

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 15, 2015

CLOSED MEETING	President Shackelford called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Shackelford reconvened the meeting to open session at 7:30 p.m. The flag salute was led by Mrs. Anastasia M. Shackelford, Board President. Mr. Schambeck stated that Sunday, June 14, was flag day. Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Bonnie Bell, Superintendent; Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/ WELCOME	President Shackelford welcomed CSEA President Darleene Pullen, LJEAP President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the June 15, 2015, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the May 4, 2015, Board Meeting. It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the June 1, 2015, Special Board Study Session.

TOPICS NOT ON THE
AGENDA

Martha Leonard, PTA President and parent, stated “I’ve been a parent in this district the past 19 years. I’m here today to speak specifically about my last two years at Rancho-Starbuck. I’ve come to believe that Mrs. Takacs and her staff truly have some kind of magic going on at Rancho. [...] My twins, my husband, and I have had the best two years at the loving hands of Rancho staff. Mrs. Takacs sets the bar high for the students but she also sets it high for herself and her staff. Leading by example is exceptional and happens far too infrequently. [...] From the Principal to the custodial staff they’ve always been professional and gracious. The teachers approach teaching with such devotion. The staff is willing to put in the extra time and effort to help the students succeed. Some personal examples of what outstanding looks like are Mr. Fletcher, Mr. Miller, who put forth countless hours to make their programs happen and make learning infectious. My son auditioned for the SoCal Honor Band and Mr. Fletcher came in on a Saturday to give him some extra help, Mr. Van Diest gives up his spring break for a yearly Washington D.C. trip, I could go on and on. The bottom line is that Linda Takacs and her staff go above and beyond and have been a blessing to our family and Rancho-Starbuck will always hold a special place in our family’s history.”

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Bell shared that the Curriculum and Instruction Department has been busy purchasing new elementary Math textbooks. Because the selection happened so late in the school year, Dr. McDonald and her staff quickly organized a professional development training day for all TK through sixth grade teachers and were able to secure their Teacher’s Editions from the publisher, so that they would have the summer months. Dr. McDonald also recently facilitated a training to revise and update the Elementary Report Card. Teachers from every elementary school site and grade level came together for outstanding discussions. The biggest task that this department, along with our technology staff, also supported was the implementation of the new SBAC online testing. Testing went well and we are already receiving some of our scores.

Dr. Bell stated as a culminating event to the Orange County Superintendents monthly meetings, Superintendents from across the county bring their Administrative Assistants to lunch at the Center Club. At this last meeting of the year, each Superintendent has the opportunity to honor their Administrative Assistants with words of praise. Dr. Bell said, “I certainly enjoyed honoring Mrs. Rosie Blankenship. She is an extraordinary asset not only to me, but to the entire educational organization.”

Dr. Bell reported that she had the opportunity to attend many of the school’s Open House events as well as the Rancho-Starbuck graduation ceremony. All of these were spectacular events and are so inclusive of our families. The graduation event in particular had a wonderful feeling tone and as Mr. Schambeck stated so eloquently, “The Graduation Ceremony is the Board’s paycheck.” It truly was an exemplary culmination to our students’ Kindergarten through eighth grade education. This event is primarily so successful due to the leadership of principal, Mrs. Takacs. Dr. Bell then publically thanked Mrs. Linda Takacs.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT
Continued

Dr. Bell further shared that several of us were able to honor and celebrate Rancho-Starbuck's receipt of the State's Golden Ribbon award in San Diego. Los Angeles County of Education also honored the school as a recipient, as well as other Lowell Joint accomplishments and gave the District a plaque that reads, "*Celebrating Educational Achievement in Los Angeles County 2015 – Lowell Joint School District.*"

Dr. Bell shared the Governor's May Revise was released. Ms. Reynolds and she, along with CSEA President, Darleene Pullen, LJEAs President, Allison Fonti, and LJEAs Bargaining Chair, Patty Jacobsen, collectively attended a workshop on this subject.

Dr. Bell further reported, "The principals, Rancho-Starbuck's Vice Principal, the Director of Special Education, the Assistant Superintendent of Instruction, and I partook in two days of professional development on John Hattie's work – Visible Learning. Hattie's research is ground breaking in that he has synthesized thousands of educational studies to show educators which strategies impact student achievement the most. His work is so remarkable that his book is now the number one best-selling book in the World! Orange County Department of Education is truly a great partner to the Lowell Joint School District, in that they paid the \$10,000 cost for our staff to attend. The training asks us to conduct some action research and then return in October to analyze our results. In addition, many of us followed-up on this professional development by taking a field trip to a local school that is implementing many of these research-based best practices."

Dr. Bell shared, the Administrative Services Department has finalized their list of summer projects. She stated we are excited to be able to do some projects of choosing, rather than be reactionary to facility's needs. She highlighted two projects: 1) Macy Elementary School is receiving an electrical upgrade to allow for the air conditioning to run uninterrupted, and 2) there will be a Districtwide energy retrofit with our lights to enjoy some cost savings.

Dr. Bell also announced, as a follow-up from to the June 1 Special Board Meeting, the District's Mission statement was revised and initial drafts were developed of new multi-year Strategic Goals. She shared that this topic will be agendaized for the June 29 Board of Trustee's meeting to allow members of the Board time to finalize the drafts that were created.

**TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT
Continued**

Finally, Dr. Bell shared, the District Office employees and school site staffs attended an annual end-of-year potluck. Rather than have a Superintendent's Surprise Activity with the management staff, Dr. Bell invited all attendees for a couple rounds of Bunco. This concluded Dr. Bell's timely information.

**PUBLIC HEARING:
DISTRICT LOCAL
CONTROL
ACCOUNTABILITY
PLAN**

Dr. Bonnie Bell, Superintendent of Schools, shared the District's Local Control Accountability Plan (LCAP). The LCAP requires districts to identify goals and measure progress for student subgroups across eight state priority areas.

Education Code Section 52062 (b)(1) requires a public hearing prior to approval of the LCAP. A Public Hearing was opened at 8:00 p.m. and no public comments were received. The Public Hearing was closed at 8:01 p.m.

The proposed District Local Control Accountability Plan was presented for first reading/information and will be presented for adoption at the June 29, 2015, Board meeting.

**UPDATE/REVISION
BOARD POLICY**

A new Board Policy 1311, Civility, was presented for first reading/information and will be presented for approval at the June 29, 2015, Board meeting.

The Board of Trustees held a discussion regarding the need for a civility policy.

**UPDATE/REVISION
BOARD POLICY**

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the following Board Policies and Administrative Regulations: Admission (BP 5111), Exemptions from Attendance (BP 5112.1), Student Records (BP 5125), Release of Directory Information (BP 5125.1), and Awards for Achievement (BP 5126) with current regulations and procedures, and authorized the Superintendent or designee to execute the necessary documents.

**PUBLIC HEARING:
PROPOSED ADOPTED
2015/16 BUDGET**

Ms. Reynolds, Assistant Superintendent of Administrative Services, provided the Board of Trustees with an overview of the 2015/2016 budget. She shared that the proposed 2015/16 budget meets the legally required three percent reserve level and that Education Code Section 42103 requires a public hearing be held prior to approval.

A Public Hearing was opened at 8:25 p.m. and no public comments were received. The Public Hearing was closed at 8:26 p.m.

The Adoption of the Proposed 2015/16 Budget was presented for first reading/information and will be presented for adoption at the June 29, 2015, Board meeting.

**APPROVAL OF
CONTRACT WITH THE
LOWELL JOINT
EDUCATION
ASSOCIATION FOR THE
PERIOD JULY 1, 2014,
THROUGH JUNE 30,
2016, AND AB1200
REPORT**

Dr. Bell introduced Patty Jacobsen, Lowell Joint Education Association (LJEA) Bargaining Chair, and Allison Fonti, LJEA President who were in attendance. Dr. Bell shared that the bargaining sessions were a collaborative process and the teams had a positive working relationship. As such, both the District negotiating team and LJEA bargaining members were able to settle negotiations.

Mrs. Fonti thanked the Board of Trustees and the Administrative Negotiating Team for the settling of negotiations.

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Lowell Joint Education Association for the period of July 1, 2014, through June 30, 2016, and AB1200 report, as attached, and authorized the Superintendent or designee to execute the necessary documents.

**APPROVAL OF THE
CERTIFICATED,
CERTIFICATED
MANAGEMENT AND
SUPERVISORY,
CLASSIFIED
MANAGEMENT, AND
CLASSIFIED
CONFIDENTIAL
SALARY SCHEDULES
IMPLEMENTING A
THREE PERCENT (3%)
INCREASE
RETROACTIVE TO
JULY 1, 2014, FOR THE
2014/15 SCHOOL YEAR**

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Certificated, Certificated Management and Supervisory, Classified Management, and Classified Confidential Salary Schedules, as implementing a three percent (3%) increase retroactive to July 1, 2014, for the 2014/15 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CERTIFICATED,
CERTIFICATED
MANAGEMENT AND
SUPERVISORY,
CLASSIFIED
MANAGEMENT, AND
CLASSIFIED
CONFIDENTIAL
SALARY SCHEDULES
IMPLEMENTING A
FOUR PERCENT (4%)
INCREASE EFFECTIVE
JULY 1, 2015, FOR THE
2015/16 SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Certificated, Certificated Management and Supervisory, Classified Management, and Classified Confidential Salary Schedules, as attached, implementing a four percent (4%) increase effective July 1, 2015, for the 2015/16 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
AMENDMENT TO THE
SUPERINTENDENT
AND THE ASSISTANT
SUPERINTENDENT OF
INSTRUCTION
CONTRACTS
REPRESENTING A
THREE PERCENT (3%)
SALARY INCREASE AT
THE 2014/15 BASE
SALARY,
RETROACTIVE TO
NOVEMBER 24, 2014

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the amendment to the Superintendent and the Assistant Superintendent of Instruction Contracts representing a three percent (3%) salary increase at the 2014/15 base salary, retroactive to November 24, 2014, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
AMENDMENT TO THE
ASSISTANT
SUPERINTENDENT OF
ADMINISTRATIVE
SERVICES' CONTRACT
REPRESENTING A
THREE PERCENT (3%)
SALARY INCREASE AT
THE 2014/15 BASE
SALARY,
RETROACTIVE TO
JULY 1, 2014

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the amendment to the Assistant Superintendent of Administrative Services' contract, representing a three percent (3%) salary increase at the 2014/15 base salary, retroactive to July 1, 2014, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE AMENDMENT TO THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT OF INSTRUCTION AND ASSISTANT SUPERINTENDENT OF ADMINISTRATIVE SERVICES, CONTRACTS, REPRESENTING A FOUR PERCENT (4%) SALARY INCREASE AT THE 2014/15 BASE SALARY EFFECTIVE JULY 1, 2015

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the amendment to the Superintendent, Assistant Superintendent of Instruction, and Assistant Superintendent of Administrative Services' Contracts for the period representing a four percent (4%) salary increase at the 2014/15 base salary, effective July 1, 2015, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE BOARD OF TRUSTEES MONTHLY SALARY IMPLEMENTING A THREE PERCENT (3%) INCREASE RETROACTIVE TO JULY 1, 2014, FOR THE 2014/15 SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Board of Trustees monthly salary representing a three percent (3%) increase retroactive to July 1, 2014, for the 2014/15 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE BOARD OF TRUSTEES MONTHLY SALARY IMPLEMENTING A FOUR PERCENT (4%) INCREASE, EFFECTIVE JULY 1, 2015

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Board of Trustees monthly salary representing a four percent (4%) increase effective July 1, 2015, for the 2015/16 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE NOON DUTY AIDE SALARY RATE INCREASE EFFECTIVE JULY 1, 2015

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the hourly rate for substitute Noon Duty Assistants be increased from \$9.50 per hour to \$10.50 per hour, effective July 1, 2015, and authorized the Superintendent or designee to execute the necessary documents.

EXPULSION PLAN
BETWEEN THE LOS
ANGELES COUNTY
OFFICE OF EDUCATION
AND LOWELL JOINT
SCHOOL DISTRICT FOR
THE
IMPLEMENTATION OF
EDUCATION CODE
SECTION 48926

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Expulsion Plan between the Los Angeles County Office of Education and the Lowell Joint School District for the Implementation of Education Code Section 48926, and authorized the Superintendent or designee to execute the necessary documents.

EXPULSION PLAN
BETWEEN THE
ORANGE COUNTY
DEPARTMENT OF
EDUCATION AND
LOWELL JOINT
SCHOOL DISTRICT FOR
THE
IMPLEMENTATION OF
EDUCATION CODE
SECTION 48926

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Expulsion Plan between the Orange County Department of Education and the Lowell Joint School District for the Implementation of Education Code Section 48926, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2014/15 #11

Approved Purchase Order Report 2014/15 #11, which lists all purchase orders issued April 22, 2015, through May 29, 2015.

Warrant Listing Report
2014/15 #11

Approved Warrant Listing Report 2014/15 #11, which lists all warrants issued March 24, 2015, through June 3, 2015.

Approval of Agreement
with Amtek Construction
for Construction Services

Ratified the agreement with Amtek Construction, to perform construction services to upgrade the main electrical switch gear for Macy Elementary School, for a total cost of \$85,675.00, beginning June 16, 2015, and terminating August 7, 2015, and authorized the Superintendent or designee to execute the necessary documents.

Approval of LED Lighting and Associated Hardware Piggyback Supply Contract Agreement Between Lowell Joint School District and Green Mantis Energy Solutions and Ortiz LED Solutions for the 2015/16 School Year

Approved the LED lighting and associated hardware piggyback supply contract agreement between Lowell Joint School District and Green Mantis Energy Solutions and Ortiz LED Solutions for the 2015/16 school year, with pricing based on January, 2015, through January, 2018, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Los Angeles County Office of Education for the 2015/16 PC Products Software

Approved the contract with Los Angeles County Office of Education for the 2015/16 PC Products Software, ending June 30, 2016, at an amount not to exceed \$856, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Los Angeles County Office of Education for the 2015/16 PeopleSoft Financial Systems

Approved the agreement with Los Angeles County Office of Education for the 2014/15 PeopleSoft Financial System Contract for the Fiscal Year Ending June 30, 2013, for an estimated fee of \$13,924.56, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Annual Agreement The Liquidation Company (TLC Auctions) for Sale/Disposal of Surplus District Personal Property

Approved the annual agreement with The Liquidation Company (TLC Auctions) for sale/disposal of surplus district personal property, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2014/15 #11

Ratified Employer-Employee Relations/Personnel Report 2014/15 #11, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Contract with Dr. Robert Patterson, Independent Contractor, to Provide an Independent Education Evaluation (IEE) Pursuant to a Signed Interim Settlement Agreement

Ratified the consultant agreement with Dr. Robert Patterson, Independent Contractor, to provide an Independent Education Evaluation during the 2014/15 school year, for an estimated cost not to exceed \$4,500.00 and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Earnestine Goldstein to Provide Choral Music Instruction at El Portal Elementary School for the 2015/16 School Year

Approved the consultant agreement with Earnestine Goldstein to provide choral music instruction for the 2015/16 school year for El Portal Elementary School, at an hourly rate of \$16.00, not to exceed \$2,000.00, to be covered by El Portal Elementary School Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at El Portal Elementary School for the 2015/16 School Year

Approved the consultant agreement with Jan Jacobsen to provide art instruction for the 2015/16 school year for El Portal Elementary School, at an hourly rate of \$21.00, not to exceed \$2,500.00, to be covered by El Portal Elementary School Donation Funds, and authorized the Superintendent or designee to execute the necessary documents

Approval of Consultant Agreement with *Science on the Go* at El Portal Elementary School for the 2015/16 School Year

Approved the consultant agreement with *Science on the Go*, to provide three science presentations, at El Portal Elementary School during the 2014/15 school year, at a cost of \$2,400.00, to be paid from El Portal Elementary School Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

The Board of Trustees shared what an amazing eighth grade graduation led by Mrs. Takacs. Mrs. Takacs does a great job with the eighth grade recital.

The district has strong leadership and supportive staff and parents that many of our students head to college.

Mr. Barber thanked everyone for the positive and productive negotiations that was recently settled.

ADJOURNMENT

President Shackelford declared the meeting adjourned at 8:38 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

c

Date Approved:
June 29, 2015