

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
December 10, 2018

- | | |
|---|---|
| Call to Order | President Hinz called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier |
| Ceremonial Oath of Office For the Board of Trustees Members | Mr. William Hinz, Mrs. Anastasia Shackelford, Mrs. Melissa Salinas, and Ms. Karen Shaw were elected to office of Governing Board Member of the school district and shall be seated at the organizational meeting of the board. Mr. William Hinz, Mrs. Anastasia Shackelford, and Ms. Karen Shaw's term of office ends on December 12, 2022 and the term for Mrs. Melissa Salinas ends on December 14, 2020

Mr. Schambeck administered the Ceremonial Oath of office to Mr. William Hinz, Mrs. Anastasia Shackelford, Mrs. Melissa Salinas, and Ms. Karen Shaw. |
| Recess*** | President Hinz declared a recess at 6:10 p.m. President Hinz reopened the meeting at 6:30 p.m. |
| Topics Not on the Agenda | None. |
| Closed Meeting | President Hinz declared the meeting recessed to closed session at 6:30 p.m. |
| Call to Order | President Hinz reconvened the meeting to open session at 7:35 p.m.

The flag salute was led by Darleene Pullen, CSEA President, Lowell Joint School District.

William A. Hinz, Fred W. Schambeck, Anastasia M. Shackelford, Melissa Salinas, Karen Shaw

Trustees Absent: None.

Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services. |
| Reporting out Action (if any) Taken in Closed Session | None. |
| Introduction / Welcome | President Hinz welcomed guests, the LJEA president, and the CSEA president. |
| Acknowledgement of Correspondence | Mr. Hinz told of a congratulatory letter for Ian Calderon's office that he received. |
| Approval of Agenda | It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the December 10, 2018, Board agenda. |

- Approval of Minutes It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the November 5, 2018, Regular Board Meeting
- Organization of the Board of Trustees Every December an organization meeting is held to establish the upcoming year.
- Election of a President It was moved, seconded, and carried by unanimous vote, (5-0), for Anastasia Shackelford to serve as President of the Board of Trustees for the 2019 organizational year.
- Election of Vice-President It was moved, seconded, and carried by unanimous vote, (5-0), for Fred Schambeck to serve as Vice-President of the Board of Trustees for the 2019 organizational year.
- Election of Clerk It was moved, seconded, and carried by unanimous vote, (5-0), for William Hinz to serve as Clerk of the Board of Trustees for the 2019 organizational year.
- Mr. Hinz handed the gavel to Mrs. Shackelford. Mrs. Shackelford thanked Mr. Hinz for his service as President to the Board of Trustees for 2018.
- Adoption of Schedule of Regular Meetings of the Board of Trustees of the Lowell Joint School District, 2019 Organizational Year It was moved, seconded, and carried by unanimous vote, (5 – 0), to adopt the schedule of regular meetings of the Board of Trustees for the 2019 organizational year, as attached.
- Election of Member to Serve on the Nominating Committee for the Los Angeles County Committee on School District Organization for One Year It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mr. Fred Schambeck to serve on the Nominating Committee for the Los Angeles County Committee on School District Organization for one year.
- Election of Member to Serve as an Alternate Member on the Nominating Committee for the Los Angeles County Committee on School District Organization for One Year It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mrs. Anastasia Shackelford to serve as an alternate on the Nominating Committee for the Los Angeles County Committee on School District Organization for one year.
- Approval of Certification of Signatures” In accordance with the provisions of Education Code Sections 35143, 42632, and 42633, it was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the “Certification of Signatures.”

Election of Two Members to Serve on the Board of Directors of the Lowell Joint Education Foundation	It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mrs. Melissa Salinas and Ms. Karen Shaw to serve as the two members on the Board of Directors of the Lowell Joint Education Foundation.
Election of Member to Serve as on the Whittier Area School Trustees Association	It was moved, seconded, and carried by a unanimous vote, (5-0), for Mr. William Hinz to serve as a member of the Whittier Area School Trustees Association.
Topics Not on the Agenda	None.
Timely Information From the Board and Superintendent	None.
Recognition of El Portal Elementary School Golden Bell Award	<p>Mr. Coombs shared that El Portal Elementary School was recently awarded the Golden Bell Award for their Quest Program. Quest is a Multi –Tiered System of Support that provides learners with experiences that reach beyond the traditional school setting. The program Utilizes layers of support during the school day to enhance student learning and to promote mastery of learning objectives and student goals. Out of 296 applicants, only 56 programs received this distinctive award.</p> <p>Mr. Coombs congratulated Mrs. Esparza and the El Portal staff for making this program a huge success.</p> <p>Mr. Coombs presented Mrs. Esparza with a certificate and the Golden Bell Award.</p>
School Reports	The Board of Trustees shared highlights of each school’s activities for the month of December.
Presentation of First Interim Report 2018/19	<p>Andrea Reynolds, Assistant Superintendent of Administrative Services, presented the First Interim Financial Report. Ms. Reynolds shared that in accordance with Education Code Sections 35035(g), 42130, and 42131 Board approval is required for the District First Interim Report 2018/19 stating whether or not the District will maintain positive cash and fund balances for the current and subsequent two fiscal years. The Interim Report is due to the Los Angeles County Office of Education by December 2018.</p> <p>It was moved, seconded, and carried by unanimous vote (5 – 0), to submit a “Positive Certification” to the Los Angeles County Office of Education, and authorized the Superintendent or designee to execute the necessary documents.</p>
Resolution 2018/19 No. 738 to Establish Building Fund 21	Ms. Reynolds, Assistant Superintendent of Administrative Services explained that on November 6, 2018 the voters of the Lowell Joint School District approved a ballot initiative to issue general obligation bonds to finance needed repairs to school district properties. It is necessary to establish a separate fund to account for these revenues and corresponding expenditures. The Los Angeles County Office of Education requires Board approval in order to establish new fund accounts. It was moved, seconded, and

carried by a unanimous roll call vote (5-0) to adopt Resolution 2018-19 No. 738 to establish building fund 21, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Presentation and Approval
of Single School Plans
Student Achievement

The Principals of each school highlighted their school's Single Plan for Student Achievement (SPSA). The SPSA is linked to the Board's Strategic Goals, the Local Control Accountability Plan (LCAP) and the District's Local Education Agency Plan (LEA Plan).

Dr. McDonald shared that each school has conducted a comprehensive analysis of data and educational, research-based practices to identify focused areas for improvement. The sites' SPSAs describe the specific goals and strategies school staffs will implement. The Single Plans for Student Achievement will be posted on the District's website and available for review in the Curriculum and Instruction Department.

It was moved, seconded, and carried by unanimous vote (5 – 0), to approve the Single Plan for Student Achievement for each school site, and authorized the Superintendent or designee to execute the necessary documents.

Consent Calendar

It was moved, seconded, and carried by roll call unanimous vote, (5-0), to approve/ratify the following items under a consent procedure.

Approval of Amendment
to Consultant Agreement
with Mr. Mark Lopez to
Provide After-School
Coaching Services for the
2018/19 School Year

Approved the amendment to the consultant agreement with Mr. Mark Lopez to provide after-school coaching services for the 2018/19 school year be increased to a not to exceed amount of \$1,400.00 be approved, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and that the Superintendent or designee be authorized to execute the agreement.

Purchase Order Report
2018/19 #5

Approved Purchase Order Report 2018/19 #5, which lists all purchase orders issued October 17, 2018, through November 14, 2018, and authorized the Superintendent or designee to authorize and execute the agreement.

Warrant Listing Report
2018/19 #5

Approved Warrant Listing Report 2018-19 #5, which lists all warrants issued October 25, 2018 through November 26, 2018, and authorized the Superintendent or designee to authorize and execute the agreement.

Approval of the Classified
Management Salary
Schedule Adding the
Contracts and Accounting
Compliance Manager
Effective December 10,
2018

Approved of the Classified Management Salary Schedule adding the Bond Contracts and Accounting Compliance Manager Effective December 10, 2018, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Management
Consulting Agreement to
Provide Specialized
Services with School
Facilities Support

Approved the Consulting Agreement to Provide Specialized Services with School Facilities Support and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with Cumming Construction Management Inc., to Provide Solar Feasibility Study and Procurement Management

Approved the Agreement the agreement with Cumming Construction Management Inc., to Provide Solar Feasibility Study and Possible Procurement Management not to exceed \$52,500 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with Zum Services, Inc. to Furnish Field Trip Transportation Services

Approved the agreement with Zum Services, Inc. to Furnish Field Trip Transportation Services December 10, 2018 through June 30, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval to Delegate Authority to the Superintendent of Schools, or Designee, to Sign Construction Bid Awards for the Construction Projects and State Eligibility Documents for Modernization Matching Funds for all District Sites

Approved to Delegate Authority to the Superintendent of Schools, or designee, to Sign Construction Bid Awards for Construction Projects and State Eligibility Documents for Modernization Matching Funds for all District Sites be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Agreement with Terry Tao, Attorney at Law, to Provide Legal Services

Approved the agreement with Terry Tao, Attorney at Law, to Provide Legal Services from December 10, 2018, through June 30, 2021, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2018/19 EA001 – EA006 for Budget Adjustments

Approved the resolution 2018/19 FI 001-FI 006 (5-0) for Budget Adjustment be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2018/19 #5 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees

Ratified Employer-Employee Relations/Personnel Report 2018/19 #5, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant Agreement with Joshua Escutia to Provide Drumline Instruction at

Approved the consultant agreement with Joshua Escutia to provide drumline instruction during the 2018/19 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$500.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Rancho-Starbuck
Intermediate School for
the 2018/19 School Year

Approval of Consultant
Agreement with Dylan
Rockenbach to Provide
Support for Elementary
Band program to each of
the Elementary Schools for
the 2018/19 School Year

Approved the consultant agreement with Dylan Rockenbach to provide support for the Elementary Band Program to each of the elementary schools, at an hourly rate of \$11.00, not to exceed \$1,540.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with Angela
Hutcherson to provide Art
Instruction at Jordan
Elementary School for the
2018/19 School Year

Approved the consultant agreement with Angela Hutcherson to provide Art Instruction for the 2018/19 school year at Jordan Elementary School, at an hourly rate of \$21.00 and an amount not to exceed \$3,000.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with Danny
Ramirez to Provide
Drumline Instruction at
Rancho-Starbuck
Intermediate School for the
2018/19 School Year

Approved the consultant agreement with Danny Ramirez to provide drumline instruction during the 2018/19 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$1,900.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with
Matthew Gallegos to
Provide Drumline
Instruction at Rancho-
Starbuck Intermediate
School for the 2018/19
School Year

Approved the consultant agreement with Matthew Gallegos to provide drumline instruction during the 2018/19 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$1,900.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Board
Member/Superintendent
Comments


Mr. Coombs thanked the principals for all of their work and their school site presentations.

Mr. Schambeck mentioned Jordan Morrison, an Eagle Scout, and his contribution to Lowell Joint school projects.

Adjournment

President Shackelford declared the meeting adjourned at 8:30 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Jan 14, 2019
Date Approved


Clerk/President/Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
December 10, 2018

To: President Hinz and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Agenda Item I-A: Oath of Office, Seated Board Members ACTION

In order to assist Board Members in preparing remarks during this part of the Board meeting, the following suggestions and information are provided:

Mr. William Hinz, Mrs. Anastasia Shackelford, Mrs. Melissa Salinas, and Ms. Karen Shaw are elected to office of Governing Board Member of the school district and shall be seated at the organizational meeting of the board. Mr. William Hinz, Mrs. Anastasia Shackelford, and Ms. Karen Shaw's term of office ends on December 12, 2022 and the term for Mrs. Melissa Salinas ends on December 14, 2020. Mr. Schambeck, as Vice-President, will administer the oath of office.

1. Mr. Schambeck will request that Mr. William Hinz, Mrs. Anastasia Shackelford, Mrs. Melissa Salinas, and Ms. Karen Shaw to stand behind the Board table to administer the oath.
2. In order to facilitate the process of the oath of office, it is suggested that the oath be administered at the same time.

PLEASE RAISE YOUR RIGHT HAND AND REPEAT AFTER ME:

I, _____, DO SOLEMNLY SWEAR (OR AFFIRM) // THAT I WILL SUPPORT AND DEFEND THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF CALIFORNIA // AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC; // THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE // TO THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF CALIFORNIA; // THAT I TAKE THIS OBLIGATION FREELY, // WITHOUT ANY MENTAL RESERVATION OR PURPOSE OF EVASION; // AND THAT I WILL WELL AND FAITHFULLY // DISCHARGE THE DUTIES UPON WHICH I AM ABOUT TO ENTER.

###

YOU ARE NOW DULY SWORN AS BOARD MEMBERS FOR THE NEXT FOUR YEARS.

Following the administration of the oath of office, Mr. William Hinz, Mrs. Anastasia Shackelford, Mrs. Melissa Salinas, and Ms. Karen Shaw may be seated

3. Mr. William Hinz, Mrs. Anastasia Shackelford, Mrs. Melissa Salinas, and Ms. Karen Shaw may make any appropriate comments. After conclusion of the comments, President Hinz will continue with recess.



Lowell Joint School District
Tradition of Excellence Since 1906
Home of Scholars and Champions

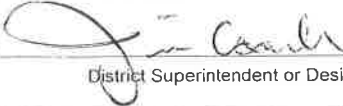


**SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF TRUSTEES
OF THE LOWELL JOINT SCHOOL DISTRICT
2019 ORGANIZATIONAL YEAR**

Unless otherwise specified, all meetings are held at 7:30 p.m. in the Board Room of the District Office, located at 11019 Valley Home, Whittier, California.

First and Only Regular Meeting in December, 2018 (Organizational Meeting)	Monday, December 10 (2 nd Monday)
First and Only Regular Meeting in January, 2019	Tuesday, January 14 (2 nd Monday)
First and Only Regular Meeting in February, 2019	Monday, February 4
First and Only Regular Meeting in March, 2019	Monday, March 4
First and Only Regular Meeting in April, 2019	Monday, April 1
First and Only Regular Meeting in May, 2019	Monday, May 6
First Regular Meeting in June, 2019	Monday, June 10 (2 nd Monday)
Second Regular Meeting in June, 2019	Thursday, June 24 (4 th Monday)
First and Only Regular Meeting in August, 2019	Monday, August 12 (2 nd Monday)
First and Only Regular Meeting in September, 2019	Monday, September 9 (2 nd Monday)
First and Only Regular Meeting in October, 2019	Monday, October 7
First and Only Regular Meeting in November, 2019	Monday, November 4
First and Only Regular Meeting in December, 2019 (Organizational Meeting)	Monday, December 9 (2 nd Monday)

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: 
District Superintendent or Designee


Date: 12/10/18

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 10, 2018

Signed: 
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Andrea Reynolds

Telephone: 562-943-0211

Title: Asst. Supt. Administrative Services

E-mail: areynolds@ljsd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

RESOLUTION 2018/19 No. 738

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND ORANGE
COUNTIES, CALIFORNIA, TO ESTABLISH BUILDING FUND 21**

WHEREAS, school districts are authorized by Education Code section 15146 to establish a restricted fund known as the Building Fund; and

WHEREAS, Lowell Joint School District community passed a general obligation bond measure on November 6, 2018, to provide monies to finance the construction of school facilities in accordance with applicable public contract codes; and

WHEREAS, the District will begin administering these funds immediately and the District seeks the establishment of Building Fund 21 in order to be compliant with the California Department of Education's Standardized Account Code Structure (SACS); and

WHEREAS, the District seeks the establishment of Building Fund 21 in order to properly account for revenues and expenditures, separate from the General Fund; and

WHEREAS, amounts in this fund are lawfully restricted for the purpose of the fund.

NOW, THEREFORE BE IT RESOLVED that the District shall establish restricted fund 21 named Building Fund for the purpose of receiving, holding, investing, and disbursing funds for the construction project;

BE IT FURTHER RESOLVED, that the Board of Trustees of the Lowell Joint School District hereby expresses its approval for the establishment of Building Fund 21;

BE IT FURTHER RESOLVED that Jim Coombs, Superintendent, is hereby authorized and empowered to execute in the name of Lowell Joint School District all necessary documents to implement and carry out the purposes of this resolution.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District the 10th day of December 2018.

AYES: Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 10th day of December, 2018, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 10th day of December, 2018.



Jim Coombs, Secretary to the Board of Trustees

PURCHASE ORDERS FOR BOARD APPROVAL

December 10, 2018

NO#	VENDOR	DESCRIPTION	AMOUNT
84585	GREAT SCOTT TREE COMPANY	MACY, SERVICE	\$350.00
84586	VIRCO	EL PORTAL-SERVICE	\$315.36
84587	CINTAS FIRE PROTECTION	OLITA, SERVICE	\$135.00
84588	EMCOR SERVICES	EL PORTAL, SERVICE	\$2,334.00
84589	WTI TREMCO	MEADOW GREEN, SERVICE	\$925.00
84590	MOBIL SERVICE CENTER	GROUNDS, SERVICE	\$114.45
84591	MAGIC CARPET	MAINTENANCE, STOCK	\$181.83
84592	F.M. THOMAS AIR CONDITIONING	RANCHO, SERVICE	\$10,511.00
84593	CINTAS CORPORATION	MAINTENANCE, SERVICE	\$1,447.11
84594	JACKSON'S AUTO SUPPLY-NAPA	MAINTENANCE, SUPPLIES	\$4.16
84595	NAEIR	MEADOW GREEN-INCENTIVES	\$60.00
84596	PRO-ED ASSESSMENTS	FORMS	\$143.40
84597	PEARSON ASSESSMENTS	FORMS	\$566.43
84598	MACGILL	MEDICAL SUPPLIES	\$23.66
84599	PEARSON ASSESSMENTS	FORMS	\$57.49
84600	WPS PUBLISHING	FORMS	\$133.84
84601	ORIENTAL TRADING	INCENTIVES	\$200.00
84602	SCHOOL LIFE	INCENTIVES	\$100.12
84603	OLIVER AND ANDY'S BOOK COMPANY	MACY-BOOKS	\$255.40
84604	DEMCO	MACY-SUPPLIES	\$163.96
84605	FLORCABULARY	1 YR SUBSCRIPTION	\$2,000.00
84606	APPLE	APP PURCHASE	\$9.84
84607	HOUGHTON MIFFLIN HARCOURT	2ND GR-JOURNEYS VOCABULARY IN CONTEXT CARDS	\$75.81
84608	CULVER-NEWLIN	JORDAN-CLASSROOM FURNITURE	\$1,386.00
84609	SO CAL KINDER CONFERENCE	LECIA GUNSALUS, ANDREA DESMOND-3/1-2/19	\$760.00
84610	CDW-GOVERNMENT	PROJECTOR	\$1,230.00
84611	SAN JOAQUIN COUNTY OFFICE OF ED	EDJOIN.COM-PERSONNEL SUBSCRIPTION	\$458.00
84612	CENTRY SIGNS	JACKETS-TEACHER OF THE YR, CLASS OF THE YEAR	\$105.12
84613	CDW-GOVERNMENT	PROJECTOR BULBS	\$85.00
84614	JW PEPPER	BAND/MATERIALS & SUPPLIES	\$135.00
84615	JW PEPPER	CHOIR/MATERIALS & SUPPLIES	\$15.00
84616	TUXEDO WAREHOUSE	CHOIR/UNIFORMS	\$1,160.00
84617	A&D TRANSPORTATION	AFTER SCHOOL SPORTS TRANSPORTATION	\$350.00
84618	MIND RESEARCH	ST MATH PROGRESS CHARTS	\$78.10
84619	CDW-GOVERNMENT	TECH SUPPLIES	\$20.34
84620	CA SCHOOL NUTRITION ASSOCIATION	NUTRITION SVCS-CONFERENCE-VANESSA WILLIAMS	\$280.00
84621	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE HOSTING RENEWAL 2018/19	\$7,632.00
84622	LOVE TO SNACK	2018/19 OPEN PO	\$15,000.00
84623	MHS	FORMS	\$376.43
84624	FUN AND FUNCTION	VEST	\$43.98
84625	GT DESIGNS	2 WALL DECALS	\$197.10
84626	SCHOOL SERVICES OF CA	REGISTRATION GOVERNORS BUDGET WORKSHOP	\$1,125.00
84627	SCHOOL NURSE SUPPLY	CALAMINE LOTION	\$125.74
84628	OCDE	PBIS TRAINING	\$800.00
84629	GT DESIGNS	STARBUCK PADS	\$360.00
84630	GT DESIGNS	STAFF T SHIRTS	\$140.16
84631	AIRTEK INDOOR AIR SOLUTIONS	CLEANING SERVICE AGREEMENT	\$8,624.00
84632	HP LASERJET	LASERJET INK	\$125.13
84633	BUDDY ALL STARS	SHIRTS	\$501.30
84634	BERNIER REFRIGERATION	2018/19 PO	\$20,000.00
84635	I-SIGHT	SUPPLIES-HARDWARE TV DISPLAY	\$2,979.80
84636	AMAZON	SUPPLIES-SDC CLASSES	\$237.19
84637	SCHOOL LIFE	SUPPLIES	\$72.00
84638	ACCO BRANDS	1 YR WARRANTY-LAMINATOR	\$543.98
84639	CDW-GOVERNMENT	LIGHT BULBS	\$76.24
84640	JW PEPPER	BAND SUPPLIES	\$29.57
84641	ACT ENVIRO	JORDAN-SUPPLIES	\$1,554.00
84642	TURF STAR	GROUNDS, SERVICE	\$1,500.00
84643	AUTOZONE	MAINTENANCE, SUPPLIES	\$164.14
84644	GENERAL PROJECTS CONTROL	OLITA, SERVICE	\$17,589.00

"B" WARRANTS FOR BOARD APPROVAL ON:
December 10, 2018

"B" WARRANT DOCUMENTS : 530 - 826, 3041 - 3055

734,168.98

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
530	CHRISTIAN PENUELAS - FILM/ EDIT INTERVIEW	150.00
593	RACHEL COLEMAN	40.60
608	ILLUMINATE EDUCATION - DATA ASSESSMENT SOFTWARE	18,876.00
630	AAA ELECTRIC MOTOR SALES & SERVICE-MG, SERVICE	262.82
631	A-1 FENCE CO. - MACY, FENCE RENTAL	1,417.00
633	BAUDVILLE-RS, SUPPLIES	189.40
639	TOTAL FUNDS BY HASLER	3,082.11
643	SCHOOL LIFE-JORDAN, STUDENT INCENTIVES	128.39
	EARLY RETIREE REIMBURSEMENTS - NOVEMBER 2018	
656	DAWN AANDAHL	509.70
657	DEBORAH ANDERSEN	923.03
658	JOANNE DAVIS	480.29
659	MARIANNE DOYLE MEDINA	509.70
660	ELIZABETH KANESHIRO	911.93
661	KIM LIKERT	1,152.40
662	SHELLY MARKER	509.70
663	PENNY MAYERCHECK	1,107.78
664	CATHERINE MILWARD	1,107.78
665	DEBRA OPFER	480.29
666	CAROLINE PETERSON	1,152.40
667	RONALD RANDOLPH	631.60
668	GAYLE ROGERS	249.30
669	NANCY ROGERS	1,152.40
670	CARL ROMANO	1,152.40
671	HOLLY WOLFE	480.29
672	IMPERIAL SPRINKLER SUPPLY-JO, SUPPLIES	498.20
673	THE SHERWIN WILLIAMS-RS, SUPPLIES	569.14
674	BARCO PRODUCTS CO-OLITA, SERVICE	1,112.17
675	ACCO BRANDS - OLITA, PART FOR LAMINATOR	558.21
676	BEARCOM - MACY, WALKIE TALKIE	891.98
677	CDW GOVERNMENT - PROJECTOR/ TONER SUPPLIES	794.70
678	DEMO PLUS - MACY, DROP/ PICK UP BIN	600.00
679	DECISION INSITE - MY SCHOOL LOCATOR LICENSE	2,000.00
680	FIRST - MACY, LEAGUE TEAM REGISTRATION	337.69
681	FUN AND FUNCTION - SCOOTER/ VEST SUPPLIES	108.03
682	HOUGHTON MIFFLIN HARCOURT - SPECIAL. ED SUPPLIES	1,248.10
683	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, OCT.	5,465.00
684	CREDIT UNION OF SO. CAL.- VOL. DEDUCTIONS, OCT.	2,887.80

685	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, OCT.	18,335.00
686	LINDA TAKACS - RS, PURCHASE REIMBURSEMENT	54.11
687	EDUCATIONAL DATA SYSTEMS - CURRICULUM MATERIALS	58.31
688	KRISTA VAN HOOGMOED - PRINCIPALS LUNCH	79.39
689	MONTGOMERY HARDWARE CO. - JO, RESTROOMS	659.18
690	JORDAN PTA - T SHIRTS/ WATER FOR STAFF	462.00
691	INTERQUEST DETECTION CANINES - RS, SEPTEMBER	215.00
692	IMPERIAL BAND INSTRUMENTS - RS, BAND SUPPLIES	330.68
693	CITY OF LA HABRA WATER DEPT. - SEP. - OCT.	622.10
694	SOUTHERN CALIFORNIA GAS - SEPTEMBER - OCTOBER	66.27
695	SOUTHERN CALIFORNIA EDISON - SEP. - OCT.	7,386.19
699	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, OCT.	7,436.92
700	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, OCT.	290.03
701	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, OCT.	15.50
702	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, OCT.	12,704.85
703	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, OCT.	10.00
704	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, OCT.	77.00
705	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., SEP.	257,338.62
706	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., SEP.	4,372.65
707	DELTA DENTAL- CERT. RETIREE VOL. PLAN., NOV.	2,094.36
708	CAMERON MILLER - DRUMLINE COMPETITION	1,000.00
709	A&D TRANSPORTATION - BUS TRANSPORTATION, OCT.	350.00
710	CINTAS FIRE PROTECTION - OL, ALARM MONITORING	135.00
711	CAL SCHOOL & SPORT - SWING SEATS AND PARTS	317.71
712	EDUCLINE, LLC. - HANDWRITING PAPER SUPPLIES	35.40
713	GREAT SCOTT TREE SERVICE - MA, TREE REMOVAL	350.00
714	WHITNEY TAKACS - RS, RED RIBBON SUPPLIES	64.78
716	HOUGHTON MIFFLIN HARCOURT - CURRICULUM	75.81
717	VECTOR ENERGY GROUP - M&O, 4TH APPLICATION PMT	117,863.08
718	COD.ED EDUCATION - ADVANCED COMPUTER CLASS	8,000.00
719	A&D TRANSPORTATION - BUS TRANSPORTATION, OCT.	350.00
720	EMCOR SERVICES - MACY, HVAC REPAIR	1,200.00
721	JIVE COMMUNICATIONS - VOIP/ VOICE, NOVEMBER	3,162.79
722	MCI A VERIZON CO. - RS, SEPTEMBER	9.93
723	VERIZON WIRELESS - SEPTEMBER - OCTOBER	1,036.77
724	LA HABRA ROTARY FOUNDATION - D.O., FOUNDATION	160.00
725	O.C. DEPT. OF ED. - EXCESS COST/ TRANSPORTATION	8,770.54
726	ORANGE COUNTY SANITATION DISTRICT - SEWER FEES	2,529.07
728	WALKER ENTERPRISES TUXEDO - RS, CHOIR GOWNS	1,159.60
729	READY REFRESH-DO, SUPPLIES	58.56
730	GT DESIGNS-RS, DESIGN SERVICES	1,296.71
731	SPARKLETTS-RS, SUPPLIES	157.01
732	YUMI YAMAMOTO, JO- PURCHASE REIMBURSEMENTS	121.64
733	ALL AMERICAN SPORTS-RS, REFEREE SVCS	945.00
734	MELISSA OVERTON - CONSULTANT/ GRAPHIC DESIGN	1,530.00
735	KIM BROOKS-EP, PURCHASE REIMBURSEMENT	86.85
736	MARIKATE WISSMAN-JO, PURCHASE REIMBURSEMNT	85.46
737	SCHOOL SERVICES OF CA. - FISCAL BUDGET, SEP.	275.00

738	SENTRY SIGNS & PRINTING-SUPT., SUPPLIES	1,662.76
741	FIRST BUS MACHINES-DISTRICT WIDE, SVCS	42,157.50
742	ARIANA CAZARES-RS, SUPPLIES	86.16
743	JESSICA GALLI-RS, SUPPLIES	130.26
744	AMERICAN EXPRESS - CREDIT CARD PURCHASES, OCT.	7,227.25
745	CITY OF LA HABRA WATER DEPT. - SEP. - OCT.	7,125.59
746	SUBURBAN WATER SYSTEMS - SEP. - OCT.	5,563.02
747	SOUTHERN CALIFORNIA GAS - SEP. - OCT.	63.35
748	SOUTHERN CALIFORNIA EDISON - SEP. - OCT.	5,414.27
749	THE PRENTICE SCHOOL - SPEECH SERVICES, AUG- SEP	405.00
750	SPECIAL EDUCATION LAW FIRM - JUNE - SEPTEMBER	6,500.00
751	SOUTHERN CALIFORNIA GAS - SEP. - OCT.	75.90
752	SOUTHERN CALIFORNIA EDISON - SEP. - OCT.	333.69
753	A-1 FENCE CO. - EL PORTAL, FENCE REPAIR	2,481.00
754	BUG FLIP - GENERAL PEST CONTROL	200.00
755	DANIEL'S TIRE - VEHICLE MAINTENANCE	92.50
756	LOWE'S - MAINTENANCE SUPPLIES/ STOCK	201.43
757	SUPPLYWORKS - IRRIGATION/ MAINTENANCE	366.82
758	UNITED REFRIGERATION - MAINTENANCE/ SUPPLIES	608.59
759	ASSOC. OF CA. SCHOOL ADMIN. - EVERY CHILD COUNTS	800.00
761	CDW GOVERNMENT - JO,RS,NUTRITION-SUPPLIES	2,760.31
762	CTL CORPORATION - CHROMEBOOKS	15,157.00
763	EMCOR SERVICES - EL PORTAL, HVAC REPAIR	2,334.00
764	FUN AND FUNCTION - PRESSURE MESH VEST	41.94
765	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, OCT.	2,549.07
767	APPLE, INC. - APPLICATION/ SPEECH	197.09
768	KAITLYN CAMPBELL - CONFERENCE REIMBURSEMENT	209.80
769	KIM BROOKS - CONFERENCE REIMBURSEMENT	288.08
770	MARIKATE WISSMAN - JO, PURCHASE REIMBURSEMENT	129.88
771	AMY LILES - TSA REFUND FOR OCTOBER PAYROLL	1,450.00
773	RHONDA ESPARZA - EP, PURCHASE REIMBURSEMENT	257.59
775	PROJECT SUPPORT SERVICES-CONTRACT SVCS	281.25
776	SAN JOAQUIN COUNTY OFFICE OF ED. - EDJOIN FEES	458.55
777	WEST INTERACTIVE - SCHOOL MESSENGER RENEWAL	2,739.46
778	SCHOLASTIC, INC.-MACY, SUPPLIES	75.90
780	SCHOOL NURSE SUPPLY-HEALTH SUPPLIES	125.74
781	JACK STRADTMAN - MILEAGE REIMBURSEMENT, OCT.	370.60
787	JIM COOMBS - FLOWERS TEACHER OF THE YEAR	48.68
788	MARY JO EVANOFF - PARTING GIFT BOARD MEMBER	84.87
789	DEMCO-MACY, SUPPLIES	209.08
790	DEBORAH NAPLES - CONFERENCE PARKING REIMB.	15.00
791	MARGARET PALMER - CONFERENCE REIMBURSEMENT	380.24
792	JENNIFER PAINE - CONFERENCE PARKING REIMB.	26.00
794	SOUTHERN CALIFORNIA EDISON - OCTOBER - NOVEMBER	3,600.56
795	SUBURBAN WATER SYSTEMS - OCTOBER - NOVEMBER	4,361.74
796	JONES SCHOOL SUPPLY-MG, SUPPLIES	12.24
797	LAKESHORE LEARNING MATERIALS-JO, SUPPLIES	50.05
798	NCS PEARSON INC.-SPEC ED, SUPPLIES	547.48

799	WILLIAM MCGILL-MAINT, SUPPLIES	34.63
800	IMPERIAL BAND INSTRUMENTS - RS, BAND SUPPLIES	758.53
801	BARNES & NOBLE-RS, SUPPLIES	389.35
802	CATHY KATO - SUPPLIES FOR FLEX CLASS REIMB.	81.61
803	CAMERON MILLER - BAND PERFORMANCE REIMB.	123.00
804	JESSICA GALLI - SUPPLIES FOR FLEX CLASS REIMB.	49.49
805	LINDA TAKACS - AMAZON/ BINDERS REIMBURSEMENT	90.86
806	ERIC CHITTUM - HOME DEPOT SUPPLIES REIMB.	264.02
807	LINDA TAKACS - SCIENCE OLYMPIAD REIMB.	335.00
808	GRANADA ASB-RS, TOURNAMENT FEES	125.00
809	CINTAS FIRE PROTECTION - OL, ALARM MONITORING	1,447.11
811	STORAGE CONTAINERS - CONTAINER SUPPLIES	4,290.00
812	AAA ELECTRIC MOTOR SALES-EP, SUPPLIES	127.06
814	BEST LAWNMOWER, INC.-MAINT, STOCK	809.10
815	CANNINGS HARDWARE LA HABRA-JO,MA, RS, SUPPLIES	91.37
816	IMPERIAL SPRINKLER-GROUNDS, SUPPLIES	138.12
817	GLASBY MAINTENANCE-EP, MG, OL-SUPPLIES	8,386.70
818	JAMES HARDWARE CO.-EP, MG, MAINT-STOCK	174.00
820	PLUMBING WHOLESALE-EP, JO, MA, SUPPLIES	1,355.89
821	SHERWIN-WILLIAMS-EP, RS, SUPPLIES	279.62
822	SHIFFLER EQUIPMENT SALES-RS, SUPPLIES	198.64
823	SOUTHEAST CONSTRUCTION PROD-JO, MA, MG	282.43
825	WALTERS WHOLESALE-EP, JO, MG-SUPPLIES	459.83
826	THE STANDARD INS. CO-NOV 2018	5,195.20
3041	LOVE TO SNACK, LLC	635.04
3042	HEARTLAND SCHOOL SOLUTIONS - SUBSCRIPTION	7,632.00
3043	CA. SCHOOL NUTRITION ASSOC. - ANNUAL REGISTRATION	280.00
3044	SOUTHWEST SCHOOL SUPPLY - NUTRITION SERVICES	97.52
3045	BUG FLIP - NUTRITION SERVICES, PEST CONTROL	180.00
3046	LADY BUGS ENVIRONMENTAL - PEST CONTROL	55.00
3047	BERNIER REFRIGERATION GENERATIONS - SERVICE	981.93
3049	LOVE TO SNACK, LLC-NUTRITION SVCS, SUPPLIES	997.92
3050	P&R PAPER SUPPLY-NUTRITION SVCS, SUPPLIES	3,740.46
3051	GOLD STAR FOODS-NUTRITION SVCS, SUPPLIES	32,934.26
3052	SO CAL PIZZA CO.-NUTRITION SVCS, SUPPLIES	6,942.00
3053	VALPRO, INC. -NUTRITION SVCS, SUPPLIES	7,701.26
3054	DRIFTWOOD DAIRY - FOOD/ NUTRITION SERVICES, OCT.	8,762.88
3055	CHRISTINA DAVIS-NUTRITION SVCS, REIBURSEMENT	21.66



**Los Angeles County
Office of Education**

Serving Students • Supporting Communities • Leading Educators

Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input checked="" type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER F1005	FUND NUMBER 25.0
FISCAL YEAR 2018-19	FUND NAME Capital Facilities	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 0.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		27,000.00
5. Services and Other Operating Expenditures	5000-5999		16,000.00
6. Capital Outlay	6000-6999		(25,000.00)
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 18,000.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (18,000.00)
--	-----------------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		(18,000.00)
Total Committed Amounts			(18,000.00)
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (18,000.00)

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input checked="" type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER F1005	FUND NUMBER 21.0
FISCAL YEAR 2018-19	FUND NAME Building Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			10,000,000.00
7. Contributions	8980-8999			
8. Total Revenues/Other Financing Sources				\$ 10,000,000.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		60,000.00
3. Employee Benefits	3000-3999		38,451.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		400,000.00
6. Capital Outlay	6000-6999		9,501,549.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 10,000,000.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 0.00
--	----------------

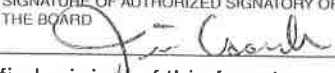
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
	Total Nonspendable Amounts		0.00
2. Restricted Amounts			
Restricted	9740		\$
	Total Restricted Amounts		0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
	Total Committed Amounts		0.00
4. Assigned Amounts			
Other Assignments	9780		\$
	Total Assigned Amounts		0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
	Total Unassigned/Unappropriated Amounts		0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 0.00

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:

- Adopted Budget
- First Interim
- Second Interim
- Third Interim
- Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER F1004	FUND NUMBER 14.0
FISCAL YEAR 2018-19	FUND NAME Deferred Maintenance Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			(969,883.00)
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ (969,883.00)

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		4,866.00
3. Employee Benefits	3000-3999		1,336.00
4. Books and Supplies	4000-4999		(30,000.00)
5. Services and Other Operating Expenditures	5000-5999		101,500.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 77,702.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (1,047,585.00)
--	--------------------------

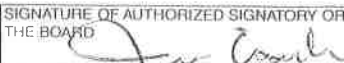
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
	Total Nonspendable Amounts		0.00
2. Restricted Amounts			
Restricted	9740		\$
	Total Restricted Amounts		0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
	Total Committed Amounts		0.00
4. Assigned Amounts			
Other Assignments	9780		\$ (1,047,585.00)
	Total Assigned Amounts		(1,047,585.00)
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
	Total Unassigned/Unappropriated Amounts		0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (1,047,585.00)

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input checked="" type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER FI003	FUND NUMBER 13.0
FISCAL YEAR 2018-19	FUND NAME Cafeteria Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A.	Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1.	LCFF Sources	8010-8099			\$ 0.00
2.	Federal Revenue	8100-8299			0.00
3.	Other State Revenue	8300-8599			0.00
4.	Other Local Revenue	8600-8799			3,000.00
5.	Interfund Transfers In	8900-8929			2,000.00
6.	All Other Financing Sources	8930-8979			0.00
7.	Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources					\$ 5,000.00

B.	Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1.	Certificated Personnel Salaries	1000-1999		\$ 0.00
2.	Classified Personnel Salaries	2000-2999		0.00
3.	Employee Benefits	3000-3999		0.00
4.	Books and Supplies	4000-4999		1,270.00
5.	Services and Other Operating Expenditures	5000-5999		(20,150.00)
6.	Capital Outlay	6000-6999		0.00
7.	Tuition	7100-7199		0.00
8.	Interagency Transfers Out	7200-7299		0.00
9.	Transfers of Indirect Costs	7300-7399		(3,922.00)
10.	Debt Service	7430-7439		
11.	Interfund Transfers Out	7600-7629		
12.	All Other Financing Uses	7630-7699		
13. Total Expenditures/Other Financing Uses				\$ (22,802.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 27,802.00
--	---------------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
	Total Nonspendable Amounts		0.00
2. Restricted Amounts			
Restricted	9740		\$ 27,802.00
	Total Restricted Amounts		27,802.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
	Total Committed Amounts		0.00
4. Assigned Amounts			
Other Assignments	9780		\$
	Total Assigned Amounts		0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
	Total Unassigned/Unappropriated Amounts		0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 27,802.00

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input checked="" type="checkbox"/>	First Interim
<input type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER FI002	FUND NUMBER 01.0
FISCAL YEAR 2018-19	FUND NAME General Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			204,566.00
3. Other State Revenue	8300-8599			317,106.00
4. Other Local Revenue	8600-8799			23,296.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			(152,000.00)
8. Total Revenues/Other Financing Sources				\$ 392,968.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 168,359.00
2. Classified Personnel Salaries	2000-2999		66,165.00
3. Employee Benefits	3000-3999		31,039.00
4. Books and Supplies	4000-4999		316,230.00
5. Services and Other Operating Expenditures	5000-5999		(7,971.00)
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		33,300.00
8. Interagency Transfers Out	7200-7299		
9. Transfers of Indirect Costs	7300-7399		(197.00)
10. Debt Service	7430-7439		
11. Interfund Transfers Out	7600-7629		
12. All Other Financing Uses	7630-7699		
13. Total Expenditures/Other Financing Uses			\$ 606,925.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (213,957.00)
--	------------------------

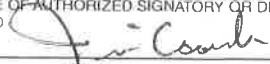
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
	Total Nonspendable Amounts		0.00
2. Restricted Amounts			
Restricted	9740		\$ (213,957.00)
	Total Restricted Amounts		(213,957.00)
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
	Total Committed Amounts		0.00
4. Assigned Amounts			
Other Assignments	9780		\$
	Total Assigned Amounts		0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
	Total Unassigned/Unappropriated Amounts		0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (213,957.00)

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



**Los Angeles County
Office of Education**

Serving Students • Supporting Communities • Leading Educators

Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input checked="" type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER FI001	FUND NUMBER 01.0
FISCAL YEAR 2018-19	FUND NAME General Fund	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 175,719.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			(511,562.00)
4. Other Local Revenue	8600-8799			13,361.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			152,000.00
8. Total Revenues/Other Financing Sources				\$ (170,482.00)

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 44,167.00
2. Classified Personnel Salaries	2000-2999		(60,597.00)
3. Employee Benefits	3000-3999		(265,168.00)
4. Books and Supplies	4000-4999		345,102.00
5. Services and Other Operating Expenditures	5000-5999		37,434.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		4,119.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		(967,883.00)
12. All Other Financing Uses	7630-7699		0.00
13: Total Expenditures/Other Financing Uses			\$ (862,826.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$	692,344.00
--	-----------	-------------------

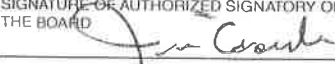
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		692,344.00
Total Unassigned/Unappropriated Amounts			692,344.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 692,344.00

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



**Los Angeles County
Office of Education**

Serving Students • Supporting Communities • Leading Educators

Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED	
<input type="checkbox"/> Adopted Budget	
<input checked="" type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER FI005	FUND NUMBER 40.0
FISCAL YEAR 2018-19	FUND NAME Capital Outlay	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 12/05/2018	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 0.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		8,721.00
3. Employee Benefits	3000-3999		2,949.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		32,750.00
6. Capital Outlay	6000-6999		512,742.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		-0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 557,162.00

C. Subtotal A8 - B13 [This amount will increase (Decrease) Ending Fund Balance]	\$ (557,162.00)
--	------------------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
	Total Nonspendable Amounts		0.00
2. Restricted Amounts			
Restricted	9740		\$
	Total Restricted Amounts		0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		(557,162.00)
	Total Committed Amounts		(557,162.00)
4. Assigned Amounts			
Other Assignments	9780		\$
	Total Assigned Amounts		0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
	Total Unassigned/Unappropriated Amounts		0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (557,162.00)

E. Narrative Explanation for this Revision - Must be Completed

2018-19 First Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 12/10/2018	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 12/10/2018

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #5

December 10, 2018

I. CERTIFICATED EMPLOYEES

A. CORRECTION OF CERTIFICATED SALARIES FOR 2018/19**

	<u>Class</u>	<u>Step</u>		
1. Carrillo, Valerie	2	2	JO	Was C1/S1 on EER #1. 4th grade teacher temporary contract
2. Goodwin, Dawn	4	20	OL	Was C4/S21 on EER #1
3. Anderson, Ryan	5	18	RS	Was C4/s18 on EER #1
4. Arreguin, Barbara	4	15	RS	Was C4/S16 on EER #1
5. Hammond, Maddison	1	1	OL	Was C1/S2 on EER #1
6. Angela Suzuki	5	15	EP	Was C5/S16 on EER #1
7. Tim Hall	4	2	DO	Choral Teacher. TK-8 Probationary Contract Year 2

B. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. EID: HV8152733	09/11/18	09/28/18		Paid Administrative Leave
2. Van der Lee, Michelle	11/19/18	12/14/18	MG	Medical Leave
3. Kristen Preston	11/26/18	03/01/19	RS	FMLA (AB375)/Baby Bonding
4. Suzuki, Angela	11/30/18	5/24/18	EP	Unpaid leave of Absence (23 days)
5. Parecco, Heather	11/28/18	01/31/19	JO	Medical Leave/Maternity Leave

C. STIPENDS/EXTRA DUTY PAY

NAME	EFFECTIVE DATE	SITE	COMMENT
1. Perumean, Stacy	10/31/18	MG	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University, Check Number 620514.
2. Michelle Bohlen	10/31/18	JO	To be paid a total of \$300.00 for being a Master Teacher to Biola University. To be paid from Biola University, Check Number 620514.
3. Allison Fonti	10/31/18	JO	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University, Check Number 620514.
4. Cheri Sandoval	11/06/18	OL	To be paid a total of \$150.00 for

5. Karen Peloquin	11/06/18	OL	being a Master Teacher to Biola University. To be paid from Biola University, Check Number 621972. To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University, Check Number 621972.
6. Kim Jeffrey	11/06/18	EP	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University, Check Number 621972.
7. Bonnie Tyner	11/06/18	MA	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University, Check Number 621972.
8. Becky Champion	08/01/18	DO	To be paid \$30.00 per month, not to exceed \$300.00, for mileage stipend. To be paid from General Fund.
9. Kaleo Igarta	08/01/18	DO	To be paid \$30.00 per month, not to exceed \$300.00, for mileage stipend. To be paid from General Fund.

D. 2018/19 MANAGEMENT/SUPERVISORY STAFF

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>COLUMN</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Heinrich, Kari	07/01/18	7	DO	School Psychologist. Last Column. No Change.
2. Johnson, Kelly	07/01/18	7	DO	School Psychologist.
3. Luna, Adam	07/01/18	3	DO	School Psychologist.
4. Igarta, Kaleo	07/01/18	6	DO	Director of Special Education.
5. Stewart, Stacey	07/01/18	6	DO	Director of Curriculum and Instruction.
6. Esparza, Rhonda	07/01/18	3	EP	Elementary Principal.
7. Wissman, Marikate	07/01/18	4	JO	Elementary Principal.
8. Van Hoogmoed, Krista	07/01/18	7	OL	Elementary Principal. Last Column. No Change.
9. Howe, Nathan	07/01/18	6	RS	Assistant Principal. Probationary 2 year
10. Takacs, Linda	07/01/18	7	RS	Intermediate Principal. Last Column. No Change.
11. Zavala, Stephanie	07/01/18	2	DO	Program Specialist Probationary 2 year

E. RESIGNATION

1. Stacey Stewart	11/16/18	DO	Director of Curriculum and Instruction.
-------------------	----------	----	---

F. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. Karleigh Nakata	08/13/18	05/31/19	DO	To be paid \$35.00 per hour, not to exceed 4 hours per Saturday, To serve as a Supervisor for Saturday Enrichment, Enhancement, Encouragement School. To be paid from the Saturday School Account
2. Tiffany Shun-Hernandez	11/19/18	12/14/18	DO	To be paid special long term rate of \$170.00 for Meadow Green Elementary School for Fourth grade classroom
3. Yourie Kong	11/30/18	05/24/18	DO	To be paid special long term rate of \$170.00 for El Portal Elementary School for Sixth grade classroom
4. Adam Garduno	11/30/18	03/01/19	DO	To be paid special long term rate of \$170.00 for Rancho Starbuck Intermediate School for Sixth grade classroom
5. Sheri Heimlich	11/28/18	02/01/19	DO	To be paid special long term rate of \$170.00 for Jordan Elementary School for Kindergarten grade classroom
6. Carolyn Klein	08/13/18	06/01/19	DO	To be paid at the Specialized Certificated Supervisory Substitute Rate of \$160.00 per day.

G. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR*

Lauren Von der Harr

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

CLASSIFIED EMPLOYEES 12-10-18

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Aguayo, Leo	11/27/18	01/02/19	R20/S5	EP	Night Custodian/Working out of Class
Aguayo, Leo	10/29/18	11/13/18	R20/S5	EP	Night Custodian/Working out of Class/11/29/18; 11/1, 2, 5 & 13/18

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Carlin, Tanya	08/15/18			MA	Noon Duty Assistant/Increase of hours
Estrada, Elizabeth	12/03/18		R14/S3	OL	Bilingual Instructional Assistant/Replacement for Vacancy
Gonzalez, Angelica	10/22/18	06/01/19		OL	Noon Duty Assistant/Temporary Increase of Hours
Herrera, Nuria	10/22/18	06/01/19		RS	Noon Duty Assistant/Temporary Increase of Hours
Hills, Roger	11/15/18		R14/S1	DO	Instructional Assistant/Substitute
Hills, Roger	11/15/18		R15/S1	DO	Instructional Assistant/Substitute
Husodo, Kris	10/01/18	05/31/19		RS	Instructional Assistant/Unpaid Leave of Absence
Hutcherson, Janel	11/13/18		R16/S1	DO	Clerk Typist/Substitute
Lepe, Caroline	08/13/18		R14/S1	MA	Bilingual Instructional Assistant/Replacement for Vacancy
Lopez, Kimberly	11/13/18		R14/S1	DO	Instructional Assistant/Substitute
Lopez, Kimberly	11/13/18		R15/S1	DO	Instructional Assistant/Substitute
Marquez, Claudia	11/13/18		R14/S1	DO	Instructional Assistant/Substitute/Rehire
Marquez, Claudia	11/13/18		R15/S1	DO	Instructional Assistant/Substitute/Rehire
Mattern, Heather	11/26/18	06/01/19		EP	Noon Duty Assistant/Temporary Increase of Hours
Meisch, Shannon	11/09/18		\$11.00/hr	DO	Noon Duty Assistant/Substitute
Rickenbacker, Kimberly	12/3/18	12/20/18	R23/S1	EP	Clerk Typist/Working Out of Class/12/3-6, 12, 19 & 20/2018
Stoerck, Nancy	12/01/18		R14/S6	RS	Instructional Assistant/Performance Recognition Increase
Vasquez, Radi	10/22/18	06/30/18		DO	Systems Aide/Website Maintenance Stipend not to exceed \$1000.00 for the 2018-19 school year
Villarreal, Miguel	1/21/18		R14/S1	DO	Instructional Assistant/Substitute
Villarreal, Miguel	1/21/18		R15/S1	DO	Instructional Assistant/Substitute
Villicana, Desiree	10/22/18	06/01/19		RS	Noon Duty Assistant/Temporary

C. CLASSIFIED JOB DESCRIPTIONS

Addition:

- Bond Contracts and Accounting Compliance Manager

D. NOON DUTY ASSISTANT MINIMUM WAGE INCREASE

Effective January 1, 2019, noon duty assistant hourly wage increase to \$12.00 per hour per the

November 6, 2017 Board Approved salary schedule



LOWELL JOINT SCHOOL DISTRICT

BOND CONTRACTS AND ACCOUNTING COMPLIANCE MANAGER

Classified Management Salary Schedule

JOB SUMMARY:

Under the direction of the Assistant Superintendent of Administrative Services, provides specialized contracts analysis and accounting/budgetary support. The Bond Contracts and Accounting Compliance Manager prepares records and maintains forms, financial records and documents for the school building program which includes land acquisitions, new construction, reconstruction and modernization projects. The position will assist the Director of Maintenance, Operations and Facilities with communications and the filing of forms and documents with state agencies related to contracts, payments and purchase orders. The position will work closely with fiscal services and will be responsible for the maintenance of accurate cost accounting records including records necessary for audits for the Office of Public School Construction for state funded projects.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Prepares and coordinates the financial data and cost accounting systems and services necessary to maintain accountability for professional analysis, planning and accounting for governmental funds, construction projects, grants, bonds, donations and other financial instruments of the school district.
- Performs contract analysis to ensure compliance with contract components and appropriate payments according to terms.
- Files forms and documents with various state agencies in compliance with program requirements.
- Compiles, reconciles, and technically interprets data for the preparation of complex reports for internal and external use.
- Prepares and develops budgets, cash flow reports, cash flow projections, forecasts, single and multi-year budget plans and other reports assigned or required.
- Coordinates and consults with other District departments, governmental agencies, auditors and others on financial and data-sharing needs.
- Prepares and presents reports to various groups.
- Attends and participates in meetings.
- Assists in reconciling and verifying the accuracy of revenues and expenditures for multiple facilities funds.
- Performs other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Generally accepted accounting and auditing principles, practices and procedures.
- Perform technical accounting and budgeting work related to cost accounting, project accounting, governmental fund accounting, audit process and procedures including preparing funds transfers and journal entries.
- Construction delivery methods, bidding and procurement processes.
- Balance accounts and reconcile statements.
- Prepare financial records, reports and statements.
- Basic legal requirements for contract documents including bid advertisements, contract forms, bonds, insurance certificates, stop notices, completion notices.
- Standard construction documents and logs including transmittals, requests for information, submittals, requests for proposals, change orders and change order proposals.
- Basic construction cost accounting techniques.
- General knowledge of modern office equipment and computer programs.
- Oral and written communication skills and interpersonal skills using tact, patience and courtesy.

Ability to:

- Use data system software for financial recordkeeping.
- Utilize software, advanced spreadsheet skills including linking complex spreadsheets, creating formulae, graphs, creating and auditing data sets for technical uploads between software programs.
- Effectively and clearly communicate orally and in writing with staff, agencies and in public settings.
- Interpret and prepare reports which include complex information and data.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative relationships with vendors, architects, contractors, and District administrators.
- Maintain insurability to drive a District vehicle.

Education/Training/Experience:

Minimum of four years professional level experience, including accounting and advanced use of technology. Bachelor's degree, preferably with concentration in accounting, finance or related field; or a comparable combination of units and work experience.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

Persons performing service in this position classification will require This type of work will involve sitting, but will involve walking or standing for extended periods. Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate equipment, and handle and work with various materials and objects are important aspects of this job. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Mental Demands:

Employee must be able to use written and oral communication skills; read and interpret data, information, and documents; interpret policies and procedures; use math and mathematical reasoning; learn and apply new information or new skills; work under deadlines with constant interruptions; and interact cooperatively with District staff, managers, instructors, vendors, contractors, other organizations, and the general public; occasionally required to deal with conflict situations.

Work Environment:

While performing the duties of this job, the employee works in an office. The employee may work with noise from office equipment operation. The employee may travel to a variety of schools occasionally.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

**LOWELL JOINT SCHOOL DISTRICT
2018/19 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

Effective July 1, 2018

"For the 2018/19 school year, effective July 1, 2018, employees shall receive a 2% increase to base salary earnings (excluding stipends and other remuneration)."

MANAGEMENT POSITIONS	RANGE 1	RANGE 2	RANGE 3	RANGE 4	RANGE 5	RANGE 6	RANGE 7	RANGE 8
Assistant Superintendent of Administrative Services	12,135	12,774	13,446	14,118	14,824	15,565	16,343	17,160
Director of Educational & Information Technology	6,377	6,700	7,038	7,391	7,764	8,161	8,568	9,007
Director of Maintenance, Operations, and Facilities	6,377	6,700	7,038	7,391	7,764	8,161	8,568	9,007
Director of Nutrition Services	6,377	6,700	7,038	7,391	7,764	8,161	8,568	9,007
Occupational Therapist (11 months)	5,975	6,274	6,588	6,918	7,264	7,628	8,009	8,410
Fiscal Services Coordinator	4,186	4,390	4,617	4,856	5,101	5,361	5,628	5,913
Bond Contracts and Accounting Compliance Manager	4,186	4,390	4,617	4,856	5,101	5,361	5,628	5,913

Twelve-month Classified Management employees receive 22 days vacation per year.

* Step increments to be charged to Special Reserve For Capital Outlay Fund

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

5 years	4,000
10 years	5,000
15 years	6,000
20 years	7,000

AK
11/25/18