

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
June 22, 2020

- Call to Order President Schambeck called the meeting to order at 6:32 p.m. using video conference via zoom meeting ID #817 0023 8542 for the Regular Board Meeting of the Board of Trustees, in compliance with Government Code 54953.
- Topics Not on the Agenda None.
- Closed Meeting President Schambeck declared the meeting recessed to closed session via video conference zoom meeting at 6:35 p.m.
- Call to Order President Schambeck called the meeting to order at 7:30 p.m. via video conference zoom meeting ID # 817 0023 8542 for the Regular Board Meeting of the Board of Trustees, in compliance with Government Code 54953. Mr. Schambeck recognized that this is the 75-year anniversary of the allied forces victory battle of the Island of Okinawa.
- The flag salute was led by Andrea Reynolds, Assistant Superintendent of Business Services
- Trustees Present: Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, Anastasia M. Shackelford, Karen L. Shaw
- Trustees Absent: None
- Staff Present: Andrea Reynolds, Assistant Superintendent of Administrative Services; Sheri McDonald, Assistant Superintendent of Educational Services; and David Bennett, Assistant Superintendent of Facilities and Operations
- Staff Absent: Jim Coombs, Superintendent of Schools
- Reporting Out Action (if any) Taken in Closed Session None.
- Introduction / Welcome President Schambeck welcomed guests, staff members present, LJEAs President Allison Fonti, guests, and CSEA President, Darleene Pullen.
- Acknowledgement of Correspondence Mrs. Shackelford reported that she had received an email from a parent, Mrs. Lee, and her recommendations for distance learning. Mrs. Lee wanted clarification on what the board had approved and wanting more flexibility in the plan. Mrs. Shackelford expressed to her that whatever distance learning

program is set in place that it would be balanced and appropriate for our families.

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| Approval of Agenda | It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the June 22, 2020, Board agenda. |
| Approval of Minutes | It was moved, seconded, and carried by unanimous roll vote, (5-0) to approve the minutes from the June 8, 2020, Regular Board Meeting. |
| Topics Not on the Agenda | <p>Mr. Hinz referred to the April board meeting where the Board of Trustees had passed a resolution for a raise in the developer fees. He would like to have further insight on this and have clarification of reaffirming this at a future board meeting.</p> <p>Mrs. Shackelford clarified that the Board of Trustees would like the Superintendent to place an item on the next agenda that reaffirms the vote that was taken in April.</p> |
| Timely Information from the Board and Superintendent | Mr. Schambeck announced the students from Rancho Starbuck that had completed their CoFA projects: Ileina Hatari- Music, Leila Fenton Strauss - The Good Game, Ria Rakesh - Java Tutorials, Genesis Romero- Culture is Key, Angelina Alvarez- Orphan Awareness, Janelle Fernandez - Rancho Alma Mater, Nicholas Equihua - Middle School Survivor Kit, Hannah Green - Homeless shelter donation, Mia Tierney - Veteran Mental Health awareness, Avery Hung - Addressing Gender Discrimination, Abanoub Bishay - Our National Debt. |
| Recognition of the Rancho Starbuck Intermediate School Conservatory of Fine Arts Academy winners and the Chapman University Holocaust Video Contest winner | <p>Mr. Schambeck also announced the 8th grade winner of the Chapman Holocaust Video Contest was Joaquin Domingo with his entry entitled "To Be Human"</p> <p>President Schambeck thanked them for their hard work and all students were sent a letter of appreciation along with a certificate of accomplishment from the Board of Trustees.</p> |
| Adoption of Personnel – Lactation Accommodation BP 4033 | It was moved, seconded, and carried by unanimous roll vote (5– 0) to adopt Board Policy Personnel – Lactation Accommodation BP 4033, as attached, and authorized the Superintendent or designee to execute the documents. |
| Submission of Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2020 | It was moved, seconded, and carried by unanimous roll vote (5– 0) to submit the William Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2020, with zero complaints, and authorized the Superintendent or designee to execute the documents. |
| Public Hearing: Adoption of Proposed Adopted 2020/21 Budget | <p>Public hearing was opened at 7:48 and closed at 7:49 with no comments from the public.</p> <p>It was moved, seconded, and carried by unanimous roll vote (5– 0) to adopt the</p> |

Proposed 2020/21 Budget, and authorized the Superintendent or designee to execute the documents

Approval of Resolution No, 799 for Fiscal Solvency Related to the Proposed 2020/21 Budget

It was moved, seconded, and carried by unanimous roll vote (5 – 0) to adopt Resolution No, 799 for Fiscal Solvency Related to the Proposed 2020/21 Budget, as attached, and authorized the Superintendent or designee to execute the documents.

Resolution 2019/20 No. 800 Declaring All Management and Confidential Unrepresented Employee Salaries Indefinite for the 2020/21 School Year

It was moved, seconded, and carried by unanimous roll vote (5 – 0), to adopt Resolution 2019/20 No. 800 Declaring All Management and Confidential Unrepresented Employee Salaries Indefinite for the 2020/21 School Year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Covid-19 Operations Written Report in lieu of the Annual Review for the Local Control Accountability Plan (LCAP)

Dr. McDonald shared that the LCAP plan has been waived at this time due to COVID-19 and that the state will be submitting a template for the plan by the end of the summer. School districts will then submit a one year LCAP plan by December 15 along with the budget. In Lieu of the LCAP plan the districts have been asked to submit operations report for Board approval based on the school closures and the needs of our students. This ranges from nutrition services to providing distance learning to all families.

It was moved, seconded, and carried by unanimous roll vote (5 – 0) to the Covid-19 Operations Written Report in lieu of the Annual Review for the Local Control Accountability Plan (LCAP), as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement FCI-SD4-15 By and Between Children and Families Commission of Orange County and Lowell Joint School District for Provision of Services – Kindergarten Readiness Initiative July 1, 2020 through June 30, 2023

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Agreement FCI-SD4-15 By and Between Children and Families Commission of Orange County and Lowell Joint School District for Provision of Services – Kindergarten Readiness Initiative July 1, 2020 through June 30, 2023, and authorized the Superintendent or designee to execute the necessary documents.

Acceptance of Notice of Completion, Elite Modular Leasing & Sales, Purchase of Division of State Architect (DSA) Portable Restroom Buildings for the Maybrook Interim Housing Project

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Notice of Completion, Elite Modular Leasing & Sales, Purchase of Division of State Architect (DSA) Portable Restroom Buildings for the Maybrook Interim Housing Project, and authorized the Superintendent or designee to execute the necessary documents

Approval of Professional Services Agreement, Sub-

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Professional Services Agreement, Sub-Surfacing Imaging Services, Util-

Surfacing Imaging Services, Util-Locate, Modernization Project, Jordan Elementary School

Locate, Modernization Project, Jordan Elementary School, and authorized the Superintendent or designee to execute the necessary documents

Approval of Professional Services Agreement for Surveying and Mapping Services with Salazar Surveying, Inc. at Jordan Elementary School

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Professional Services Agreement for Surveying and Mapping Services with Salazar Surveying, Inc. at Jordan Elementary School, and authorized the Superintendent or designee to execute the necessary documents

Approval of Deductive Change Order No. 1 from Construction Electric for the Maybrook Interim Housing Project

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Deductive Change Order No. 1 from Construction Electric for the Maybrook Interim Housing Project, and authorized the Superintendent or designee to execute the necessary documents

Approval of Change Order No. 3 from Core Contracting, Inc., Maybrook Interim Housing Project

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Change Order No. 3 from Core Contracting, Inc., Maybrook Interim Housing Project, and authorized the Superintendent or designee to execute the necessary documents

Approval of Deductive Change Order No. 1 from Fairchild Plumbing and Mechanical for the Maybrook Interim Housing Project

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Deductive Change Order No. 1 from Fairchild Plumbing and Mechanical for the Maybrook Interim Housing Project, and authorized the Superintendent or designee to execute the necessary documents

Acceptance of Notice of Completion for Intercom Clock and Signal (ICS) for Installation of Bell System and Speakers at the Maybrook Interim Housing Project

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Notice of Completion for Intercom Clock and Signal (ICS) for Installation of Bell System and Speakers at the Maybrook Interim Housing Project, and authorized the Superintendent or designee to execute the necessary documents

Approval of Deductive Change Order No. 1 from Moreno Valley Construction (MVC) for the Maybrook Interim Housing Project

It was moved, seconded, and carried by unanimous roll vote (5– 0) to approve the Deductive Change Order No. 1 from Moreno Valley Construction (MVC) for the Maybrook Interim Housing Project, and authorized the Superintendent or designee to execute the necessary documents

Consent Calendar

It was moved, seconded, and carried by unanimous roll vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Approval of Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services

Approved the Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services, the rates for the 2020-2021 year have increased above the previous agreement and are now \$305 per hour for Senior Partners, \$290 per hour for Partners/Senior Counsel, \$275 per hour for Senior Associates, \$265 per hour for Associates, \$250 per hour for Electronic Technology Litigation Specialist, \$200 per hour for non-legal consultants, and \$175 per hour for Senior Paralegals/Law Clerks, and \$170 per hour for Paralegals and Legal Assistants for the 2020-2021 school year, and that the Superintendent or designee be authorized to execute the necessary documents.

Acceptance of Donations

Ratified the acceptance of donations as listed: Sandy Jan, 600 hundred face masks, and requested a letter of appreciation be written to the donors.

Approval of Lowell Joint School District Technology Department Contract with Incident IQ

Approved the contract with Incident IQ, effective July 1, 2020 through June 30, 2024, and that the Superintendent be authorized to execute the necessary documents.

Approval of Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide additional direct Behavioral Intervention Services for select district students for the 2020/2021 School Year.

Approved the Agreement with Behavior and Education Inc., a nonpublic nonsectarian agency, to provide additional direct Behavioral Intervention Services for a select District Students for the 2020/2021 school year, at the rate of \$52.25 per hour, not to exceed \$93,225.00 and that the Superintendent or designee be authorized to execute the agreement.

Approval of Lowell Joint School District Technology Department Contract with Tynker

Approved the contract with Tynker, effective July 1, 2020 through June 30, 2021, for \$17,010 paid out of the 2020/21 budget, and that the Superintendent be authorized to execute the necessary documents.

Approval of Independent Contractor Agreement with D & D Consultants, to provide Training for the Speech/Language Pathologists, for the 2020-2021 School Year

Approved the Independent Contractor Agreement with D & D Consultants to provide Training for the Speech/Language Pathologists, for the 2020/2021 School Year be approved, at the rate of \$78.23 per hour / \$625.86 per 8 hour day, an estimated cost not to exceed \$10,000.00, to be paid for with Medi-Cal Funds, and that the Superintendent or designee be authorized to execute the agreement

Approval of Agreement with *Albert J. Melaragno MD*, to provide signed

Approved the agreement with *Albert J. Melaragno MD*, to provide signed authorizations for students who receive Occupational Therapy, Physical Therapy and Speech and Language services for the 2020/2021 school year, at

authorizations for students who receive occupational therapy, physical therapy, and speech and language services for the 2020/2021 school year.

the rate of \$175.00 per hour, not to exceed (Five Hundred Dollars) \$500.00, and the Superintendent or designee be authorized to execute the agreement.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and *Orange County Superintendent of Schools* for the 2020/2021 School Year

Approved the MOU with *Orange County Superintendent of Schools* and Lowell Joint School District for the 2020/2021 school year, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to provide direct physical therapy services and physical therapy evaluative services for assessments for the 2020/2021 School Year

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide Occupational Therapy Services for a district student placed at WACSEP/Lydia Jackson School for the 2020/2021 school year, at the rate of \$86.00 per hour, not to exceed \$5,000.00, and the Superintendent or designee be authorized to execute the agreement.

Approval of Independent Contractor Agreement with *Purchin Consulting Inc.*, to provide Consultative Services for the Special Education Department for the 2020/2021 School Year

Approved the Independent Contractor Agreement with *Purchin Consulting Inc.* to provide Consultative Services, for the 2020/2021 School Year be approved, for an estimated cost not to exceed \$3,000.00, to be paid for with Medi-Cal Funds, and that the Superintendent or designee be authorized to execute the agreement.

Approval of Memorandum of Understanding Between East Whittier City School District and Lowell Joint School District for the school year 2020/2021.

Approved the Memorandum of Understanding between East Whittier City School District and Lowell Joint School District for the period of July 1, 2020 through June 30, 2021, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and *Biola University, Inc.* for the 2020/2021 School Year

Approved the Memorandum of Understanding (MOU) Between Lowell Joint School District and *Biola University, Inc.* for the 2020/2021 School Year, effective July 1, 2020 through June 30, 2021 at no cost to the district, and authorized the Superintendent or designee to execute the necessary documents.

June 22, 2020

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Approval of Memorandum of Understanding Between Whittier City Area Cooperative Special Education Program (“WACSEP”) and Lowell Joint School District for the school year 2020/2021.

Approved the Memorandum of Understanding between Whittier City Area Cooperative Special Education Program (“WACSEP”) and Lowell Joint School District for the period of July 1, 2020 through June 30, 2021, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of Understanding Between Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2020 through June 30, 2021

Approved Memorandum of Understanding with Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2020 through June 30, 2021, at no cost associated with these services, and that the Superintendent or designee be authorized to execute the agreement.

Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services for a district student placed at WACSEP/Lydia Jackson School for the 2020/2021 School Year.

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide Occupational Therapy Services for a district student placed at WACSEP/Lydia Jackson School for the 2020/2021 school year, at the rate of \$86.00 per hour, not to exceed \$5,000.00 and the Superintendent or designee be authorized to execute the agreement.

Approval of Memorandum of Understanding between Lowell Joint School District and Colorado State University - Pueblo, effective July 1, 2020 through June 30, 2022.

Approved the Memorandum of Understanding between Lowell Joint School District and California State - Pueblo effective July 1, 2020, through June 30, 2025, at no cost to the district, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval to Pay the Orange County School Boards Association Annual Membership for the 2019/20 School Year

Approved the payment for membership dues totaling \$250.00 be paid to the Orange County School Boards Association for the 2020/21 school year, and that the Superintendent or designee be authorized to execute the necessary documents.

Purchase Order Report
2019-20 #12

Approved Purchase Order Report 2019-20 #12, as attached, which lists all purchase orders issued May 28, 2020, through June 10, 2020.

Warrant Listing Report
2019-20 #12

Approved Warrant Listing Report 2019-20 #12, as attached, which lists all warrants issued May 28, 2020, through June 10, 2020.

Resolution 2020/21 EA001
– EA007 for Budget
Adjustments

Adopted Resolution 2020-21 EA001 – EA007 for budget adjustments, as attached, and authorized the Superintendent or designee to execute the necessary.

Resolution 2019/20 No.
801 Regarding the
Education Protection
Account for the 2020/21
School Year

Adopted Resolution 2019/20 No. 801 Regarding the Education Protection Account for the 2020/21 School Year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with West Coast
Protection, LLC, dba:
Interquest Detection
Canines, to Provide
Contraband Inspection
Services

Approved the Agreement with West Coast Protection, LLC, dba: Interquest Detection Canines, to Provide Contraband Inspection Services, and authorized the Superintendent or designee to execute the necessary documents.

Ratification of Award of
Contract, Howard
Technology, Procurement
of LG Digital Televisions,
Maybrook Elementary
(Bond Fund)

Ratified the Award of Contract, Howard Technology, for procurement of 28 LG Digital Televisions, Maybrook Elementary School, effective April 20, 2020, through April 20, 2021, not to exceed \$24,733.70 (21.0-00000.0.00000-85000-6410-000015), Bond Fund, 21.0, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with Administrative
Services Cooperative, Inc.
for Student Transportation
Services for the 2020/21
School Year

Approved the Amended Agreement with Administrative Services Cooperative, Inc. for Student Transportation Services for the 2020/21 School Year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Employer-Employee
Relations/Personnel
Report 2019/20 #12
Which Includes Hiring,
Resignations, Contract
Adjustments, and
Retirements for
Certificated, Classified,
and Confidential
Employees

Ratified Employer-Employee Relations/Personnel Report 2019/20 #12, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Extension of Nutrition Services Paper, Plastic and Film Products Agreement with P&R Paper through the San Gabriel Valley Cooperative (RFP 18-19-106) for the 2020/21 School Year

Approved the Extension of Nutrition Services Paper, Plastic and Film Products Agreement with P&R Paper through the San Gabriel Valley Cooperative (RFP 18-19-106) for the 2020/21 School Year, and authorized the Superintendent or designee to execute the necessary documents

Approval of Agreement with Hauffe Company, Inc. to Provide Inspector of Record (IOR) Services at El Portal Elementary

Approved the agreement for with Hauffe Company, Inc., to provide Inspector of Record services for the El Portal Elementary Re-Roofing and Fire Alarm project be approved, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Extension of Baked Goods Piggyback Agreement with Galasso's Baker through the San Gabriel Valley Cooperative (RFP #201920-1) for the 2020/21 School Year

Approved the Extension of Baked Goods Piggyback Agreement with Galasso's Baker through the San Gabriel Valley Cooperative (RFP #201920-1) for the 2020/21 School Year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Extension of RFP FS001:18-19 with Continental Sales Company for Fresh and Processed Produce through the San Gabriel Valley Cooperative for the 2020/21 School Year

Approved the Extension of RFP FS001:18-19 with Continental Sales Company for Fresh and Processed Produce through the San Gabriel Valley Cooperative for the 2020/21 School Year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Extension of RFP #01:1819 Agreement with Driftwood Dairy for Milk and Dairy Products for the 2020/21 School Year

Approved the Extension of RFP #01:1819 Agreement with Driftwood Dairy for Milk and Dairy Products for the 2020/21 School Year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Negative Student Nutrition Services Balances be Paid by General Fund

Approved the payment of Negative Student Nutrition Services Balances to be Paid by the General Fund, not to exceed \$4,000, and that the Superintendent or designee be authorized to execute the necessary documents and transactions.

Approval of Extension of RFP #1218-18/19 Agreement with Gold Star

Approved the extension of RFP #1218-18/19 Agreement with Gold Star Foods for Frozen and Refrigerated Food through the San Gabriel Valley Cooperative for the 2020/21 School Year, and authorized the Superintendent or designee to execute the necessary documents.

Foods for Frozen and Refrigerated Food through the San Gabriel Valley Cooperative for the 2020/21 School Year

Approval of Administrative Change Order No. 1 with Saldana Landscape for the Maybrook Interim Housing Project

Approved the No Cost Administrative Change Order No. 1 with Saldana Landscape for Maybrook Elementary School and that the Superintendent or designee be authorized to execute the necessary documents

Board Member/Superintendent Comments

Mr. Bennett publically thanked Cathy Weissman, bond contract & accounting compliance manger, as she has helped the district to save money and organized the numerous items that are going on with the construction and bond projects.


Mr. Bennett acknowledged the nutrition services department and their hard work since the school closures. Their hard work since March 16 has led to serving a total of over 100,000 meals which includes breakfast and lunch at our school sites.

Adjournment

President Schambeck declared the meeting adjourned at 8:33 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

6-10-2020



Clerk/President/Secretary to the Board of Trustees



Lowell Joint School District

A Tradition of Excellence Since 1906

"Home of Scholars and Champions"



Lowell Joint School District Board Policy Lactation Accommodation

BP 4033

Personnel

The Board of Trustees recognizes the immediate and long-term health advantages of breastfeeding for infants and mothers and desires to provide a supportive environment for any District employee to express milk for her infant child upon her return to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any District employee who chooses to express breast milk for her infant child while at work.

The District shall provide a reasonable amount of break time to accommodate an employee each time she has a need to express breast milk for her infant child.

The employee shall be provided a private location, other than a restroom, which is in close proximity to her work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the accommodations offered for employees who are nursing mothers. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees' essential job duties are covered during the break time.

Lactation accommodations may be denied only in limited circumstances in accordance with law.

Before an employee's supervisor makes a determination to deny lactation accommodations, he/she shall consult the Superintendent or designee. In any case in which lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

CIVIL CODE

43.3 Right of mothers to breastfeed in any public or private location

GOVERNMENT CODE

12940 Discriminatory employment practices

12945 Discrimination based on pregnancy, childbirth, or related medical conditions

LABOR CODE

1030-1033 Lactation accommodation

CODE OF REGULATIONS, TITLE 2

11035-11049 Sex discrimination; pregnancy and related medical conditions

UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

FAIR EMPLOYMENT AND HOUSING COMMISSION DECISIONS

Department of Fair Employment and Housing v. Acosta Tacos (Chavez), FEHC Precedential Decision 09-03P, 2009

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods/Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Minimum Requirements of the California Lactation Accommodation Law

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS Fact

Sheet #3: Break Time for Nursing Mothers under the FLSA, rev. December 2010

WEB SITES

California Department of Industrial Relations, Division of Labor and Standards Enforcement:

<http://www.dir.ca.gov/dlse>

California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers:

<http://www.dol.gov/whd/nursingmothers>

CSBA Revisions 07/11



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2019-2020

District Name: Lowell Joint School District

Date: June 22, 2020

Person completing this form: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 18-Oct 2019 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 17- Jan 2020 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 17-Apr 2020 |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30 | Due 17-Jul 2020 |

Date for information to be reported publicly at governing board meeting: June 22, 2020

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs, Superintendent of Schools

Signature of District Superintendent  Date June 22, 2020

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2019-20**

District: Lowell Joint School District

District Contact: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent

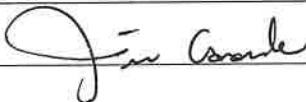
- | | | | |
|-------------------------------------|------------|-------------------------------|--------------------------------|
| <input type="checkbox"/> | Quarter #1 | July 1 – September 30, 2019 | Report due by October 25, 2019 |
| <input type="checkbox"/> | Quarter #2 | October 1 – December 31, 2019 | Report due by January 31, 2020 |
| <input type="checkbox"/> | Quarter #3 | January 1 – March 31, 2020 | Report due by April 24, 2020 |
| <input checked="" type="checkbox"/> | Quarter #4 | April 1 – June 30, 2020 | Report due by July 31, 2020 |

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Missassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs, Superintendent of Schools

Signature of Superintendent:  Date: June 22, 2020

Please submit to:

Alicia Gonzalez, Sr. Administrative Assistant
Orange County Department of Education
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 800

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
DECLARING ALL MANAGEMENT AND CONFIDENTIAL UNREPRESENTED
EMPLOYEE SALARIES INDEFINITE FOR THE 2020/21 SCHOOL YEAR**

WHEREAS, the California Constitution, Article 11, Section 10 states that salaries are legally fixed on July 1 of each fiscal year for non-represented employees unless the declaration of indefinite is adopted on or before July 1.

WHEREAS, the Lowell Joint School District will not have the legal right to make any changes to salaries for management or non-represented employees, including decreases, roll backs, or increases, retroactive to the beginning of the current fiscal year after July 1, 2020, if the declaration of indefinite is not instituted by June 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the Lowell Joint School District does hereby determine that as a result of financial uncertainties, negotiations, pending legislation, and other factors all management, confidential unrepresented employee salaries are declared indefinite for the 2020/21 school year.

APPROVED AND ADOPTED this 22nd day of June 2020, by the following vote:

AYES: Fred Schambeck, William Hinz, Melissa Salinas, Anastasia Shackelford, Karen Sha

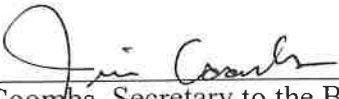
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 22nd day of June, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 22nd day of June 2020.



Jim Coombs, Secretary to the Board of Trustees



Lowell Joint School District

A Tradition of Excellence Since 1906

COVID-19 Operations Written Report for Lowell Joint School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Lowell Joint School District	Jim Coombs Superintendent	jcoombs@ljsd.org 562.902.4203	June 22, 2020

Descriptions provided should include sufficient detail yet be succinctly succint to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

School closures began on Monday, March 16th. On the Friday before, Chromebooks were sent home with all students in 1st-8th grades to ensure access for distance learning. Packets were created for the primary classes. Teachers were given two days (March 16th and 17th) to plan for instruction beginning on Wednesday, March 18th. The initial plan was for online instruction from March 18-20th with the following week being Spring Break. The anticipated return to school was for that Monday, March 30th. When it became clear that the return to school would be delayed, arrangements were made for families of TK and Kindergarten students who needed devices to receive them, and any family in need of a hot spot for internet connectivity was provided one. Information about free internet access was also communicated to families through social media. Teachers and Principals contacted parents of students who were not engaging in distance learning to determine if there was an access issue that could be addressed by the district. In preparation for the extended closure, the district developed a Distance Learning Plan that was shared with all stakeholders to set expectations for both staff and families. The plan focused on four key areas: Communicate, Teach, Connect, and Feedback/Assessment. Communication would take place through Google Classroom, Email, and apps like Screencastify with an expectation that teachers would post an announcement on Mondays, via text or video, to provide an overview of the week. In addition, teachers had set office hours where families knew they could contact the teacher for support, and teachers were checking emails multiple times a day for a timely response to either student or family needs. Principals also sent out weekly communications with families. For "Teaching", staff were expected to create standards-based lessons aligned with their curriculum and post the lessons on Google Classroom or other district platforms daily. A sample week was provided in the Distance Learning Plan in terms of the timing for subject matter coverage including core areas and PE. Under the umbrella of "Connecting", teachers were asked to provide opportunities at least two times per week for students to share their learning with classmates and interact in discussion or asking questions as part of the 60-

90 minutes of face-to-face time with their teacher. Teachers were also asked to hold daily office hours for at which time students or parents could connect with the teacher for support or to ask questions. In order to provide feedback and assess student learning, teachers were asked to gather assessment data at least once per week. This could be through assignments, a creative project students put together, or even some form of quiz so that teachers were able to monitor student progress and adjust instruction accordingly. Most sites maintained an attendance rate of 94% or higher in terms of students engaged daily in distance learning with their teacher. Further disaggregation of the data will help determine any additional equity issues in relation to student groups that will need to be addressed moving forward.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

While able to access the supports for all students, we provided additional monitoring of our English learners and Foster Youth. The Bilingual Aides supported classroom teachers with small group instruction and working one-on-one with English learners via Zoom. Our Foster Youth were contacted on a weekly basis by either the Nurse or the Nurse's Assistant and either a school psychologist, counselor, or one of our counseling and psych interns to be sure that they were engaging academically and that they had regular check ins to monitor their social emotional well-being. Many of our English learners and low-income students were also contacted on a regular basis by these support personnel. Where needed, the district provided hot spots to ensure connectivity and access to the internet for students to be able to participate in distance learning. That first week of school closure, teachers were asked to connect with all families to be sure that students had a device and access to the internet. We had twenty families that requested hot spots as a result of the district reaching out with additional available should more have been necessary. All students in grades 1-8 took home Chromebooks on that last day before the school closures to ensure that all students had a functioning device to use for instructional purposes. As stated before, arrangements were made for any families needing devices for Transitional Kindergarten and Kindergarten once the school closures were deemed necessary beyond just that week before spring break. Paper/pencil packets were still used for some primary activities. Attendance and engagement were monitored on a regular basis. If a student was not participating, calls were made and/or emails sent to determine if there were barriers that the district could assist with. There was clearly a disproportionate number of our English learners and low-income families who did not participate in distance learning. In some cases, families moved out of the area, and others expressed that there was just too much going on to handle instruction at home. Our participation in distance learning overall was very high with well 94-98% of students participating at the elementary level depending on the site and 96% of students participating at the intermediate level. Of the 104 students at the elementary level that did not participate in distance learning, about 35% of the students were unduplicated pupils meaning either an English learner, a Foster Youth, or low-income as compared to 65% who were not.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

The district provided support to teachers in transitioning to an online environment in addition to colleagues helping each other on a regular basis. In the first few weeks of the closure, grade span and grade level meetings were facilitated to check in with staff and provide guidance for managing distance learning. The scheduled professional development day for April 10th became an opportunity for teachers to receive training in various supports for online teaching including Tynker, Kami, Zoom, Google Classroom, and Thinking Maps for example. The day also included much needed time to plan for online instruction. Following that full day, each Monday teachers could join professional development opportunities that also included time to share best practices. Various staff worked with small groups of teachers and one-on-one to provide support for effective teaching practices in a virtual format. This included everything from basic tech support provided by the

Technology Department and Tech TOSA (Teacher on Special Assignment) to help in planning and delivering lessons. Principals met weekly with staff to discuss any needs and provided opportunities for staff to collaborate on a regular basis. In addition to teacher support, students were provided with curricular materials, devices, software programs, and daily contact with teachers to ensure high-quality distance learning opportunities for all students. Teachers maintained daily office hours where students or parents could check in to get help and the Technology Department maintained a Helpdesk line to support families struggling with technology in accessing online opportunities. The main office remained open for a few hours each day early on in order to facilitate the exchange of materials and resources to support families at home. Given our high levels of engagement with distance learning and positive feedback from parents, our teachers were able to support the ongoing learning of students during the closure although we anticipate learning loss and gaps since virtual learning cannot replace the instructional time and support available on campus under normal circumstances. Sites also provided unique, fun opportunities for students including online talent shows, online communities and networks, weekly messages from the Principal, and fun activities like pajama day and so forth to support an overall program beyond academics for students.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

In response to concerns over the spread of the Novel Coronavirus (COVID-19), the Nutrition Services Department took action to submit waivers through the California Department of Education (CDE) and the United States Department of Agriculture (USDA) for the Seamless Summer Option waiver, the non-congregate waiver, and the meal pattern waiver. Each waiver was approved which allowed the District to serve meals at all sites and to remove the requirement for the meals to be consumed on campus. Serving meals at all sites distributed the collection of meals across 6 sites. Given the volume of meals, (nearly 100,000 to date), consolidating sites would have created challenges maintaining social distancing as families received meals. In addition, had the non-congregate waiver not been approved, children and parents would have been in close quarters and unable to maintain social-distancing guidelines. In addition to the waivers, sites delivered meals across tables to ensure social-distancing during the "hand-off" of meals. On the production side, the central kitchen expanded into the multi-purpose room at Rancho Starbuck Intermediate to assemble meals. Nutrition Services staff prepared meals in the kitchen on different work-stations to ensure 6 feet of social-distancing. Long lunch tables were used to place meal components into bags and each table only had 1-2 people at any given time. This was essential in providing the necessary space between staff members. The waivers provided significant flexibility for the Nutrition Services program along with the on-site adjustments enabled schools to maintain social-distancing standards.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Both Options and the Boys and Girls Club, who provide before and after school care at our various elementary sites, also opted to close beginning March 16th. For that following week, many of our families arranged for childcare support to get through the week of the 16th with most having planned for students to be home the following week, which was our scheduled Spring Break. Teachers began instruction with students on March 18th, which helped to provide supervised time for students with teachers for a minimum of an hour each day for elementary and ninety minutes or more for intermediate as part of the overall distance learning plan for the district. This continued for the remainder of the school year. Teachers provided independent work for students for an additional two hours each day, and many scheduled one-on-one or small group sessions to differentiate instruction for their students throughout the day to increase that teacher supervised time. Beginning the week of March 30th, after Spring Break, all counseling and psych interns along with our counselor, school psychologists, nurse, and nurse's assistant made phone calls to targeted students for both ongoing support and check ins. This included extended

conversations at times, which also supported supervision of students during the school day. Our Bilingual, Instructional, and Intervention Aides worked with small groups of students virtually, which also contributed to that adult supervision time for students. The sites had additional opportunities to connect with students through online talent shows, additional virtual learning opportunities, and community driven activities that all added to the time students were virtually connected to an adult other than their parent. In addition to traditional resources like 211 that provide information on childcare centers by city, the Early Childhood OC website developed a searchable database updated every Friday to provide families needing support with childcare information on available options including payment assistance. This information was posted on our website and communicated with parents seeking support for childcare. The database was easiest to access through the OC Children and Families website on their COVID19 Resource page at <http://occhildrenandfamilies.com/wp-content/uploads/2020/05/Resources.pdf>

UTIL LOCATE



(888)88-LOCATE

"Call Before You Excavate"



Subsurface Utility Investigation Services

*Utility Locating
Ground Penetrating Radar
Utility mapping
Surface Concrete Scanning GPR*

*CCTV - Pipe Inspection
Utility Potholing
Damage Prevention Assessment
Emergency Services*



BID-PROPOSAL

UTIL-LOCATE
(714) 521-5393 (714) 421-4325 FAX

DATE: 4-13-2020

Private [] Prevailing Wage []

Table with 2 columns: OWNER/AUTHORIZED REPRESENTATIVE and details (NAME, CLIENT, ADDRESS, PHONE, EMAIL ADDRESS)

PROJECT NAME: Jordan Elementary Locating

PROJECT ADDRESS: 10654 Jordan Rd, Whittier, CA 90603

SPECIAL INSTRUCTIONS: Locate all existing detectable Utilities or Utility on site map work limits shown below provided by client as per RFP.

WE HEREBY PROPOSE TO FURNISH THE FOLLOWING WORK:

Underground (Sub-Surface) Utility-line Locating, Field Mapping and AutoCAD Services.

Standard Utility Locating Investigation Work:

Util-Locate will perform subsurface Utility-line Investigation of Water, Gas, Electric, Communications, Sewer and Storm-drain utility-lines (Excluding irrigation) using Electromagnetic detection and GPR. The instruments that will be used to conduct this survey can detect pipelines down-to 8'-10' deep; with horizontal-accuracy in the proximity of 92% - 97% and "hand-dig" tolerance of 24" on either side of the line. All markings shall be made according to the APWA Uniform Color-code using water based paint, symbolized with arrows & letters identifying their location (Example: ← E →). Non-metallic PVC plastic, Concrete-clay or Tranzite-pipes are not traceable using standard EM Locating-methods; a 512Hz transmitter may be inserted into a non-metallic pipe or conduit with a minimum open access of 3" inches in diameter. This method cannot be applied to potable water or gas-lines. GPR (Ground Penetrating Radar) equipment maybe utilized to locate most other subsurface utilities regardless of pipeline type. It is equipped with an antenna which can penetrate to locate down up to 10' feet deep in ideal soil conditions. The size of the substructures cannot be determined in this investigation. GPR technology is limited though in its' ability to perform under certain soil-types such as clay, wet and or organic fill-soils. Since every jobsites' soil composition is diverse, effectiveness will be determined at the time of the field investigation. If any of the area to be scanned is under concrete and has steel reinforcement, it can affect the penetration of the GPR equipment. Keep in mind that GPR can be an ideal tool for locating subsurface utility-lines, but cannot be specifically identified. Other limitations, disclosures, terms & conditions will follow throughout this contract agreement. (See Pg.3 below for additional Terms and considerations)

INCLUDED IN SUBSURFACE INVESTIGATION SERVICE: Travel-Time, Field Work, Tools & Materials, Opening All Accessible Utility Structures, Field Ground markings, Manhole Dips, EM methods, GPR of N/C utilities.

CLIENT: Lowell Joint School District
PROJECT NAME: Jordan Elementary Locating
PROJECT ADDRESS: 10654 Jordan Rd, Whittier, CA 90603



TERMS AND CONSIDERATIONS

IF UTILITY LOCATING SERVICES are provided from our estimated scope of work the following considerations will apply:

Locate all "DETECTABLE" underground utilities using standard Electromagnetic (EM) utility locator as follows;

All main water supply lines and associated branch lines made of Conductive metal or water lines installed with a "tracer wire".

Our services do not include irrigation lines and associated control valves unless specified on contract.

All sewer/waste lines/Storm Drains if access is available by electromagnetic location utilizing a 512 Hz sonde or by "line of site method" if no access is available. Any drain size larger than 8" inches will require a special drain robot and subject to a higher rate.

All power lines. Our services do not include the location of abandoned/extra conduit containing no interior cable.

All Communication lines. Our services do include non-conductive fiber optic lines (lines without a metallic shield) not installed with a "tracer wire".

All gas lines made of metal and gas lines installed with a "tracer wire".

Indications found during utility locating will be marked directly on the surface utilizing the APWA Uniform Color Code. All Utility locating marks will be made in accordance with the CGA Best Practices.

Depth measurements provided are "just estimates" and may vary based on a number of factors. The only way to really verify the exact depth of a utility is to POTHOLE the line. If exact depth of a utility is required, potholing should be performed via vacuum excavation and is not part of this estimate. Util-Locate, Inc. does not have the ability to locate utility specifically excluded by this document (non-conductive fiber optic line, etc.). Ground Penetrating Radar (GPR) is used in conjunction with standard utility locating equipment and may be used to try to detect lines and is included in quote. Concrete scanning is an additional charge. Please contact us if you need these lines included in your estimate of services.

When Performing Ground Penetrating Radar (GPR) for concrete/masonry structures is provided in our estimate. The following scope of work and considerations apply; There shall be a minimum of 8 inches clearance around the perimeter of the scanning area to accommodate the antenna. Indications at structure intersections (wall corners, wall to floor, Etc.) May be Impossible to locate if the antenna cannot pass over them. The scanning surface must be flat and relatively smooth. No Water shall be present on the scanning surface and concrete shall not be less than 1 year old/Green concrete.

Under the best conditions, GPR can penetrate up to 12 inches of concrete/masonry. This maximum depth decreases as reinforcing steel congestion increases. The density of the material being scanned can also limit the depth of penetration.

GPR data, under most circumstances does not allow the interpretation of an indications size, only the center location of the indication and embedment depth. Indications such as reinforcing steel or conduit spaced closer than two inches on center may show up as one indication.

When dealing with multiple layers of reinforcing steel or conduit, layers below the top layer (closest layer to the scanning surface) may be obscured from view. In most cases our technicians can adjust the equipment to compensate for these solutions, but the result will depend on the size and spacing of the indications.

Mapping Disclosure - Util-Locate is not a licensed Civil Engineer or Surveyor in-order for our mapping-work to be certified. We map the utility-locations as accurately as possible by using measuring & mapping tools. Our mapping work is to show all surveyed utilities & give our client a basic overview of the project they are engaging in and to help assess what to expect when designing or performing the preliminary site-work.

Cancel without notice- All cancellations without a 48 hour notice will be billed as a four hour minimum. If a technician is scheduled to perform a service and no work is performed, a four hour minimum charge shall apply (show-up) charge.

Working Hours - Util-Locate, regular work week is Monday - Friday is 7:00 am - 5:00 pm. Any work scheduled to be performed outside of normal work hours is subject to overtime rates.

PAYMENT TERMS - PAYMENT TERMS - 30 days net. The client agrees invoices rendered for professional or technical services are due when received. Invoices will be deemed past due if unpaid within thirty (30) days from date of invoice and any balance due after 45(forty five) days will be charged 15 % per month until paid in full. All invoice errors or necessary corrections shall be submitted to Util-Locate within (15) days of receipt of the invoice; thereafter the client acknowledges the invoice is correct and valid for payment due to Util-Locate, reserves the right to terminate services to the client without notice if the clients account is not paid currently. Upon such a termination of services, the entire amount accrued for all services performed shall immediately become due and payable to Util-Locate. The company or responsible party requesting UTIL-LOCATE's services guarantees payment of all indebtedness incurred by them for rendered service, whether now due or hereafter incurred. The service requestor/responsible party also agrees to pay reasonable collection and/or attorney's fees incurred in the collection of such indebtedness. Please note that a signature by a company representative validates the work provided and the guarantee shall remain in full force and effect. The validity, its construction, interpretation and enforcement of this agreement and the rights of the parties hereto shall be determined under, governed by, and constructed in accordance with the laws of the State of California. The client waives any and all claim against Util-Locate, its subsidiaries, affiliates, servants and agents in connection with termination of work/services pursuant to this.

CERTIFIED PAYROLL - Certified payroll requests will have a processing fee applied to each invoice of \$100.00 - LCP (additional \$50.00)

New clients: are COD and must submit credit card payment prior to dispatch. **NOTE: We will not process payment until work has been completed.**

NOTE: Util- LOCATE will not schedule or dispatch any technicians for proposed work - unless the proposal is "signed" and returned to us in a timely manner prior to starting work.

CONTRACTUAL ADDITIONS - Util-Locate will undertake professional responsibility for only the services provided pursuant to this agreement, and only pursuant to the terms and conditions of the agreement. In particular, and without limitation, Util-Locate, will not be responsible for delays or other matters beyond its control within reason; for inaccurate or incomplete information provided to it by Client, co-consultants or other reasonably reliable sources; for the conditions of which it was not actually informed; for unauthorized modifications to or deviations from Util-Locate, instruments of service or the use of un-finalized instruments of service for any purposes including bidding or cost estimating; for the specification of products or equipment for purposes consistent with the manufacturer's published literature; for materials and equipment decisions made by others; for the services and instruments of service provided by others even if incorporated into Util-Locate's instruments of service for ease of reference or otherwise; for the performance of the projects contractors and materials suppliers means, methods, techniques, sequences or procedures, including without limitation investigation or demolition procedures and safety precautions and programs; and for the actions or inactions of others including utility companies, other consultants and governmental or quasigovernmental agencies.

The services being provided for by Util-Locate, does not relieve the Client of the responsibility of having to comply with California Government Code 55-4216-4216.9. It is expressly understood by the Client that Util-Locate, services are not a substitute for compliance with California Government Code 554216-4216.9.

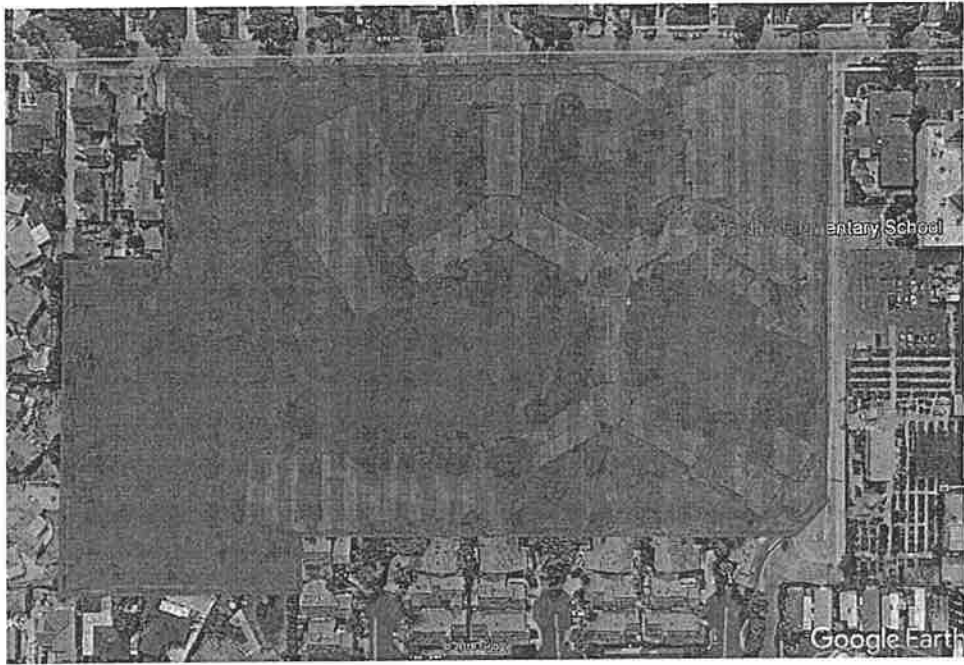
In recognition of the relative risks, rewards and benefits of the project to both the Client and Util-Locate, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, Util-Locate's, total liability to the Client and to any other third party for any and all injuries, claims, losses, expenses, damages or claims of expenses arising out of this agreement from any cause or causes that shall not exceed Util-Locate's, fee. Such causes include, but are not limited to, Util-Locate's, negligence, short liability, breach of contract of warranty.

The Client waives all rights against Util-Locate, for damages caused by fire, water, wind, or any other perils to the extent covered by any type of property insurance applicable to the claimed damage or loss. This waiver of subrogation shall be effective even though that person or entity would otherwise have a duty of indemnification.

CLIENT: Lowell Joint School District
PROJECT NAME: Jordan Elementary Locating
PROJECT ADDRESS: 10654 Jordan Rd, Whittier, CA 90603



Exhibit (Work Limits)
Image Provided



📍 Jordan ES



CLIENT:
PROJECT NAME:
PROJECT ADDRESS:

Lowell Joint School District
Jordan Elementary Locating
10654 Jordan Rd, Whittier, CA 90603



UTIL-LOCATE - BID PROPOSAL

DATE: 4-13-2020 Private Prevailing Wage (Please Indicate Type of Work)
 CLIENT: Lowell Joint School District
 PROJECT NAME: Jordan Elementary Locating
 PROJECT ADDRESS: 10654 Jordan Rd, Whittier, CA 90603

Underground (Sub-Surface) Utility-line Locating, Field Mapping and AutoCAD Services.
CONTRACT AMOUNT \$12,800.00

****CLIENT MUST PROVIDE AUTOCAD, DWG FILE, OR PDF****

Potholing is **"highly recommended"** to expose and document the exact: depth, size, direction, and material of pipe or line.
 - Check Box For A Potholing Estimate

This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

DISCLAIMER: Util-Locate's Technicians are Professional Competent Multiple Utility-line Locators. All work will be performed diligently to the up-most best effort of competence in subsurface investigating. All investigative-work is subject to any uncontrollable geophysical condition of the jobsite and to the EM science in-which, all infrastructures may not be detectable. There are no guarantees that every underground pipeline and or cable line will be found in this investigation due to this unperfected science. (See Pg.3 for our Terms and Considerations)

THIS IS A BID PROPOSAL WITH A GENERAL DESCRIPTION OF THE PROJECT AND COST

ACCEPTANCE OF PROPOSAL / CONTRACT AGREEMENT

You hereby authorized the work described in the above proposal, for which the undersigned agrees to pay the amount stated in said proposal and according to the terms thereof.

Company/Owner/Authorized Representative

_____ DATE: _____
 (Signature)

 (Print Name)



Salazar Surveying, Inc.

April 15, 2020

David Bannon, AIA, LEED AP, Partner
760 W 16th Street - Unit B
Costa Mesa, CA 92627

Reference: Jordan Elementary School - 10654 Jordan Road, Whittier, CA 90603
Surveying and Mapping Proposal

Dear David:

I submit for your consideration this proposal to produce a design quality survey map for this project containing ± 12.5 Acres and $\pm 1,450$ feet of street improvements, as shown on the attached exhibit.

The survey will extend to the centerline of adjacent streets.

Scope of Work

A) Perform on the ground survey measurements to accurately locate all planimetric and topographic features including, but not limited to: buildings, curbs, gutters, swales, driveways, ramps, steps, grade breaks, trees with a trunk diameter over 3", fire hydrants, lights, signs, drainage devices, poles, walls, parking lots, planters, benches, paved areas, fences, all visible surface utilities such as vaults, transformers, pedestals, manholes, cleanouts, catch basins, water meters, gas meters, water valves, gas valves, pull boxes, hydrants, backflow valves, etc..

B) Provide elevations for the above-mentioned items in addition to: spot elevations at high points, low points, finish floors, finish surfaces, flow lines, top of curbs, walks, onsite hardscape, ramps, steps, grade breaks, tops and inverts of grates, inverts of manholes and other quality elevations to enable the design of ADA compliant facilities and resolve drainage issues.

C) Elevations will be shown to the nearest 0.10' on dirt or grass and to the nearest 0.01' on hard surfaces. Contours will be shown at 1.0' intervals on slopes and steep areas and at 0.5' intervals across flatter areas.

D) Establish horizontal and vertical control for future use, setting at least 3 reference points to be shown on the survey map.

E) Plot boundary and easements based on title report to be provided by School District.

F) The survey map will be based on county benchmarks. It will be prepared in AutoCAD format at scale 1" = 20' and delivered in both DWG and PDF formats to be used as base mapping without further manipulation.

G) Our fee for the outlined services will be NINETEEN THOUSAND FIVE HUNDRED AND FIFTY DOLLARS (\$19,550.00) and the map will be delivered within thirty (30) days of our first scheduled day on site. At this time, scheduling is subject to change due to COVID-19 restrictions. This proposal is valid only for work to be carried out during California's Shelter-In-Place Order is in effect because the reduced traffic caused by the order allows for more time to be spent onsite in a workday and fewer days onsite overall.

All work will be performed under the direct supervision of a Licensed Land Surveyor.

Sincerely,



Xico Salazar, PLS

Agreement to Terms And Authorization to Proceed	
Name:	<u>DAVID BENNETT</u>
Signature:	<u>[Handwritten Signature]</u>
Date:	<u>4.17.20</u>



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

Change Order Request

School: Maybrook ES

Project Name: Maybrook Elementary School - Interim Housing Project
Project No.: 3902

Application No.: 03-110943

Architect: PBK	Prime Contractor	Construction Electric
Construction Manager: Erickson-Hall Construction Co.	COR No.	1
	Date	6/17/2020
	Reference RFIs / RFP / Bulletin No.:	PROJECT CLOSEOUT

DESCRIPTION: Deductive change order for remaining contingency balance.

Prime Contractor Costs (used when work is subcontracted)

Scope Item	Material	Labor	Equipment	Totals
Remaining Balance Contingency				\$ (14,783.23)
				\$ -
				\$ -
	Subtotals \$	\$ -	\$ -	\$ (14,783.23)
				Prime Contractor OH and Profit (10%) N/A
				Prime Contractor totals N/A
				Prime Contractor Bond (1%) N/A
				Prime Contractor Subtotal \$ (14,783.23)
				TOTAL COSTS FOR COR No. 1 \$ (14,783.23)

Prime Contractor Time

TOTAL TIME FOR COR No. 1 0 days

Prime Contractor:
Submitted by [Signature]
Construction Manager: Erickson-Hall Construction Co.
Accepted by [Signature]
Architect: PBK
Accepted by [Signature]
District Approval: Lowell Joint School District
Signature [Signature]

Date: 6/17/20
Date: 6/17/20
Date: 6/17/20
Date: 6/17/20

CONTINGENCY LOG
 Maybook ES IH
 Updated 6/17/2020

PCO #	Prime COR#	Generator	RFI/SUB	Date Submitted	Date Resolved	DESCRIPTION	Contingency Amount		TIME BILLING	COMMENTS
							Contingency Amount	Additional Contingency AMOUNT		
CONSTRUCTION ELECTRIC, INC										
3	2.0	RFP 01		12/4/19	12/4/19	Demolition and Removal of Flatwork	\$ 4,099.94	\$ 4,099.94	0	APPROVED
4	3.0	SUB 015		12/11/19	12/11/19	Triplex to Quadplex	\$ 10,757.20	\$ 10,757.20	0	APPROVED
5	4.1	IB #02		2/19/20	2/19/20	Add Power to Admin Rolo Build Out	\$ 3,899.78	\$ 3,899.78	0	APPROVED
6	5.0	IB #08		12/11/19	12/11/19	Electrical Changes to Relocated Portables	\$ 8,000.74	\$ 8,000.74	0	APPROVED
7	7.0		RFI 018	12/11/19	12/11/19	Relocate Power Pole in Playground	\$ 6,475.27	\$ 6,475.27	0	APPROVED
8	8.0		RFI 012	12/11/19	12/11/19	Classroom Lights Re-Feed Power & Add Wall Switch	\$ 1,758.74	\$ 1,758.74	0	APPROVED
9	10.0		ICS RFI 001	2/26/20	2/26/20	Add speaker pathway	\$ 12,857.60	\$ 12,857.60	0	APPROVED
10	11.2		RFI 020	3/25/20	3/25/20	SCE housekeeping pad expansion	\$ 1,925.00	\$ 1,925.00	0	APPROVED
11	12.0	RFP 02		2/26/20	2/26/20	Concrete demo and haul off	\$ 4,390.00	\$ 4,390.00	0	APPROVED
12	13.0		RFI 021	2/26/20	2/26/20	Add rebar and epoxy to concrete patch back	\$ 2,020.00	\$ 2,020.00	0	APPROVED
13	14.0		RFI 023	6/15/20	6/15/20	Trenching for feeders	\$ 12,903.33	\$ 12,903.33	0	APPROVED
14	15.0	IB #02		4/9/20	4/9/20	Additional duct at Admin portable	\$ 1,748.40	\$ 1,748.40	0	APPROVED
15	16.1	CCD#011		4/15/20	4/15/20	Added annunciator panel and pathway	\$ 4,380.77	\$ 4,380.77	0	APPROVED
CONTINGENCY SPENT							\$ 75,216.77			
CONTINGENCY REMAINING							\$ 14,783.23			



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

Change Order Request

School: Maybrook ES

Project Name: Maybrook Elementary School - Interim Housing Project
Project No.: 3902

Application No.: 03-119943

Architect: PBK
Construction Manager: Erickson-Hall Construction Co.

Prime Contractor: CORE
COR No.: 3
Date: 6/17/2020
Reference RFIs / RFP / Bulletin No.: T&M Requests

DESCRIPTION: Remove and replace existing fencing at basketball court for installation of the portable classrooms at the asphalt hammerhead. Furnish and install a plumbing furring wall at the admin portable due to insufficient space. Extend 29 feet of chain link fence at the concrete ramp between portables TK & T2 in lieu of handrail. Replace 46' of existing damaged fence along main parking lot. Provide credit for concrete pad no longer required. All items above tracked on a T&M basis.

Prime Contractor Costs (used when work is subcontracted)

Scope Item	Material	Labor	Equipment	Totals
Remaining Balance of cost after contingency				\$ 897.42
				\$ -
				\$ -
Subtotals	\$ -	\$ -	\$ -	\$ 897.42
				Prime Contractor OH and Profit (10%) N/A
				Prime Contractor totals N/A
				Prime Contractor Bond (1%) N/A
				Prime Contractor Subtotal \$ 897.42

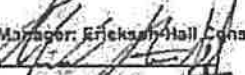
TOTAL COSTS FOR COR No. 3 \$ 897.42

Prime Contractor Time

TOTAL TIME FOR COR No. 3 0 days

Prime Contractor Submitted by 

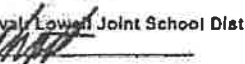
Date: 6/17/20

Construction Manager: Erickson-Hall Construction Co.
Accepted by 

Date: 6/17/20

Architect: PBK
Accepted by 

Date: 6/17/20

District Approval: Lowell Joint School District
Signature 

Date: 6/17/20

Change Order LOG
 Maybrook ES JH
 Updated 6/17/2020

PCO #	Prime COR#	Generator	RFI/SUB	Date Submitted	Date Approved	DESCRIPTION	Submitted Amount	TIME	BILLING	COMMENTS
1	1.0	IB #02		2/19/20		Modification to Portable Admin Building	\$ 12,054.00	0		APPROVED
2	2.0	IB #09		3/11/20		Concrete ramp and additional grading	\$ 26,486.65	0		APPROVED
3	3.0			6/11/20		T&M Fencing and Concrete Credit	\$ 897.42	0		Pending
TOTAL \$							\$ 38,540.65			



1068 LA MIRADA COURT | VISTA, CA 92081
760-683-8308

CHANGE ORDER REQUEST

No: COR 10
Date: 6/11/20

To: Michael Arnold
Company: Erickson Hall
Address: 500 Corporate Drive
City: Escondido, CA 92029
Phone: (760) 796-7700
Fax:

Job Name: Maybrook Elementary
Address: 11700 Maybrook Avenue
City: Whittier, CA 90604

Scope: Remove and replace existing fencing at basketball court, furnish and install a plumbing furring wall at the admin portable per CM. Add 29 feet of chain link fence at the concrete ramp between portables TK & T2, Replace 46' of existing fence. Provide credit for concrete pad.

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Econo COR 06	1	EA	\$ 3,463.11	\$ 3,463.11
2	Econo COR 07	1	EA	\$ 2,374.24	\$ 2,374.24
3	Econo COR 09	1	EA	\$ 740.80	\$ 740.80
4	Carpenter Labor - Remove Existing Fence	6.5	HR	\$ 82.34	\$ 535.21
5	Carpenter Labor - Admin Furring Wall	6	HR	\$ 82.34	\$ 494.04
6	Credit for concrete pad	1	EA	\$ (6,087.38)	\$ (6,087.38)
7	Remaining Contingency Balance CDR 10	1	EA	\$ (711.53)	\$ (711.53)
				SUBTOTAL	\$ 808.49
				OPI	\$ 88.93
				TOTAL:	\$ 897.42

GRAND TOTAL: \$ 897.42



FIELD WORK AUTHORIZATION

Project Name	MAYBROOK ELEMENTARY
Client	ERICKSON - HALL CONSTRUCTION
Date	3-9-2020

Our company was requested to complete work that was in addition to our contractual obligations, based upon an agreement that this work will be billed out on a Time and Materials basis, including all associated costs, as determined by our office. This Field Authorization report identifies the equipment, materials and labor necessary to complete said work.

DESCRIPTION OF THE ADDITIONAL WORK THAT WAS COMPLETED:

PICK-UP & DELIVER MATERIALS TO FABRICATE ADDITIONAL WALL
 FIRING AS PER ERICKSON-HALL DIRECTION.
 FRAMED FIRING WALL AS NEEDED FOR WASTE & WATER LINE


LABOR

EMPLOYEE NAME	RANK	TIME IN	TIME OUT	TOTAL HRS
ALLEN CAMBRA	JOURN. CARPENTER	7:00 AM	2:00 PM	6 HRS.

MATERIAL

QUANTITY	MATERIAL DESCRIPTION
5	2" X 4" X 12' DOUG FIR
1	2" X 6" X 8' DOUG FIR
1	10' CORNBRK BOND

Superintendent signature only verifies materials and hours worked. Verification does not constitute approval of extra work. Project Manager approval and change order required for payment of extra work.

Verified By:  Date: 3/9/20

EQUIPMENT

QUANTITY	EQUIPMENT DESCRIPTION
	TOOL TRUCK
	8K REACH FORKLIFT
	10K REACH FORKLIFT
	19' INDOOR SCISSOR LIFT
	26' OFFROAD SCISSOR LIFT
	BASKET
	TRUSS BOOM
	GENERATOR
	OTHER:
	TRUCK AND FUEL

Client Signature Verifying Work Completed:	Date:
--	-------



FIELD WORK AUTHORIZATION

Project Name	MAYBROOK ELEMENTARY
Client	ERICKSON HALL
Date	10-28-2019

Our company was requested to complete work that was in addition to our contractual obligations, based upon an agreement that this work will be billed out on a Time and Materials basis, including all associated costs, as determined by our office. This Field Authorization report identifies the equipment, materials and labor necessary to complete said work.

DESCRIPTION OF THE ADDITIONAL WORK THAT WAS COMPLETED:

REMOVE EXISTING FENCING AS FOR ERICKSON HALL FOR NEW CLASSROOM

LABOR

EMPLOYEE NAME	RANK	TIME IN	TIME OUT	TOTAL HRS
ALLEN CAMBERA	FOREMAN	7:00 A.M.	7:30 A.M.	.5
GABRIEL GARLIA	J. CARPENTER	7:00 A.M.	9:00 A.M.	2 HRS
MIGUEL GARLIA	J. CARPENTER	7:00 A.M.	9:00 A.M.	2 HRS
SEBASTIAN GUZMAN	APP. CARPENTER	7:00 A.M.	9:00 A.M.	2 HRS

MATERIAL

QUANTITY	MATERIAL DESCRIPTION
<p>Signature of worker verifies materials and hours worked. Verification does not constitute approval of extra work.</p> <p>Verified By: <u>[Signature]</u> Date: <u>10/28/19</u></p> <p>Printed Name: <u>Robert Lathrop</u></p>	

EQUIPMENT

QUANTITY	EQUIPMENT DESCRIPTION
	TOOL TRUCK
	BK REACH FORKLIFT
	10K REACH FORKLIFT
	19' INDOOR SCISSOR LIFT
	26' OFFROAD SCISSOR LIFT
	BASKET
	TRUSS BOOM
	GENERATOR
	OTHER:
	TRUCK AND FUEL

Client Signature Verifying Work Completed:	Date:
--	-------

HAITBRINK

ASPHALT

PAVING

INC.

1480 MAGNOLIA AVE

Corona, CA 92879

951-273-0111

STATE CONTRACTOR'S LICENSE # 517707

DIR# 1000009534

PROPOSAL/CONTRACT

BID TO:	CORE CONTRACTING	BID No.	
JOB DESCRIPTION:	DEDUCTIVE CO FOR 6" CONCRETE PAD	FAX No.	
LOCATION:	MAYBROOK ES- INTERIM HOUSING PROJECT #1787	ATTN:	DAVID FLORES
DATE:	5/31/2020		

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	MATERIALS	1	LS	\$ 789.95	\$ 789.95
2	EQUIPMENT	1	LS	\$ 300.00	\$ 300.00
3	LABOR & TRAVEL	1	LS	\$ 4,180.50	\$ 4,180.50
4	10% MARK UP	1	LS	\$ 527.05	\$ 527.05
				TOTAL	\$ 5,797.50

EXCLUDES: TESTING, ENGINEERING, INSPECTION, PERMITS, PERMIT FEES, PRIME COAT, WEED KILL, WET/SATURATED SOIL, CEMENT TREATED BASE, IMPORT/EXPORT OF DIRT, REDWOOD HEADER, ADDITIONAL MOVE INS, DAMAGE TO ANY UNMARKED UTILITIES OR BOXES AND PIPES, RUBBER OR LATEX ASPHALT, WATER, WATER METER, SLURRY, DEMO TRAFFIC CONTROL/PLANS, SAW CUTTING, ADJUSTMENT OF ANY UTILITIES OR BOXES, OR SPECIFICALLY STATED HEREIN.

THE PRICES QUOTED IN THIS PROPOSAL ARE BASED UPON THE USE OF THIS FORM AND ITS TERMS AND CONDITIONS AS THE GOVERNING CONTRACT AND ON THE PREMISE THAT EACH PHASE OF THE WORK CAN BE COMPLETED IN ONE (1) MOVE IN. ADDITIONAL MOVES ARE \$4,500.00 EACH. WHEN SIGNED BY THE BUYER AND HAITBRINK ASPHALT PAVING INC., THIS WILL CONSTITUTE A FIRM CONTRACT BETWEEN BOTH PARTIES HERE TO. THIS PROPOSAL WILL BE GOOD FOR ONE (1) MONTH FROM DATE ABOVE. TERMS: NET CASH PAYMENT ON COMPLETED JOBS OR PROGRESS BILLING FOR WORK PERFORMED ARE DUE ON THE 10TH OF THE MONTH UNLESS OTHERWISE INDICATED. PRICES ARE SUBJECT TO CHANGE DUE TO ANY INCREASE COST OF ASPHALT MATERIAL PASSED ON BY THE SUPPLIER. IN THE CASE OF LITIGATION THE PREVAILING PARTY SHALL BE ENTITLED TO ALL REASONABLE ATTORNEY FEES AND COST.

BUYER: _____
BY: Dan Gelin HAITBRINK ASPHALT PAVING INC
DATE: _____ BY _____

**NOTICE TO OWNER REGARDING
MECHANICS' LIEN LAW
(COMPLIES WITH SECTION 7018.5 OF THE CALIFORNIA BUSINESS AND PROFESSIONS
CODE)**

Under The California Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier or other person or entity who helps to improve your property, but is not paid for his/her work or supplies, has a right to place a lien on your home, land, or property where the work was performed and to sue you in court to obtain payment. This means that after a court hearing, your home, land, and property could be sold by a court officer and the proceeds of the sale used to satisfy what you owe. This can happen even if you have paid your contractor in full if the contractor's subcontractors, laborers or suppliers remain unpaid.

To preserve their right to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are each required to provide you with a document called a "Preliminary Notice." Contractors and laborers who contract with owners directly do not have to provide such notice since you are aware of their existence as an owner. A preliminary notice is not a lien against your property. Its purpose is to notify you of persons or entities that may have a right to file a lien against your property if they are not paid. In order to perfect their lien rights, a contractor, subcontractor, supplier, or laborer must file a mechanics' lien with the county recorder which then becomes a recorded lien against your property. Generally, the maximum time allowed for filing a mechanics' lien against your property is 90 days after substantial completion of your project.

TO INSURE EXTRA PROTECTION FOR YOURSELF AND YOUR PROPERTY, YOU MAY WISH TO TAKE ONE OR MORE OF THE FOLLOWING STEPS:

(1) Require that your contractor supply you with a payment and performance bond (not a license bond), which provides that the bonding company will either complete the project or pay damages up to the amount of the bond. This payment and performance bond as well as a copy of the construction contract should be filed with the county recorder for your further protection. The payment and performance bond will usually cost from 1 to 5 percent of the contract amount depending on the contractor's bonding ability. If a contractor cannot obtain such bonding, it may indicate his or her financial incapacity.

(2) Require that payments be made directly to subcontractors and material suppliers through a joint control. Funding services may be available, for a fee, in your area which will establish voucher or other means of payment to your contractor. These services may also provide you with lien waivers and other forms of protection. Any joint control agreement should include the addendum approved by the registrar.

(3) Issue joint checks for payment, made out to both your contractor and subcontractors or material suppliers involved in the project. The joint checks should be made payable to the persons or entities which send preliminary notices to you. These persons or entities have indicated that they may have lien rights on your property, therefore you need to protect yourself. This will help to insure that all persons due payment are actually paid.

(4) Upon making payment on any completed phase of the project, and before making any further payments, require your contractor to provide you with unconditional "Waiver and Release" forms signed by each material supplier, subcontractor and laborer involved in that portion of the work for which payment was made. The statutory lien releases are set forth in exact language in Section 3262 of the Civil Code. Most stationery stores will sell the "Waiver and Release" forms if your contractor does not have them. The material suppliers, subcontractors, and laborers that you obtain releases

from are those persons or entities who have filed preliminary notices with you. If you are not certain of the material suppliers, subcontractors, and laborers working on your project, you may obtain a list from your contractor. On projects involving improvements to a single family residence or a duplex owned by individuals, the persons signing these releases lose the right to file a mechanics' lien claim against your property. In other types of construction, this protection may still be important, but may not be as complete.

To protect yourself under this option, you must be certain that all material suppliers, subcontractors, and laborers have signed the "Waiver and Release" form. If a mechanics' lien has been filed against your property, it can only be voluntarily released by a recorded "Release of Mechanics' Lien" signed by the person or entity that filed the mechanics' lien against your property unless the lawsuit to enforce the lien was not timely filed. You should not make any final payments until any and all such liens are removed. **YOU SHOULD CONSULT AN ATTORNEY IF A LIEN IS FILED AGAINST YOUR PROPERTY.**

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STATE LAW REQUIRES ANYONE WHO CONTRACTS TO DO CONSTRUCTION WORK TO BE LICENSED BY THE CONTRACTORS' STATE LICENSE BOARD IN THE LICENSE CATEGORY IN WHICH THE CONTRACTOR IS GOING TO BE WORKING—IF THE TOTAL PRICE OF THE JOB IS \$500 OR MORE (INCLUDING LABOR AND MATERIALS).

LICENSED CONTRACTORS ARE REGULATED BY LAWS DESIGNED TO PROTECT THE PUBLIC. IF YOU CONTRACT WITH SOMEONE WHO DOES NOT HAVE A LICENSE, THE CONTRACTORS' STATE LICENSE BOARD MAY BE UNABLE TO ASSIST YOU WITH A COMPLAINT. YOUR ONLY REMEDY AGAINST AN UNLICENSED CONTRACTOR MAY BE IN CIVIL COURT, AND YOU MAY BE LIABLE FOR DAMAGES ARISING OUT OF ANY UNLICENSED CONTRACTOR, INCLUDING ANY POSSIBLE SUSPENSIONS, WITHIN THE STATE OF CALIFORNIA. PLEASE CHECK THE GOVERNMENT PAGES OF THE WHITE PAGES FOR THE OFFICE NEAREST YOU OR CALL 1-800-321-CSLB FOR MORE INFORMATION

ADDITIONAL EXCLUSION

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HAITBRINK

ASPHALT

PAVING

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1480 MAGNOLIA AVE

Corona, CA 92879

951-273-0111

STATE CONTRACTOR'S LICENSE # 517707

DIR# 1000009534

PROPOSAL/CONTRACT

BID TO:	CORE CONTRACTING	BID No.	
JOB DESCRIPTION:	ECONO FENCE T & M ON 3/10 AND 3/11	FAX No.	
LOCATION:	MAYBROOK ES - INTERIM HOUSING PROJECT #1787	ATTN:	DAVID FLORES
DATE:	3/25/2020		

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
	REPLACE (46') OF FENCE; REINSTALL EXISTING FENCE				
1	MATERIALS	1.00	LS	\$ 713.20	\$ 713.20
2	EQUIPMENT	1.00	LS	\$ 220.00	\$ 220.00
3	LABOR	1.00	LS	\$ 2,365.00	\$ 2,365.00
4	5% MARKUP	1.00	LS	\$ 164.91	\$ 164.91
				TOTAL	\$ 3,463.11

EXCLUDES: TESTING, ENGINEERING, INSPECTION, PERMITS, PERMIT FEES, SEAL COAT, PRIME COAT, WEED KILL, WET/SATURATED SOIL, CEMENT TREATED BASE, IMPORT OF DIRT, STRIPING, REDWOOD HEADER, ADDITIONAL MOVE INS, DAMAGE TO ANY UNMARKED UTILITIES OR BOXES AND PIPES, RUBBER OR LATEX ASPHALT, WATER, WATER METER, DEMO, TRAFFIC CONTROL/PLANS, SAW CUTTING, ADJUSTMENT OF ANY UTILITIES OR BOXES, OR SPECIFICALLY STATED HEREIN.

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BUYER: _____
BY: Dan Gelinas HAITBRINK ASPHALT PAVING INC
DATE: _____ BY _____

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To preserve their right to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are each required to provide you with a document called a "Preliminary Notice." Contractors and laborers who contract with owners directly do not have to provide such notice since you are aware of their existence as an owner. A preliminary notice is not a lien against your property. Its purpose is to notify you of persons or entities that may have a right to file a lien against your property if they are not paid. In order to perfect their lien rights, a contractor, subcontractor, supplier, or laborer must file a mechanics' lien with the county recorder which then becomes a recorded lien against your property. Generally, the maximum time allowed for filing a mechanics' lien against your property is 90 days after substantial completion of your project.

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ECONO FENCE INC.

5261 Pedley Road, Riverside, CA, 92509 • P: 951.685.5000 • F: 951.360.8685 • License No. 337734 • DIR #1000001395

POTENTIAL CHANGE ORDER

March 17, 2020

COR #6

CORE CONTRACTING

EFI: 4649

ATTENTION: David

SENT FROM: Judd Leslie

MAYBROOK ES

REFERENCE: T&M on 3-10 and 3-11: Replace (46') of fence; Reinstall existing fence.

ITEM DESCRIPTION	QTY		UNIT COST	TOTAL
MATERIALS:				
- 2 7/8" x 9' Sch 40 Corner Posts with fittings	2 ea	@	\$67.55 ea	\$135.10
- 2 7/8" x 9' Sch 40 Line Posts with fittings	4 ea	@	\$41.70 ea	\$166.80
- 60lb bags of Concrete	20 ea	@	\$4.25 ea	\$85.00
- 6'High x 9ga x 2" Mesh Chain Link Fence	46 LF	@	\$4.55 LF	\$209.30
			Subtotal:	\$596.20
			Tax:	\$52.17
			TOTAL MATERIALS:	\$648.37
EQUIPMENT:				
- Crew Truck	8 hrs	@	\$25.00 per hr	\$200.00
			TOTAL EQUIPMENT:	\$200.00
LABOR:				
- Foreman	8 hrs	@	\$63.88 per hr	\$511.04
- Laborer	16 hrs	@	\$58.88 per hr	\$942.08
TRAVEL:				
- Foreman	2 hrs	@	\$63.88 per hr	\$127.76
			Subtotal:	\$1,580.88
			Tax & Insurance	\$569.12
			TOTAL LABOR & TRAVEL TIME:	\$2,150.00
			Subtotal \$	2,998.36
			OH&P @ 10% \$	299.84
			GRAND TOTAL ADD: \$	3,298.20



5261 Pedley Road
 Riverside, CA 92509-3931
 Phone (951) 685-5000
 Fax (951) 360-8685
 State License # 337734
 DIR # 1000001395

INSTALLATION: ON TIME & MATERIAL BASIS (T & M)

Date: 3/10 & 3/11

Project: PARK LOT FENCE (MAYBRIDGE E. S)

Area location of T & M work: PARKING LOT

Econo Fence Project Manager: JUDD

Econo Fence Project Foreman: DENNIS BRIDGEMAN

Start Time: 3-10 6:00 } 3-11 6:00 am/pm Completion Time: 3-10 9:00 } 3-11 11 am/pm

Total Hours: 8 Number of Men: 3

Equipment Used: _____
 Fence Material involved: Yes No or other _____

Description of T & M work directive: 3-10 HAND DIG NEW POST 2-27/4
4-2 3/4 20 BAG OF CEMENT. 3-11 MOVE OLD FENCE STRAIGHT ON
POST & RE-STRETCH OLD WIRE. FRAME & STRETCH 46' NEW WIRE

Supervisor	Verifies
materials and	completion
does not constitute	work.
Project Manager	work.
order requested by	work.
Verified By: <u>[Signature]</u>	Date: <u>3/11/10</u>

Sign off the T & M work directive: _____
 (Signature-of responsible party)

Print Name: _____ Date: _____

Company: _____ (Responsible Party)

Compy. Position: C/M _____ G/C _____ Prime _____

Mandatory - Econo Fence Foreman to write out directive, have signed at completion of T & M work.

FOREMAN- MUST GET WORK SIGNED OFF.

EFI-P.M. Attach all Material Shippers involved with this T & M work.

HAITBRINK

ASPHALT

PAVING

INC.

1480 MAGNOLIA AVE

Corona, CA 92879

951-273-0111

STATE CONTRACTOR'S LICENSE # 517707

DIR# 1000009534

PROPOSAL/CONTRACT

BID TO:	CORE CONTRACTING	BID No.	
JOB DESCRIPTION:	CCD9R1: ADD (29') OF 6' HIGH CHAIN LINK FENCE	FAX No.	
LOCATION:	MAYBROOK ES- INTERIM HOUSING PROJECT #1787	ATTN:	DAVID FLORES
DATE:	4/30/2020		

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	MATERIALS	1	LS	\$ 823.44	\$ 823.44
2	EQUIPMENT	1	LS	\$ 192.50	\$ 192.50
3	LABOR & TRAVEL	1	LS	\$ 1,245.24	\$ 1,245.24
4	5% MARK UP	1	LS	\$ 113.06	\$ 113.06
				TOTAL	\$ 2,374.24

EXCLUDES: TESTING, ENGINEERING, INSPECTION, PERMITS, PERMIT FEES, PRIME COAT, WEED KILL, WET/SATURATED SOIL, CEMENT TREATED BASE, IMPORT/EXPORT OF DIRT, REDWOOD HEADER, ADDITIONAL MOVE INS, DAMAGE TO ANY UNMARKED UTILITIES OR BOXES AND PIPES, RUBBER OR LATEX ASPHALT, WATER, WATER METER, SLURRY, DEMO TRAFFIC CONTROL/PLANS, SAW CUTTING, ADJUSTMENT OF ANY UTILITIES OR BOXES, OR SPECIFICALLY STATED HEREIN.

THE PRICES QUOTED IN THIS PROPOSAL ARE BASED UPON THE USE OF THIS FORM AND ITS TERMS AND CONDITIONS AS THE GOVERNING CONTRACT AND ON THE PREMISE THAT EACH PHASE OF THE WORK CAN BE COMPLETED IN ONE (1) MOVE IN. ADDITIONAL MOVES ARE \$4,500.00 EACH. WHEN SIGNED BY THE BUYER AND HAITBRINK ASPHALT PAVING INC., THIS WILL CONSTITUTE A FIRM CONTRACT BETWEEN BOTH PARTIES HERE TO. THIS PROPOSAL WILL BE GOOD FOR ONE (1) MONTH FROM DATE ABOVE. TERMS: NET CASH PAYMENT ON COMPLETED JOBS OR PROGRESS BILLING FOR WORK PERFORMED ARE DUE ON THE 10TH OF THE MONTH UNLESS OTHERWISE INDICATED. PRICES ARE SUBJECT TO CHANGE DUE TO ANY INCREASE COST OF ASPHALT MATERIAL PASSED ON BY THE SUPPLIER. IN THE CASE OF LITIGATION THE PREVAILING PARTY SHALL BE ENTITLED TO ALL REASONABLE ATTORNEY FEES AND COST.

BUYER: _____
 BY: Dan Gelinas HAITBRINK ASPHALT PAVING INC
 DATE: _____ BY _____

**NOTICE TO OWNER REGARDING
MECHANICS' LIEN LAW
(COMPLIES WITH SECTION 7018.5 OF THE CALIFORNIA BUSINESS AND PROFESSIONS
CODE)**

Under The California Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier or other person or entity who helps to improve your property, but is not paid for his/her work or supplies, has a right to place a lien on your home, land, or property where the work was performed and to sue you in court to obtain payment. This means that after a court hearing, your home, land, and property could be sold by a court officer and the proceeds of the sale used to satisfy what you owe. This can happen even if you have paid your contractor in full if the contractor's subcontractors, laborers or suppliers remain unpaid.

To preserve their right to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are each required to provide you with a document called a "Preliminary Notice." Contractors and laborers who contract with owners directly do not have to provide such notice since you are aware of their existence as an owner. A preliminary notice is not a lien against your property. Its purpose is to notify you of persons or entities that may have a right to file a lien against your property if they are not paid. In order to perfect their lien rights, a contractor, subcontractor, supplier, or laborer must file a mechanics' lien with the county recorder which then becomes a recorded lien against your property. Generally, the maximum time allowed for filing a mechanics' lien against your property is 90 days after substantial completion of your project.

TO INSURE EXTRA PROTECTION FOR YOURSELF AND YOUR PROPERTY, YOU MAY WISH TO TAKE ONE OR MORE OF THE FOLLOWING STEPS:

(1) Require that your contractor supply you with a payment and performance bond (not a license bond), which provides that the bonding company will either complete the project or pay damages up to the amount of the bond. This payment and performance bond as well as a copy of the construction contract should be filed with the county recorder for your further protection. The payment and performance bond will usually cost from 1 to 5 percent of the contract amount depending on the contractor's bonding ability. If a contractor cannot obtain such bonding, it may indicate his or her financial incapacity.

(2) Require that payments be made directly to subcontractors and material suppliers through a joint control. Funding services may be available, for a fee, in your area which will establish voucher or other means of payment to your contractor. These services may also provide you with lien waivers and other forms of protection. Any joint control agreement should include the addendum approved by the registrar.

(3) Issue joint checks for payment, made out to both your contractor and subcontractors or material suppliers involved in the project. The joint checks should be made payable to the persons or entities which send preliminary notices to you. These persons or entities have indicated that they may have lien rights on your property, therefore you need to protect yourself. This will help to insure that all persons due payment are actually paid.

(4) Upon making payment on any completed phase of the project, and before making any further payments, require your contractor to provide you with unconditional "Waiver and Release" forms signed by each material supplier, subcontractor and laborer involved in that portion of the work for which payment was made. The statutory lien releases are set forth in exact language in Section 3262 of the Civil Code. Most stationery stores will sell the "Waiver and Release" forms if your contractor does not have them. The material suppliers, subcontractors, and laborers that you obtain releases

from are those persons or entities who have filed preliminary notices with you. If you are not certain of the material suppliers, subcontractors, and laborers working on your project, you may obtain a list from your contractor. On projects involving improvements to a single family residence or a duplex owned by individuals, the persons signing these releases lose the right to file a mechanics' lien claim against your property. In other types of construction, this protection may still be important, but may not be as complete.

To protect yourself under this option, you must be certain that all material suppliers, subcontractors, and laborers have signed the "Waiver and Release" form. If a mechanics' lien has been filed against your property, it can only be voluntarily released by a recorded "Release of Mechanics' Lien" signed by the person or entity that filed the mechanics' lien against your property unless the lawsuit to enforce the lien was not timely filed. You should not make any final payments until any and all such liens are removed. **YOU SHOULD CONSULT AN ATTORNEY IF A LIEN IS FILED AGAINST YOUR PROPERTY.**

Notice required to be given to owner prior to entering into a contract for work on residential property, required by section 7030(b) of the California Business and Professions Code:

STATE LAW REQUIRES ANYONE WHO CONTRACTS TO DO CONSTRUCTION WORK TO BE LICENSED BY THE CONTRACTORS' STATE LICENSE BOARD IN THE LICENSE CATEGORY IN WHICH THE CONTRACTOR IS GOING TO BE WORKING--IF THE TOTAL PRICE OF THE JOB IS \$500 OR MORE (INCLUDING LABOR AND MATERIALS).

LICENSED CONTRACTORS ARE REGULATED BY LAWS DESIGNED TO PROTECT THE PUBLIC. IF YOU CONTRACT WITH SOMEONE WHO DOES NOT HAVE A LICENSE, THE CONTRACTORS' STATE LICENSE BOARD MAY BE UNABLE TO ASSIST YOU WITH A COMPLAINT. YOUR ONLY REMEDY AGAINST AN UNLICENSED CONTRACTOR MAY BE IN CIVIL COURT, AND YOU MAY BE LIABLE FOR DAMAGES ARISING OUT OF ANY UNLICENSED CONTRACTOR, INCLUDING ANY POSSIBLE SUSPENSIONS, WITHIN THE STATE OF CALIFORNIA. PLEASE CHECK THE GOVERNMENT PAGES OF THE WHITE PAGES FOR THE OFFICE NEAREST YOU OR CALL 1-800-321-CSLB FOR MORE INFORMATION

ADDITIONAL EXCLUSION

IN THE CASE OF ANY HANDICAP OR ADA UPGRADES OR REPAIRS HAITBRINK WILL NOT BE RESPONSIBLE TO VERIFY ADA CODES OR REQUIREMENTS. HAITBRINK WILL BE HELD HARMLESS IN THE CASE OF ANY ADA ISSUE OR CLAIMS.

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ECONO FENCE INC.

5261 Pedley Road, Riverside, CA, 92509 • P: 951.685.5000 • F: 951.360,8685 • License No: 337734 • DIR #1000001395

POTENTIAL CHANGE ORDER

April 30, 2020

COR #7R1

CORE CONTRACTING/HAITBRINK ASPHALT PAVING

EFI: 4649

ATTENTION: David

SENT FROM: Judd Leslie

MAYBROOK ES

REFERENCE: CCD9R1: Add (29') of 6' high chain link fence

ITEM DESCRIPTION	QTY		UNIT COST	TOTAL
MATERIALS:				
- 2 3/8" x 8' Sch 40 line posts with concrete footings & fittings	2 ea	@	\$69.65 ea	\$139.30
- 2 7/8" x 9' Sch 40 End & corner posts w/ concrete footings & fittings	3 ea	@	\$99.40 ea	\$298.20
- 1 5/8"OD top & brace rails	58 lf	@	\$1.95 lf	\$113.10
- 7ga tension wire	29 lf	@	\$0.20 lf	\$5.80
- 6' x 9ga x 2" mesh chain link fabric	29 lf	@	\$4.55 lf	\$131.95
			Subtotal:	\$688.35
			Tax:	\$60.23
			TOTAL MATERIALS:	\$748.58
EQUIPMENT:				
- Crew Truck	6 hrs	@	\$25.00 per hr	\$150.00
- Portable Mixer	2 hrs	@	\$12.50 per hr	\$25.00
			TOTAL EQUIPMENT:	\$175.00
LABOR:				
- Foreman	6 hrs	@	\$63.88 per hr	\$383.28
- Laborer	6 hrs	@	\$58.88 per hr	\$353.28
TRAVEL:				
- Foreman	1.5 hrs	@	\$63.88 per hr	\$95.82
			Subtotal:	\$832.38
			Tax & Insurance	\$299.66
			TOTAL LABOR & TRAVEL TIME:	\$1,132.04

Subtotal \$ 2,055.62

OH&P @ 10% \$ 205.56

GRAND TOTAL ADD: \$ 2,261.18

HAITBRINK

ASPHALT

PAVING

INC.

1480 MAGNOLIA AVE

Corona, CA 92879

951-273-0111

STATE CONTRACTOR'S LICENSE # 517707

DIR# 1000009534

PROPOSAL/CONTRACT

BID TO:	CORE CONTRACTING	BID No.	
JOB DESCRIPTION:	T&M on 5/27/20: REINSTALL FENCE	FAX No.	
LOCATION:	MAYBROOK ES- INTERIM HOUSING PROJECT #1787	ATTN:	DAVID FLORES
DATE:	6/9/2020		

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	MATERIALS	1	LS	\$ 107.06	\$ 107.06
2	EQUIPMENT	1	LS	\$ 55.00	\$ 55.00
3	LABOR & TRAVEL	1	LS	\$ 543.47	\$ 543.47
4	5% MARK UP	1	LS	\$ 35.27	\$ 35.27
				TOTAL	\$ 740.80

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BUYER: _____
BY: Dan Gelinis _____ HAITBRINK ASPHALT PAVING INC
DATE: _____ BY _____

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ECONO FENCE INC.

5261 Pedley Road, Riverside, CA, 92509 • P: 951.685.5000 • F: 951.360.8685 • License No. 337734 • DIR #1000001395

POTENTIAL CHANGE ORDER

June 9, 2020

COR #9

CORE CONTRACTING/HAITBRINK ASPHALT PAVING

EFI: 4649

ATTENTION: David

SENT FROM: Judd Leslie

MAYBROOK ES

REFERENCE: T&M on 5/27/2020: Reinstall Fence

ITEM DESCRIPTION	QTY	UNIT COST	TOTAL
MATERIALS:			
- 1 7/8" x 6' Long Post	5 ea @	\$16.90 ea	\$84.50
- 6 1/2" Ties	25 ea @	\$0.20 ea	\$5.00
		Subtotal:	\$89.50
		Tax:	\$7.83
		TOTAL MATERIALS:	\$97.33
EQUIPMENT:			
- Crew Truck	2 hrs @	\$25.00 per hr	\$50.00
		TOTAL EQUIPMENT:	\$50.00
LABOR:			
- Foreman	2 hrs @	\$63.88 per hr	\$127.76
- Laborer	4 hrs @	\$58.88 per hr	\$235.52
		Subtotal:	\$363.28
		Burden:	\$130.78
		TOTAL LABOR & TRAVEL TIME:	\$494.06

Subtotal \$ 641.39

OH&P @ 10% \$ 64.14

GRAND TOTAL ADD: \$ 705.53



Site
Address
Phone
Fax
State
Zip

to: 9-27-20

Project: MAY BOWL

Location of T & M work: PROJECT BOWL

and Fence Project Manager: [unclear]

and Fence Project Foreman: [unclear]

at Times: 8:00 - 5:00

total Hours: 240

Equipment Used: [unclear]

Price Material provided: Yes No (circled) or other: 5.7%

Receipt for T & M work directive: SIXTEEN ASST. 1-22-2008

NO CHAIN MAP

Signature of T & M work directive: _____

(Signature of responsible party)

Name: _____

Date: _____

POC's	Pema Code	Generator	RF/SUB	Date Submitted	Date Reserved	DESCRIPTION	Contingency Amount		TIME BILLING	COMMENTS
							Contingency Amount	Additional Contingency Amount		
						FAIRCHILD PLUMBING & MECHANICAL, INC				
16	1-1	IB M02		2/19/20	2/19/20	Added sewer line and water line for lavatory	\$ 10,671.42	\$ 10,671.42	0	APPROVED
17	2-1	IB M08		1/10/20	1/10/20	Radon Gas Lines	\$ 12,326.00	\$ 12,326.00	0	APPROVED
18	3-1	IB #10		3/4/20	3/4/20	Radon Gas Lines	\$ 10,155.38	\$ 10,155.38		APPROVED
19	4-1	RFEP 01				Credit the fine steel work for in	\$ (25,000.00)	\$ (25,000.00)		APPROVED
20	5-1	Requested				Epoxy and dowel at concrete patch back	\$ 6,229.00	\$ 6,229.00		APPROVED
21	6-1	Requested				Water line POC location adjustment	\$ 7,589.67	\$ 7,589.67		APPROVED
CONTINGENCY SPENT							\$ 21,971.47	\$		
CONTINGENCY REMAINING							\$ 8,028.53	\$		



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

Change Order Request

School: Maybrook ES

Project Name: Maybrook Elementary School - Interim Housing Project
Project No.: 3902

Application No.: 03-119943

Architect: PBK
Construction Manager: Erickson-Hall Construction Co.

Prime Contractor MVC
COR No. 1
Date 4/6/2020
Reference RFIs /RFP / Bulletin No.: Pay App #01

DESCRIPTION: Deductive change order of \$200 for overstated SOV

Prime Contractor Costs (used when work is subcontracted)

Scope Item	Material	Labor	Equipment	Totals
Deduction for overstated SOV	\$ (200.00)			\$ (200.00)
Subtotals	\$ (200.00)	\$	\$	\$ (200.00)
		Prime Contractor totals	\$	(200)

TOTAL COSTS FOR COR No. 1 \$ (200)

Prime Contractor Time

TOTAL TIME FOR COR No. 1 0 days

Prime Contractor
Submitted by [Signature]

Date: 4/9/2020

Construction Manager: Erickson-Hall Construction Co.
Accepted by [Signature]

Date: 4/9/2020

District Approval: Lowell Joint School District
Signature [Signature]

Date: 6-17-20

Architect: PBK
Accepted by [Signature]


Date: 4/17/20

PURCHASE ORDERS FOR BOARD APPROVAL
June 22, 2020

NO#	VENDOR	DESCRIPTION	AMOUNT
85878	A-1 FENCE COMPANY	JORDAN-FENCE REPAIR	\$ 750.00
85879	TARGET SPECIALTY PRODUCTS	GROUNDS-SMALL LIFELINE/SPECTACLE FOR WEEDS	\$ 209.34
85880	DECKER SCHOOL FIX	MAYBROOK-DOOR STOPS	\$ 175.00
85881	DECKER SCHOOL FIX	MAYBROOK-INDUSTRIAL TRASH BIN	\$ 900.00
85882	TARGET SPECIALTY PRODUCTS	GROUNDS-LARGE LIFELINE/SPECTACLE FOR WEEDS	\$ 600.00
85883	BEARCOM	MEADOW GREEN-MOTOROLA CHARGERS	\$ 1,587.75
85884	RAPTOR TECHNOLOGIES	DISTRICT TECH-ANNUAL RENEWAL	\$ 3,390.00
85885	AERIES	DISTRICT TECH-ANNUAL RENEWAL	\$ 18,000.00
85886	DIVISION OF STATE ARCHITECT	OLITA-DSA CLOSEOUT-POST CONSTRUCTION CERTIFICATION	\$ 806.25
85887	MONOPRICE	IT-VARIOUS TECH CABLES	\$ 318.18
85888	FITNESS FINDERS	OLITA-STUDENT INCENTIVES/CHARMS	\$ 285.09
85889	HOWARD TECHNOLOGY SOLUTIONS	MAYBROOK-65" LCD DISPLAYS	\$ 24,733.70
85890	MONOPRICE	TECH-CABLES	\$ 64.95
85891	APPLE	SPEC ED-EXTERNAL PORTABLE DRIVE	\$ 179.95
85892	MOBYMAX	MG-LICENSE 9/1/20 - 9/1/22	\$ 6,990.00
85893	ST MATH	MG-RENEWAL LICENSE 7/1/20 - 6/30/21	\$ 4,000.00
85894	ST MATH	EP-RENEWAL LICENSE 7/1/20 - 6/30/21	\$ 4,000.00
85895	SO CAL NEWSPAPER GROUP	BUS SERVICES-AD-NOTICE OF PUBLIC HEARING	\$ 848.00
85896	FM THOMAS AIR CONDITIONING	RS-A/C REPAIR-SCHOOL MULTI USE ROOM	\$ 1,508.28
85897	EDLIO	TECH-SUBSCRIPTION RENEWAL	\$ 2,183.56
			\$ 71,530.05

Respectfully Submitted,

Jim Coombs



Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:
June 22, 2020

"B" WARRANT DOCUMENTS : 1764 - 1888, 3117 - 3129

394,122.74

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
1764	NCS PEARSON INC. - SPECIAL ED. SUPPLIES	2,096.69
1822	INTRADO INTERACTIVE - SCHOOL MESSENGER RENEWAL	2,825.09
	EARLY RETIREE REIMBURSEMENTS	
1824	DAWN AANDAHL	525.39
1825	BRENT ALLSMAN	506.24
1826	ELIZABETH KANESHIRO	948.67
1827	SHELLEY MARKER	525.39
1828	PENNY MAYERCHECK	1,189.78
1829	RONALD RANDOLPH	630.56
1830	GAYLE ROGERS	245.78
1831	CLAUDIA SCHALCHLIN	525.39
1832	EMILY WAKEFIELD	525.39
1833	HOLLY WOLFE	525.39
1834	CREDIT UNION OF SO CAL- EMP. VOLUNTARY DEDUCTIONS	2,887.80
1835	SCHOOLS FIRST FED CREDIT UNION- VOL DEDUCTIONS	22,775.00
1836	AMERICAN FIDELITY- EMP. VOLUNTARY DEDUCTIONS	7,024.60
1837	GLASBY MAINTENANCE SUPPLY - SUPPLIES	5,533.41
1838	GREEN'S SECURITY CENTERS -BOND/ SUPPLIES	129.36
1839	HOME DEPOT - CREDIT PURCHASES/ MAINTENANCE	2,219.80
1840	SOUTHERN CALIFORNIA EDISON - MONTHLY UTILITIES	2,740.83
1841	PBK- CONTRACT SERVICES/ MEADOW GREEN	34,725.00
1842	PBK- CONTRACT SERVICES/ MEADOW GREEN	40,512.50
1843	PBK- CONTRACT SERVICES/ RANCHO STARBUCK	53,576.25
1844	PBK- CONTRACT SERVICES/ RANCHO STARBUCK	62,505.63
1845	LESLIE MANGOLD - CONFERENCE REIMBURSEMENT	96.00
1846	MCI A VERIZON CO. - MONTHLY UTILITIES	8.78
1847	ASSOC. OF CA. SCHOOL ADMIN.- EMPLOYEE DEDUCTIONS	323.15
1848	CA. ASSOC. OF SCHOOL PSYCH. - EMPLOYEE DEDUCTIONS	15.50
1849	CALIF. SCHOOL EMPLOYEES ASSOC.- EMPLOYEE DEDUCTIONS	3,215.33
1850	CALIF. TEACHERS ASSOC. - EMPLOYEE DEDUCTIONS	14,764.81
1851	PACIFIC EDUCATORS, INC - EMPLOYEE DEDUCTIONS	77.00
1852	UNITED WAY OF GREATER L.A. - EMPLOYEE DEDUCTIONS	10.00
1853	DELTA DENTAL- CERTIFICATED RETIREE VOL. PLAN	1,753.72
1854	APPLE, INC. - SCHOOL SUPPLY PURCHASES	4,510.53
1855	VERIZON WIRELESS-UTILITIES, MAY 2020	1,821.62
1857	HOLLY BRANDER - SUPPLIES REIMBURSEMENT	322.16
1858	ANDREA DESMOND - SUPPLIES REIMBURSEMENT	25.65
1859	MELINDA KELLOGG - SUPPLIES REIMBURSEMENT	57.37



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:

- Adopted Budget
- First Interim
- Second Interim
- Third Interim
- Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA001	FUND NUMBER 01.0
FISCAL YEAR 2019-20	FUND NAME General Fund	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
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A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ (59,117.00)
2. Federal Revenue	8100-8299			13,977.00
3. Other State Revenue	8300-8599			8,381.00
4. Other Local Revenue	8600-8799			72,922.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			31,156.00
8. Total Revenues/Other Financing Sources				\$ 67,319.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ (88,018.00)
2. Classified Personnel Salaries	2000-2999		(45,661.00)
3. Employee Benefits	3000-3999		(30,269.00)
4. Books and Supplies	4000-4999		28,351.00
5. Services and Other Operating Expenditures	5000-5999		(324,436.00)
6. Capital Outlay	6000-6999		5,250.00
7. Tuition	7100-7199		(13,108.00)
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		(4,084.00)
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		30,023.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ (441,952.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 509,271.00
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		509,271.00
Total Unassigned/Unappropriated Amounts			509,271.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 509,271.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ijdsd.org
DATE OF BOARD APPROVAL 06/22/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA002	FUND NUMBER 01.0
FISCAL YEAR 2019-20	FUND NAME General Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			31,285.00
3. Other State Revenue	8300-8599			33,215.00
4. Other Local Revenue	8600-8799			(53,862.00)
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			(31,156.00)
8. Total Revenues/Other Financing Sources				\$ (20,518.00)

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 11,426.00
2. Classified Personnel Salaries	2000-2999		23,779.00
3. Employee Benefits	3000-3999		13,530.00
4. Books and Supplies	4000-4999		(54,008.00)
5. Services and Other Operating Expenditures	5000-5999		(75,244.00)
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ (80,517.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 59,999.00
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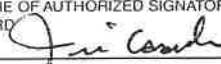
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$ 59,999.00
Total Restricted Amounts			59,999.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 59,999.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/22/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA003	FUND NUMBER 13.0
FISCAL YEAR 2019-20	FUND NAME Cafeteria Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			159,225.00
3. Other State Revenue	8300-8599			15,880.00
4. Other Local Revenue	8600-8799			(88,530.00)
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 86,575.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		10,000.00
3. Employee Benefits	3000-3999		24,715.00
4. Books and Supplies	4000-4999		58,530.00
5. Services and Other Operating Expenditures	5000-5999		(8,520.00)
6. Capital Outlay	6000-6999		(257,000.00)
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		4,084.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ (168,191.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 254,766.00
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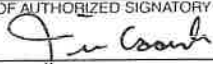
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$ 254,766.00
Total Restricted Amounts			254,766.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 254,766.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ijdsd.org
DATE OF BOARD APPROVAL 06/18/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED
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Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input checked="" type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI004	FUND NUMBER 14.0
FISCAL YEAR 2019-20	FUND NAME Deferred Maintenance Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			13,640.00
5. Interfund Transfers In	8900-8929			30,023.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 43,663.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		500.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		0.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 500.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 43,163.00
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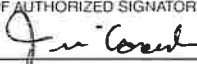
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$ 43,163.00
Total Assigned Amounts			43,163.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 43,163.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ijsd.org
DATE OF BOARD APPROVAL 06/22/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA005	FUND NUMBER 21.0
FISCAL YEAR 2019-20	FUND NAME Building Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			107,215.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 107,215.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		500.00
5. Services and Other Operating Expenditures	5000-5999		27,400.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 27,900.00

C. Subtotal A8 - B13 [This amount will increase (Decrease) Ending Fund Balance]	\$ 79,315.00
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$ 79,315.00
Total Restricted Amounts			79,315.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 79,315.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/22/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:
Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:

- Adopted Budget
- First Interim
- Second Interim
- Third Interim
- Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA006	FUND NUMBER 25.0
FISCAL YEAR 2019-20	FUND NAME Capital Facilities	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			(845.00)
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ (845.00)

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		101,110.00
6. Capital Outlay	6000-6999		(300,000.00)
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ (198,890.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$	198,045.00
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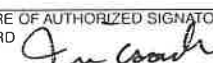
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$ 198,045.00
Total Assigned Amounts			198,045.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 198,045.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org	
DATE OF BOARD APPROVAL 06/22/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent		DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA007	FUND NUMBER 40.0
FISCAL YEAR 2019-20	FUND NAME Capital Outlay	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/18/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			33,957.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 33,957.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		677.00
3. Employee Benefits	3000-3999		45.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		44,750.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 45,472.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (11,515.00)
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$ (11,515.00)
Total Restricted Amounts			(11,515.00)
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (11,515.00)

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/22/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/22/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 No. 799

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA, REGARDING
FISCAL SOLVENCY 2021/22 AND 2022/23**

WHEREAS, the Governing Board of the Lowell Joint School District has a fiduciary duty to meet its financial obligations in the current fiscal year and two subsequent fiscal years pursuant to Education Code 42127; and,

WHEREAS, the revenues provided in the Governor's 2020/21 May Revision generated an immediate ten percent cut which resulted in increased deficit spending of a like amount, reducing reserves to 3% in the budget year, and fiscal insolvency in the two future years;

WHEREAS, negotiations between the Governor and the Legislature are ongoing at the time of budget adoption making it unclear what the actual state revenues to school districts will be,

NOW, THEREFORE, BE IT RESOLVED, the district formally commits itself to implement the necessary budget reductions in order to maintain fiscal solvency and further once a final 2020/21 state budget is known, to maintain a state minimum reserve of 3%; and,

WHEREAS, while these actions must be taken to maintain the fiscal stability of the district, the Governing Board of the Lowell Joint School District will continue to make every effort to sustain a high-quality education program for our students;

BE IT FURTHER RESOLVED, should the final state budget indicate the need for expenditure reductions, the district will submit a plan of budget reductions for 2021/22 and 2022/23, and a timeline for implementation with the 2020/21 First Interim Report and an updated plan with the Second Interim Report.

This resolution becomes supplemental to the district's 2020/21 Adopted Budget report.

APPROVED AND ADOPTED this 22nd day of June 2020, by the following vote:

AYES: Fred Schambeck, William Hinz, Melissa Salinas, Anastasia Shackelford, Karen Shaw

NOES: None

ABSENT: None

ABSTAIN: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 22nd day of June 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 22nd day of June 2020.



Jim Coombs,
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 801

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
REGARDING THE EDUCATION PROTECTION ACCOUNT
FOR THE 2019/20 SCHOOL YEAR**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Lowell Joint School District:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Lowell Joint School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Lowell Joint School District has determined to spend the monies received from the Education Protection Act as attached.

APPROVED AND ADOPTED this 22nd day of June 2020, by the following vote:

AYES: Fred Schambeck, William Hinz, Melissa Salinas, Anastasia Shackelford, Karen Shaw


NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on 22nd day of June 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 22nd day of June 2020, and passed by a unanimous vote of those present.



Jim Coombs,
Secretary to the Board of Trustees

Alan

*Fund 21
Cathy for budget*

Phone: 1,888,912,3151
Fax: 1,601,399,5077
Online: www.howardcomputers.com



Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

Quote No:	KJ2 1014321,00	Quote Date:	April 20, 2020
Customer Name:	Alan Mao	Phone Number:	5629430211
Company Name:	Lowell Joint School District	Fax Number:	
Quote Name:	LG 65 Inch Display		

210-0000-0-0110-85000-6410-000015

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	LG Digital Signage Display 65 inch LCD - 3840 x 1080 - LED - 400 Nit - 2160p - HDMI - USB - SerialEthernet - Black - TAA Compliant	28	\$795.00	\$22,260.00
Enviro Fee:	Environment fee for Monitors	28	\$5.00	\$140.00
Sub-Total:				\$22,260.00
Parts & Accessories Shipping:				\$200.00
Taxes:				\$ 2,133.70
Enviromental Fee:				\$140.00
Total for Item 1:				\$24,733.70

This quote will expire May 20, 2020.
To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total:	\$22,260.00
Parts & Accessories Shipping:	\$200.00
Taxes:	\$ 2,133.70
Enviromental Fee:	\$140.00
Total:	\$24,733.70

Notes:

Free dock-to-dock shipping. If lift gate and inside delivery are needed, please add \$180.00

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

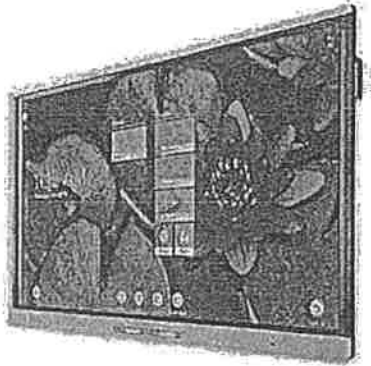
Howard reserves the right to charge a 25% restocking fee for cancellation of a purchase order after Howard has commenced fulfillment of the order. Howard may, with notice, cancel any purchase order at any time without any liability to the Purchaser. Howard reserves the right to charge the Purchaser full purchase price for delaying shipment of a purchase order for an extended period of time which then results in the cancellation of said order.

Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United States or any other country of new or higher tariff(s) or of any other similar tax, fee or charge.

TECH TOUR SPECIALS

Promo Code: "Tech Tour F19"

Pricing Valid Through December 31, 2019



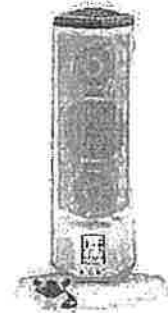
SMART

SBID-MX265-V2 - \$2,679.00
 SBID-MX275-V2 - \$3,599.00
 SBID-MX286-V2 - \$5,269.00

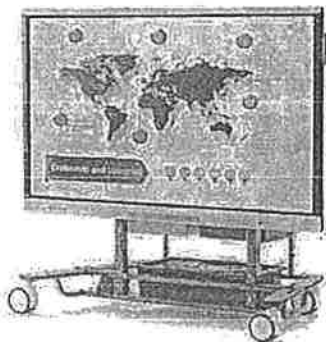


LG

75UT640SQUA - \$1,600.00
 65UT640SQUA - \$810.00
 55UT640SQUA - \$670.00



FrontRow
 1000-00078
 \$1,150.00



Copernicus
 FPE100
 \$711.90



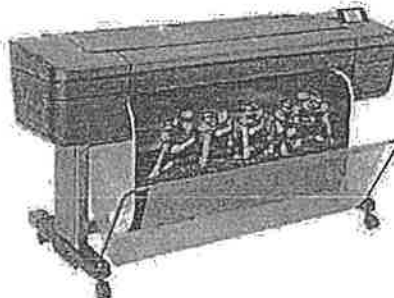
Copernicus
 FTT700
 \$156.00



Copernicus
 RS200
 \$302.50



Digital Signage
 Interactive Trophy/Yearbook Case
 \$3,199.00



Large Format
 Varsity Poster Printer Package
 \$3,295.00



ByteSpeed

- Purchase Esports Solution & receive a FREE customized logo + LED light kit
- Purchase VR Solution & receive a FREE license of Tilt Brush by Google.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019/2020 #12

June 22, 2020

I. CERTIFICATED EMPLOYEES

A. STIPENDS

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Brander, Holly	07/01/20	06/30/21	DO	To be paid a total of \$7,500.00 for an additional 20 work days. To be paid split between CARES funding (3750 – June 2020) and Title II (3750 – July 2021).
Malm, Amanda	07/01/20	06/30/21	DO	To be paid a total of \$7,500.00 for an additional 20 work days. To be paid split between CARES funding (3750 – June 2020) and Title II (3750 – July 2021).
Champion, Becky	07/01/20	06/30/21	DO	To be paid a total of \$7,500.00 for an additional 20 work days. To be paid split between CARES funding (3750 – June 2020) and Title II (3750 – July 2021).
Champion, Becky	06/01/2020	06/30/2020	DO	Stipend not to exceed \$3,500 for Professional Development and Planning for Distance Learning. To be paid from Title II.
Daniel, Kari	05/01/2020	06/30/2020	EP	To be paid a total of \$150.00 for being a Master Teacher to Biola University (January 13 – March 6). To be paid from Biola University.
Daniel, Kari	05/01/2020	06/30/2020	EP	To be paid a total of \$150.00 for being a Master Teacher to Biola University (March - May). To be paid from Biola University.

B. RETIREMENT

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENT</u>
Davis, Eloisa	05/29/2020		MG	Retirement
Stephenson, Rebecca	05/29/2020		EP	Correction of EER 2019-20 #11 Retirement Option 1 Correction of EER 2019-20 #11

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2019/20 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2019/20 serve as home school teachers, if needed, for the 2019/20 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2019/20 school year.

II. CLASSIFIED EMPLOYEES June 22, 2020

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Armijo, Jessica	08/07/20		R21/S4	RS	Day Custodian/Step Increase
Carrera, Abel	08/09/20		R18/S4	RS	Night Custodian/Step Increase
Evanoff, Mary Jo	09/13/20		M12/6 +2.5%	DO	Executive Assistant to the Superintendent/Longevity Increase
Lord, Dixie	08/07/20		R23/S5	RS	Office Manager/Step Increase
Russell, Lisa	08/05/20		R23/S2	MG	Office Manager/Step Increase
Soto, Denise	06/03/20		R26/S8	MNT	Facilities and Operations Secretary- Technician/Performance Recognition Increase

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Allan, Pauline	08/24/20		R20/S8 +2.5%	OL	Library Media Technician/Longevity Increase
Aragon, Yvonne	11/19/20		R14/S5 +2.5%	RS	Special Education Support Aide/Longevity Increase
Barber, Stephanie	08/01/20		R17/S3	DO	Receptionist/Office Assistant/Step Increase
Borgerding, Michaela	08/10/20	05/28/21	\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Burnett, Everett	08/10/20	05/28/21	\$1,200/mo	DO	Counselor Intern/Temporary Assignment
Clark, Diane	10/24/20		R20/S8 +5%	EP	Library Media Technician/Longevity Increase
Danzer, Jenna	08/10/20	05/28/21	\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Eckland, Mariah	08/10/20	05/28/21	\$1,200/mo	DO	Counselor Intern/Temporary Assignment

Lickfelt, Rebecca	08/09/20		R15/S5	MG	Instructional Assistant/Step Increase
Lupercio, Melissa	08/10/20	12/28/20	\$600/mo	DO	Counselor Intern/Temporary Assignment
Preciado, Rosana	08/08/20		R15/S2	MG	Instructional Assistant/Step Increase
Ratzon, Erica	08/10/20	05/28/21	\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Robles, Jolean	08/10/20	05/28/21	\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Rohm, Raquel	08/10/20	05/28/21	\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Sanchez, Marcela	03/23/20		R17/S6 +2.5%	DO	Bilingual Clerk Typist/Longevity Increase
Zapata, Joseph	08/10/20	05/28/21	\$1,200/mo	DO	Psychologist Intern/Temporary Assignment

D. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Alarid, Emily	05/01/21		R7/S4	EP	Cafeteria Worker/Step Increase
Castro, Nathan	01/07/21		R7/S3	JO	Cafeteria Worker/Step Increase
Costello, Jennifer	08/17/20		R7/S5	MG	Cafeteria Worker/Step Increase
Ebel, Sarah	10/01/20		R7/S4	EP	Cafeteria Worker/Step Increase
Garcia-Pompa, Nancy	10/28/20		R7/S4	RS	Cafeteria Worker/Step Increase
Goodenow, Arlene	05/01/21		R7/S4	MA	Cafeteria Worker/Step Increase
Lawson, Jennifer	11/01/20		R7/S2	OL	Cafeteria Worker/Step Increase
Talley Ludd, Angela	09/02/20		R14/S5	MG	Satellite Cafeteria Worker/Step Increase
Martinez, Veronica	08/12/20		R18/S5	RS	Cafeteria Manager/Step Increase

Kurt Hauffe
714 926 7878
kurt@hauffecompany.com
2713 Lowell Lane
Santa Ana, California 92706
CSLB Number:
612305.A,B,C10,C16,C20,C36,C54
DSA Class #5488

June 4, 2020,

Andrea Reynolds
Assistant Superintendent of Administrative Services
Lowell Joint School District
11019 Valley Home Avenue
Whittier, CA 90603

Proposal for El Portal Elementary School, FA Inspection Services.


Dear Ms. Reynolds,

Thank you for the opportunity to submit a proposal for Inspection Services for the El Portal Elementary School located at 200 N. Nada La Habra, CA 90631

Inspection Services provided by Hauffe Company Inc. Start date this month of June for projected 12.5 weeks, 4 hours per day for a total of 500 hours at \$84 per hour for a total cost of \$42,000.

We look forward to continuing our working relationship with the Lowell Joint School District.

Best Regards,


Kurt Hauffe
President Hauffe Company Inc.

