

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
March 4, 2019

Call to Order	President Shackelford called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier
Topics Not on the Agenda	None
Closed Meeting	President Shackelford declared the meeting recessed to closed session at 6:30 p.m.
Call to Order	President Shackelford reconvened the meeting to open session at 7:38 p.m.
	The flag salute was led by Anastasia Shackelford, President of the Board of Trustees
	Trustees Present: Anastasia M. Shackelford, Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, Karen L. Shaw
	Trustees Absent: None
	Staff Present: Jim Coombs, Superintendent
Report out Action (if any) Taken in Closed Session	This evening in closed session, the Board took action (5 – 0) to adopt Resolution 742, as attached, to release and non-reelect 13 temporary employees effective at the end of the 2018-19 school year, and the Board took action (5-0) to adopt Resolution 743, as attached, to give notice to one certificated administrator, that administrator will be released effective at the end of the 2018-19 school year and pursuant to Education Code Section 44951, reassigned to a teaching position, and delegated the authority to the Superintendent or designee be authorized to execute the necessary documents..
Introduction/ Welcome	President Shackelford welcomed all guests and principals.
Acknowledgement of correspondence	None
Approval of the Agenda	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the March 5, 2019, Board agenda.
Approval of the Minutes	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the February 4, 2019, Regular Board Meeting
Topics not on the agenda	Mrs. Ladwig, Mrs. Lee, and Mrs. Lotspeich spoke of parents concerns regarding larger class sizes and inter district transfers in.
Timely Information from Board and Superintendent – Board President	None
School Reports	The Board of Trustees shared highlights of each school’s activities for the month of March.

ASCA Every Student Succeeds Awards	Mr. Coombs introduced Alex Volkoff, from Rancho Starbuck School; Francisco Hernandez, Macy Elementary School; Isabella Davis, from Meadow Green Elementary School; Isaiah Padilla, from Olita Elementary School; Natasia Davenport, from El Portal Elementary School; Pedro Ortiz, from Jordan Elementary School; as being recognized for "Every Student Succeeds" ACSA award recipients. Mrs. Shackelford presented each student with a certificate in honor of their achievements.
*****Recess*****	President Shackelford declared recess at 8:46 p.m. President Shackelford reopened the meeting at 8:54 p.m.
Carol Shaw – Overlanders Trunk Presentation "Oregon Trail"	Carol Shaw presented the Overlanders traveling trunk "Oregon Trail" to the Board of Trustees. She requests these American history trunks and presented them to the classrooms at El Portal Elementary during each school year.
Presentation of Second Interim Report 2018/19	It was moved, seconded, and carried by unanimous vote (5-0) to approve and adopt the 2018/19 Second Interim and approve a "Positive Certification" for the reporting period of the District's ability to meet its financial obligations for the current and two subsequent years based upon the current 2018/19 State budget and proposed 2019/20 State budget assumptions defined by the Los Angeles County Office of Education, and that the Superintendent or designee be authorized to execute the necessary documents.
Adoption of Debt Issuance and Management – Board Policy 3470	It was moved, seconded, and carried by unanimous vote (5-0) to approve the second reading of Board Policy 3470 Debt Issuance and Management and accompanying Administrative Regulations, and that the Superintendent or designee be authorized to execute the necessary documents
Resolution 2018/19 No. 742, to Release and Non-Reelect Temporary Certificated Employees	President Shackelford removed Resolution 742 from the open agenda as this was voted on and read out of closed session
Resolution 2018/19 No. 743, to Release from Administrative Position	President Shackelford removed Resolution 743 from the open agenda as this was voted on and read out of closed session
Approval of Memorandum of Understanding with the California School Employees Association Regarding Memorializing the District Increase of all Salary Schedules	It was moved, seconded, and carried by vote (4-1), (4 ayes - Shackelford, Schambeck, Salinas, Shaw, 1 noes -Hinz) to approve the Memorandum of Understanding with the California School Employees Association and Lowell Joint School District memorializing the District increase of all salary schedules by .5% beginning March 1, 2019, and the Superintendent or designee be authorized to execute the necessary documents
Approval of the Comprehensive School Safety Plan for 2018/2019 school year	It was moved, seconded, and carried by a unanimous vote (5-0) to approved the 2018-19 signature pages of the Comprehensive School Safety Plan for each school site, and that the Superintendent or designee be authorized to execute the necessary documents.
Consent Calendar	It was moved, seconded, and carried by a unanimous vote (5-0) to, approve, and ratify the following items, under a consent procedure.

Acceptance of Gift/Donations	Approved the acceptance of gift/donations from Joan Kolb -100 year old piano to Macy Elementary; Frazier Martial Arts-200 award certificates and school supplies to Macy Elementary Pikey's Pizza-Two 70 inch flat screen TVs with DVD players and two 40 inch flat ;screen TVs to Macy Elementary; Jeffrey Schreihart-Telescope to Macy Elementary, and that the gifts/donations mentioned above, which have been donated to the District, and letters of appreciation were written to the donors
Approval of Consultant Agreement with Mr. Olabanji Oke to Provide After-School Coaching Services for the 2018/19 School Year	Approved the consultant agreement with Mr. Olabanji Oke to provide after-school coaching services for the 2018/19 school year at the amount of \$700.00, not to exceed \$700.00 to be paid from the monies secured by the Lowell Joint Education Foundation donation, and that the Superintendent or designee be authorized to execute the agreement
Approval of Memorandum of Understanding Between Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2018 through June 30, 2019.	Approved the Memorandum of Understanding with Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2018 through June 30, 2019, and that the Superintendent or designee be authorized to execute the agreement.
Approval of NIC Partners to Provide Wireless Access Points for the District	Approved NIC Partners, to provide wireless access points for the District, and that the Superintendent be authorized to execute the necessary documents.
Approval of Contract with the Los Angeles County Office of Education for Network Services and Support Educational Telecommunications and Technology for July 1, 2019, through June 30, 2022	Approved the contract with the Los Angeles County Office of Education for network services and support educational telecommunications and technology for July 1, 2019, through June 30, 2022, not to exceed \$43,000 annually, and that the Superintendent or designee be authorized to execute the agreement.
Approval of Agreement with <i>Albert J. Melaragno MD</i> , to provide signed authorizations for students who received speech and language services for the 2017/2018 school year	Approved the agreement with <i>Albert J. Melaragno MD</i> , to provide signed authorizations for students who received speech and language services for the 2017/2018 school year, at the rate of \$175.00 per hour, not to exceed (Five Hundred Dollars) \$500.00, and the Superintendent or designee be authorized to execute the agreement.
Purchase Order Report 2018/19 #8	Approved the Purchase Order Report 2018-19 #8 which lists all purchase orders issued January 17, 2019 through February 12, 2019.
Warrant Listing Report 2018/19 #8	Approved the Warrant Listing Report 2018-19 #8 which lists all warrants issued January 22, 2019, through February 15, 2019.
Resolution 2018/19 SI 001 – SI 006 (7) for Budget Adjustment	Approved the Resolution 2018/19 SI 001-SI 006 (7) for Budget Adjustment, and that the Superintendent or designee be authorized to execute the necessary documents.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/19 NO. 742**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
TO RELEASE AND NONRELECT  
TEMPORARY CERTIFICATED EMPLOYEES  
(Education Code Section 44954)**

**A. General Recitals**

1. **WHEREAS**, the Board of Trustees employs temporary certificated employees pursuant to Sections 44909, 44918, and 44920 of the Education Code; and
2. **WHEREAS**, Education Code section 44916 requires a temporary certificated employee to receive notice, prior to the first day of paid service, of the temporary nature of the employment and the anticipated length of service; and
3. **WHEREAS**, each employee classified as a temporary certificated employee pursuant to Sections of 44909, 44918, and 44920 of the Education Code received notice, prior to their first day of paid service, of the temporary nature of the employment and anticipated length of their service; and
4. **WHEREAS**, Education Code section 44954 provides that the Board of Trustees shall notify temporary employees in a position requiring certification qualification of the District's decision to release the employees from such a position prior to the next succeeding school year; and
5. **WHEREAS**, through this resolution, it is the intent of the Board of Trustees to release each temporary certificated employee employed for the 2018/19 school year effective no later than the last school day of the school year.

**B. Employment of Temporary Employees as Leave Replacements  
Pursuant to Education Code Section 44920**

1. **WHEREAS**, Education Code section 44920 permits the Board of Trustees to "employ as a teacher ... any person holding appropriate certification documents, and may classify such person as a temporary employee" "based upon the need for additional certificated employees during a particular semester or year because a certificated employee has been granted leave for a semester or year, or is experiencing long-term illness"; and

3. **WHEREAS**, the Board of Trustees employed the following certificated employees under temporary contracts pursuant to Education Code section 44920 during the 2018/19 school year:

EID # MR8488823  
EID # HC8979729  
EID # VU3735930  
EID # PY9531365  
EID # ZE0657477  
EID # JC4333503  
EID # KQ0971016  
EID # FM6113654  
EID # FM4977129  
EID # ER2022474  
EID # JK0406298  
EID # RR9448722  
EID # FD2491032

4. **WHEREAS**, the above-listed employees may be released pursuant to Education Code section 44918 and 44954 regardless of any expiration of a contract or a specially funded project; and
5. **WHEREAS**, the Board of Trustees of the Lowell Joint School District has determined to release the above-listed employees at the conclusion of the current 2018/19 school year and not to re-elect the following employee for the 2019/20 school year:

**C. Employment of Temporary Employees in Categorically Funded Programs Pursuant to Education Code Section 44909**

1. **WHEREAS**, Education Code section 44909 permits the Board of Trustees to “employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or categorically funded projects which are not required by federal or state statutes;” and
2. **WHEREAS**, Education Code section 44909 provides, “Such persons may be employed for periods which are less than a full school year and may be terminated at the expiration of the contract or specially funded project without regard to other requirements of this code respecting the termination of probationary or permanent employees other than Section 44918”; and
3. **WHEREAS**, the Board of Trustees employed no certificated employee under a temporary contract in a categorically funded position pursuant to Education Code section 44909 during the 2018/19 school year.

4. **WHEREAS**, Education Code section 44909 requires the “terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the Board of Trustees and such agreement shall be reduced in writing;” and
5. **WHEREAS**, the above-listed individual was employed pursuant to a mutually agreed-upon contract between the employee and the Board of Trustees and for the term of the contract or project; and
6. **WHEREAS**, the employee was hired to perform services conducted under contract with public or private agencies or categorically funded projects which are not required by federal or state statutes; and
7. **WHEREAS**, the employee’s contract specifically identified the particular contract or project under which their services were to be performed; and
8. **WHEREAS**, the term for each specifically fund project or contract has expired, or will expire by the termination date of the employee’s contract; and
9. **WHEREAS**, all categorical funds used to justify the above-listed employee classification as temporary under Education Code section 44909 will be expended and therefore will expire at the end of the 2018/19 school year; and
10. **WHEREAS**, no categorical funding used to justify certain the above-listed employee classification as temporary under Education Code section 44909 has a duration beyond the 2018/19 school year; and
11. **WHEREAS**, accordingly, the above-listed employee designated as temporary by the District under Education Code section 44909 may be released at the end of the 2018/19 school year without the procedural requirements applicable to probationary and permanent employees; and

**WHEREAS**, the Board of Trustees has determined to release the above-listed employee, whether their lawful status is considered to be temporary or probationary, at the end of the current 2018/19 school year, and not to re-elect for the 2019/20 school year, consistent with the terms of Education Code sections 44909, and 44954.

**NOW, THEREFORE, BE IT RESOLVED** that the above recitals are true and correct; and

**BE IT FURTHER RESOLVED** that the Board of Trustees of the Lowell Joint School District hereby directs that notice be provided to each of the above employees of his or her release effective upon the close of the 2018/19 school year or the expiration of any applicable temporary contract (whichever occurs first), that his or her employment with the Lowell Joint School District is thereby ended accordingly, that the employee is not re-elected to employment for the next succeeding school year, and that the notification be provided on or before March 15, 2019.

**APPROVED AND ADOPTED** this 4<sup>th</sup> day of March, 2019, by the following vote:

**AYES:** Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

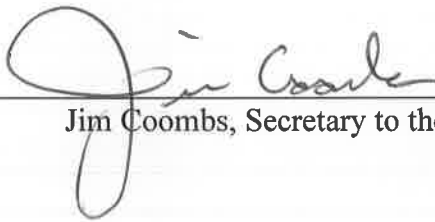
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 4<sup>th</sup> day of March, 2019, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 4<sup>th</sup> day of March, 2019.

A handwritten signature in cursive script, reading "Jim Coombs", is written above a horizontal line. The signature is written in black ink and is centered above the line.

Jim Coombs, Secretary to the Board of Trustees

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/19 NO. 743**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
TO RELEASE FROM ADMINISTRATIVE POSITION  
(Education Code Section 44951)**

**WHEREAS**, Education Code section 44951 requires that a certificated employee holding a position requiring an administrative or supervisory credential be notified by March 15 if the Board of Trustees determines that he or she will be released from the administrative position for the following school year; and

**WHEREAS**, the employee(s) identified below currently serve in positions as certificated administrators; and

**WHEREAS**, the Board of Trustees has determined the needs of the District would be best served by releasing the identified administrative employee(s) from the administrative position(s) and reassigning the employee(s) to a non-administrative position within the scope of the employee's credentials for the 2019/20 school year.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the following employee(s) shall be notified of release from the administrative position effective June 30, 2019 and reassigned to a teaching position for 2019/20:

EID #EF2563964

**BE IT FURTHER RESOLVED AND ORDERED** that the Superintendent or designee provide appropriate written notice to the employee(s) in accordance with Education Code section 44951.

**BE IT FURTHER RESOLVED** that the Superintendent or designee is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

**APPROVED AND ADOPTED** this 4<sup>th</sup> day of March, 2019, by the following vote:

**AYES:** Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

**NOES:** None

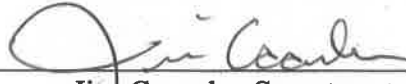
**ABSTAIN:** None

**ABSENT:** None



I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 4<sup>th</sup> day of March, 2019, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 4<sup>th</sup> day of March, 2019.



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Jim Coombs, Secretary to the Board of Trustees

Debt Issuance And Management

The Governing Board is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

(cf. 3000 - Concepts and Roles)

(cf. 3460 - Financial Reports and Accountability)

(cf. 7110 - Facilities Master Plan)

(cf. 7210 - Facilities Financing)

The district shall not enter into indebtedness or liability that in any year exceeds the income and revenue provided for such year, unless two-thirds of the voters approve the obligation or one of the exceptions specified in law applies. (California Constitution, Article 16, Section 18)

When the Board determines that it is in the best interest of the district, the Board may issue debt or order an election to issue debt. The Superintendent or designee shall make recommendations to the Board regarding appropriate financing methods for capital projects or other projects that are authorized purposes for debt issuance. When approved by the Board and/or the voters as applicable, the Superintendent or designee shall administer and coordinate the district's debt issuance program and activities, including the timing of issuance, sizing of issuance, method of sale, structuring of the issue, and marketing strategies.

The Superintendent or designee shall retain a financial advisor, municipal advisor, investment advisor, and other financial services professionals as needed to assist with the structuring of the debt issuance and to provide general advice on the district's debt management program, financing options, investments, and compliance with legal requirements. Contracts for services provided by such advisors may be for a single transaction or for multiple transactions, consistent with the contracting requirements in Education Code 17596. In the event that the district issues debt through a negotiated sale, underwriters may be selected for multiple transactions if multiple issuances are planned for the same project. In addition, the district shall select a legal team on an as-needed basis to assist with debt issuances or special projects.

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

(cf. 9270 - Conflict of Interest)

Goals

The district's debt issuance activities and procedures shall be aligned with the district's

vision and goals for providing adequate facilities and programs that support student learning and well-being. When issuing debt, the district shall ensure that it:

1. Maintains accountability for the fiscal health of the district, including prudent management and transparency of the district's financing programs

2. Attains the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements

3. Takes practical precautions and proactive measures to avoid financial decisions that could negatively impact current credit ratings on existing or future debt issues

4. Maintains effective communication with rating agencies and, as appropriate, credit enhancers such as bond insurers or other providers of credit or liquidity instruments in order to enhance the creditworthiness, liquidity, or marketability of the debt

5. Monitors the district's statutory debt limit in relation to assessed valuation within the district and the tax burden needed to meet long-term debt service requirements. Meanwhile, pursuant to the provisions of the California Education Code, the district reserves the right and ability to seek a waiver of the limitations of the California Education Code with respect to general obligation bonded indebtedness from the States Board of Education when the Board shall determine such to be appropriate.

6. When determining the timing of debt issuance, considers market conditions, cash flows associated with repayment, and the district's ability to expend the obtained funds in a timely, efficient, and economical manner consistent with federal tax laws

7. Determines the amortization (maturity) schedule which will fit best within the overall debt structure of the district at the time the new debt is issued

8. Considers the useful lives of assets funded by the debt issue, as well as repair and replacement costs of those assets to be incurred in the future

9. Preserves the availability of the district's general fund for operating purposes and other purposes that are not funded by the issuance of voter-approved debt

10. Meets the ongoing obligations and accountability requirements associated with the issuance and management of debt under state and federal tax and securities laws

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 7000 - Concepts and Roles)

Authorized Purposes for the Issuance of Debt

The district may issue debt for any of the following purposes:

1. To pay for the cost of capital improvements, including acquiring, constructing, reconstructing, rehabilitating, replacing, improving, extending, enlarging, and/or equipping district facilities

2. To refund existing debt

3. To provide for cash flow needs

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

Pursuant to Government Code 53854, general operating costs, including, but not limited to, items normally funded in the district's annual operating budget, shall not be financed from debt payable later than 15 months from the date of issuance. The district may deem it desirable to finance cash flow requirements under certain conditions so that available resources better match expenditures within a given fiscal year. To satisfy both state constitutional and statutory constraints, such cash flow borrowing shall be payable from taxes, income, revenue, cash receipts, and other moneys attributable to the fiscal year in which the debt is issued.

#### Authorized Types of Debt

The Superintendent or designee shall recommend to the Board potential financing method(s) that result in the highest benefit to the district, with the cost of staff and consultants considered. Potential financing sources may include:

#### 1. Short-Term Debt

a. Short-term debt, such as tax and revenue anticipation notes (TRANS), when necessary to allow the district to meet its cash flow requirements (Government Code 53850-53858)

b. Bond anticipation notes (BANs) to provide interim financing for capital bond projects that will ultimately be paid from general obligation bonds (Education Code 15150)

c. Grant anticipation notes (GANs) to provide interim financing pending the receipt of grants and/or loans from the state or federal government that have been appropriated and committed to the district (Government Code 53859-53859.08)

d. Mello-Roos special tax obligations pursuant to Government Code Section 5331 et seq.

#### 2. Long-Term Debt

a. General obligation bonds for projects approved by voters (California Constitution, Article 13A, Section 1; Education Code 15100-15262, 15264-15276; Government Code 53506-53509.5)

(cf. 7214 - General Obligation Bonds)

b. Special tax bonds issued pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code 53311-53368.3)

(cf. 7212 - Mello Roos Districts)

3. Lease financing, either short-term or long-term, including certificates of participation (COPs)

a. Lease financing to fund capital equipment purchases when pay-as-you-go financing is not feasible (Education Code 17450-17453.1)

b. Lease financing to fund facilities projects when there is insufficient time to obtain voter approval or in instances where obtaining voter approval is either not feasible or unavailable (Education Code 17400-17429, 17456)

4. Special financing programs or structures offered by the federal or state government, such as Qualified Zone Academy Bonds or other tax credit obligations or obligations that provide subsidized interest payments, when the use of such programs or structures is determined to result in sufficiently lower financing costs compared to traditional tax-exempt bonds and/or COPs

5. Temporary borrowing from other sources such as the County Treasurer

COPs, TRANS, revenue bonds, or any other non-voter approved debt instrument shall not be issued by the district in any fiscal year in which the district has a qualified or negative certification, unless the County Superintendent of Schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. (Education Code 42133)

Relationship of Debt to District Facilities Program and Budget

Decisions regarding the issuance of debt for the purpose of financing capital improvement shall be aligned with needs for acquisition, development, and/or improvement of district property and facilities as identified in the district's facilities master plan or other applicable needs assessment, the projected costs of those needs, schedules for the projects, and the expected resources.

The cost of debt issued for major capital repairs or replacements shall be evaluated against the potential cost of delaying such repairs and/or replacing such facilities.

When considering a debt issuance, the Board and the Superintendent or designee shall evaluate both the short-term and long-term implications of the debt issuance and additional operating costs associated with the new projects involved. Such evaluation may include, but is not limited to, the projected ratio of annual debt service to the tax burden on the district's taxpayers and the ratio of annual debt service secured by the general fund to general fund

expenditures.

The district may enter into credit enhancement agreements such as municipal bond insurance, surety bonds, letters of credit, and lines of credit with commercial banks, municipal bond insurance companies, or other financial entities when their use is judged to lower borrowing costs, eliminate restrictive covenants, or have a net economic benefit to the financing.

### Structure of Debt Issues

The district shall consider the overall impact of the current and future debt burden of the financing when determining the duration of the debt issue.

The district shall design the financing schedule and repayment of debt so as to take best advantage of market conditions, ensure cost effectiveness, provide flexibility, and, as practical, recapture or maximize its debt capacity for future use. Principal amortization will be structured to meet debt repayment, tax rate, and flexibility goals.

For new money debt issuances for capital improvements, the district shall size the debt issuance with the aim of funding capital projects as deemed appropriate by the Board, as long as the issuance is consistent with the overall financing plan, does not exceed the amount authorized by voters, and, unless a waiver is sought and received from the state, will not cause the district to exceed the limitation on debt issuances specified in the California Constitution or Education Code 15102, 15106, 15268 or 15270, as applicable.

To the extent practicable, the district shall also consider credit issues, market factors, and tax law when sizing the district's bond issuance. The sizing of refunding bonds shall be determined by the amount of money that will be required to cover the principal of, any accrued interest on, and any redemption premium for the debt to be paid on the call date (or, in the case of cross-over refundings, the interest on the refunding debt to the crossover date) and to cover appropriate financing costs.

Any general obligation bond issued by the district shall mature within 40 years of the issuance date or as otherwise required by law. (California Constitution, Article 16, Section 18; Government Code 53508.6)

The final maturity of equipment or real property lease obligations will be limited consistent with state law.

### Method of Sale

For the sale of any district-issued debt, the Superintendent or designee shall recommend the method of sale with the potential to achieve the lowest financing cost and/or to generate other benefits to the district. Potential methods of sale include:

1. A competitive bidding process through which the award is based on, among other factors, the lowest offered true interest cost

2. Negotiated sale, subject to parameters set by the Board in connection with approval thereof

3. Private placement sale, when the financing can or must be structured for a single or limited number of purchasers or where the terms of the private placement are more beneficial to the district than either a negotiated or competitive sale

#### Investment of Proceeds

The district shall actively manage the proceeds of debt issued for public purposes in a manner that is consistent with state law governing the investment of public funds and with the permitted securities covenants of related financing documents executed by the district. Where applicable, the district's official investment policy and legal documents for a particular debt issuance shall govern specific methods of investment of bond-related proceeds. Preservation of principal shall be the primary goal of any investment strategy, followed by the availability of funds and then by return on investment.

(cf. 3430 - Investing)

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

The management of public funds shall enable the district to respond to changes in markets or changes in payment or construction schedules so as to ensure liquidity and minimize risk.

#### Refunding/Restructuring

The district may consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility. When doing so, the district shall consider the maximization of the district's expected net savings over the life of the debt issuance and, when using a general obligation bond to refund an existing bond, shall ensure that the final maturity of the refunding bond is no longer than the final maturity of the existing bond.

#### Internal Controls

The Superintendent or designee shall establish internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures shall assist the district in maintaining the effectiveness and efficiency of operations, properly expending funds, reliably reporting debt incurred by the district and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest.

(cf. 3314 - Payments for Goods and Services)

(cf. 3400 - Management of District Assets/Accounts)

The district shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred as defined in the text of the voter-approved bond

measure. (Government Code 53410)

When feasible, the district shall issue debt with a defined revenue source in order to preserve the use of the general fund for general operating purposes.

In addition, the Superintendent or designee shall ensure that the district completes, as applicable, all performance and financial audits that may be required for any debt issued by the district, including disclosure requirements applicable to a particular transaction.

#### Records/Reports

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). Such report shall include a self-certification that the district has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. (Government Code 8855)

On or before January 31 of each year, the Superintendent or designee shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. (Government Code 8855)

The Superintendent or designee shall provide initial and any annual or ongoing disclosures required by 17 CFR 240.10b-5 and 240.15c2-12 to the Municipal Securities Rulemaking Board, investors, and other persons or entities entitled to disclosure, and shall ensure that the district's disclosure filings are updated as needed.

The Superintendent or designee shall maintain transaction records of decisions made in connection with each debt issuance, including the selection of members of the financing team, the structuring of the financing, selection of credit enhancement products and providers, and selection of investment products. Each transaction file shall include the official transcript for the financing and pricing information, including interest rates and cost of issuance on the day when the debt was sold ("final number runs"). In addition, documentation evidencing the expenditure of proceeds, the use of debt-financed property by public and private entities, all sources of payment or security for the debt, and investment of proceeds shall be kept for as long as the debt is outstanding, plus the period ending three years after the financial payment date of the debt or the final payment date of any obligations or series of bonds issued to refund directly or indirectly all of any portion of the debt, whichever is later.

The Superintendent or designee shall annually report to the Board regarding debts issued by the district, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the district's bonds, market update and refunding opportunities, new development for California bond financings, and the district's compliance with post-issuance requirements.

#### Exceptions and Modifications



The District acknowledges that the capital marketplace fluctuates, municipal finance products change from time to time, and that issuer and investor supply and demand vary. These fluctuations may produce situations that are not anticipated or covered by this policy. As such, the Governing Board may make exceptions or modifications to this policy to achieve the debt management goals outlined above. Management flexibility is appropriate and necessary in such situations, provided specific authorization is granted by the Governing Board.

### Policy Development

The Superintendent or designee may develop additional specific elements of a debt management framework through rules and regulations which, along with this policy, shall be reviewed periodically in consideration of changing laws, District needs and market conditions.

### Legal Reference:

#### EDUCATION CODE

5300-5441 Conduct of elections

15100-15262 Bonds for school districts and community college districts

15264-15276 Strict accountability in local school construction bonds

15278-15288 Citizen's oversight committees

15300-15425 School Facilities Improvement Districts

17150 Public disclosure of non-voter-approved debt

17400-17429 Leasing of district property

17450-17453.1 Leasing of equipment

17456 Sale or lease of district property

17596 Duration of contracts

42130-42134 Financial reports and certifications

#### ELECTIONS CODE

1000 Established election dates

#### GOVERNMENT CODE

8855 California Debt and Investment Advisory Commission

53311-53368.3 Mello-Roos Community Facilities Act

53410-53411 Bond reporting

53506-53509.5 General obligation bonds

53550-53569 Refunding bonds of local agencies

53580-53595.55 Bonds

53850-53858 Tax and revenue anticipation notes

53859-53859.08 Grant anticipation notes

#### CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation

Article 16, Section 18 Debt limit

#### UNITED STATES CODE, TITLE 15

78o-4 Registration of municipal securities dealers

#### UNITED STATES CODE, TITLE 26

54E Qualified Zone Academy Bonds

**CODE OF FEDERAL REGULATIONS, TITLE 17**

**240.10b-5 Prohibition against fraud or deceit**

**240.15c2-12 Municipal securities disclosure**

**CODE OF FEDERAL REGULATIONS, TITLE 26**

**1.103 Interest on state and local bonds**

**1.141 Private activity bonds**

**1.148 Arbitrage and rebate**

**1.149 Hedge bonds**

**1.6001-1 Records**

**Management Resources:**

**CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS**

**California Debt Issuance Primer**

**GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS**

**An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016**

**Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015**

**Investment of Bond Proceeds, Best Practice, September 2014**

**Selecting and Managing Municipal Advisors, Best Practice, February 2014**

**Debt Management Policy, Best Practice, October 2012**

**Analyzing and Issuing Refunding Bonds, Best Practice, February 2011**

**INTERNAL REVENUE SERVICE PUBLICATIONS**

**Tax Exempt Bond FAQs Regarding Record Retention Requirements**

**Tax-Exempt Governmental Bonds, Publication 4079, rev. 2016**

**U.S. GOVERNMENT ACCOUNTABILITY OFFICE PUBLICATIONS**

**Internal Control System Checklist**

**WEB SITES**

**California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>**

**Government Finance Officers Association: <http://www.gfoa.org>**

**Internal Revenue Service: <http://www.irs.gov>**

**Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA): <http://www.emma.msrb.org>**





**U.S. Government Accountability Office: <http://www.gao.gov>**

**U.S. Securities and Exchange Commission: <http://www.sec.gov>**

**Policy Adopted: March 4, 2019**

**El Portal Elementary School  
Comprehensive School Safety Plan Signature Page  
2018-19**

The undersigned members of the El Portal Elementary School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 Rhonda Esparza, Principal	2/27/19 Date
 Rachel Guerrero, Teacher's Association Representative	2-28-19 Date
 Rebecca Stephenson, School Site Council Chairperson	2-28-19 Date
 Regina Fiscus, Classified Employee Association Representative	2/28/19 Date

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*Student - Optional*

**Fire Departments:**

911

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15  
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Police Departments:**

La Habra Police Department  
150 N Euclid St, La Habra, CA 90631

(562) 383-4300

Whittier Police Department  
13200 Penn St, Whittier, CA 90602

(562) 567-9200

LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650



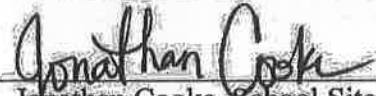
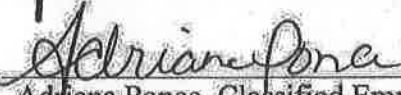
(562) 863-8711

LA County Sheriff/La Habra Heights  
150 North Hudson Ave.  
City of Industry, CA 91744

(562) 694-5923

**Comprehensive School Safety Plan Signature Page  
2018-219**

The undersigned members of the Jordan School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 Marikate Wissman, Principal	2-27-19 Date
 Amy Liles, Teacher's Association Representative	2-27-19 Date
 Jonathan Cooke, School Site Council Chairperson	2/27/19 Date
 Adriana Ponce, Classified Employee Association Representative	2/27/19 Date

**Fire Departments:**

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

911

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15  
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Police Departments:**

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150 N Euclid St, La Habra, CA 90631

(562) 383-4300

Whittier Police Department  
13200 Penn St, Whittier, CA 90602

(562) 567-9200

LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650





(562) 863-8711

LA County Sheriff/La Habra Heights  
150 North Hudson Ave.  
City of Industry, CA 91744

(562) 694-5923

**MACY Elementary**  
**Comprehensive School Safety Plan Signature Page**  
**2017-2018**

The undersigned members of the Macy School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 David Shin, Principal	2/25/19 Date
 Deborah Needham, Teacher's Association Representative	2/25/19 Date
 Debbie Needham, School Site Council Chairperson	2/25/19 Date
 Aida Arcega, Classified Employee Association Representative	2/25/19 Date

**Name, Student - Optional**

**Fire Departments:**

911

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15  
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Police Departments:**

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(562) 383-4300

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13200 Penn St, Whittier, CA 90602

(562) 567-9200

LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650





(562) 863-8711

LA County Sheriff/La Habra Heights  
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City of Industry, CA 91744

(562) 694-5923

**Meadow Green Elementary  
Comprehensive School Safety Plan Signature Page  
2018/19**

The undersigned members of the Meadow Green School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 Matt Cukro, Principal	2/26/19 Date
 Gail Crabtree Teacher's Association Representative	2/26/19 Date
 Selena Quirarte School Site Council Chairperson	2/26/19 Date
 Esther Ota, Classified Employee Association Representative	2/26/19 Date

**Fire Departments:**

911

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15  
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Police Departments:**

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Whittier Police Department  
13200 Penn St, Whittier, CA 90602 (562) 567-9200

LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650 (562) 863-8711

LA County Sheriff/La Habra Heights  
150 North Hudson Ave.  
City of Industry, CA 91744 (562) 694-5923

**Preface**

The Comprehensive School Safety Plan is designed to be utilized as a school resource for prevention/mitigation, preparedness, response and recovery planning and training as well as functioning as a template for meeting the requirements for the annual Safety Plan Process under SB 187 and the National Incident Management System. It is designed to be a hard copy Safety Plan.

The template is to be used as a living document to be updated as necessary to meet site, district and community needs, forms or requirements.




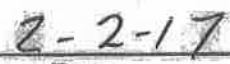



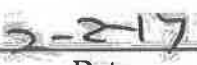
It is *NOT* intended to be a "grab and go" guide in an actual emergency.

This document is available for public inspection during regular business hours at 095 S. Briercliff Drive, La Habra, CA 90631.

NOTE: Tactical information is excluded from the public inspection document. A "Public Inspection Log" will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet

**Olita School  
Comprehensive School Safety Plan Signature Page  
2016-2017**

The undersigned members of the Olita School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 _____ Krista Van Hoogmoed, Principal	 _____ Date
 _____ La Reina Ayers, Teacher's Association Representative	 _____ Date
 _____ Claire Courselle, School Site Council Chairperson	 _____ Date
 _____ Lue Janson, Classified Employee Association Representative	 _____ Date

**School Name**  
**Comprehensive School Safety Plan Signature Page**  
**School Year**

The undersigned members of the School Name School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

  
 Name, Principal 10-2-18  
 Date

  
 Name, Teacher's Association Representative 10-2-18  
 Date

  
 Name, School Site Council Chairperson 10/2/18  
 Date

  
 Name, Classified Employee Association Representative 10/2/18  
 Date

Name, Student - Optional

**Fire Departments:**  
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 1245 Hacienda Rd, La Habra Heights, CA 90631

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(562) 567-9200

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(562) 863-8711

LA County Sheriff/La Habra Heights  
 150 North Hudson Ave.  
 City of Industry, CA 91744

(562) 694-5923



**PURCHASE ORDERS FOR BOARD APPROVAL**

**March 4, 2019**

NO#	VENDOR	DESCRIPTION	AMOUNT
84803	SENTRY SIGNS & PRINTING	EP, MG, RS-MATERIALS	\$175.20
84804	TRI-DIM FILTER CORP	3 PLY PANEL	\$703.86
84805	ICS SERVICE CO.	OLITA, SERVICE	\$1,940.57
84806	DALINGHAUS CONSTRUCTION	OLITA, SERVICE	\$13,293.60
84807	CITY OF LA HABRA	GROUND, MO, NUTRITION, TECH-FUEL	\$1,485.13
84808	HAUFFE CO.	JORDAN, SERVICE	\$747.00
84809	ROOFERS MART	MAINTENANCE, SUPPLIES	\$82.95
84810	A-1 FENCE	MACY, RENTAL, MG-RENTAL	\$300.00
84811	MOBIL SERVICE CENTER	MAINTENANCE, SUPPLIES	\$125.40
84812	BARCO PRODUCTS	EP, MG-MATERIALS	\$1,704.16
84813	AMAZON	TECH SUPPLIES	\$63.83
84814	AMAZON	TECH SUPPLIES	\$30.00
84815	RWB PARTY PROPS, INC.	FACES OF FREEDOM	\$1,390.60
84816	WORK PLACE PRO	T SHIRT ORDER	\$250.00
84817	BARNES AND NOBLE	BOOKS	\$842.50
84818	PC & MAC EXCHANGE	CARTS-STORAGE STUDENT LAPTOPS	\$878.00
84819	AMAZON	WIRELESS MICROPHONES	\$150.00
84820	AERIES	CONFERENCE-W. RAPP	\$750.00
84821	MEET THE MASTERS	ART PROGRAM	\$593.50
84822	KAMI LIMITED	KAMI TEACHER PLAN	\$99.00
84823	GINA TRINIDAD DESIGNS AKA GT DESIGNS	STAFF T SHIRTS	\$579.14
84824	WHITTIER HIGH SCHOOL	FACES OF FREEDOM	\$753.78
84825	ENVELOPES TOMORROW	PRINTING-BOOTCAMP	\$250.00
84826	LJSD IMC/TECH DEPT.	EPSON -PROJECTOR SPARE LAMPS-2	\$0.00
84827	DEMCO	LIBRARY SUPPLIES	\$538.17
84828	FULLERTON SCHOOL DISTRICT-PRINT SHOP	BUSINESS CARDS-P. GIANNINI	\$14.50
84829	ACSA REGION 17	2018-19 MEMBERSHIP, LUNCH MEETINGS-J. COO	\$300.00
84830	PAR	FORMS	\$377.62
84831	PEARSON ASSESSMENTS	FORMS	\$846.06
84832	ACSA	CONFERENCE-B. ARREGUIN	\$190.00
84833	PEARSON ASSESSMENTS	FORMS	\$102.77
84834	BRAIN POP	SUBSCRIPTION RENEWAL	\$230.00
84835	PC & MAC EXCHANGE	ANYWHERE CART	\$1,058.00
84836	DEAD & BURIED, INC.	FACES OF FREEDOM/T-SHIRTS	\$1,488.43
84837	CBS	SUPPLIES FOR COPY MACHINE	\$1,210.46
84838	MHS	FORMS	\$487.56
84839	PEARSON ASSESSMENTS	FORMS	\$480.09
84840	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES-DECEMBER 2018	\$24,675.00
84841	MOBY MAX	SUPPLIES	\$99.00
84842	SJSU RESEARCH FOUNDATION	REGISTRATION FOR WORKSHOP	\$125.00
84843	AMAZON	PROJECTOR REPLACEMENT BULB	\$109.00
84844	AMERICAN EXPRESS	PURCHASES FOR JANUARY 2019	\$15,705.58
84845	ACTION SALES	2-REFRIGERATORS & 2-FREEZERS-JORDAN/OLIT	\$12,503.08
84846	ALL FOR KIDS	YOYO'S-STUDENT INCENTIVES FOR ASSEMBLY	\$2,049.00
84847	ORIENTAL TRADING	STUDENT INCENTIVES	\$196.26
84848	WOLVERINE SPORTS	RAIN PONCHOS	\$43.00
84849	ORIENTAL TRADING	STUDENT INCENTIVES	\$300.00
84850	ACP DIRECT	LABSONIC HEADSET -USB PLUG	\$1,505.70
84851	SOUTHERN CALIFORNIA SCHOOL BAND	WIND ENSEMBLE FESTIVAL	\$185.00
84852	SOUTHERN CALIFORNIA SCHOOL BAND	BAND FESTIVAL	\$185.00
84853	SOUTHERN CALIFORNIA SCHOOL BAND	SYMPHONIC BAND FESTIVAL	\$185.00
84854	PEARSON ASSESSMENTS	FORMS	\$258.72
84855	OCDE	JOB FAIR-REGISTRATION	\$175.00
84856	PHONAK	SPEC ED-SUPPLIES	\$2,714.83
84857	SCHOOL SERVICES OF CA	REGISTRATION-MAY REVISE WORKSHOP	\$500.00
84858	OCDE	SENSORY & BEHAVIOR-REGISTRATION-MORENO, GIA	\$50.00

Respectfully Submitted,

\$96,076.05

Jim Coombs



Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:  
March 4, 2019

"B" WARRANT DOCUMENTS :

<b>612,776.93</b>
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THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
1165	A-1 FENCE CO. - MAINTENANCE SERVICE	300.00
1171	CINTAS FIRE PROTECTION-OL, SUPPLIES	135.00
1172	CSM CONSULTING-TECH, SUPPLIES	2,125.00
1189	YOLANDA DIAZ-MG, SUPPLIES	185.08
1197	ICS SERVICE CO. - FIRE ALARM SERVICE	15,004.22
1199	SO CAL NEWS GROUP-FISCAL, NEWSPAPER AD	1,082.00
1201	ACTION TROPHY - JORDAN, MEDALS	706.87
1202	GUARDIAN PRINTING - MEADOW GREEN, TABLE THROW	262.20
1203	BEST LAWNMOWER-RS, MO-SUPPLIES	271.36
1204	GLASBY MAINTENANCE-RS, SUPPLIES	3,080.62
1205	IMPERIAL SPRINKLER-M&O, SUPPLIES	2,947.89
1206	SHERWIN-WILLIAMS-MG,OL,RS	368.14
1207	SOUTHEAST CONSTRUCTION PROD-RS, SUPPLIES	10.59
1208	UNITED REFRIGERATION-EP,JO, RS-SUPPLIES	1,525.41
1209	SO CAL EDISON-RS, UTILITIES-DEC 2018	3,723.65
1210	SO CAL GAS CO.-EP,MG,OL,RS-UTILITIES DEC 2018	1,185.25
1211	CITY OF LA HABRA WATER DEPT-EP, UTILITIES DEC 2018	353.18
1212	MCI-VERIZON-TECH, UTILITIES	5.50
1213	MCI-VERIZON-TECH, UTILITIES	23.21
1214	FRONTIER-DISTRICT, UTILITIES, DEC-JAN 2019	2,347.00
1215	ADMINISTRATIVE SERV. CO OP - NON PUBLIC AGENCY, NOV.	11,062.33
1216	THE LA HABRA JOURNAL-ADVERTISEMENT	450.00
1230	READY REFRESH NESTLE-DO, SUPPLIES	64.04
1232	CREDIT UNION OF SO CAL-JANUARY 2019	2,887.80
1233	AMERICAN FIDELITY-FEBRUARY 2019	5,587.00
1234	SCHOOLS FIRST FED CREDIT UNION	18,635.00
1235	EAST WHITTIER GLASS & MIRROR CO - NEW GLASS	212.88
1236	THE HARTFORD - PREMIUM G.ROGERS, FEB. - APR.	84.96
1237	GT DESIGNS-GINA TRINIDAD-SUPPLIES	191.63
1238	SARAH LAWSON-RS, CONTRACT SERVICES	531.25
1240	ARCEGA,AIDA-MACY,PURCHASE REIMBURSEMENT	27.99
1241	LAUREN ORNELAS-MACY, PURCHASE REIMBURSEMENT	154.07
1242	DAVID SHUN-MACY, PURCHASE REIMBURSEMENT	282.65
1247	SOUTHERN CALIFORNIA GAS - DEC. - JAN.	694.87
1248	CITY OF LA HABRA WATER DEPT. - DEC. - JAN.	2,320.09
1249	SUBURBAN WATER SYSTEMS - DEC. - JAN.	2,269.42
1250	MCI A VERIZON CO. - NOVEMBER - DECEMBER	16.84
1251	SOUTHERN CALIFORNIA EDISON - DEC. - JAN.	6,045.43
1252	CINDY ARGUETA - MILEAGE REIMBURSEMENT	16.94

1253	CARMEN BONILLA - MILEAGE REIMBURSEMENT	16.94
1254	BEHAVIOR AND EDUCATION-SP ED.-TUITION	8,222.50
1255	ORANGE COUNTY DEPT. OF EDUCATION - TRAINING	3,917.00
1256	OTC BRANDS/ ORIENTAL TRADING - STUDENT INCENTIVES	57.27
1257	MD INSTALLATIONS-SP ED, SUPPLIES	2,265.00
1258	ICS SERVICE CO. - OLITA, POWER CABLE REPAIRS	1,940.57
1259	ANDREA WILLIAMS - MILEAGE REIMBURSEMENT	16.94
1260	RHONDA ESPARZA-EP, PURCHASE REIMBURSEMENT	100.18
1261	ROBERT LAUPRECHT-JO, SUPPLIES	159.08
1262	ANGELA MILAZZO-MACY, PURCHASE REIMBURSEMENT	20.00
1263	MARIKATE WISSMAN-JORDAN, PURCHASE REIMBURSEMENT	43.70
1264	ADRIANA PONCE-JORDAN, PURCHASE REIMBURSEMENT	81.00
1265	YUMI YAMAMOTO-JORDAN, PURCHASE REIMBURSEMENT	48.60
1266	RIFTON EQUIPMENT-SP ED, SUPPLIES	3,133.07
1271	CALPERS-INSURANCE-FEB 2019	278,635.01
1272	CALPERS-INSURANCE-FEB 2019	7,524.78
1273	DEAD & BURIED, INC.-SUPT., SUPPLIES	1,488.43
1274	SCHOOL SERVICES OF CA-BUS SVCS, SERVICES	275.00
1275	PROJECT SUPPORT SERVICES-JO, OL-CONTRACT SVCS	843.75
1277	VECTOR ENERGY GROUP-PROGRESS PYMT #6	16,851.29
1279	GINA TRINIDAD-OLITA, SUPPLIES	579.14
1280	SENTRY SIGNS-EP, MG, RS-SUPPLIES	175.20
1281	SENTRY SIGNS-MG-SUPPLIES	571.59
1282	SCHOOL HEALTH CORP.-SP ED, SUPPLIES	94.14
1284	KALEEN SANCHEZ-MACY, SUPPLIES	24.00
1287	BEARCOM-OLITA, SUPPLIES	33.75
1288	CTL CORP-EP, SUPPLIES	16,364.02
1289	CULVER-NEWLIN-JO, MG-SUPPLIES	2,708.81
1290	DB SERVICE CENTER-GROUNDS-EQUIP REPAIR SVC	331.86
1291	DEMCO-JORDAN, SUPPLIES	166.25
1292	FULLERTON JOINT UHS-TRANSPORTATION SVCS	280.00
1293	JIM COOMBS-SUPT.-PURCHASE REIMBURSEMENT	101.97
1294	MARGARET DUMADAG-BUS SVCS, PURCHASE REIMBURSEMENT	11.68
1295	ANDREA WILLIAMS-DO, CONF EXPENSE REIMBURSEMENT	96.58
1296	STEPHANIE ROMERO-SP ED, PURCHASE REIMBURSEMENT	32.33
1297	LINDA TAKACS-RS, PURCHASE REIMBURSEMENT	261.35
1298	DEBRA AMOS/ FEEDING DREAMS - CONTRACT SERVICE	7,187.50
1299	SCHOOL FACILITIES SUPPORT-JAN 2019 CONTRACT SVCS	9,570.00
1301	DANIEL RAMIREZ - RS/ DRUMLINE, CONSULTANT	275.00
1302	MATTHEW GALLEGOS - RS/DRUMLINE, CONSULTANT	283.00
1303	EDDIE MIJARES - RS/DRUMLINE, CONSULTANT	625.00
1304	JANICE JACOBSEN-OL, CONTRACT SVCS	420.00
1305	SOUTHPAW ENTERPRISES, INC.-SP ED, SUPPLIES	2,686.92
1307	JOSHUA ESCUTIA - RS/ DRUMLINE, CONSULTANT	100.00
1309	ANGIE HUTCHERSON-JO, CONTRACT SVCS	273.00
1316	NATHAN HOWE-RS, PURCHASE REIMBURSEMENT	180.87
1317	SANDRA JAN-SP ED, POSTAGE EXPENSE REIMBURSEMENT	17.25
1318	MYRA PADILLA-FISCAL, PURCHASE REIMBURSEMENT	20.27

1319	TENA SERRANO-RS, PURCHASE REIMBURSEMENT	108.14
1320	LINDA TAKACS-RS, PURCHASE REIMBURSEMENT	38.16
1321	CITY OF LA HABRA-JAN 2019 FUEL	1,485.13
1322	ALEXAH FARRIS-SP ED, PURCHASE REIMBURSEMENT	16.94
1323	KRISTA VAN HOOGMOED-OLITA, PURCHASE REIMB	114.18
1324	INTERQUEST DETECTION-RS, SERVICES	215.00
1325	SO CAL GAS-MACY, UTILITIES, JAN 2019	247.52
1326	SO CAL EDISON-MACY, UTILITIES, JAN 2019	48.91
1327	PAR-SPECIAL EDUCATION, SUPPLIES	341.28
1328	GALLAGHER PEDIATRIC THERAPY - OT/PT SERVICE	2,215.83
1329	ADMINISTRATIVE SERV. CO OP - NON PUBLIC AGENCY, DEC	10,532.26
1330	NORBERTS-SPECIAL EDUCATION, SUPPLIES	488.73
1331	FITNESS FINDERS-MG, SUPPLIES	999.80
1332	AMERICAN EXPRESS - CREDIT CARD PURCHASES, DEC.	15,705.58
1333	MIND RESEARCH INSTITUTE-EP, 2018/19 SERVICES	4,200.00
1334	VEX ROBOTICS - ROBOTICS CLASS SUPPLIES, RS	931.15
1335	VEX ROBOTICS - ROBOTICS CLASS SUPPLIES, RS	184.31
1336	WESTERN GRAPHIX - LAMINATOR REPAIR	195.00
1338	SCHOOL LIFE - JORDAN SCHOOL SUPPLIES	62.63
1339	SCHOLASTIC BOOK CLUBS INC. - JORDAN SUPPLIES	107.00
1344	LOWE'S-EP,MA, MG, RS-SUPPLIES	157.92
1345	ALAN MAO - TECHNOLOGY SUPPLIES REIMBURSEMENT	971.64
1346	BUG FLIP - MAINTENANCE/ PEST CONTROL	185.00
1347	DANIELS TIRE SERVICE - VEHICLE SERVICE	286.04
1348	JAMES HARDWARE - MAINTENANCE/ GROUNDS	53.22
1349	PLUMBING WHOLESALE OUTLET - MAINTENANCE	204.94
1350	SOUTHEAST CONSTRUCTION - PAKING LOT REPAIRS	324.27
1351	SUPPLY WORKS - GROUNDS/ SUPPLIES	1,591.76
1352	TREMCO/ WEATHERPROOFING TECH. - ROOF REPAIR/ JO	1,610.00
1353	TREMCO/ WEATHERPROOFING TECH. - ROOF REPAIR/ MA	1,750.00
1354	WHITTIER CHRISTIAN HIGH SCHOOL - FIELD TRIPS	2,927.50
1356	JANICE JACOBSEN - MG/ ART - CONTRACT SERVICE	252.00
1357	BYRON FERGUSON/ ALL AMERICAN HOOPS - CONTRACT	810.00
1361	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, JAN.	171.23
1362	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, JAN.	10,500.03
1363	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, JAN.	3,048.90
1364	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, JAN.	12,595.15
1365	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, JAN.	77.00
1366	THE STANDARD INSURANCE - VOL. DEDUCTIONS, JAN.	5,211.16
1367	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, JAN.	10.00
1368	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, JAN.	15.50
1369	BARNES & NOBLE BOOKSTORE - RANCHO STARBUCK	842.50
1370	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	757.56
1371	ENVELOPES TOMORROW - RS, SUPPLIES	250.00
1372	JIM COOMBS - SYMPOSIUM/ EXPENSE REIMBURSEMENT	105.09
1373	NCS PEARSON, INC. - SPECIAL ED. FORMS	412.09
1376	WARE DISPOSAL - TRASH SERVICE, NOV. - DEC.	144.81
1377	WARE DISPOSAL - TRASH SERVICE, DEC. - FEB.	3,878.66





## Budget Adjustment Summary K-12/ROPs/JPs

<b>PERIOD AFFECTED:</b>	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

**Submit one (1) certified original of this form.**

DISTRICT NUMBER <b>64766</b>	GL JOURNAL ID NUMBER <b>SI003</b>	FUND NUMBER <b>13.0</b>
FISCAL YEAR <b>2018-19</b>	FUND NAME <b>Cafeteria Fund</b>	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY <b>02/26/2019</b>	NAME OF SCHOOL DISTRICT <b>Lowell Joint School District</b>
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 0.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		(45,404.00)
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		49,120.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		
11. Interfund Transfers Out	7600-7629		
12. All Other Financing Uses	7630-7699		
<b>13. Total Expenditures/Other Financing Uses</b>			<b>\$ 3,716.00</b>

C. Subtotal A8 - B13 [This amount will increase (decrease) ending fund balance]	\$ (3,716.00)
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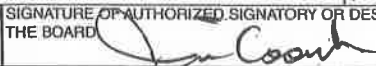
**NOTES:** Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.  
 Line A7 - Contributions must net to zero at the total fund level.  
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
<b>1. Nonspendable Amounts</b>			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
<b>2. Restricted Amounts</b>			
Restricted	9740		\$ (3,716.00)
Total Restricted Amounts			(3,716.00)
<b>3. Committed Amounts</b>			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
<b>4. Assigned Amounts</b>			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
<b>5. Unassigned/Unappropriated Amounts</b>			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
<b>6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)</b>			<b>\$ (3,716.00)</b>

**E. Narrative Explanation for this Revision - Must be Completed**

*2018-19 Second Interim Adjustment based on projections for remainder of fiscal year.*

**F. School District Certification - Must be Completed**

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON ( 562 ) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/04/2019	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/04/2019

Submit one (1) certified original of this form to:

Los Angeles County Office of Education  
Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



## Budget Adjustment Summary K-12/ROPs/JPs

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER <b>64766</b>	GL JOURNAL ID NUMBER <b>SI001</b>	FUND NUMBER <b>01.0</b>
FISCAL YEAR <b>2018-19</b>	FUND NAME <b>General Fund</b>	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> RESTRICTED

DATE OF SUMMARY <b>02/26/2019</b>	NAME OF SCHOOL DISTRICT <b>Lowell Joint School District</b>
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			44,884.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			(8,947.00)
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 35,937.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 62,970.00
2. Classified Personnel Salaries	2000-2999		44,504.00
3. Employee Benefits	3000-3999		27,170.00
4. Books and Supplies	4000-4999		(43,550.00)
5. Services and Other Operating Expenditures	5000-5999		(65,578.00)
6. Capital Outlay	6000-6999		(40,000.00)
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		(4,139.00)
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
<b>13. Total Expenditures/Other Financing Uses</b>			<b>\$ (18,623.00)</b>

<b>C. Subtotal A6 - B13 [This amount will increase (Decrease) Ending Fund Balance]</b>	<b>\$ 54,560.00</b>
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**NOTES:** Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.  
Line A7 - Contributions must net to zero at the total fund level.  
If Section C is not zero, you must complete Section D on Page 2.

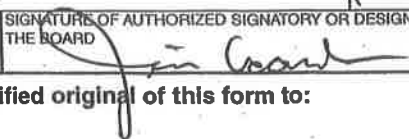


D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
<b>1. Nonspendable Amounts</b>			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
<b>2. Restricted Amounts</b>			
Restricted	9740		\$
Total Restricted Amounts			0.00
<b>3. Committed Amounts</b>			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
<b>4. Assigned Amounts</b>			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
<b>5. Unassigned/Unappropriated Amounts</b>			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		54,560.00
Total Unassigned/Unappropriated Amounts			54,560.00
<b>6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)</b>			<b>\$ 54,560.00</b>

**E. Narrative Explanation for this Revision - Must be Completed**

2018-19 Second Interim Adjustment based on projections for remainder of fiscal year.

**F. School District Certification - Must be Completed**

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON ( 562 ) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/04/2019	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 03/04/2019

Submit one (1) certified original of this form to:

Los Angeles County Office of Education  
Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:  
Debra Duardo, M.S.W., Ed.D.  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED
--	-------------



**Budget Adjustment Summary  
K-12/ROPs/JPAs**

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

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Submit one (1) certified original of this form.

DISTRICT NUMBER <b>64766</b>	GL JOURNAL ID NUMBER <b>SI002</b>	FUND NUMBER <b>01.0</b>
FISCAL YEAR <b>2018-19</b>	FUND NAME <b>General Fund</b>	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY <b>02/26/2019</b>	NAME OF SCHOOL DISTRICT <b>Lowell Joint School District</b>
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCOFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			11,653.00
3. Other State Revenue	8300-8599			15,421.00
4. Other Local Revenue	8600-8799			6.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			8,947.00
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 36,027.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 10,723.00
2. Classified Personnel Salaries	2000-2999		8,870.00
3. Employee Benefits	3000-3999		(3,531.00)
4. Books and Supplies	4000-4999		(11,895.00)
5. Services and Other Operating Expenditures	5000-5999		27,721.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		4,139.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
<b>13. Total Expenditures/Other Financing Uses</b>			<b>\$ 36,027.00</b>

<b>C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]</b>	<b>\$ 0.00</b>
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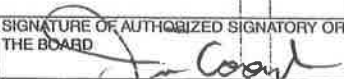
**NOTES:** Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.  
Line A7 - Contributions must net to zero at the total fund level.  
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
<b>1. Nonspendable Amounts</b>			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
<b>2. Restricted Amounts</b>			
Restricted	9740		\$
Total Restricted Amounts			0.00
<b>3. Committed Amounts</b>			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
<b>4. Assigned Amounts</b>			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
<b>5. Unassigned/Unappropriated Amounts</b>			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
<b>6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)</b>			\$ 0.00

**E. Narrative Explanation for this Revision - Must be Completed**

*2018-19 Second Interim Adjustment based on projections for remainder of fiscal year.*

**F. School District Certification - Must be Completed**

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON ( 562 ) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/04/2019	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/04/2019

Submit one (1) certified original of this form to:

Los Angeles County Office of Education  
Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:  
Debra Duardo, M.S.W., Ed.D.  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



**Budget Adjustment Summary  
K-12/ROPs/JPA's**

Serving Students • Supporting Communities • Leading Educators

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI004	FUND NUMBER 14.0
FISCAL YEAR 2018-19	FUND NAME Deferred Maintenance Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2019	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			12,785.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
<b>8 Total Revenues/Other Financing Sources</b>				<b>\$ 12,785.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		11,885.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
<b>13 Total Expenditures/Other Financing Uses</b>			<b>\$ 11,885.00</b>

<b>C. Subtotal A8 - B13 [This amount will increase (Decrease) Ending Fund Balance]</b>	<b>\$ 900.00</b>
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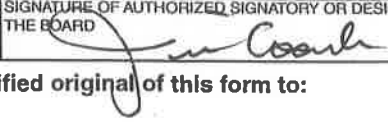
**NOTES:** Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.  
Line A7 - Contributions must net to zero at the total fund level.  
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
<b>1. Nonspendable Amounts</b>			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
<b>2. Restricted Amounts</b>			
Restricted	9740		\$
Total Restricted Amounts			0.00
<b>3. Committed Amounts</b>			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
<b>4. Assigned Amounts</b>			
Other Assignments	9780		\$ 900.00
Total Assigned Amounts			900.00
<b>5. Unassigned/Unappropriated Amounts</b>			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
<b>6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)</b>			<b>\$ 900.00</b>

**E. Narrative Explanation for this Revision - Must be Completed**

*2018-19 Second Interim Adjustment based on projections for remainder of fiscal year.*

**F. School District Certification - Must be Completed**

NAME OF SCHOOL DISTRICT CONTACT PERSON <b>Andrea Reynolds</b>	TELEPHONE NUMBER OF CONTACT PERSON <b>( 562 ) 943-0211</b>	EMAIL ADDRESS OF CONTACT PERSON <b>areynolds@ljsd.org</b>
DATE OF BOARD APPROVAL <b>03/04/2019</b>	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE <b>Jim Coombs, Superintendent</b>
		DATE SIGNED <b>03/04/2019</b>

Submit one (1) certified original of this form to:

Los Angeles County Office of Education  
Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



## Budget Adjustment Summary K-12/ROPs/JPA's

<b>PERIOD AFFECTED:</b>	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

**Submit one (1) certified original of this form.**

DISTRICT NUMBER <b>64766</b>	GL JOURNAL ID NUMBER <b>SI005</b>	FUND NUMBER <b>25.0</b>
FISCAL YEAR <b>2018-19</b>	FUND NAME <b>Capital Facilities</b>	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY <b>02/26/2019</b>	NAME OF SCHOOL DISTRICT <b>Lowell Joint School District</b>
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 0.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		1,500.00
5. Services and Other Operating Expenditures	5000-5999		27,000.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
<b>13. Total Expenditures/Other Financing Uses</b>			<b>\$ 28,500.00</b>

C. Subtotal A8 - B13 [This amount will increase (Decrease) Ending Fund Balance]	\$ (28,500.00)
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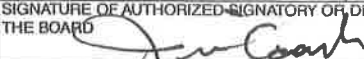
**NOTES:** Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.  
 Line A7 - Contributions must net to zero at the total fund level.  
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
<b>1. Nonspendable Amounts</b>			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
<b>2. Restricted Amounts</b>			
Restricted	9740		\$
Total Restricted Amounts			0.00
<b>3. Committed Amounts</b>			
Stabilization Arrangements	9750		\$
Other Commitments	9760		(28,500.00)
Total Committed Amounts			(28,500.00)
<b>4. Assigned Amounts</b>			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
<b>5. Unassigned/Unappropriated Amounts</b>			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted-Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
<b>6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)</b>			<b>\$ (28,500.00)</b>

**E. Narrative Explanation for this Revision - Must be Completed**

*2018-19 Second Interim Adjustment based on projections for remainder of fiscal year.*

**F. School District Certification - Must be Completed**

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON ( 562 ) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/04/2019	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 03/04/2019

Submit one (1) certified original of this form to:

Los Angeles County Office of Education  
Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



## Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

**Submit one (1) certified original of this form.**

DISTRICT NUMBER <b>64766</b>	GL JOURNAL ID NUMBER <b>SI006</b>	FUND NUMBER <b>40.0</b>
FISCAL YEAR <b>2018-19</b>	FUND NAME <b>Capital Outlay</b>	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY <b>02/26/2019</b>	NAME OF SCHOOL DISTRICT <b>Lowell Joint School District</b>
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 0.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		3,500.00
5. Services and Other Operating Expenditures	5000-5999		50,520.00
6. Capital Outlay	6000-6999		21,000.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
<b>13. Total Expenditures/Other Financing Uses</b>			<b>\$ 75,020.00</b>

C. Subtotal A8 - B13 [This amount will increase (Decrease) Ending Fund Balance]	\$ (75,020.00)
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**NOTES:** Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.  
 Line A7 - Contributions must net to zero at the total fund level,  
 If Section C is not zero, you must complete Section D on Page 2.

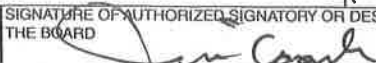


D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
<b>1. Nonspendable Amounts</b>			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
<b>2. Restricted Amounts</b>			
Restricted	9740		\$
Total Restricted Amounts			0.00
<b>3. Committed Amounts</b>			
Stabilization Arrangements	9750		\$
Other Commitments	9760		(75,020.00)
Total Committed Amounts			(75,020.00)
<b>4. Assigned Amounts</b>			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
<b>5. Unassigned/Unappropriated Amounts</b>			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
<b>6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)</b>			<b>\$ (75,020.00)</b>

**E. Narrative Explanation for this Revision - Must be Completed**

*2018-19 Second Interim Adjustment based on projections for remainder of fiscal year.*

**F. School District Certification - Must be Completed**

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		DATE SIGNED 03/04/2019

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Los Angeles County Office of Education  
Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #8

March 4, 2019

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Kristen Preston	11/26/18	03/06/19	MG	FMLA (AB375)/Baby Bonding
Heather Parecco	02/25/19	03/22/19	JO	FMLA (AB375)/Baby Bonding
CdeBaca, Denise	03/11/19	06/21/19	DO	Speech Pathologist 1 yr Probationary (Olita)

B. RESIGNATIONS

NAME	EFFECTIVE DATE		COMMENT
Stephanie Romero	02/22/19	DO	Resignation. Program Specialist
David Shun	03/08/19	MA	Resignation. Principal Macy Elementary

C. STIPENDS/EXTRA DUTY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Kaitlyn Campbell	03/01/19	05/31/19	EP	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Carrie Wood	03/01/19	05/31/19	EP	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Chrissy Ilinsky	03/01/19	05/31/19	EP	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.

Laura Remme	03/01/19	05/31/19	EP	Commission of Orange County. To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Andrea Desmond	03/01/19	05/31/19	JO	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Melinda Kellogg	03/01/19	05/31/19	JO	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Heather Parreco	03/01/19	05/31/19	JO	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Debbie Needham	03/01/19	05/31/19	MA	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Kaleen Sanchez	03/01/19	05/31/19	MA	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Susie Perez	03/01/19	05/31/19	MG	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Mayra Rodriguez	03/01/19	05/31/19	MG	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Gracia Haworth	03/01/19	05/31/19	OL	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Margaret Palmer	03/01/19	05/31/19	OL	To be paid \$35.00/hour to

Anne Russell	03/01/19	05/31/19	OL	participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County. To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.
Nicole Ballard	03/01/19	05/31/19	MA	To be paid \$35.00/hour to participate in Early Development Index Survey/ Participation no to exceed 11 hours. To be paid from the Children and Families Commission of Orange County.

D. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Tiffany Shun-Hernandez	02/25/19	03/22/19	DO	To be paid special long term rate of \$170.00 for Jordan Elementary School for Kindergarten grade classroom
Barger, Mary Jane	02/12/19	05/31/19	DO	To be paid at the hourly rate of \$70.00 Speech Language and Pathologist Services.

E. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR\*

McKissic, Alisa  
Hsu, Rebecca  
Matute, Justin  
Barger, Mary Jane  
Shaina Monteil  
Ampuero, Melissa

\*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

\*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

CLASSIFIED EMPLOYEES 3-4-19

B. MONTHLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Aguyao, Leo	02/04/19	03/01/19	R20/S5	EP	Night Custodian/Working Out of Class
2.	Brown, Matthew	02/05/19	03/01/19		EP	Day Custodian/FMLA/Medical Leave
3.	Giannini, Phaedra	08/01/18		MGT 7 + Mileage	MG	Occupational Therapist/\$30 per Month Mileage Stipend

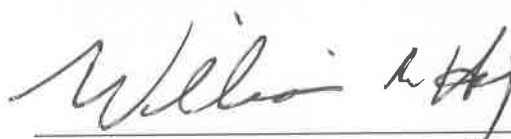
C. HOURLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Allsman, Marcy	01/07/19	05/31/19	R14/S1	RS	Special Education Support Aide/Temporary Assignment
2.	Archev, Sara	01/07/19	05/31/19	R14/S1	RS	Special Education Support Aide/Temporary Assignment
3.	Beck, Kimberly	02/12/19		R15/S1	OL	Special Education Support Aide/Replacement for Vacancy
4.	Delgado, Jaimee	02/19/19		R14/S1	DO	Instructional Assistant/Substitute
5.	Delgado, Jaimee	02/19/19		R15/S1	DO	Instructional Assistant/Substitute
6.	Garcia, Alejandra	02/26/19		R16/S1	DO	Clerk Typist/Substitute
7.	Garcia, Alejandra	02/26/19		R23/S1	DO	School Office Manager/
8.	Jan, Sandra	03/01/19	03/29/19		DO	Secretary-Curriculum/Guidance/Temporary Increase of one (1) hour per day
9.	Lepe, Carolyn	11/13/18			MA	Bilingual Instructional Assistant/Effective Date Correction to 12/04/18 EER
10.	Mailo, Oshea	02/07/19				Instructional Assistant/Resignation
11.	Marquez Rodriguez, Francisco	02/19/19		R14/S1	DO	Instructional Assistant/Substitute
12.	Marquez Rodriguez, Francisco	02/19/19		R15/S1	DO	Instructional Assistant/Substitute
13.	Montanez, Laurie	02/19/19		R14/S1	DO	Instructional Assistant/Substitute
14.	Montanez, Laurie	02/19/19		R15/S1	DO	Instructional Assistant/Substitute
15.	Saucedo, Adelyna	02/01/19			MG	Special Education Support Aide/Resignation

- Approval of Shortlist for Inspector of Record (IOR) Services District Wide Approved the Shortlist for Inspector of Record (IOR) Services District Wide, and that the Superintendent or designee be authorized to execute the necessary documents.
- Approval of Change Order No. 1 Approved Change Order No. 1 as attached, and that the Superintendent or designee be authorized to execute the necessary documents.
- Approval of Shortlist for Geotechnical Soil Inspections and Material Testing Services Approved the Shortlist for Inspector of Record (IOR) Services District Wide, and that the Superintendent or designee be authorized to execute the necessary documents.
- Approval of Notice of Completion Approved the Notice of Completion be approved, and accept all listed work as complete, and that the Superintendent or designee be authorized to file the notice of completion with the Office of the County Recorder.
- Approval to Delegate Authority to the Superintendent of Schools, or Designee, to Award Contracts for Construction and Modernization Projects District wide Approved the Delegation of Authority to the Superintendent of Schools, or Designee, to Award Contracts for the Construction and Modernization Projects District wide, and that the Superintendent, or designee, be authorized to execute the necessary documents.
- Employer-Employee Relations/Personnel Report 2018/19 #8 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees Ratified Employer-Employee Relations/Personnel Report 2018/19 #8, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.
- Approval of Agreement with UCLA Center for Healthier Children, Families and Communities and Lowell Joint School District for Provision of Services for the 2018/19 School Year Approved the Agreement with UCLA Center for Healthier Children, Families and Communities and Lowell Joint School District for Provision of Services for the 2018/19 School Year, and that the Superintendent or designee be authorized to execute the necessary documents.
- Board Member/Superintendent Comments None.
- Adjournment President Shackelford declared the meeting adjourned at 8:42 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

4/1/19



Clerk/President/Secretary to the Board of Trustees