

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
October 3, 2016

CLOSED MEETING	President Jones called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Jones declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Jones reconvened the meeting to open session at 7:36 p.m. The flag salute was led by Ms. Pullen, CSEA President. Trustees Present: Darin W. Barber, William A. Hinz, Brandon R. Jones, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: George J. Giokaris, Acting Superintendent; Sheri McDonald, Assistant Superintendent of Curriculum and Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/WELCOME	President Jones welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the October 3, 2016, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the September 13, 2016, Board meeting; September 19, 2016, Special Board Meeting; and September 24, 2016, Special Board Meeting.

TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	None.
SCHOOL REPORTS	The Board of Trustees shared highlights of each school's activities for the month October.
RESOLUTION 2016/17 No. 680 PROCLAIMING OCTOBER 9 – 15, 2016, AS "WEEK OF THE SCHOOL ADMINISTRATOR"	It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2016/17 No. 680 Proclaiming October 9 – 15, 2016, as "Week of the School Administrator," as attached, and authorized the Superintendent or designee to execute the necessary documents.
RESOLUTION 2016/17 No. 681 PROCLAIMING OCTOBER 23 – 31, 2016, AS "RED RIBBON WEEK"	It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2016/17 No. 681 Proclaiming October 23 – 31, 2016, as "Red Ribbon Week," as attached, and authorized the Superintendent or designee to execute the necessary documents.
SUBMISSION OF WILLIAMS LITIGATION SETTLEMENT – QUARTERLY UNIFORM COMPLAINT REPORTS FOR QUARTER JULY 1 THROUGH SEPTEMBER 30, 2016	It was moved, seconded and carried by unanimous vote (5 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Reports for Quarter July 1 – September 30, 2016, to Los Angeles and Orange Counties with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.
SUMMER FACILITIES PROJECTS PRESENTATION	Ms. Reynolds, Assistant Superintendent of Administrative Services, introduced Mr. Tony Collaso, Director of Maintenance and Operations, to present the 2016 Summer Projects.

REQUEST SUPPORT
FROM THE BOARD
MEMBERS TO SEND A
LETTER TO THE LACOE
SUPERINTENDENT
REQUESTING
APPROXIMATELY TWO
AND ONE HALF YEARS
FOR THE DISTRICT TO
DECIDE WHETHER TO
PARTICIPATE IN A
NEW LACOE
FINANCIAL/FISCAL
SERVICES SYSTEM
WITHOUT INCURRING
A FINANCIAL
PENALTY

It was moved, seconded, and carried by unanimous vote (5 – 0) to direct the Acting Superintendent to send a letter to the Los Angeles County Office of Education (LACOE) Superintendent requesting approximately two and one half years for the District to decide whether to participate in a new LACOE Financial/Fiscal Services System without incurring a financial penalty, and authorized the Acting Superintendent to execute the necessary documents.

APPROVAL OF
AGREEMENT WITH
FAGEN FRIEDMAN &
FULFROST, LLP, FOR
FACILITIES RELATED
LEAGAL SERVICES
PRIMARILY FOR THE
OLITA MAJOR
MAINTENANCE AND
GROWTH PROJECT

Ms. Reynolds introduced Gretchen Shipley, Attorney, from Fagan Friedman & Fulfroft, LLP, to present the project delivery methods to the Board of Trustees.

It was moved, seconded, and carried by unanimous vote (5 – 0) to table this item to the November 7, 2016, Board Meeting.

ANNUAL REPORT ON
STUDENT
ACHIEVEMENT

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the data of English Language Arts and Math for the District and each of the schools.

RESOLUTION 2016/17
NO. 682 DETERMINING
STEPS TO ENSURE
AVAILABILITY OF
TEXTBOOKS AND
INSTRUCTIONAL
MATERIALS FOR
2016/17

It was moved, seconded, and carried by unanimous roll call vote(5 – 0) to adopt Resolution 2016/17 No. 682 determining steps to ensure availability of textbooks and instructional materials for 2016/17, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2016/17 #3

Approved Purchase Order Report 2015/16 #3, which lists all purchase orders issued August 18, 2016, through September 12, 2016.

Warrant Listing Report
2016/17 #3

Approved Warrant Listing Report 2015/16 #3, which lists all warrants issued September 6, 2016, through September 20, 2016.

Approval of Independent
Contractor Agreement
with Miltos Varkatzas to
Provide Special Services
and Advice in the Areas
of Maintenance,
Operations, and Facilities
Services

Ratified the independent contractor agreement with Miltos Varkatzas to provide special services and advice in the areas of Maintenance, Operations and Facilities Services at the rate of \$145 per hour, for a total amount not to exceed \$92,800, or 640 hours beginning October 22, 2016, and ending no later than October 21, 2017, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Agreement
with All American Sports
to Provide Referee
Services for After School
Sports Program

Ratified the agreement with All American Sports for referee services, at the rate not to exceed \$2,500 to be paid by the Lowell Joint Education Foundation, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Independent
Contractor Agreement
with Debra Amos,
Nutrition Services
Consultant, to Provide
Consulting Services for
Nutrition Services

Ratified the agreement with Debra Amos, Nutrition Services Consultant, to provide consulting in nutrition services from July 1, 2016, through October 31, 2017, at the rate of \$100 per hour not to exceed 750 hours, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Contract Agreement with Vavrinek, Trine, Day & Co. for Financial Consulting Services

Approved the contract renewal agreement with Vavrinek, Trine, Day & Co., LLP, for financial consulting services from January 1, 2017, through December 31, 2019, and authorized the Acting Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2016/17 #3

Ratified Employer-Employee Relations/Personnel Report 2016/17 #3, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Student Teaching Agreement with Biola University, Effective September 1, 2016, through September 1, 2018

Ratified the student teaching agreement with Biola University effective July 1, 2016, through September 1, 2018, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Understanding, Agreement Number 43369, with the Orange County Department of Education Superintendent of Schools for Education Specialist Induction Program for the 2016/17 School Year

Ratified the Memorandum of Understanding Agreement Number 43369, with the Orange County Department of Education Superintendent of Schools for Education Specialist Induction Program for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Additional Funds to be Added to the Contract for Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services for the 2015/2016 School Year

Ratified the additional fund to be added to the contract for Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational therapy services for the 2015/16 school year in the additional amount of \$15,000, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Carson Kjer to Provide After-School Coaching Services for the 2016/17 School Year

Approved the consultant agreement with Mr. Carson Kjer to provide after-school coaching services for the 2016/17 school year, at the amount of \$700.00 not to exceed \$1,400.00 to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Earnestine Goldstein to Provide Choral Music Instruction at El Portal Elementary School for the 2016/17 School Year

Ratified the consultant agreement with Earnestine Goldstein to provide choral music instruction for the 2016/17 school year for El Portal Elementary School at an hourly rate of \$16.00 not to exceed \$2,000.00, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instructional at El Portal Elementary School for the 2016/17 School Year

Ratified the consultant agreement with Jan Jacobsen to provide art instruction at El Portal Elementary School for the 2016/17 school year, at an hourly rate of \$21.00, and not to exceed \$2,000.00, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Science on the Go at El Portal Elementary School for the 2016/17 School Year

Ratified the consultant agreement with Science on the Go to provide three science presentations at El Portal Elementary School during the 2016/17 school year, at a cost of \$2,550.00, and authorized the Acting Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Hinz shared that he became grandfather.

ADJOURNMENT

President Jones declared the meeting adjourned at 8:50 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2016