

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
January 5, 2015

CLOSED MEETING	President Shackelford called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Shackelford declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Schambeck reconvened the meeting to open session at 7:30 p.m.  The flag salute was led by Brandon Jones, Board of Trustees Vice-President.  Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.  Trustees Absent: None.  Staff Present: Bonnie Bell, Superintendent; and Sheri McDonald, Assistant Superintendent of Instruction.
INTRODUCTION/ WELCOME	President Shackelford welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Schambeck and Mrs. Shackelford shared that they have received emails and pictures from Dr. Howell regarding updates on her home and Arizona.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the January 5, 2015, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the December 6, 2014, Reorganizational Board Meeting.
TOPICS NOT ON THE AGENDA	None.

TIMELY INFORMATION  
FROM THE BOARD  
AND  
SUPERINTENDENT

Dr. Bell thanked Sarah Ornelas, IMC technician, for decorating the Bulletin Boards.

Dr. Bell shared that during the Winter Recess Vicki Luna, Fiscal Services Clerk, retired after 25 years. Due to Vicki's retirement, Lisa Zampini was welcomed today as the newest employee of the District. Ms. Zampini hails from Tustin Unified School District working in the Business Services Department.

SCHOOL REPORTS

Mr. Hinz shared today Macy Elementary School students were treated to an assembly to kick off the MARS (Macy Awesome Reading Stars) Reading Program. This assembly was designed to encourage the kids to read-read-read, do their best in school, and work hard to accomplish their goals. The first-grade students will explore Powder Canyon as part of their Science curriculum. Students will learn about habitats, plant and animal life cycles, food chains, and co-existing wildlife on Friday, January 23. Also, the first-grade students have another field trip planned to Pretend City on Tuesday, January 27, for a multi-dimensional education experience. The children will visit museum exhibits and programs.

Mrs. Shackelford stated that the Student Leadership Teams will be sponsoring a Super Hero Day on Friday, January 16. In addition, there will be talent show auditions the same afternoon at 3:00 p.m. A Talent Show will be held on Friday, January 30, 2015, at 7:00 p.m. Meadow Green's annual Moms and Muffins Breakfast will be held on January 21, in the multi-use rom. The breakfast begins at 7:45 a.m. Moms and other special adults are invited to share a muffin with their student before school begins. A Meadow Green School Site Council meeting will be held on January 21. Council members will discuss school programs, goals, safety, and upcoming events. The meeting will be held at 2:00 p.m. in the office. Lastly, Meadow Green School will be participating in "The Great Kindness Challenge Week" during the week of January 26. Last year this challenge was a great success and we are looking forward to see what each grade level does to support this challenge.

Mr. Jones reported that on January 13, Olita Elementary School students will have the Imagination Machine assembly. The students of Olita have written stories and submitted to them to the Imagination Machine actors for review. Several of our student's stories will be chosen and acted out for our entertainment. The Olita PTA meeting will be held on Tuesday, January 20, at 1:45 p.m. The PTA meetings are informative and is a wonderful way to get involved. All are welcome to attend. Upper grade students will be invited to "Kids' Night Out" on Friday, January 23. Students will enjoy dinner, crafts, movies, and other activities while their parents enjoy some free time. "Kids' Night Out" runs from 6:00 p.m. to 9:00 p.m.

SCHOOL REPORTS  
Continued

Mr. Schambeck stated that El Portal Elementary sends a special thanks to Mrs. Shackelford, Mr. Barber, Mr. Schambeck, Mr. Hinz, and Dr. Bell for attending their annual holiday performance 'The Polar Express.' The students worked hard and it was a great way to begin the holiday season. They appreciated all of guests for taking this time to be with us. El Portal first grade students will have had two lectures, from the Mt. Conservancy Ranger, before they hike Powder Canyon in La Habra Heights on January 9. On January 23, El Portal's third grade students will go to the Environmental Nature Center in Newport Beach. The month will end with the Discovery Center coming to El Portal lecturing on the water cycle for every grade-level. They have aligned all of their materials to the Common Core Standards for each grade level.

Mrs. Shackelford announced that after saying good-bye on December 19 to Mrs. Ronnie Mayer, Jordan Elementary School's office manager, as she begins her well-deserved retirement, Jordan students and staff are celebrating the New Year by welcoming a new office manager, Adriana Ponce. Jordan is happy to have her join the Jordan Jaguar family. On January 9, Jordan will have its good citizen assembly recognizing students who demonstrated the character education trait of Kindness during the month of December. On Tuesday, January 13, at 7:00 p.m. is the next monthly meeting for Jordan PTA.

Mr. Barber shared that selected girls from Rancho-Starbuck Intermediate School will attend the American Association of University Women's annual Math and Science Conference titled "Bridges to Tomorrow" held at California State University, Fullerton, on January 8. The conference focuses on careers in math and science for the new millennium. Students will participate all month in Junior Achievement through an after-school class that starts on Friday. Rancho-Starbuck has over 70 students enrolled in this course. The next Parent Night is January 28. The night will focus on Cyber Safety for our students.

RECOGNITION OF THE  
DISTRICT'S 2015  
CLASSIFIED  
EMPLOYEE OF THE  
YEAR

Dr. Bonnie Bell was proud to announce that Mr. Thomas Dumont was named the 2015 Classified Employee of the Year.

She stated, "When nominations for this prestigious honor were solicited, one name came to the nomination group immediately – Mr. Thomas Dumont. There were so many positive statements that included trustworthiness, loyalty, professionalism, productivity, commitment to quality in carrying out job responsibilities, diligence, dependability, initiative, work ethic and kindness. All of these qualities that Tom possesses are the same qualities that we work so diligently to teach our students.

Mrs. Shackelford presented Mr. Dumont with a Certificate of Appreciation.

Mr. Dumont thanked Dr. Bell and the Board of Trustees and stated "Being named Classified Employee of the Year is very humbling and such an honor, if Chet were here he would be very proud."

\*\*\*\* RECESS\*\*\*\*

Mrs. Shackelford declared a recess at 7:45 p.m. Mrs. Shackelford reopened the meeting at 7:50 p.m.

APPROVAL OF 2015/16  
STUDENT  
ATTENDANCE  
CALENDAR

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the 2015/16 Student Attendance Calendar, as attached, and authorized the Superintendent or designee to execute the necessary documents.

SUBMISSION OF  
WILLIAMS LITIGATION  
– QUARTERLY  
UNIFORM COMPLAINT  
REPORT FOR QUARTER  
OCTOBER 1 –  
DECEMBER 31, 2013

It was moved, seconded, and carried by unanimous vote (5 - 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter October 1 – December 31, 2014, reflecting zero complaints to the Los Angeles County Office of Education and the Orange County Department of Education, as attached, and authorized the Superintendent or designee to execute the necessary documents.

PUBLIC HEARING:  
INITIAL  
MANAGEMENT  
PROPOSAL FOR  
REOPENING  
CONTRACTUAL  
AGREEMENT WITH  
LOWELL JOINT  
EDUCATION  
ASSOCIATION

Dr. Bell shared “In accordance with the 2013-2016 Contractual Agreement between the Lowell Joint School District and the Lowell Joint Education Association/California Teachers Association/National Education Association, Article I: Agreement, the Lowell Joint School District is re-opening and proposing to negotiate contractual issues. Furthermore, Article I stipulates that for the 2014/15 school year, the parties agree to limit reopener negotiations to only Article XXIV (Salaries), Article XXV (Benefits), and up to two other articles.

The Lowell Joint School District Management is proposing to negotiate the following additional section of the Collective Bargaining Agreement: Article XIV (Class Size Policy).

President Shackelford conducted a Public Hearing was opened at 7:52 p.m. and no public comments were received. The Public Hearing was closed at 7:53 p.m.

UPDATED/REVISED  
BOARD POLICIES  
(FIRST READING)

As the District updates current Board Policies and accompanying Administrative Regulations regarding Health Examinations (BP 4112.4 and 4312.4) with current regulations and procedures, it is imperative to disseminate updated information. The proposed updated/revised Board Policies have been shared with representatives of the certificated and classified employee groups and administrators.

Further input is welcome and the revised Board Policies will be included on the February 2, 2015, Board agenda for second reading and approval.

PRESENTATION OF  
INDEPENDENT AUDIT  
REPORT 2013/14

*Education Code* Section 41020.3 requires that by January 31 of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of corrections or plans to correct any exceptions.

Dr. Bell reviewed the 2013/14 Independent Audit Report with the Board of Trustees, which was administered by Quezada, Wong, & Associates, Inc., Certified Public Accountants, and reported that there were no audit findings or recommendations, therefore no corrective actions were required. There are two phases of testing once during the spring and the other during the fall/winter. The District is in compliance with State and Federal laws, regulations, and guidelines.

2014 PHYSICAL  
FITNESS TEST

Per California *Education Code* Section 60800, each school district must administer a physical fitness test annually to all students in grades five, seven, and nine. Dr. McDonald shared the Spring 2014 Physical Fitness Test Results for grades 5 and 7. Currently, 64 percent of seventh grade students have already met the tenth grade fitness requirement, while 17 percent are only one standard away. The District will work with Principal's to analyze the data of the Physical Fitness Test results and develop plans for improvement in the areas where there were decreases.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report  
2014/15 #6

Approved Purchase Order Report 2014/15 #6, which lists all purchase orders issued November 17, 2013, through December 10, 2013.

Warrant Listing Report  
2014/15 #6

Approved Warrant Listing Report 2014/15 #6, which lists all warrants issued November 25, 2014, through December 10, 2014.

Employer-Employee  
Relations/Personnel  
Report 2014/15 #6

Ratified Employer-Employee Relations/Personnel Report 2014/15 #6, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant  
Agreement with  
Mr. Will Peppard to  
Provide After-School  
Coaching Services for  
the 2014/15 School Year

Ratified the consultant agreement with Mr. Will Peppard to provide after-school coaching services for the 2014/15 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Roman Pagano to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Roman Pagano to provide after-school coaching services for the 2014/15 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Wesley Chavez to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Wesley Chavez to provide after-school coaching services for the 2014/15 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Preston Sachs to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Preston Sachs to provide after-school coaching services for the 2014/15 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Agreement with Blind Children's Learning Center, a Nonpublic Nonsectarian School, to Provide Special Education Services During the 2014 Extended School Year	Ratified the consultant agreement with Blind Children's Learning Center, a nonpublic nonsectarian school, to provide special education services during the 2014 extended school year, for a total cost of \$1,758.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Amended Agreement with Speech and Language Development Center, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2014/15 School Year	Ratified the amended agreement with Speech and Language Development Center, a nonpublic nonsectarian school, to provide special education services for a District student, at a total cost of \$4,481.350 and dates July 1, 2014, through September 3, 2014, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Julie Borsari to Provide Follow-Up Support From the DataWorks Explicit Direct Instruction Training at Olita Elementary School for the 2014/15 School Year	Approved the consultant agreement with Julie Borsari to provide follow-up instructional support and training at Olita Elementary School for the 2014/15 school year, for a total cost of \$1,000.00 and to be paid from Olita Elementary School Title I Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Provide a Traveling Scientist Assembly “Birds of Prey” for the Second Grade Students at El Portal Elementary School

Approved the contract with Inside the Outdoors, Orange County Department of Education, to provide a traveling scientist assembly “Birds of Prey” for the second grade students at El Portal Elementary School on February 13, 2015, to be paid by El Portal Elementary School PTA if Inside the Outdoors grant of \$527.45 plus mileage is not approved, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Provide a Rancho Sonado Field Trip for the Fifth Grade Students of Macy Elementary School

Approved the contract with Inside the Outdoors, Orange County Department of Education, to provide a field trip to Rancho Sonado for fifth-grade students of Macy Elementary School on March 18, 2015, to be paid from Inside the Outdoors grant funds at a total cost \$2,640, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Club Z! In-Home Tutoring dba Gandara Educational Services, LLC

Approved the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Club Z! In-Home Tutoring dba Gandara Educational Services, LLC, to provide tutoring for eligible students at El Portal, Jordan and/or Olita Elementary School for the 2014/15 school year, at an hourly rate of \$65.00, and a total not to exceed \$643.74 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Advanced Learning Solutions, LLC, dba UROK Learning Institute

Approved the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Advanced Learning Solutions, LLC, dba UROK Learning Institute to provide tutoring for eligible students at El Portal, Jordan and/or Olita Elementary School for the 2014/15 school year, at an hourly rate of \$49.51, and a total not to exceed \$643.74 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: A Better Tomorrow Education

Approved the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: A Better Tomorrow Education, to provide tutoring for eligible students at El Portal, Jordan and/or Olita Elementary School for the 2014/15 school year, at an hourly rate of \$36.75, and a total not to exceed \$643.74 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Brain Hurricane

Approved the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Brain Hurricane, to provide tutoring for eligible students at El Portal, Jordan and/or Olita Elementary School for the 2014/15 school year, at an hourly rate of \$75.00, and a total not to exceed \$643.74 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Professional Tutors of America, Inc.

Approved the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Professional Tutors of America, Inc., to provide tutoring for eligible students at El Portal, Jordan and/or Olita Elementary School for the 2014/15 school year, at an hourly rate of \$68.00, and a total not to exceed \$643.74 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Provide a Mount San Antonio College – Gabrielino Walk Field Trip for the Third Grade Students of Macy Elementary School

Approved the contract with Inside the Outdoors, Orange County Department of Education, to provide a field trip to Mount San Antonio College – Gabrielino Walk for the third-grade students of Macy Elementary School on April 14, 2015, to be paid from Inside the Outdoors grant funds at a total cost \$624.00, and authorized the Superintendent or designee to execute the necessary documents.



BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Dr. Bell shared that per Mr. Schambeck's request, she did send a thank you letter to Costco – La Habra for their partnership of reading with El Portal Elementary School.

Mr. Barber stated that the Cyber Safety Night that Rancho-Starbuck Intermediate School holds is very informative. He had the opportunity to attend when his daughter was attending Rancho and the presentation by Ms. Takacs and the La Habra Police Department was excellent.

The Board congratulated each of the schools for the wonderful holiday programs.

Mrs. Shackelford shared that Mr. Jeremy Fletcher, Rancho-Starbuck Music Teacher, has done a great job with the sixth grade band students. In just a few short months, the sixth-grade students are able to perform complete songs. Mrs. Shackelford further went on to say "Kudos to Mr. Fletcher for doing such a terrific job."

DJOURNMENT

President Shackelford declared the meeting adjourned at 8:05 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:

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