

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
January 14, 2019

Call to Order	President Shackelford called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier
Topics Not on the Agenda	None.
Closed Meeting	President Shackelford declared the meeting recessed to closed session at 6:30 p.m.
Call to Order	President Shackelford reconvened the meeting to open session at 7:40 p.m.
	The flag salute was led by Mary Jo Evanoff, executive assistant to the Superintendent.
	Anastasia M. Shackelford, Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, and Karen L. Shaw.
	Trustees Absent: None.
	Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services.
Reporting out Action (if any) Taken in Closed Session	None.
Introduction / Welcome	President Shackelford welcomed guests.
Acknowledgement of Correspondence	None.
Approval of Agenda	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the January 14, 2019, Board agenda.
Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the December 10, 2018, Regular Board Meeting
Topics Not on the Agenda	None.
Timely Information From the Board and Superintendent	Mr. Tim Shaw, chairman of the Orange County Transportation Port of Directors, presented a donation to the Lowell Joint Education Foundation. Mr. Shaw attended an event meeting held by the Manufactured Housing Educational Trust

Organization in which he was present to win a donation drawing of \$1000.00. Mr. Tim Shaw accepted the drawing donation of \$1000.00 on behalf of the Lowell Joint Education Foundation.

School Reports

The Board of Trustees shared highlights of each school's activities for the month of January.

Submission of Williams Litigation Settlement – Quarterly Uniform Complaint Report for 2nd Quarter October 1 – December 31, 2018

It was moved, seconded, and carried by unanimous vote (5-0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for the Quarter October 1 – December 31, 2018, to Los Angeles and Orange Counties with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.

Presentation of Audit Report for 2017/18

Education Code Section 41020 requires that by January 31 of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of corrections or plans to correct any exceptions.

Mr. Nigro of Nigro & Nigro reviewed the 2017/18 Independent Audit Report with the Board of Trustees, which was administered by Nigro & Nigro, and reported that there were no findings for 2017-18 and no corrective actions were required. There are two phases of testing, once during the spring and the other during the fall/winter. The District is in compliance with State and Federal laws, regulations, and guidelines.

President Shackelford and Mr. Coombs thanked Andrea Reynolds and Chelle Price and all they did in the preparation of this audit.

Approval of Agreement with Blodgett Baylois Environmental Planning (BBEP) to Provide Environmental Analysis for Maybrook Campus

The District has leased the Maybrook campus to a private school since 1994. The lessee has chosen to vacate the campus in June, 2019. The District intends to occupy the existing Maybrook campus to accommodate students and staff during school site modification construction. Since this will require both reopening and repurposing an existing campus, The California Environmental Quality Act (CEQA) requires a study be conducted of the surrounding community to determine what impact, if any, this change might cause. Initial study and mitigated negative declaration will be conducted at a cost not to exceed \$16,250.

Direct costs are estimated to be \$1,465 for printing and postage and \$2,430 for the LA County Clerk Filing fee. While BBEP is confident that an Environmental Impact Report will not be needed, the cost would be approximately \$25,700 should one be required.

Approved the agreement with Blodgett Baylosis Environmental Planning to Provide Environmental Analysis for Maybrook Campus, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of the 2017/18 School Accountability Report Cards

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the purpose of the School Accountability Report Cards (SARC) is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. SARC's must be updated annually and published by February 1.

The 2017/18 School Accountability Report Card published during the 2018/19 school year for each school site is available at the District Office and on each school's website. They will also be posted on the District's website upon approval.

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the 2017/18 School Accountability Report Cards, for each school site, and that the Superintendent or designee be authorized to execute the necessary documents.

Consent Calendar

It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Approval of Consultant Agreement with James Oxley to Provide Set Design for the Faces of Freedom Theater Production for Lowell Joint School District for the 2018/19 School Year

Approved the consultant agreement with James Oxley to provide set design for the Faces of Freedom Theater Production for Lowell Joint School District during the 2018/19 school year, at an amount not to exceed \$10,000.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with Carol Hughes to Provide Piano Accompaniment for the Faces of Freedom Theater Production for Lowell Joint School District for the 2018/19 School Year

Approved the consultant agreement with Carol Hughes to provide piano accompaniment for the Faces of Freedom Theater Production for Lowell Joint School District during the 2018/19 school year, at an amount not to exceed \$2,500.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with Tana Carmichael to Provide Costume Design for the Faces of Freedom Theater Production for Lowell Joint School District for the 2018/19 School Year

Approved the consultant agreement with Tana Carmichael to provide costume design for the Faces of Freedom Theater Production for Lowell Joint School District during the 2018/19 school year, at an amount not to exceed \$10,000.00, and that the Superintendent or designee be authorized to execute the necessary documents.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2018-2019**

District Name: Lowell Joint School District

Date: January 14, 2019

Person completing this form: MJ Evanoff

Title: Executive Assistant to the Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 19-Oct 2018 |
| <input checked="" type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 18-Jan 2019 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 10-Apr 2019 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 19-Jul 2019 |

Date for information to be reported publicly at governing board meeting: January 14, 2019

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent  Date 1/14/19

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

2018-19 Quarterly Report Williams Legislation Uniform Complaints

District: Lowell Joint School District

District Contact: MJ Evanoff

Title: Executive Assistant to the Superintendent / Certificated Personnel

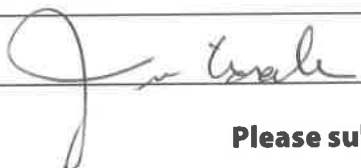
- | | | | |
|-------------------------------------|------------|-------------------------------|---------------------------------------|
| <input type="checkbox"/> | Quarter #1 | July 1 - September 30, 2018 | Report due by October 26, 2018 |
| <input checked="" type="checkbox"/> | Quarter #2 | October 1 - December 31, 2018 | Report due by January 25, 2019 |
| <input type="checkbox"/> | Quarter #3 | January 1 - March 31, 2019 | Report due by April 26, 2019 |
| <input type="checkbox"/> | Quarter #4 | April 1 - June 30, 2019 | Report due by July 26, 2019 |

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs

Signature of Superintendent:  Date: 1/14/19

Please submit to:

Alicia Gonzalez
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371

PURCHASE ORDERS FOR BOARD APPROVAL

January 14, 2019

NO#	VENDOR	DESCRIPTION	AMOUNT
84669	CROCKER SIGNS	DISTRICT OFFICE, SUPPLY	\$42.16
84670	CITY OF LA HABRA	GROUNDS,M&O,NS, TECH-SUPPLIES	\$1,959.79
84671	SANDERS HYDROSEEDING, INC.	MG, GROUNDS	\$2,879.80
84672	CENTER CITIES AUTOMOTIVE	M&O-SERVICE	\$2,357.43
84673	MOBIL SERVICE CENTER	M&O-SERVICE	\$99.50
84674	A-1 FENCE	MACY-RENTAL	\$150.00
84675	SENTRY SIGNS & PRINTING	MG-SUPPLIES	\$271.02
84676	IMAGE APPAREL	MAINTENANCE-SUPPLY	\$230.00
84677	COUNTY OF LOS ANGELES	FEES	\$444.00
84678	AC POWER 1 INC.	JORDAN-SERVICE	\$6,338.14
84679	JUST FOR ME CANDLES	FUNDRAISER-CANDLES	\$464.00
84680	JUST FOR ME CANDLES	FUNDRAISER-CANDLES	\$1,098.00
84681	JUST FOR ME CANDLES	FUNDRAISER-CANDLES	\$776.00
84682	CHEF TOYS	GAS GRILL	\$3,478.82
84683	OCDE	PAL ELEMENTARY ADVISOR	\$350.00
84684	CALIFORNIA SCIENCE CENTER	PTA FIELD TRIP	\$1,258.55
84685	AMAZON	TECH SUPPLIES	\$35.96
84686	AMAZON	WIRELESS KEYBOARD & MOUSE	\$93.90
84687	SOUTHPAW	SPECIAL ED SUPPLIES	\$2,816.56
84688	NORBERTS	DONUT	\$488.73
84689	ASCD	MEMBERSHIP-K. VANHOOGMOED	\$89.00
84690	SCHOOL SERVICES OF CA	REGISTRATION-A. REYNOLDS	\$200.00
84691	EVALUMETRICS	SPRING 2019 PHYSICAL FITNESS TEST SCORING SVCS	\$375.00
84692	PAUL LUNA DBA LUNA INK PHOTOGRAPHY	18/19 DISTRICT COMM GRAPHIC DESIGN WORK	\$3,000.00
84693	AMAZON	SUPPLIES	\$420.18
84694	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES-OCTOBER 2018	\$15,262.25
84695	ACTION SALES	REACH-IN REFRIGERATOR NR803SSS/OX	\$5,540.70
84696	CALIFORNIA BARN OWL PELLETS	BARN OWL PELLETS	\$27.00
84697	LA HABRA HIGH SCHOOL	CHOIR PERFORMANCE	\$75.00
84698	IMPERIAL BAND	BAND SUPPLIES	\$66.58
84699	A&D TRANSPORTATION	BUS TRANSPORTATION-10/17, 10/27	\$715.00
84700	RENAISSANCE LEARNING	ACCELERATED READER PROGRAM	\$3,279.00
84701	DATA IMPRESSIONS	PRINTERS	\$576.00
84702	CDW-GOVERNMENT	LASERJET INK	\$186.70
84703	SENTRY SIGNS & PRINTING	5X7 INVITATIONS	\$117.17
84704	BRIAN KENYON ART STUDIO, INC.	GOLDEN BELL AWARD SIGN 6'8" ROUND	\$999.00
84705	AMERICAN PRINTING HOUSE FOR THE BLIND	APH SOUND BALL , MINI LITE BOX	\$307.12
84706	PEARSON ASSESSMENTS	FORMS	\$356.77
84707	SOUTHPAW	SPECIAL ED SUPPLIES	\$2,816.56
84708	WPS	FORMS	\$451.71
84709	RIFTON	SPECIAL ED SUPPLIES	\$3,133.07
84710	GINA TRINIDAD DESIGNS AKA GT DESIGNS	T-SHIRTS	\$130.00
84711	2ND GEAR	TECH SUPPLIES	\$799.62
84712	AMAZON	STEM LAB-ROBOT KITS	\$302.06
84713	AMAZON	NINTENDO SWITCH	\$897.00
84714	YORKTOWN	TONER CARTRIDGE-SUP	\$450.00
84715	ACSA	SUPERINTENDENT SYMPOSIUM	\$650.00
84716	FULLERTON SCHOOL DISTRICT-PRINT SHOP	BUSINESS CARDS-SUPT & BOARD OF TRUSTEES	\$87.00
84717	ACTION TROPHY	NAME PLATES-BOARD OF TRUSTEES	\$198.20
84718	JR ACHIEVEMENT	BOOKS	\$851.44
84719	CITY OF SANTA FE SPRINGS	AFTER SCHOOL SPORTS-FOOTBALL TOURNAMENT	\$125.00
84720	GRANADA MIDDLE SCHOOL	AFTER SCHOOL SPORTS-VOLLEYBALL TOURNAMENT	\$125.00
84721	WHITTIER HIGH SCHOOL	AUDITORIUM-BAND PERFORMANCE	\$409.76
84722	PEARSON CLINICAL ASSESSMENTS	FORMS	\$374.63
84723	AMERICAN EXPRESS	PURCHASES FOR NOVEMBER 2018	\$7,170.65
84724	SOUTHWEST SCHOOL SUPPLY	JORDAN-SUPPLIES	\$1,797.73
84725	SOUTHWEST SCHOOL SUPPLY	MACY-SUPPLIES	\$9,104.69
84726	PEARSON ASSESSMENTS	FORMS	\$317.15

Respectfully Submitted,

\$87,416.10

Jim Coombs

Superintendent of Schools

A handwritten signature in cursive script that reads "Jim Coombs".

"B" WARRANTS FOR BOARD APPROVAL ON:
January 14, 2019

"B" WARRANT DOCUMENTS : 650 - 1059, 3056 - 3069

956,676.56

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
650	CAMERON MILLER - DRUM LINE REGISTRATIONS	650.00
727	BEHAVIOR AND EDUCATION - NPA AGREEMENT, AUG. - SEP.	13,271.51
760	ATKINSON, ANDELSON, LOYA, RUUD & ROMO - LEGAL, SEP.	4,857.81
766	GHATAODE BANNON ARCHITECTS -	12,000.00
772	WATER WELL SUPPLY - MA, IRRIGATION MAINTENANCE	2,358.65
774	JANICE JACOBSEN - OL/ART CONSULTANT, OCTOBER	420.00
779	VIRCO INC. - EL PORTAL, BOOK BOXES	201.12
782	JANICE JACOBSEN - MG/ ART CONSULTANT, OCTOBER	336.00
813	ADVANCED CHEMICAL TRANSPORT - JO, REPAIRS	1,751.21
819	PDQ EQUIPMENT RENTAL - BOBCAT RENTAL	649.60
827	SOUTHERN CALIFORNIA EDISON - OCTOBER - NOVEMBER	15,092.55
828	SOUTHERN CALIFORNIA GAS - OCTOBER - NOVEMBER	259.92
829	PRENTICE SCHOOL - SPEECH SERVICES, OCTOBER	180.00
830	WARE DISPOSAL - TRASH SERVICE, NOVEMBER	4,316.25
831	GINA TRINIDAD/ GT DESIGNS - BASEBALL SHIRTS	356.28
832	SCHOOL SERVICES OF CA. - FISCAL BUDGET, OCT.	275.00
833	WHITTIER CHRISTIAN HS, MACY TO TANAKA FARMS	460.00
834	RAPTOR - DISTRICT, VISITOR BADGES	100.00
835	KIMBERLY GAMEZ - RS/ CONSULTANT, VOLLEYBALL	700.00
836	MARK LOPEZ - RS/CONSULTANT, FOOTBALL	700.00
837	JENNIFER CHURCH - RS/ CONSULTANT, VOLLEYBALL	700.00
838	JANICE JACOBSEN - EP/ ART CONSULTANT, OCTOBER	336.00
840	READY REFRESH BY NESTLE - DISTRICT OFFICE, WATER	64.04
841	PAUL LUNA - CONSULTANT, GRAPHIC DESIGN	1,500.00
	EARLY RETIREE REIMBURSEMENTS - DECEMBER 2018	
842	DAWN AANDAHL	509.70
843	DEBORAH ANDERSEN	923.03
844	JOANNE DAVIS	480.29
845	MARIANNE DOYLE MEDINA	509.70
846	ELIZABETH KANESHIRO	911.93
847	KIM LIKERT	1,152.40
848	SHELLY MARKER	509.70
849	PENNY MAYERCHECK	1,107.78
850	CATHERINE MILWARD	1,107.78
852	RONALD RANDOLPH	631.60
853	GAYLE ROGERS	249.30
854	NANCY ROGERS	1,152.40
855	CARL ROMANO	1,152.40
856	HOLLY WOLFE	480.29

857	DEBRA OPFER	480.29
857A	ASCD - K. VANHOOGMOED/ ANNUAL MEMBERSHIP	89.00
858	AUTO ZONE - VEHICLE BATTERY REPLACEMENT	164.14
859	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	105.75
860	COMPLETE BUSINESS SYSTEMS - BLACK INK	789.15
861	CROCKER SIGNS & PRINTING - EMPLOYEE ENTRANCE SIGN	42.16
862	CULVER-NEWLIN - RS, OFFICE FURNITURE	1,772.96
863	NANCY WHITE - RS, HEALTH ROOM THERMOMETER	26.49
864	CALIFORNIA SCIENCE CENTER - OLITA FIELD TRIP	1,258.55
865	ATKINSON, ANDELSON, LOYA, RUUD & ROMO - LEGAL SERVICES, OCT.	15,262.25
866	CITY OF LA HABRA - MAINTENANCE/ OCTOBER FUEL	1,959.79
867	HOUGHTON MIFFLIN HARCOURT - READING COUNT LICENSE	165.00
868	CITY OF LA HABRA WATER DEPT. - OCTOBER - NOVEMBER	705.70
869	MCI A VERIZON COMPANY - SEPTEMBER - OCTOBER	34.75
870	FRONTIER COMMUNICATIONS - NOVEMBER - DECEMBER	2,294.02
871	J.W. PEPPER & SON, INC. - BAND/ CHOIR SUPPLIES	175.28
872	IMPERIAL BAND INSTRUMENTS - BAND SUPPLIES	169.34
873	PRO-ED, INC. - EXAMINER RECORD BOOKLETS	132.00
874	MULTI-HEALTH SYSTEMS, INC. - TEACHER FORMS	372.52
875	LEADER SERVICES - MEDICAID REIMB. SERVICE, SEP. - OCT.	4,236.75
876	MEET THE MASTERS - MASTERS ART PROGRAM	593.50
877	OCDE - MG/ TEACHER TRAINING CONFERENCE	350.00
878	OTC BRANDS/ ORIENTAL TRADING - RUBBER DUCKIES	84.89
879	MOBIL SERVICE CENTER - VEHICLE MAINTENANCE	419.54
880	JACKSON'S AUTO SUPPLY NAPA - VEHICLE MAINTENANCE	4.16
881	MONTGOMERY HARDWARE CO. - CUSTODIAL ROOM SUPPLIES	2,628.53
882	MAGIC CARPET, INC. - FLOORING REPAIR	181.83
883	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, NOV.	5,465.00
884	CREDIT UNION OF SO. CAL.- VOL. DEDUCTIONS, NOV.	2,887.80
885	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, NOV.	18,535.00
886	AAA ELECTRIC MOTOR SALES - BLOWER WHEEL	80.82
887	YUMI YAMAMOTO - LIBRARY SUPPLIES/ MATERIALS	59.38
888	RHONDA ESPARZA - CONFERENCE REIMBURSEMENT	597.34
889	SENTRY SIGNS AND PRINTING - INVITATION POSTCARDS	117.17
890	KRISTI MILLER - MILEAGE REIMBURSEMENT	38.15
891	OLIVER & ANDY'S BOOK CO.-MACY, SUPPLIES	265.40
892	METAL CRAFT-NUTRITION SVCS, SUPPLIES	87.95
894	MAILFINANCE-DISTRICT, POSTAGE	481.72
895	INTERQUEST DETECTION-RS, CONTRACT SVCS	215.00
896	MCI A VERIZON COMPANY - OCTOBER	4.40
897	CITY OF LA HABRA WATER DEPT. - NOVEMBER	2,382.08
898	SO CAL GAS-DO, JO-UTILITIES, OCTOBER	176.13
899	SO CAL EDISON-JO, MG, M&O-UTILITIES, OCTOBER	9,229.63
900	J.W. PEPPER & SON, INC. - BAND/ CHOIR SUPPLIES	4,262.75
902	ALBERT J. MELARAGNO - SPECIAL ED. AGREEMENT	87.50
903	AMY LILES, JORDAN, REFUND	1,450.00
904	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., NOV.	273,663.12

905	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., NOV.	4,372.65
910	STACER, SARAH-RS, CROSS COUNTRY COACH	700.00
911	MARY BRIMMAGE-EP, CONF EXPENSE REIMBURSEMENT	171.33
912	SYLVIA LEE-MACY, PURCHASE REIMBURSEMENT	47.74
913	EDWARD MIJARES-RS, DRUMLINE	1,250.00
914	JANICE JACOBSEN-MG, OL-ART SERVICES	504.00
915	MATTHEW GALLEGOS-RS, DRUMLINE	200.00
916	DELTA DENTAL- CERT. RETIREE VOL. PLAN., DEC.	2,094.36
917	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, NOV.	7,436.92
918	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, NOV.	12,599.15
919	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, NOV.	2,316.47
920	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, NOV.	290.03
921	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, NOV.	15.50
922	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, NOV.	10.00
923	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, NOV.	77.00
924	AMERICAN EXPRESS - CREDIT CARD PURCHASES, NOV.	7,170.65
925	2ND GEAR - FRONT OFFICE KIOSK ALL SITES	2,384.64
926	A-1 FENCE CO. - MACY, RENTAL RENEWAL	150.00
927	A&D TRANSPORTATION - RS, BUS TRANSPORTATION	715.00
928	ACCO BRANDS USA - RS, MAINTENANCE SERVICE	543.98
929	ACTION TROPHY - JORDAN TROPHY SUPPLIES	69.28
930	ALL CITY ANIMAL TRAPPING - ANIMAL REMOVAL SERVICE	225.00
931	CDW GOVERNMENT - JORDAN, PROJECTOR	615.23
932	CENTER CITIES AUTOMOTIVE - VEHICLE REPAIR	2,357.43
933	DATA IMPRESSIONS-MACY, SUPPLIES	3,009.89
934	FLOCABULARY, INC. - ANNUAL DIGITAL LICENSE	2,000.00
935	GENERAL PROJECTS CONTROL - CONCRETE REPLACEMENT	17,589.00
936	GRAINGER - RS, STATION GUARD SUPPLIES	92.48
937	GREAT SCOTT TREE SERVICES - RS, TREE SERVICE	2,395.00
938	LOWE'S - MAINTENANCE MATERIALS, NOVEMBER	138.81
939	BARBARA AGUILAR - FLEX CLASS SUPPLIES	30.97
940	KARI HEINRICH - CONFERENCE REIMBURSEMENT	150.12
941	JULIE MAYHEW - FLEX CLASS SUPPLIES	58.39
943	IMPERIAL BAND INSTRUMENTS - RS, BAND SUPPLIES	66.58
944	MOBIL SERVICE CENTER - VEHICLE MAINTENANCE	49.75
945	NIGRO & NIGRO - 2017-18 AUDIT SERVICES	8,663.00
946	PELLETS, INC. - CALIFORNIA OWL PELLETS	36.00
947	BEHAVIOR AND EDUCATION - NPA AGREEMENT, OCT-NOV.	10,055.83
948	APPLIED BEHAVIOR ALTERNATIVE-CONTRACT SVCS	2,900.00
949	JIVE COMMUNICATIONS - INTERCONNECTED VOIP, DEC.	3,162.79
950	VERIZON WIRELESS - OCTOBER - NOVEMBER	993.28
951	SOUTHWEST SCHOOL SUPPLIES - EL PORTAL	512.87
952	SOUTHWEST SCHOOL SUPPLIES - JORDAN	2,249.75
953	SOUTHWEST SCHOOL SUPPLIES - MACY	9,104.69
954	SOUTHWEST SCHOOL SUPPLIES - MAINTENANCE	84.20
956	SOUTHERN CALIFORNIA GAS - OCTOBER - NOVEMBER	83.91
957	SOUTHERN CALIFORNIA EDISON - NOVEMBER - DECEMBER	49.06
958	NCS PEARSON INC. - SPECIAL ED. FORMS	252.95

959	VECTOR ENERGY GROUP, LLC-PYMT # 5	280,439.88
960	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	226.54
961	DONNA LOPEZ - BROKEN GLASSES REIMBURSEMENT	189.00
962	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	453.90
963	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	2,206.59
964	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	150.95
965	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	6,407.34
966	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	1,810.32
967	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	865.51
968	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	1,048.54
973	ACTION TROPHY - DISTRICT OFFICE/ NAME PLATES	173.20
974	BAUDVILLE - JORDAN/ CERTIFICATED PAPER	258.46
975	JIM COOMBS - AWARD CEREMONY REIMBURSEMENT	158.64
976	LA REINA AYERS - CONFERENCE FEE REIMBURSEMENT	380.24
977	NCS PEARSON, INC. - SPECIAL ED. FORMS	52.50
978	SUBURBAN WATER SYSTEMS - NOVEMBER - DECEMBER	4,725.40
979	SOUTHERN CALIFORNIA EDISON - OCTOBER - NOVEMBER	3,550.14
980	SOUTHWEST SCHOOL SUPPLY - OFFICE SUPPLIES	487.32
981	SENTRY SIGNS AND PRINTING - SIDEWALK SIGNS	552.45
982	KYA SERVICES - EL PORTAL, CARPET REPAIRS	12,699.34
983	GT DESIGN/ GINA TRINIDAD - RS, LOGO SHIRTS	1,066.53
984	DAVID SHUN - SUPPLIES REIMBURSEMENT	49.53
986	WHITTIER CHRISTIAN HIGH SCHOOL - BUS SERVICE	1,431.25
987	SANDERS HYDROSEEDING - MG, GROUNDS SEEDING	1,439.90
988	CAROLYN KANE-EP, CONF EXPENSE REIMBURSEMENT	33.78
990	TURF STAR - MAINTENANCE SERVICE/ MOWER	1,592.69
991	BEST LAWNMOWER - MAINTENANCE SUPPLIES	43.20
991	SYLVIA LEE - MACY, PURCHASE REIMBURSEMENT	46.38
992	BUG FLIP - ALL SITES PEST CONTROL SERVICE	1,390.00
992	RHONDA ESPARZA - AWARD CEREMONY REIMBURSEMENT	407.02
993	DANIELS TIRE - MAINTENANCE TIRE SERVICE	331.51
993	ELAINE TOLMOSOFF - MILEAGE REIMBURSEMENT	16.79
994	PLUMBING WHOLESALE-MAINTENANCE STOCK	753.16
995	SUPPLY WORKS - MAINTENANCE STOCK	543.08
996	COMPLETE BUSINESS SYSTEMS - MG, CASES	451.76
997	SUSAN TOLMASOFF - LICENSE REIMBURSEMENT	274.60
998	DANIEL RAMIREZ - DRUMLINE, OCTOBER - NOVEMBER	250.00
999	AMY MCTEGGART-MACY, PURCHASE REIMBURSEMNT	276.02
1000	JOSHUA ESCUTIA - DRUMLINE, NOVEMBER	100.00
1001	THE STANDARD-DEC 2018	5,195.20
1002	ANGELA HUTCHERSON - JORDAN, ART INSTRUCTION	273.00
1003	SCHOOL SERVICES OF CA-DEC 2018 CONTRACT SVC	275.00
1004	SCHOOL LIFE-JORDAN, SUPPLIES	86.04
1005	SMS TECH SOLUTIONS - PROFESSIONAL LICENSE	318.00
	EARLY RETIREE REIMBURSEMENTS - JANUARY 2019	
1011	DAWN AANDAHL	482.64
1012	DEBORAH ANDERSEN	1,101.28
1013	JOANNE DAVIS	482.64

1014	MARIANNE DOYLE MEDINA	482.64
1015	ELIZABETH KANESHIRO	945.52
1016	KIM LIKERT	1,101.28
1017	SHELLY MARKER	482.64
1018	PENNY MAYERCHECK	1,101.28
1019	CATHERINE MILWARD	518.50
1020	DEBRA OPFER	482.64
1021	RONALD RANDOLPH	653.66
1022	GAYLE ROGERS	258.83
1023	NANCY ROGERS	1,101.28
1024	CARL ROMANO	1,101.28
1025	HOLLY WOLFE	482.64
1026	ASSOC. OF CA. SCHOOL ADMIN., MR. COOMBS/ SYMPOSIUM	650.00
1027	CDW-GOVERNMENT - PRINTERS/ TONERS	456.73
1028	CENTER CITIES AUTOMOTIVE - VEHICLE REPAIRS	575.57
1029	COUNTY OF LOS ANGELES- BACKFLOW DEVICES	444.00
1030	DOCUMENT TRACKING SERVICES - DOCUMENT TRANSLATIONS	4,256.01
1031	EZ LINE SOLUTIONS - STRIPING & PARKING LOT PAINT	2,733.07
1032	FULLERTON JOINT UNION SCHOOL DISTRICT - TRANSPORTATION	239.40
1033	GRAINGER - MAINTENANCE MATERIALS	979.41
1034	GREAT SCOTT TREE SERVICE - TREE SERVICES	2,360.00
1035	HAUFFE CO. - DSA CLOSE OUT/ JORDAN	166.00
1036	PHAEDRA GIANNINI - SUPPLIES REIMBURSEMENT	57.26
1037	TIMOTHY HALL - SUPPLIES REIMBURSEMENT	102.60
1038	SANDRA JAN - MILEAGE REIMBURSEMENT	38.80
1039	SOUTHWEST SCHOOL SUPPLY - RANCHO STARBUCK	1,938.68
1040	UNUM - INSURANCE PREMIUM/ JAN. - MARCH 2019	675.23
1041	DAVID SHUN - PURCHASE REIMBURSEMENT	139.55
1042	YUMI YAMAMOTO - PURCHASE REIMBURSEMENT	55.88
1044	COLONIAL CHESTERFIELD/ RILEY'S - OLITA FIELD TRIP	1,687.50
1045	RACHEL COLEMAN - MILEAGE REIMBURSEMENT	15.48
1046	KAITLYN CAMPBELL - CONFERENCE REIMBURSEMENT	47.32
1047	MARY BRIMMAGE - CONFERENCE REIMBURSEMENT	51.02
1048	JACK STRADTMAN - MILEAGE REIMBURSEMENT	261.60
1050	RANCHO LA HABRA REPUBLICAN WOMAN FED. - LUNCHOEN	175.00
1050	NEW HORIZONS CONTRACTING - MAINTENANCE	8,900.00
1051	SOUTHERN CALIFORNIA EDISON - NOV. - DEC.	6,237.60
1052	SOUTHERN CALIFORNIA GAS - NOV. - DEC.	586.48
1053	FRONTIER COMMUNICATION - NOV. - DEC.	2,556.56
1055	MCI A VERIZON CO. - SEPTEMBER - NOVEMBER	33.33
1056	OSHEA MAILO - CPI TRAINING REIMBURSEMENT	14.82
1058	DEANNA MORRISON - SUPPLIES REIMBURSEMENT	65.77
1059	DENISE SOTO - PURCHASE REIMBURSEMENT	136.00
3056	VERONICA MARTINEZ - NUTRITION/ ANNUAL CONFERENCE	25.00
3057	OLIVIA PEREZ-NUTRITION SVCS, REIMBURSEMENT	100.00
3058	BERKELEY STREET BEVERAGE - NUTRITION SERVICES	401.00
3059	BUG FLIP - NUTRITION SERVICES/ PEST CONTROL	180.00

3060	DRIFTWOOD DAIRY - NUTRITION SERVICES/ FOOD	6,862.28
3061	GLASBY MAINTENANCE SUPPLY - NUTRITION/ SUPPLIES	94.61
3062	GOLD STAR FOODS - NUTRITION SERVICES, FOOD	16,318.06
3063	LADYBUGS ENVIRONMENTAL - NUTRITION/ PEST CONTROL	55.00
3064	LOVE TO SNACK - NUTRITION SERVICES/ FOOD	1,542.24
3065	P&R PAPER SUPPLY CO. - NUTRITION/ SUPPLIES	3,977.07
3066	PATRICIA SOLIS - PREPAID MEAL REFUND	58.00
3067	SOUTHERN CA. PIZZA CO. - NUTRITION SERVICES/ FOOD	6,318.00
3068	SOUTHWEST SCHOOL SUPPLY - NUTRITION SERVICES	158.05
3069	VALPRO, INC. - NUTRITION SERVICES/ FOOD	2,646.53

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #6

January 14, 2019

CERTIFICATED EMPLOYEES

A. CORRECTION OF CERTIFICATED SALARIES FOR 2018/19**

	<u>Class</u>	<u>Step</u>		
1. Howe, Nathan	07/01/18	Column 5	RS	Was Column 6 on EER #5
2. Goodwin, Dawn	4	21	OL	Was C4/S20 on EER #5

B. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. McTeggart, Amy	01/07/19	02/22/19	MA	Medical Leave
2. Van der Lee, Michelle	12/17/18	12/21/18	MG	FMLA (AB375)/Baby Bonding
3. Dyanna Dinnen	01/07/19	05/31/19	OL	Maternity Leave, FMLA (AB375)/Baby Bonding

C. STIPENDS/EXTRA DUTY PAY

NAME	EFFECTIVE DATE	SITE	COMMENT
1. Pinney, Marci	01/01/19	MG	To be paid a total of \$250.00 (9 units) for being a Master Teacher to CSUF University. To be paid from CSUF University, Check Number 497962
2. Daniel, Kari	01/01/19	JO	To be paid a total of \$250.00 (9 units) for being a Master Teacher to CSUF University. To be paid from CSUF University, Check Number 497962
3. Higgins, Kelly	01/01/19	JO	To be paid a total of \$150.00 (6 units) for being a Master Teacher to CSUF University. To be paid from CSUF University, Check Number 497962
4. Jeffrey, Kim	01/01/19	OL	To be paid a total of \$125.00 (5 units) for being a Master Teacher to CSUF University. To be paid from CSUF University, Check Number 497962
5. Brooks, Kimberly	01/01/19	OL	To be paid a total of \$125.00 (5 units) for being a Master Teacher to CSUF University. To be paid from CSUF University, Check

6. Whitney Takacs	01/01/19	06/30/19	RS	Number 497962 Stipend not to exceed \$5,000.00 for support needed due to the vacancy of Director of Curriculum and Instruction to be paid from LCAP Action items budgeted for that position
7. Rebecca Champion	01/01/19	06/30/19	DO	Stipend not to exceed \$5,000.00 for support needed due to the vacancy of Director of Curriculum and Instruction to be paid from LCAP Action items budgeted for that position
8. Rhonda Esparza	01/01/19	06/30/19	EP	Stipend not to exceed \$5,000.00 for support needed due to the vacancy of Director of Curriculum and Instruction to be paid from LCAP Action items budgeted for that position

D. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. Kathleen Montemayor	01/07/19	02/22/19	DO	To be paid special long term rate of \$170.00 for Macy Elementary School for first grade classroom
2. Tiffany Shun-Hernandez	12/17/18	12/21/18	DO	To be paid special long term rate of \$170.00 for Meadow Green Elementary School for Fourth grade classroom
3. Zarate, Laurie	01/07/19	05/31/19	DO	To be paid special long term rate of \$170.00 for Olita Elementary School for second grade 50% shared teaching position

E. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR*

Cristina Amaro
Jennifer McCullough
Stacey McCoy
Ryan Reyes

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

CLASSIFIED EMPLOYEES
1-14-18

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Evanoff, Mary Jo	02/13/19		M12/05	DO	Executive Asst to the Superintendent-Certificated Personnel/Step Increase
2. Garcia, Hector	12/07/18		R20/S3	MNT	Groundskeeper/Replacement for Vacancy

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Aguyao, Leo	01/03/19	02/02/19	R20/S5	EP	Night Custodian/Working out of Class 9
2. Ayers, Becca	01/10/19		R14/S1	DO	Instructional Assistant/Substitute
3. Ayers, Becca	01/10/19		R15/S1	DO	Instructional Assistant/Substitute
4. Dumont, Juliette	02/10/19		R15/S8 +5%	OL	Instructional Assistant/Longevity Increase
5. Ota, Esther	02/28/19		R16/S8 +12.5%	MG	Clerk Typist/Longevity Increase
6. Rickenbacker, Kim	05/14/18	05/30/18	R23/S1	EP	Clerk Typist/Working out of Class 5/14-18, 22, 30/2018
7. Russell, Lisa	10/15/18	10/26/18	R23/S1	JO	Clerk Typist/Working out of Class 10/15, 22-26, 2018
8. Straffon, Santy	12/01/18		R15/S6	MA	Special Education Support Aide/Performance Recognition Increase

D. CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANG E/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Williams, Vanessa	12/21/18			MNT	Director of Nutrition Services/Resignation

Purchase Order Report
2018/19 #6

Approved Purchase Order Report 2018/19 #6, which lists all purchase orders issued November 15, 2018 through December 6, 2018.

Warrant Listing Report
2018/19 #6

Approved Warrant Listing Report 2018/19 #6 is recommended for approval, which lists all warrants issued November 27, 2018, through December 21, 2018.

Approval of Agreement
with Debra Amos, dba
Feeding Dreams, to
Provide Nutrition
Consultant Services

Approved the agreement with Debra Amos, dba Feeding Dreams, to Provide Nutrition Consulting Services, be approved at the rate of \$125 per hour, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement
with Magic Jump Rentals,
Inc. to Provide Inflatables
for Rancho Starbuck
Intermediate School Boot
Camp

Approved that the agreement with Magic Jump Rentals, Inc. for inflatables for Rancho Starbuck Intermediate School Boot Camp, not to exceed \$3,990.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Employer-Employee
Relations/Personnel Report
2018/19 #6 Which Includes
Hiring, Resignations,
Contract Adjustments, and
Retirements for Certificated,
Classified, and Confidential
Employees

Ratified Employer-Employee Relations/Personnel Report 2018/19 #6, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees

Board
Member/Superintendent
Comments

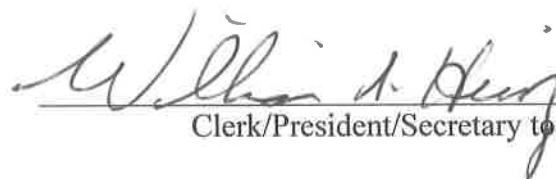
Mr. Coombs relayed to the Board of Trustees that Christian Mangold, Macy Elementary School third grade teacher, received Orange County Parent Magazines Top 25 teacher award for the 2019 school year. There will be a ceremony held of February 6 at the Bowers Museum in Santa Ana in honor of the winners.

Adjournment

President Shackelford declared the meeting adjourned at 8:17 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

2/4/19



Clerk/President/Secretary to the Board of Trustees