

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 27, 2016

CLOSED MEETING	President Jones called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Jones reconvened the meeting to open session at 7:38 p.m. The flag salute was led by Dr. Sheri McDonald, Assistant Superintendent of Curriculum and Instruction. Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, and Fred W. Schambeck. Trustees Absent: Anastasia M. Shackelford. Staff Present: Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/WELCOME	President Jones welcomed CSEA President Darleene Pullen, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Barber shared that the Board received a nice letter from a retired teacher about her tenure in the District.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the June 27, 2016, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the June 13, 2016, Board Meeting.

TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	None.
SUBMISSION OF WILLIAMS LITIGATION SETTLEMENT – QUARTERLY UNIFORM COMPLAINT REPORT FOR QUARTER APRIL 1 – JUNE 30, 2016	It was moved, seconded, and carried by unanimous vote (4 – 0) to submit the William Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2016, with zero complaints, and authorized the Acting Superintendent or designee to execute the documents.
DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN	It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the District Local Control Accountability Plan as submitted, and authorized the Acting Superintendent or designee to execute the documents.
CORRECTION OF RESOLUTION 2015/16 NO. 674 ORDER OF BIENNIAL TRUSTEE ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER FOR LOS ANGELES COUNTY	It was moved, seconded, and carried by unanimous roll call vote (4 – 0) to adopt correction of Resolution 2015/16 No. 674 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents.
CITY OF WHITTIER “NOTICE OF PUBLIC HEARING” FOR CONDITIONAL USE PERMIT NO. CUP16-002 AT ORCHARD’S FRESH FOODS	Mr. Schambeck requested that more information regarding the mailing of the public hearing notice, when the Conditional Use Permit (CUP) will be taken to the City Council of Whittier, and the plan for the operating use of CUP. Ms. Reynolds stated that she would follow up with City of Whittier and inform the Board with all information.
ADOPTION OF THE PROPOSED 2016/17 BUDGET	It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the Proposed 2016/17 Budget, and authorized the Acting Superintendent or designee to execute the documents.

FACILITIES
PRESENTATION

Mr. Tony Collaso, Director of Maintenance, Facilities and Operations, presented to the Board the District's State of Facilities. He explained that the buildings can be explained like an envelope. The outside of the envelope is addressed well, however, when you open the envelope and look inside you may not find what you were hoping for.

Mr. Collaso shared ways to protect the envelope, the history of the buildings, and the financial history and funding sources.

DECLARATION OF
NEED FOR FULLY
QUALIFIED
EDUCATORS FOR THE
2016/17 SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the Declaration of Need for Fully Qualified Educators for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
2016/17
CONSOLIDATED
APPLICATION

It was moved, seconded, and carried by unanimous vote (4 – 0), to approve the 2016/17 Consolidated Application, and its submission to the California Department of Education, and authorized the Acting Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (4 – 0), to approve/ratify the following items, under a consent procedure.

Warrant Listing Report
2015/16 #12

Approved Warrant Listing Report 2015/16 #12, as attached, which lists all warrants issued June 1, 2016, through June 15, 2016.

Purchase Order Report
2015/16 #12

Approved Purchase Order Report 2015/16 #12, which lists all purchase orders issued May 19, 2016, through June 7, 2016.

Approval of Dairy
Piggyback Contract
Agreement Between
Lowell Joint School
District and Driftwood
Dairy for the 2016/17
School Year

Approved the piggyback contract agreement (No. 15-16-D-001 San Gabriel Cooperative Purchasing Group) between Lowell Joint School District and Driftwood Dairy for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Negative
Student Nutrition
Services Balances be
Paid by General Fund

Approved the negative student nutrition services balances be paid by the General Fund, not to exceed \$150.00, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Inter-fund
Transfer of \$70,000 in
2015/16 Fiscal from Fund
40 to Fund 14

Approved the Interfund Transfer of \$70,000 in the 2015/16 fiscal year from Fund 40 to Fund 14, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Inter-fund Cash Transfers for the 2016/17 Fiscal year	Approved the Inter-fund Cash Transfers for the 2016/17 fiscal year, and authorized the Acting Superintendent or designee to execute the necessary documents.
Resolution 2015/16 BGT/3 #13-18 for Budget Adjustments	Adopted Resolution BGT/3 #13 – 18 for budget adjustments, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Agreement with PBK to Provide Americans with Disabilities Act (ADA) Transition Plan	Approved the agreement with PBK to provide Americans with Disabilities Act (ADA) Transition Plan, at a rate no to exceed \$24,000, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Architectural Firms as Pre-Qualified to Provide Architectural Services for the District	Approved the following architectural firms, PBK; Ziembra + Prieto Architects; and Ghataode Bannon Architects, as pre-qualified to provide architectural services, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Agreement with Nigro & Nigro, a Professional Accountancy Corporation, to Perform Audit Services	Approved the agreement with Nigro & Nigro, a Professional Accountancy Corporation, to perform audit services for the fiscal years ending in June 30, 2017, June 30, 2018, and June 30, 2019, at a cost not to exceed \$21,000, \$21,500, and \$22,000 respectively, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Agreement with Reynolds Consulting Group, Inc., for Preparing and Filing State Mandate Claims	Approved the agreement with Reynolds Consulting Group, Inc., not to exceed \$12,000, to prepare and file state mandate claims, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Lease Agreement with Surround Care Options Effective July 1, 2016, through June 30, 2019, at Various Sites in Lowell Joint School District	Approved the lease agreement with Surround Care Options effective July 1, 2016, through June 30, 2019, at various sites in Lowell Joint School District, and authorized the Acting Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2015/16 #12	Ratified Employer-Employee Relations/Personnel Report 2015/16 #12, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

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Resolution 2015/16 No, 676 Declaring All Management, Confidential, and All Represented and Unrepresented Employee Salaries Indefinite for the 2016/17 School Year

Adopted Resolution 2015/16 No. 676 Declaring All Management, Confidential, and All Represented and Unrepresented Employee Salaries Indefinite for the 2016/17 School year, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of the Assistant Superintendent of Administrative Services' Contract for July 1, 2016, through June 30, 2018

Approved the Assistant Superintendent of Administrative Services' contract for July 1, 2016, through June 30, 2018, and authorized the Acting Superintendent or designee to execute the necessary documents

Approval of the Assistant Superintendent of Curriculum and Instruction's Contract for July 1, 2016, through June 30, 2018

Approved the Assistant Superintendent of Curriculum and Instruction's contract for July 1, 2016, through June 30, 2018, and authorized the Acting Superintendent or designee to execute the necessary documents

Approval to Pay the Orange County School Boards Association Annual Membership for the 2016/17 School Year

Approved to pay the Orange County School Boards Association annual membership dues totaling \$125.00 for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval to Pay the Whittier Area Chamber of Commerce Annual Membership for the 2016/17 School Year

Approved to pay the Whittier Area Chamber of Commerce annual membership dues totaling \$330.00 for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval to Pay the La Habra Chamber of Commerce Annual Membership for the 2016/17 School Year

Approved to pay the La Habra Chamber of Commerce annual membership dues totaling \$350.00 for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Contract with Rossier Educational and Mental Health Enterprises, a Non-Public Agency, to Provide Educationally Related Mental Health Services for the 2016/17 School Year

Approved the consultant agreement with Rossier Educational and Mental Health Enterprises, a nonpublic agency, to provide educationally related mental health services, at a rate of \$85.00 per hour and will not exceed a total cost of \$20,000, for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Agreement with Centralia School District, a Public School District with a Regionalized Total Communication Program for Deaf and Hard of Hearing Students, to Provide Special Education Services for the 2016/17 School Year

Approved the agreement with Centralia School District, a public school district with a Regionalized Total Communication Program for Deaf and Hard of Hearing Students, to provide special education services for a district student, at a total cost not to exceed \$50,000 for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Agreement with the University of La Verne For Fieldwork and Teaching Experiences

Approved agreement with the University of La Verne for fieldwork and teaching experiences, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Agreement with California State University, Long Beach for Student Teaching

Approved the agreement with California State University, Long Beach, for student teaching, and authorized the Acting Superintendent or designee to execute the necessary documents.

Additional Individual Service Agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services for Extended School Year for the 2014/15 School Year

Ratified the additional individual service agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to add Student #6164204883 for occupational therapy services for extended school year for the 2014/15 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

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Approval of Agreement with Rossier Park Elementary School, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2016/17 School Year

Approved the agreement with Rossier Park Elementary School, a nonpublic nonsectarian school, to provide special education services for a District student, at a total cost not to exceed \$42,208.67, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2016/17 School Year

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational and physical therapy services for the 2016/17 school year, at a rate of \$88.00 per hour, not to exceed \$7,000 per student per year, and not to exceed a \$140,000, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Evaluative Services for Assessments for the 2016/17 School Year

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational and physical therapy evaluative services for assessment for District students for the 2016/17 school year, at the rate of \$200.00 per assessment not to exceed \$5,000 per year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Agreement with SENECA Family of Agencies, a Nonpublic Nonsectarian Agency, to Provide Behavioral Intervention Services for the 2016/17 School Year

Approved the agreement with SENECA Family of Agencies, a nonpublic nonsectarian agency, to provide direct Behavioral Intervention Services for a District student for the 2016/17 school year, at the rate of \$75.00 per hour, not to exceed \$94,500, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and Orange County Superintendent of Schools for the 2016/17 School Year

Approved the Memorandum of Understanding with Orange County Superintendent of Schools and Lowell Joint School District for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents.

Approval of Agreement with the American School of Professional Psychology Clinical Psy.D. Program at Argosy University	Approved the agreement with American School of Professional Psychology Clinical Psy.D. Program at Argosy University for fieldwork and teaching experiences, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Trina Dunford to Provide Choral Music Instruction at Olita Elementary School for the 2016/17 School Year	Approved the consultant agreement with Trina Dunford to provide Choral Music Instruction at Olita Elementary School for the 2016/17 school year, at an hourly rate of \$15.00 and not to exceed \$3,000, to be paid from Olita Elementary School's Site Allocation Funds, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Olita Elementary School for the 2016/17 School Year	Approved the consultant agreement with Jan Jacobsen to provide art instruction at Olita Elementary School for the 2016/17 school year, at an hourly rate of \$21.00 and not to exceed \$3,000, to be paid from Olita Elementary School's Site Allocation Funds, and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Cameron Miller to Provide Before/After School Drumline at Rancho-Starbuck for the 2016/17 School Year	Approved the consultant agreement with Cameron Miller to provide before/after school drumline at Rancho-Starbuck Intermediate School for the 2016/17 school year, at an hourly rate of \$16.00 and not to exceed \$6,000, to be paid from Rancho-Starbuck Intermediate School's Site Allocation Funds and authorized the Acting Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Cameron Miller to Provide Consultant Services for Yearbook Instruction at Rancho-Starbuck during the 2016/17 School Year	Approved the consultant agreement with Cameron Miller to provide consultant services for yearbook instruction during the 2016/17 school year at Rancho-Starbuck Intermediate School, at a total cost not to exceed \$1,000, to be paid from Rancho-Starbuck Intermediate School's Site Allocation Funds and authorized the Acting Superintendent or designee to execute the necessary documents.

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BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Schambeck shared that the Bulletin Board was decorated with work from the Extended School Year program and it is quite colorful.

Dr. Giokaris stated that at the August Board Meeting the family that prevented Olita Elementary School from being burglarized will be invited to receive a Certificate of Appreciation and a thank you from the Board of Trustees.

ADJOURNMENT

President Jones declared the meeting adjourned at 8:24 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
