022	RS	To be paid \$250.00 per month, not to exceed \$750.00 for serving as ASB Coordinator. To be paid from the Rancho-Starbuck General Site Account. Correction of EER #4 2021-2022
Melissa Oke	10/01/2021	05/31/2022	RS	To be paid \$250.00 per month, not to exceed \$750.00 for serving as ASB Coordinator. To be paid from the Rancho-Starbuck General Site Account. Correction of EER #4 2021-2022

\*It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

\*\*It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

\*\*It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

D.

Employment of substitutes effective 08/16/2021 for the 2021-2022 school year @ 200 per day and \$100.00 per half day rate and \$35.00 per hour\* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$250.00 long term sub rate.

Casey Bradshaw  
 Kaycee Petersen

E. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Zapata Joseph	10/18/2021	06/30/2022	DO	To be paid rate of \$330.00 School Psychologist Updated EER #4 2021-2022
Brooks, Edward	12/03/2021	01/14/2022	DO	To be paid rate of \$200.00 Science Teacher Rancho Starbuck
Tyner, Bonnie	01/03/2022	01/21/2022	DO	To be paid special long term rate of \$250.00 3 <sup>rd</sup> grade Teacher Macy
McCoy, Stacy	01/10/2022	06/03/2022	DO	To be paid special long term rate of \$250.00 5/6 combo Teacher Meadow Green.
Scarciotti, Alyssa	09/15/2021	01/14/2022	DO	To be paid rate of \$200.00 English Teacher Rancho Starbuck
Bradshaw, Casey	01/18/2022	02/27/2022	DO	To be paid rate of \$200.00 English Teacher Rancho Starbuck.

\*It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention  
 \*\*It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.  
 \*\*It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2021 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

II. CLASSIFIED EMPLOYEES January 10, 2022

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Jan, Sandy	12/03/21		RI/S8	DO	Increase of hours from 7 to 8 hours

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Aparicio, Gina	11/17/2021		R14/S1	DO	Instructional Assistant/Substitute
Arroyo, Maria	12/14/2021		-	DO	Removal of intern who did not start
			X-C1-3		



Cantrell, Kristen	12/10/2021		R14/S1	DO	Instructional Assistant/Substitute
Connolley, Luz "Lulu"	12/10/2021		R14/S1	DO	Instructional Assistant/Substitute
Hendrickson, Jill	1/3/2022			DO	Instructional Assistant Preschool/Substitute
Hoffman, Tabatha	12/12/2021		R16/S1	DO	Clerk Typist Substitute
Hoffman, Tabatha	12/12/2021		R14/S1	DO	Instructional Assistant/Substitute
Hoffman, Tabatha	12/12/2021		R1/S1	DO	Noon Duty Assistant/Substitute
Hoffman, Tabatha	12/12/2021		R15/S1	DO	Health Technician Substitute
Huerta-Chavez, Julie	1/3/2022			DO	Fiscal Clerk Substitute
Navarro, Amber	01/16/22	06/03/22	\$1,200/Mo	DO	School Counselor/Intern CORRECTION TO 2022
Qureshi, Lovely	01/03/2022		R15/S1	DO	Health Technician Substitute
Ramos, Laura	12/12/2021		R15/S1	DO	Health Technician Substitute
Zaky, Mary	12/10/2021		R14/S1	DO	IA Classification

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Romero, Adriana			R07/S1	DO	Cafeteria Worker/Substitute