

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 12, 2017

CALL TO ORDER	President Barber called the meeting to order at 6:03 p.m. at the District Office, 11019 Valley Home Avenue, Whittier.
TOPICS NOT ON THE AGENDA	None.
CLOSED MEETING	President Barber declared the meeting recessed to closed session at 6:04 p.m.
CALL TO ORDER	President Barber reconvened the meeting to open session at 7:30 p.m.
	The flag salute was led by Allison Fonti, Lowell Joint Education Association President.
	Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, Anastasia M. Shackelford and Martin E. Tourville.
	Trustees Absent: None.
	Staff Present: Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	This evening in closed session, the Board took action (5 – 0) to accept the resignation in lieu of termination of Employee No. CS6247972, and delegated the authority to the Superintendent to sign the Settlement Agreement and Release of All Claims. The Board also took action (5 – 0) to appoint David Shun as Elementary School Principal of Macy Elementary School.
INTRODUCTION/ WELCOME	President Barber welcomed CSEA President Darlene Pullen, LJEA President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Barber stated the received a couple of emails and an opinion from the Office of the Attorney General.

APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the June 12, 2017, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the May 1, 2017, Regular Board Meeting and May 25, 2017, Special Board Meeting.
TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	None.
GOVERNOR’S MAY REVISE BUDGET	Ms. Reynolds shared that the very few changes in the Governor’s May Revise Budget was an increase in GAP funding and one time dollars for the 2018/19 fiscal year.
PUBLIC HEARING: PROPOSED ADOPTED 2017/18 BUDGET	<p>Ms. Reynolds, Assistant Superintendent of Administrative Services, provided the Board of Trustees with an overview of the 2017/18 budget.</p> <p>A Public Hearing was opened at 7:56 p.m. and no public comments were received. The Public Hearing was closed at 7:57 p.m.</p> <p>The Adoption of the Proposed 2017/18 Budget was presented for first reading/information and will be presented for adoption at the June 26, 2017, Board meeting.</p>
APPROVAL TO REJECT ALL BIDS FOR THE OLITA MAJOR MAINTENANCE PROJECT	<p>Ms. Reynolds, Assistant Superintendent of Administrative Services shared that the District received bids for the Olita Major Maintenance Project on May 18, 2017. Two (2) bids were received for electrical, two (2) for general contractor, four (4) for mechanical and four (4) for roofing. The original estimated cost for this project was \$3 million. The total project costs with the bids received were approximately \$4.5 million.</p> <p>It was moved, seconded, and carried by unanimous vote (5 – 0) to approve to reject all bids for the Olita Major Maintenance Project, and authorized the Superintendent or designee to execute the necessary documents.</p>

**BREACH OF LEASE
CONTRACT BY
CALVARY BAPTIST
CHURCH/WHITTIER
CHRISTIAN
ELEMENTARY SCHOOL
(PRE K – 6) – MAYBROK
CAMPUS**

Whittier Christian Elementary, at the Maybrook Campus, is owned by The Calvary Baptist Church of Whittier who has been leasing the Maybrook Campus since May 23, 1994. The existing lease with Calvary Baptist Church of Whittier /Whittier Christian Elementary School, at the Maybrook site, is designed as a long-term lease through August 2027, with “fair market value” re-benching periods every five years.

The Calvary Baptist Church of Whittier/Whittier Christian Elementary is currently in breach of contract in two areas: 1) They have stopped payment on their April lease check and have not paid their May or June lease payments, and 2) They are currently operating a K-8 summer program on the campus. The existing lease allows PreK-6 grade students and programs. In light of the ongoing breach of contract without cure within the required 30 days of notice, the Board currently has three possible options to consider to appropriately manage the District’s current property and uphold the fiduciary responsibilities to the Lowell Joint School District, its students, staff and the community it serves:

1. Arrange for Calvary Baptist to immediately bring their lease payment obligations current and operate PreK-6 grade programs only
2. Agree to assign the existing lease to an alternative organization proposed by Calvary Baptist
3. Eviction of the Calvary Baptist Church and reassess use of the Maybrook Campus

Breach of notices have be delivered to Calvary Baptist to which district staff or legal counsel has not received substantive response to as of the date of this board agenda.

Mr. Michael Rubino, District Legal counsel from Atkinson, Andelson, Loya, Ruud & Romo (AALRR), was present to review options and possible next steps.

The Board gave direction to staff and legal counsel to pursue the eviction process for failure to cure the breach areas.

**LOCAL CONTROL
ACCOUNTABILITY
PLAN – LOCAL
INDICATORS**

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared that as part of the LCAP requirement, there are five state indicators and four local indicators to measure progress for student subgroups across the eight state priorities.

It was moved, seconded, and carried by unanimous vote (5 – 0) that the Local Indicator data be uploaded as “Met” to the California Dashboard, and authorized the Superintendent or designee to execute the necessary documents.

**PUBLIC HEARING:
DISTRICT LOCAL
CONTROL
ACCOUNTABILITY
PLAN**

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the District's Local Control Accountability Plan (LCAP). The LCAP requires districts to identify goals and measure progress for student subgroups across eight state priority areas.

Education Code Section 52062 (b)(1) requires a public hearing prior to approval of the LCAP. A Public Hearing was opened at 8:16 p.m. and after a question from the public, the Public Hearing was closed at 8:26 p.m.

The proposed District Local Control Accountability Plan was presented for first reading/information and will be presented for adoption at the June 26, 2017, Board meeting.

**SELECTION OF
ENGLISH/LANGUAGE
ARTS TEXTBOOKS**

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the selection of English/Language Arts textbooks, as attached, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

**Purchase Order Report
2016/17 #11**

Approved Purchase Order Report 2016/17 #11, which lists all purchase orders, as attached, issued April 15, 2017, through May 27, 2017.

**Warrant Listing Report
2016/17 #11**

Approved Warrant Listing Report 2016/17 #11, which lists all warrants, as attached, issued April 18, 2017, through May 26, 2017.

**Approval of the Annual
Agreement The
Liquidation Company
(TLC Auctions) for
Sale/Disposal of Surplus
District Personal Property**

Approved the annual agreement with The Liquidation Company (TLC Auctions) for sale/disposal of surplus district personal property, and authorized the Superintendent or designee to execute the necessary documents.

**Approval of Contract
with Los Angeles County
Office of Education for
the 2017/18 PeopleSoft
Financial Systems**

Approved the contract with Los Angeles County Office of Education for the 2017/18 PeopleSoft Financial System, ending June 30, 2018, at an annual estimated cost of \$10,429.20, and authorized the Superintendent or designee to execute the necessary documents.

**Resolution 2016/17 No.
701 Regarding the
Education Protection
Account for the 2017/18
School Year**

Adopted Resolution 2016/17 No. 701 regarding the Education Protection Account for the 2017/18 school year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

<p>Resolution 2016/17 No. 699 Approving Assignment of Delinquent Tax Receivable to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30 in Each of the Years 2017 through 2019, and Authorizing Execution and Delivery of Related Documents and Actions</p>	<p>Adopted Resolution 2016/17 No. 699 approving Assignment of Delinquent Tax Receivable to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30 in Each of the Years 2017 through 2019, and Authorizing Execution and Delivery of Related Documents and Actions, as attached, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Approval of Amended Agreement with Reynolds Consulting Group, Inc., for Preparing and Filing State Mandate Claims</p>	<p>Approved the amended agreement with Reynolds Consulting Group, Inc., for preparing and filing state mandate claims, not to exceed \$2,500.00, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Employer-Employee Relations/Personnel Report 2016/17 #11</p>	<p>Ratified Employer-Employee Relations/Personnel Report 2016/17 #11, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.</p>
<p>Resolution 2016/17 No. 700 Regarding Layoff and Reduction of Classified Personnel</p>	<p>Adopted Resolution 2016/17 No. 700 regarding Layoff and Reduction of Classified Personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Approval of Additional Student to be Added to the Independent Contract with Administrative Services, Inc., to Provide Transportation for a District Student for the 2016/17 School Year</p>	<p>Ratified the additional student to be added to the Independent contract agreement with Administrative Services, Inc., to provide transportation for an additional district student for the 2016/17 school year, for an estimated cost not to exceed \$1,425.00, and authorized the Superintendent or designee to execute the necessary documents.</p>

Approval of Additional Individual Service Agreements with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2016/17 School Year

Ratified the additional individual service agreements for the following students with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational and physical therapy services for the 2016/17 school year, and authorized the Superintendent or designee to execute the necessary documents.

Student #:

- 7692946953
- 6412019826
- 5017016250
- 9011072441
- 7972307403
- 9105863027
- 2585952461
- 2621750433
- 9308930310
- 7780380941
- 3090547596

Approval of Contract Between Los Angeles County Office of Education (LACOE) Instructional Technology Outreach Services and Meadow Green Elementary School

Approved the contract between Los Angeles County Office of Education (LACOE) Instructional Technology Outreach Services and Meadow Green Elementary School, for a total cost not to exceed \$487.00 to be funded by Meadow Green Elementary School's Donation Fund, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Student Teaching Agreement with Chapman University Effective August 1, 2017 through September 1, 2022

Approved the student teaching agreement with Chapman University effective August 1, 2017, through September 1, 2022, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Student Teaching Agreement with University of Redlands Effective June 1, 2017 through June 30, 2019

Ratified the student teaching agreement with the University of Redlands effective June 1, 2017, through June 30, 2019, and authorized the Superintendent or designee to execute the necessary documents.

Acceptance of Donation	Ratified the acceptance of donations as listed: SchoolsFirst Federal Credit Union, \$1,500.00 to District Donation Account; Elizabeth Kaneshiro, \$7.86 to District Donation Account; Sheryl McDonald, \$7.86 to District Donation Account; Krista Van Hoogmoed, \$8.00 to District Donation Account; and Fred Schambeck, \$40.00 to Board Donation Account, and requested a letter of appreciation be written to the donors.
Approval to Pay the Orange County School Boards Association Annual Membership for the 2017/18 School Year	Approved to pay the Orange County School Boards Association (OCSBA) for the 2017/18 School year, at a membership total cost of \$125.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the California School Boards Association Membership for the 2017/18 School Year	Approved to pay the California School Boards Association for the 2017/18 School Year, at a membership total cost of \$7,136.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay Association of California School Administrators for the 2017/18 School Year	Approved the Association of California School Administrators (ACSA) Membership for the 2017/18 school year, at a membership total cost of \$330.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the Whittier Area Chamber of Commerce Annual Membership for the 2017/18 School Year	Approved the Whittier Area Chamber of Commerce Annual Membership for the 2017/18 school year, at a membership total cost of \$330.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the La Habra Chamber of Commerce Annual Membership for the 2017/18 School Year	Approved the La Habra Chamber of Commerce Annual Membership for the 2017/18 school year, at a membership total cost of \$350.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval of the Internship Agreement for Field Experience for Speech Language Pathology Assistants Between Lowell Joint School District and Biola University, Inc., from June 1, 2017, through May 31, 2018	Ratified the Internship Agreement for Field Experience for Speech Language Pathology Assistants between Lowell Joint School District and Biola University, Inc., from June 1, 2017, through May 31, 2018, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Sarah Lawson to Provide Piano Accompaniment for the Rancho-Starbuck Intermediate School Choir from December 2016 through May 2017

Ratified the agreement with Sarah Lawson to provide piano accompaniment for Rancho-Starbuck Intermediate School choir from December 2016 through May 2017, with a contract amount not to exceed \$858.00 to be paid from Rancho-Starbuck Intermediate School's Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Edlio, Inc., for Web Hosting Services for the District and School Sites Beginning in the 2017/18 School year through the 2019/20 School Year

Approved the three year agreement with Edlio, Inc., for Web hosting services for the District and school sites beginning in the 2017/18 school year through the 2019/20 school year, at a total amount not to exceed \$21,000 to be paid from the technology budget, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Lightspeed Systems for Content Filtering Services Beginning in the 2017/18 School Year through the 2019/20 School Year

Ratified the three year agreement with Lightspeed Systems for content filtering services for the District and school sites beginning in 2017/18 school year through the 2019/20 school year, at a total not to exceed \$32,400 to be paid from the technology budget, and authorized the Superintendent or designee to execute the necessary documents.

**BOARD MEMBER/
SUPERINTENDENT
COMMENTS**

Mrs. Shackelford shared that Mrs. Takacs had another amazing graduation this year. The graduating class of 2017 was 419 students and it was standing room only. Kudos to Mrs. Takacs for an efficient and wonderful graduation.

President Barber shared that Mrs. Liz Kaneshiro, Principal at Meadow Green Elementary School, announced her retirement. Mrs. Kaneshiro is one of the finest principals that he had the privilege of working with.

Mr. Schambeck reiterated the same sentiment and added that Mrs. Kaneshiro isn't one for lots of accolades. She built a school that needed help to one of the best schools in the District.

President Barber thanked Ms. Reynolds for gathering data regarding the disparity in equitable funding in the LCFF/LCAP. Mr. Barber met with East Whittier City School District Board Member who is spearheading conversations with local senators for equitable funding in the LCFF/LCAP.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:32 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

June 26, 2017

Clerk/President/Secretary to the Board of Trustees